

Nevada County Consolidated Fire District

640 Coyote Street
Nevada City, CA 95959
(530) 265-4431
FAX 265-4438



www.nccfire.com
nccfire@nccfire.com

BOARD OF DIRECTORS

Keith Grueneberg, President
Patricia Nelson, Vice President
Barry Dorland
Tom Carrington
Spencer Garrett
Jon Hall
Marianne Slade-Troutman

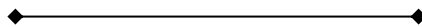
STAFF

Jim Turner, Fire Chief
Pat Sullivan, Division Chief
Terry McMahan, Fire Marshal
Patrick Mason, Deputy Fire Marshal
Nicole Long, Administrative Services Manager
Kaitlin Purvis, Finance Administrative Assistant

BOARD OF DIRECTORS -REGULAR MEETING

THURSDAY, MARCH 17, 2022– 7:00 PM

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT, 11329 MCCOURTNEY ROAD, GRASS VALLEY, CA 95949



Governor Newsom has declared a State of Emergency to exist in California as a result of the threat of the Coronavirus (COVID-19). The Governor issued Executive Order N-25-20 and N-29-20, which directs Californians to follow the public health directives including canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls while still satisfying state transparency requirements.

The Public's and Employees health and well-being are the top priority for the Board of Directors of the Nevada County Consolidated Fire District, and you are urged to take all the appropriate health safety precautions.

Nicole Long, Board Secretary

(530)265-4431

nicolelong@nccfire.com

The Board of Directors welcomes you to its meetings and your participation is encouraged and appreciated. All meetings are recorded. Any Member of the Audience desiring to address the Board on a matter appearing on the Agenda, before or during consideration of the item, may do so after receiving recognition from the presiding officer. In order that all interested parties have an opportunity to speak, please limit your comments to the specific item under discussion. For further rules on public comment and other matters, please see the last page of this agenda.

NOTICE

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Clerk of the Board for further information.

All items posted on the agenda, including under correspondence, may be acted upon by the Board of Directors. However, matters under committee reports and department manager's reports may be briefly addressed by the Board or Staff but no action or discussion shall be undertaken on any item not appearing on the posted agenda. (GC 54954.2)

The Board of Directors may hold a Closed Session as the agenda schedule permits.

STANDING ORDERS:



- 7:00 p.m. Call to Order
- Roll Call
- Pledge of Allegiance to the Flag
- Corrections and/or deletions to the agenda

***PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Per CA Government Code 54954.3

This is the time for any member of the public to address the Board on any item not on this Agenda that is within the subject matter jurisdiction of the NCCFD Board. Please wait for recognition from the presiding officer. The Board generally cannot act on or discuss an item not on the agenda. However, the Board may “briefly respond” to comments or questions from the members of the public. Please see the rules for public comment at the end of this agenda.

CONSENT CALENDAR

These items are considered to be routine and may be enacted by one motion by the Board of Directors. There will be no separate discussion of these items. If discussion is desired, any board or staff member or interested party may request that an item be removed from the Consent Calendar to be considered separately.

1. Acceptance of Minutes – February 17, 2022
2. Fund Balances, Check History Report and Credit Card History Report

COMMITTEE REPORTS

STANDING COMMITTEES

- FINANCE/BUDGET: Hall, Slade-Troutman
- PERSONNEL: Carrington, Garrett, Nelson

AD HOC COMMITTEES

- BOARD POLICY AND PROCEDURES: Grueneberg
- CONSOLIDATION: Grueneberg, Dorland, Carrington

LOCAL AGENCY ASSIGNMENTS

NEVADA COUNTY FIRE AGENCY (JPA): Garrett, Turner

OLD BUSINESS

3. Discussion and possible action, Ordinance 22-01, 2nd reading and adoption. Chief Turner

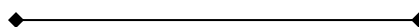
NEW BUSINESS

4. Discussion and possible action, Fire Marshal McMahan retirement. Fire Marshal McMahan
5. Discussion and possible action, Personal Protective Equipment Budget Amendment. Chief Turner
6. Discussion and possible action, Extension of Captain Eligibility List. Chief Sullivan
7. Correspondence.
 - 7.(A) – Thank you from the County of Nevada, County Executive Officer, Alison Lehman.

CHIEF’S MONTHLY REPORT

***BOARD DISCUSSION**

ADJOURNMENT



Board Meeting Schedule

All Regular Board Meetings will take place on the third Thursday of the month.

Copies

Copies of the agenda documents relative to an agenda item may be obtained at the Administrative Office, 640 Coyote Street, Nevada City, CA 95959, at a cost of \$1.00 dollar per page.

Board Meeting Notices

This Regular Meeting Agenda was posted 72 hours in advance of the meeting at the following locations: Nevada County Consolidated Fire District: Administration Office, 640 Coyote Street, Nevada City; Station 86, 12337 Banner Lava Cap Rd, Nevada City; Station 88, 14400 Golden Star, Grass Valley; Station 89, 11833 Tammy Way, Grass Valley; and on our website address at <http://www.nccfire.com>. Our e-mail address is nccfire@nccfire.com.

Rules Applying to Public Comments (as provided by CA Government Code Section 54954.)

A. Members of the public wishing to address the Board upon any subject within the jurisdiction of the Nevada County Consolidated Fire District may do so upon receiving recognition from the presiding officer at the appropriate time. You may address the Board on any agenda item prior to Board Action. If you wish to address the Board on an item not on the agenda, you may do so during the General Public Comment period. Understand that no action may be taken on an item not on the agenda.

— Where necessary for the orderly operation of the meeting, the presiding officer may limit public comment during the public comment period or public hearing to no more than five minutes per individual.

B. After receiving recognition, please stand and state your name, as all meetings are being taped. Note that stating your name is a voluntary act and is not required.

C. Members of the public may submit written comments on any matter that is listed on the agenda or for general public comment. You may submit written comments on any matter by U.S. Mail addressed to 640 Coyote Street, Nevada City, CA 95959 or by e-mail to nicolelong@nccfire.com. For comments to be read at the meeting and entered into the minutes they must be received no later than 8:00 a.m. on the morning of the noticed meeting.

D. **All documents to be presented to the Board of Directors shall be given to the Secretary of the Board for distribution (original and seven copies) prior to the Call of Order of meeting.**

E. Complaints against any individual District employee cannot be brought up in open meeting directly. The District will only consider such a complaint if submitted in writing.

DRAFT
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BOARD OF DIRECTORS MINUTES February 17, 2022

Regular Meeting held at
11329 McCourtney Road, Grass Valley, CA 95949

NCCFD DIRECTORS

Present: Grueneberg (President), Carrington, Dorland, Garrett, Hall, Nelson, Slade-Troutman

STAFF:

Present: Fire Chief Turner, Fire Marshal McMahan, Division Chief Sullivan, Battalion Chief Smith, Deputy Fire Marshal Mason

STANDING ORDERS:

President Grueneberg called the meeting to order at 7:00 pm and took roll call, noting that all Directors were present. President Grueneberg led in the pledge of allegiance.

***PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Per CA Government Code 54954.3

No public comment.

CONSENT CALENDAR

1. Acceptance of Minutes – January 20, 2022
2. Fund Balances, Check History Report and Credit Card History Report

Director Slade-Troutman motioned to accept the consent calendar. Director Garrett seconded. **MOTION** passed unanimously.

COMMITTEE REPORTS

STANDING COMMITTEES

FINANCE/BUDGET: Dorland, Slade-Troutman

PERSONNEL: Carrington, Nelson

AD HOC COMMITTEES

BOARD POLICY AND PROCEDURES: Grueneberg

SUCCESSION PLANNING: Carrington, Nelson

LOCAL AGENCY ASSIGNMENTS

NEVADA COUNTY FIRE AGENCY (JPA): Garrett, Turner

Finance – No report.

Personnel – Interviewed candidates for Board Secretary.

Board Policy & Procedures – No report.

Succession Planning – No report.

JPA – Meeting Next Weekend.

NEW BUSINESS

3. Discussion and possible action, Presentation by the Greenhorn Firewise Community regarding storage tanks along Greenhorn Road.

President Grueneberg introduced Dianne Marshall from the Greenhorn Firewise Community. Ms. Marshall reported that they have been working on the water tank storage project for quite some time. The community has been busy fundraising and grant writing. She gave an update on where they were with the project and future steps to getting this completed. Ms. Marshall stated that they believe this may be a pilot program for County and hope to be partners on this project with the fire district. In addition, she would like to give the Board and District an annual report.

4. Discussion and possible action, Chief Turner Retirement.

President Grueneberg reported that we have received the letter included in this packet from Chief Turner with his retirement date. Some discussion took place on Chief Turner's goals he would like to see progress on for the district before retirement, and his accomplishments since he has been the Chief.

5. Discussion and possible action, Fire Chief Description.

President Grueneberg discussed that with Chief Turner retiring it is a good time to review the Chief job description. After a brief discussion, Director Dorland motioned to approve the job description for Fire Chief. Director Carrington seconded. **MOTION** passed unanimously.

6. Discussion and possible action, Fire Chief Recruitment.

President Grueneberg discussed the recruitment of the Fire Chief and the options of searching for a Fire Chief. The cost of a consultant is approximately \$30,000.00 which the district has paid in the past. The recommendation is to do our own recruitment. After some discussion, the Directors agreed to handle the recruitment in-house.

7. Discussion and possible action, Resolution 22-05, Executor of Wells Fargo accounts.

Chief Turner reported that last month the Board approved a new signature list of employees to sign for the Wells Fargo accounts. Finance Manager Van Groningen and Administrative Services Manager Long went to Wells Fargo for the change and found a resolution was needed to remove the current account executive. After a brief discussion, Director Dorland motioned to adopt Resolution 22-05. Director Slade-Troutman seconded. **MOTION** passed following a roll call vote.

8. Discussion and possible action, Administrative Agreement between Nevada County Consolidated Fire District and Penn Valley Fire Protection District.

Chief Turner reported that last month, Michelle Thelin with Penn Valley Fire was introduced virtually. This agreement is to allow the district to utilize Ms. Thelin's expertise in high-level financial accounting functions. In addition, Penn Valley can utilize our services if needed as well. Director Garrett motioned to approve Chief Turner to sign the agreement with Penn Valley Fire Protection District. Director Hall seconded. **MOTION** passed unanimously.

9. Discussion and possible action, Resolution 22-06, Authorizing Overtime and Portal to Portal Pay for Employees.

Chief Turner reported this resolution is to update ranks and positions that have changed within the district and receive portal to portal pay while on incidents. Director Slade-Troutman motioned to adopt Resolution 22-06. Director Nelson seconded. **MOTION** passed following a roll call vote.

10. Discussion and possible action, Ordinance 22-01, Conflict of Interest Code.

Chief Turner reported that this needs to be updated due to the position changes. The board waived the reading and Director Garrett motioned to approve the first reading of Ordinance 22-01. Director Carrington seconded. **MOTION** passed following a roll call vote.

CHIEF’S MONTHLY REPORT

Chief Turner reported that Staff attended the Board of Supervisors workshop. They went with a different style, and we had a seat at the table. The County is very interested in the prevention department as well as working on having one fire agency in the County. This recently happened in Sonoma County with funding assistance from the County.

Chief Turner informed the board that Staff will be bringing a request for a budget amendment increase in training and personal protective equipment due to the number of new hire needs.

Fleet and Facilities Supervisor Greene reported that Engine 88 is in production and the pre-delivery inspection is expected to be the week of March 14th. The roof at 86 is complete and the contractors are waiting for a few rails to come in to complete that project. We are also still waiting on the generator for station 89 and the new switch for the new generator at 84.

Division Chief Sullivan reported that there were 310 calls in the month of January with an average response time of 5 minutes and 46 seconds.

Battalion Chief Smith reported that a lot of training is taking place on all the shifts, Swift Water and Driver Operator 1A were the most recent.

Fire Marshal McMahan verbally reviewed the prevention section of the report, highlighting a meeting regarding Cannabis concerns in the County.

***BOARD DISCUSSION**

President Grueneberg wanted to confirm that everyone received the date for the badge pinning and retirement recognition for April 5th.

ADJOURNMENT

President Grueneberg adjourned the meeting at 7:47 p.m.

Attest:

Approved by:

Nicole Long
Board Secretary

Keith Grueneberg
President of the Board

**Nevada County Consolidated Fire District
Fund Recap & Cash Balances
February 2022**

	Fund					Total
	722 Operating	723 Contingency	733 AB1600	734 Special Tax	758 Capital	
Beginning Cash ¹	1,165,957	1,321,736	99,974	548,908	925,147	4,061,722
Revenues	555,935	-	19,523	-	-	575,458
Expenditures	(629,876)	-	(49,498)	0	(159,418)	(679,374)
Other Inc/Expense	181		(374)	(544,000)	-	(544,193)
Other Activity ²	13,099	-	(114)		-	12,985
Ending Cash ¹	1,105,296	1,321,736	69,511	4,908	765,729	3,267,180

¹ Includes Well Fargo

² Reconciling items, prior period adjustments

Nevada County Consolidated Fire District Operating Fund 722 February 2022

	Feb 22	Jul '21 - Feb 22	Budget	% of Budget
Revenues				
4000 · Taxes & Assessments				
4010 · Current Secured		1,883,662	3,397,434	55%
4020 · Current Unsecured		52,928	50,758	104%
4030 · Prior Unsecured		783	2,296	34%
4040 · Supplemental Secured		41,662	47,344	88%
4050 · Supplemental Unsecured		333	8,598	4%
4060 · Supplemental Prior Unsecured		1	388	0%
4110 · Special Assessment	121	1,178,246	2,136,398	55%
4150 · Special Tax of 2012	347	3,885	1,002,919	0%
4151 · Special Tax 2012 (transfer in)	544,000	593,000		
4160 · AB 1600 Mitigation Fees		(374)		
4230 · State Homeowners		13,679	24,889	55%
4240 · State Public Safety Prop 172		319,298	388,019	82%
4290 · Other		1		
Total 4000 · Taxes & Assessments	544,468	4,087,104	7,059,043	58%
4500 · Reimbursements				
4510 · Strike Team		889,691	149,850	185%
4520 · Strike Team Prior Year		715		
4522 · Strike Team Cost Offset		(612,916)		
4540 · Vehicle Repair		2,640	7,500	35%
4550 · Cost Recovery	227	2,401	6,000	40%
4690 · Other Reimbursements	10,240	38,231	48,460	79%
Total 4500 · Reimbursements	10,467	320,762	211,810	151%
4800 · Other Revenue				
4810 · Inspections & Permits	207	4,649	7,500	62%
4812 · Plan Reviews	543	7,572	15,000	50%
4820 · Interest & Finance Charges	0	8,080	25,000	32%
4830 · Rentals	250	3,109	3,240	96%
4840 · Other Current Services			3,000	
4870 · Other Revenue		1,958		
Total 4800 · Other Revenue	1,000	25,368	53,740	47%
Total Revenues	555,935	4,433,234	7,324,593	61%

Nevada County Consolidated Fire District Operating Fund 722 February 2022

Expense	Feb 22	Jul '21 - Feb 22	Budget	% of Budget
5000 · Wages & Benefits				
5100 · Wages				
5111 · Chief / Dep. & Div. Chief (3)	25,323	263,306	371,239	71%
5113 · Battalion Chief (3)	25,931	192,479	233,513	82%
5114 · Fire Marshal / DFM (2)	17,440	151,189	216,423	70%
5121 · Captains (9)	64,431	592,041	867,572	68%
5122 · Lieutenants (6)	32,097	312,048	477,939	65%
5123 · Firefighter (12)	51,895	482,382	785,470	61%
5131 · Supplemental / Seasonal FF	3,813	175,949	204,816	86%
5132 · PCF / Reserve FF		2,482	1,500	165%
5141 · Clerical (3)	13,593	135,304	223,844	60%
5145 · Fire Mechanic (1.5)	10,949	90,158	134,666	67%
5151 · Overtime	43,699	391,718	523,191	75%
5153 · Additional Overtime Staffing		12,542	19,488	64%
5155 · EPSL Overtime	3,024	12,761		
5161 · Strike Team		436,227		
5165 · Strike Team Backfill		169,676		
5167 · Strike Team Revenue Offset		(604,163)		
5171 · Holiday Stipend		64,291	78,028	82%
5173 · Vacation / CTO Buy Back	12,707	109,573	123,066	89%
		<i>overage due to retirements & separations</i>		
5185 · Directors	225	2,025	4,500	45%
Total 5100 · Wages	305,127	2,991,988	4,265,255	70%
5500 · Payroll Taxes				
5511 · Medicare Employer Tax	3,924	48,089	62,264	77%
5512 · Soc Security Employer Tax	14	279	372	75%
5521 · SUI Employer Tax	380	6,360	6,030	105%
5526 · Strike Team Revenue Offset		(8,753)		
Total 5500 · Payroll Taxes	4,318	45,975	68,666	67%
5700 · Benefits				
5711 · Pension	45,494	900,405	1,142,376	79%
5731 · Health Insurance	109,305	506,222	772,464	66%
5735 · Life Insurance	2,140	10,732	14,400	75%
5751 · Workers Comp Insurance		140,320	159,009	88%
Total 5700 · Benefits	156,939	1,557,679	2,088,249	75%
Total 5000 · Wages & Benefits	466,384	4,595,642	6,422,170	72%

Nevada County Consolidated Fire District Operating Fund 722 February 2022

	Feb 22	Jul '21 - Feb 22	Budget	% of Budget
6000 · Personnel Related				
6010 · Clothing / PPE				
6011 · Uniforms	2,427	18,119	26,460	68%
6021 · Personal Protective Equip	4,642	20,373	35,000	58%
6031 · Safety & PPE (per MOU)	352	30,565	32,130	95%
Total 6010 · Clothing / PPE	7,421	69,057	93,590	74%
6100 · Food / Meals				
6111 · Meals - Administration	271	565	300	188%
6113 · Meals - Fire		300	1,500	20%
6114 · Meals - Interns			30,822	
Total 6100 · Food / Meals	271	865	32,622	3%
6200 · Training / Fitness				
6211 · Wellness Program	396	1,326	31,660	4%
6213 · Fitness Program	441	2,008	4,744	42%
6221 · Tuition - Safety Personnel	1,665	19,354	22,000	88%
6232 · Travel Expense	202	3,685	7,500	49%
6241 · Training Materials	(637)	(1,785)	2,000	(89%)
6246 · Public Safety Training Center			1,000	
6261 · Licenses & Certificates	68	1,111	2,500	44%
6271 · Training - Administration		1,054	8,500	12%
Total 6200 · Training / Fitness	2,135	26,753	79,904	33%
Total 6000 · Personnel Related	9,827	96,675	206,116	47%
6500 · Facility & Equipment Related				
6510 · Communications				
6511 · Telephones	1,585	12,385	18,760	66%
6521 · Mobile Phones	1,714	5,955	10,600	56%
Total 6510 · Communications	3,299	18,340	29,360	62%
6550 · Station				
6551 · Supplies & Services - Stations	2,129	15,177	20,000	76%
Total 6550 · Station	2,129	15,177	20,000	76%
6610 · Insurance				
6611 · Liability		23,794	18,750	127%
6621 · Property		19,725	22,979	86%
Total 6610 · Insurance		43,519	41,729	104%
6650 · Maintenance				
6671 · Computers & Software	180	180		
6681 · Facility Maint & Improvements	85,181	140,640	250,000	56%
Total 6650 · Maintenance	85,361	140,820	250,000	56%
6700 · Medical Supplies				
6716 · EMS Supplies	828	11,803	15,000	79%
Total 6700 · Medical Supplies	828	11,803	15,000	79%
6750 · Apparatus Equipment				
6751 · Hose		17,014	22,000	77%
6756 · Ladders			1,500	

Nevada County Consolidated Fire District Operating Fund 722 February 2022

	Feb 22	Jul '21 - Feb 22	Budget	% of Budget
6761 · Suppression Equip/Small Tools	141	3,033	7,500	40%
6766 · Power Tools & Equipment		133	16,800	1%
6771 · Pump Testing			3,830	
6776 · Mobile Communications	110	3,883	4,300	90%
6781 · Technical Rescue Equip	2,048	6,257	13,000	48%
6786 · SCBA Repair & Mainteneace		3,016	8,500	35%
6796 · Drone			1,912	
6798 · Utility Terrain Vehicle		31	3,220	1%
Total 6750 · Apparatus Equipment	2,299	33,367	82,562	40%
6800 · Utilities				
6811 · Alarm		990	1,500	66%
6821 · Electricity / Gas	4,366	35,975	50,391	71%
6831 · Propane	1,259	7,910	12,432	64%
6841 · Trash	240	2,003	3,600	56%
6851 · Water / Sewer	212	7,233	8,731	83%
Total 6800 · Utilities	6,077	54,111	76,654	71%
6900 · Capital Expenditures				
6911 · Stations		(4)	7,800	(0%)
6921 · Apparatus & Equipment		229	6,000	4%
6931 · Vehicles		(71)		100%
6941 · Admin Office Equipm & Computers	2,002	2,401	3,000	80%
Total 6900 · Capital Expenditures	2,002	2,555	16,800	15%
Total 6500 · Facility & Equipment Related	101,995	319,692	532,105	60%
7000 · Vehicle Related				
7001 · Insurance				
7005 · Vehicle Insurance		12,461		100%
7001 · Insurance - Other			12,225	
Total 7001 · Insurance		12,461	12,225	102%
7010 · Maintenance				
7011 · Accessories	326	4,363		
7016 · Batteries		1,962		
7021 · Body	1,554	5,921		
7026 · Brakes	1,537	1,385		
7031 · Drive Train	2,812	12,466		
7036 · Pumps	547	12,426		
7041 · Tires		7,672		
7046 · Tools & Shop Related	1,262	13,999		
7048 · All Categories for Budget			107,342	
7049 · Outside Agency Vehicle Maint	300	(70)		
Total 7010 · Maintenance	8,338	60,124	107,342	56%
7050 · Fuel				
7051 · Fuel	7,033	51,452	52,412	98%
Total 7050 · Fuel	7,033	51,452	52,412	98%
Total 7000 · Vehicle Related	15,371	124,037	171,979	72%

Nevada County Consolidated Fire District Operating Fund 722 February 2022

	Feb 22	Jul '21 - Feb 22	Budget	% of Budget
7500 · General & Admin Related				
7501 · Office Expense				
7502 · Administration	215	1,860	7,000	27%
7506 · Board		147	500	29%
7508 · Computer & Software Expense	1,917	58,145	90,000	65%
7509 · Copier Expense	125	672	1,500	45%
7511 · Memberships		10,702	15,655	68%
7516 · Mileage Reimbursements		19		
7521 · Postage & Delivery	224	972	1,900	51%
7531 · Other		278		
7501 · Office Expense - Other	0	0		
Total 7501 · Office Expense	2,481	72,795	116,555	62%
7550 · Professional Services				
7551 · Accounting		11,364	12,880	88%
7556 · Computer & IT Support	1,485	5,670	14,850	38%
7561 · Consultants		7,251	7,500	97%
7563 · Hiring Expense	1,741	10,386	12,880	81%
7566 · Legal Expense	2,036	19,344	41,675	46%
7571 · Medical Director		4,950	6,600	75%
Total 7550 · Professional Services	5,262	58,965	96,385	61%
7590 · Publications				
7591 · Legal Notices		456	600	76%
7596 · Marketing / Advertising			500	
Total 7590 · Publications		456	1,100	41%
7600 · Special District				
7621 · LAFCo		6,157	6,072	101%
7631 · Nevada County Fees		85,557	78,541	109%
Total 7600 · Special District		91,714	84,613	108%
7650 · Prevention				
7651 · Code Purchases		178	1,800	10%
7653 · Investigation Supplies		2,801	4,300	65%
7657 · Inspection Supplies		621	1,500	41%
7661 · Prof Svcs / Plan Checks			2,500	
7663 · Public Education Supplies		2,493	4,000	62%
7665 · Subscriptions / Memberships	100	619	3,000	21%
7667 · Training	10	1,580	9,000	18%
7669 · Other Prevention / Law Enforce		620	3,500	18%
Total 7650 · Prevention	110	8,912	29,600	30%
7800 · JPA				
7831 · Dispatch Charges	28,446	25,688	125,000	21%
7841 · Dues / Administration			9,000	
Total 7800 · JPA	28,446	25,688	134,000	19%
Total 7500 · General & Admin Related	36,299	258,530	462,253	56%
8500 · Strike Team Non Labor Expenses		10,688		

Nevada County Consolidated Fire District
Operating Fund 722
February 2022

	<u>Feb 22</u>	<u>Jul '21 - Feb 22</u>	<u>Budget</u>	<u>% of Budget</u>
8510 · Reimbursables & Other				
8512 · COVID testing		796		
8519 · Other Expense		349		
Total 8510 · Reimbursables & Other		1,145		
Total Expense	629,876	5,406,409	7,794,623	69%
Fund Over/<Under>	(73,941)	(973,175)	(470,030)	
Other Income				
8800 · Transfers In				
8833 - Transfer from 733	374	374		
Total 8800 · Transfers In	374	374		
9001 · Grant Revenue				
9001.02 · AFG EMU-2020-FG-02126 Covid		6,085		
9001.09 · CA Fire Foundation Comm Veg Red		15,000		
Total 9001 · Grant Revenue		21,085		
Total Other Income	374	21,459		
Other Expense				
8700 · Transfers Out				
8723 · Transfer to 723			35,604	
8758 · Transfer to 758			125,000	
Total 8700 · Transfers Out			160,604	
8901 · Interest Expense		0		
9101 · Grant Expense				
9101.02 · AFG EMU-2020-FG-02126 Covid	193	193		
9101 · Grant Expense - Other		3,270	36,000	9%
Total 9101 · Grant Expense	193	3,463	36,000	10%
Total Other Expense	193	3,463	196,604	2%
Net Other	181	17,996	(196,604)	(9%)
Net Fund Activity	(73,760)	(955,179)	(666,634)	

Nevada County Consolidated Fire District
AB 1600 Mitigation Fund 733
February 2022

	Feb 22	Jul '21 - Feb 22	Budget	% of Budget
Revenues				
4000 · Taxes & Assessments				
4160 · AB 1600 Mitigation Fees	19,523	55,470	125,000	44%
Total 4000 · Taxes & Assessments	19,523	55,470	125,000	44%
4800 · Other Revenue				
4820 · Interest & Finance Charges		574	1,500	38%
Total 4800 · Other Revenue		574	1,500	38%
Total Revenues	19,523	56,044	126,500	44%
Expense				
6500 · Facility & Equipment Related				
6900 · Capital Expenditures				
6921 · Apparatus & Equipment	49,498	99,094	98,996	100%
				<i>* payment #8 on E86 (final payment to be made next FY)</i>
Total 6900 · Capital Expenditures	49,498	99,094	98,996	100%
Total 6500 · Facility & Equipment Related	49,498	99,094	98,996	100%
7500 · General & Admin Related				
7550 · Professional Services				
7561 · Consultants			23,000	
Total 7550 · Professional Services			23,000	
Total 7500 · General & Admin Related			23,000	
Total Expense	49,498	99,094	121,996	81%
Fund Over/<Under>	(29,975)	(43,050)	4,504	
Other Expense				
8700 · Transfers Out				
8722 · Transfer to 722	374	374		
Total 8700 · Transfers Out	374	374		
9101 · Grant Expense				
9101.07 · NCLEFC UTV Accessories		(1,222)		
9101 · Grant Expense - Other		1,229		
Total 9101 · Grant Expense		7		
Total Other Expense	374	381		
Net Other	(374)	(381)		
Net Fund Activity	(30,349)	(43,431)	4,504	

**Nevada County Consolidated Fire District
Special Tax Fund 734
February 2022**

	<u>Feb 22</u>	<u>Jul '21 - Feb 22</u>	<u>Budget</u>	<u>% of Budget</u>
Revenues				
4000 · Taxes & Assessments				
4110 · Special Assessment		1,246		
4150 · Special Tax of 2012		551,595	1,011,029	55%
Total 4000 · Taxes & Assessments		<u>552,841</u>	<u>1,011,029</u>	<u>55%</u>
4800 · Other Revenue				
4820 · Interest & Finance Charges		332	2,000	17%
Total 4800 · Other Revenue		<u>332</u>	<u>2,000</u>	<u>17%</u>
Total Revenues		<u>553,173</u>	<u>1,013,029</u>	<u>55%</u>
Expense				
7500 · General & Admin Related				
7600 · Special District				
7631 · Nevada County Fees		8,197	10,110	81%
Total 7600 · Special District		<u>8,197</u>	<u>10,110</u>	<u>81%</u>
Total 7500 · General & Admin Related		<u>8,197</u>	<u>10,110</u>	<u>81%</u>
Total Expense		<u>8,197</u>	<u>10,110</u>	<u>81%</u>
Fund Over/<Under>		544,976	1,002,919	54%
Other Expense				
8700 · Transfers Out				
8722 · Transfer to 722	544,000	593,000	985,846	60%
Total 8700 · Transfers Out	<u>544,000</u>	<u>593,000</u>	<u>985,846</u>	<u>60%</u>
Total Other Expense	<u>544,000</u>	<u>593,000</u>	<u>985,846</u>	<u>60%</u>
Net Other	<u>(544,000)</u>	<u>(593,000)</u>	<u>(985,846)</u>	<u>60%</u>
Net Fund Activity	<u><u>(544,000)</u></u>	<u><u>(48,024)</u></u>	<u><u>17,073</u></u>	

Nevada County Consolidated Fire District
Capital Fund 758
February 2022

	<u>Feb 22</u>	<u>Jul '21 - Feb 22</u>	<u>Budget</u>	<u>% of Budget</u>
Revenues				
4800 · Other Revenue				
4820 · Interest & Finance Charges		3,724		
4830 · Rentals		520,000		
4850 · Sale Surplus Equipment			60,000	
Total 4800 · Other Revenue		<u>523,724</u>	<u>60,000</u>	<u>873%</u>
Total Revenues		<u>523,724</u>	<u>60,000</u>	<u>873%</u>
Expense				
6500 · Facility & Equipment Related				
6650 · Maintenance				
6681 · Facility Maint & Improvements	63,713	63,713		
Total 6650 · Maintenance	<u>63,713</u>	<u>63,713</u>		
6900 · Capital Expenditures				
6921 · Apparatus & Equipment	95,705	217,163	320,048	68%
6931 · Vehicles		37,843	65,000	58%
Total 6900 · Capital Expenditures	<u>95,705</u>	<u>255,006</u>	<u>385,048</u>	<u>66%</u>
Total 6500 · Facility & Equipment Related	<u>159,418</u>	<u>318,719</u>	<u>385,048</u>	<u>83%</u>
7500 · General & Admin Related				
7550 · Professional Services				
7561 · Consultants			6,000	
Total 7550 · Professional Services			<u>6,000</u>	
Total 7500 · General & Admin Related			<u>6,000</u>	
Total Expense	<u>159,418</u>	<u>318,719</u>	<u>391,048</u>	<u>82%</u>
Fund Over/<Under>	<u>(159,418)</u>	<u>205,005</u>	<u>(331,048)</u>	<u>(62%)</u>
Other Income				
8800 · Transfers In				
8822 · Transfer from 722			125,000	
Total 8800 · Transfers In			<u>125,000</u>	
Total Other Income			<u>125,000</u>	
Net Other			<u>125,000</u>	
Net Fund Activity	<u>(159,418)</u>	<u>205,005</u>	<u>(206,048)</u>	

Nevada County Consolidated Fire District Check History Report

February 2022

Date	Num	Name	Paid Amount
Fund 722			
02/03/2022	242855	AFLAC	982.00
02/03/2022	242802	BLUE SHIELD OF CALIFORNIA	33,086.02
02/03/2022	952954	FIRE DISTRICTS ASSOCIATION OF CA.	1,462.40
02/03/2022	952945	KAISER FOUNDATION HEALTH PLAN	21,204.89
02/03/2022	952914	SPECIAL DIST RISK MGMT AUTH.	4,601.92
02/03/2022	242867	STANDARD INSURANCE COMPANY	1,015.00
02/07/2022	242883	Special Tax Refunds	45.98
02/07/2022	242910	ADVANTAGE GEAR, INC.	129.71
02/07/2022	952996	AIRGAS, NCN	317.40
02/07/2022	953008	BEST BEST & KRIEGER	1,195.00
02/07/2022	952988	ECONOMY PEST CONTROL	296.00
02/07/2022	242909	ESO (Fire House)	262.42
02/07/2022	953021	FISCHER TOWING	100.00
02/07/2022	953006	Fitguard	396.00
02/07/2022	242932	GOLDEN STATE EMERGENCY VEHICLE	445.24
02/07/2022	242896	HANSEN BROS. ENTERPRISES	26.88
02/07/2022	952993	HILLS FLAT LUMBER COMPANY	133.53
02/07/2022	952994	MISSION LINEN SUPPLY, INC.	126.48
02/07/2022	242893	NETWORK DESIGN ASSOCIATES	1,003.50
02/07/2022	952997	RIVERVIEW INTERNATIONAL TRUCKS	1,904.84
02/07/2022	952999	THE UNION	668.00
02/07/2022	953000	WALKER'S OFFICE SUPPLY	331.24
02/07/2022	242908	WITMER ASSOCIATES, INC. dba	2,135.30
02/10/2022	242982	HSA BANK, DIV. OF WEBSTER BANK	1,277.51
02/10/2022	242983	CalPERS 457 Plan (Def. Comp)	1,100.00
02/10/2022	953490	NCCFD - EFTPS (Fed & State Taxes)	23,330.94
02/10/2022	953502	NEVADA COUNTY PROF FF ASSN	1,015.00
02/10/2022	953506	NATIONWIDE RETIREMENT SOLUTION	5,557.47
02/10/2022	911015	CalPERS (Retirement)	35,030.28
02/11/2022	GJE617	Net Pay Pay Period Ending 02.05.22	107,130.63
02/14/2022	243157	CalCARD (US BANK)	21,042.55
02/14/2022	243165	A&A A/C & HEATING	335.50
02/14/2022	953648	ABSOLUTE COMMUNICATION SOLUTIONS	95.00
02/14/2022	243207	AT&T CALNET 3	403.27
02/14/2022	953639	BURTON'S FIRE APPARATUS	546.77
02/14/2022	243181	EVERGUARD SYSTEMS	170.00
02/14/2022	953618	HILLS FLAT LUMBER COMPANY	78.77
02/14/2022	953638	HUNT & SONS, INC.	4,871.70
02/14/2022	953620	MISSION LINEN SUPPLY, INC.	68.00
02/14/2022	243172	NETWORK DESIGN ASSOCIATES	877.50
02/14/2022	243180	NID	89.09
02/14/2022	953622	PURCHASE POWER	224.00
02/14/2022	953627	RIVERVIEW INTERNATIONAL TRUCKS	174.86
02/14/2022	953647	ROBINSON ENTERPRISES, INC.	1,000.01

Nevada County Consolidated Fire District Check History Report

February 2022

Date	Num	Name	Paid Amount
02/14/2022	953621	TREEHENGE CONSTRUCTION, INC.	81,100.00
02/14/2022	953632	WALKER'S OFFICE SUPPLY	78.84
02/14/2022	243170	WASTE MANAGEMENT OF NEV. CO.	240.47
02/22/2022	243531	B&C ACE HOME & GARDEN CENTER	36.85
02/22/2022	953804	BANNER COMMUNICATIONS	109.68
02/22/2022	953809	Bare Bones Workwear	84.30
02/22/2022	953797	BURTON'S FIRE APPARATUS	601.09
02/22/2022	243539	GRASS VALLEY FIRE DEPARTMENT	2,647.13
02/22/2022	953787	MISSION LINEN SUPPLY, INC.	58.48
02/22/2022	953785	NCCFD - EFTPS (Fed & State Taxes)	1,462.30
02/22/2022	243538	NID	122.51
02/22/2022	953793	RIVERVIEW INTERNATIONAL TRUCKS	1,992.68
02/22/2022	243550	THE UPS STORE/DJE CONSULTANTS	389.70
02/22/2022	953796	WALKER'S OFFICE SUPPLY	206.10
02/22/2022	243543	WITMER ASSOCIATES, INC. dba	265.53
02/22/2022	953817	Work Health Solutions	1,022.00
02/22/2022	243525	CAL DEPT FORESTRY (ACCTG OFF)	28,446.27
02/25/2022	243559	CalPERS 457 Plan (Def. Comp)	1,150.00
02/25/2022	953830	NCCFD - EFTPS (Fed & State Taxes)	23,257.41
02/25/2022	953839	NEVADA COUNTY PROF FF ASSN	1,085.00
02/25/2022	953845	NATIONWIDE RETIREMENT SOLUTION	5,440.63
02/25/2022	911048	CalPERS (Retirement)	35,109.47
02/25/2022	GJE618	Net Pay Pay Period Ending 02.19.22	108,403.84
02/28/2022	243802	AT&T CALNET 3	70.63
02/28/2022	243788	AUBURN FORD	1,480.48
02/28/2022	243752	B&C ACE HOME & GARDEN CENTER	228.92
02/28/2022	954012	BEST BEST & KRIEGER	841.00
02/28/2022	953981	BUCKMASTER OFFICE SOLUTIONS	124.91
02/28/2022	243770	EVERGUARD SYSTEMS	1,377.31
02/28/2022	243807	LIGHTHOUSE UNIFORM CO.	1,946.73
02/28/2022	243762	MESCHER DOOR COMPANY	1,584.00
02/28/2022	243784	RESCUE RESPONSE GEAR	2,048.29
02/28/2022	243819	RIEBES AUTO PARTS	491.01
02/28/2022	954016	ROBINSON ENTERPRISES, INC.	1,161.01
02/28/2022	243774	SPD SAW SHOP	48.77
02/28/2022	243775	SUBURBAN PROPANE	1,258.87
02/28/2022	243800	AFLAC	982.00
02/28/2022	243758	BLUE SHIELD OF CALIFORNIA	33,457.27
02/28/2022	954024	FDAC Employee Benefits Authority	1,331.55
02/28/2022	954014	KAISER FOUNDATION HEALTH PLAN	19,646.05
02/28/2022	953982	SPECIAL DIST RISK MGMT AUTH.	4,397.47
02/28/2022	243812	STANDARD INSURANCE COMPANY	986.00
Total :			<u><u>643,061.15</u></u>

Nevada County Consolidated Fire District Check History Report

February 2022

Date	Num	Name	Paid Amount
<u>Fund 758</u>			
02/07/2022	242884	PNC EQUIPMENT FINANCE	66,864.32
02/07/2022	242885	EXTREME ROOFING	63,713.00
02/07/2022	242889	L.N. CURTIS & SONS	7,534.40
02/07/2022	242901	SPD SAW SHOP	1,228.96
02/28/2022	243755	L.N. CURTIS & SONS	20,077.78
Total :			<u>159,418.46</u>
<u>Fund 733</u>			
02/28/2022	243743	PNC EQUIPMENT FINANCE	49,498.06
Total :			<u>49,498.06</u>

Nevada County Consolidated Fire District Credit Card History Report

February, 2022

Date	Num	Name	Paid Amount
2021 - US Bank Payable			
<u>Fund 722</u>			
02/07/2022	COOMBE	AMAZON MARKETPLACE	52.89
02/07/2022	COOMBE	AMAZON MARKETPLACE	18.32
02/07/2022	COOMBE	AMAZON MARKETPLACE	26.06
02/07/2022	COOMBE	Raley's	32.51
02/07/2022	COOMBE	Fireline Shields	192.50
02/07/2022	COOMBE	Ace Hardware	17.14
02/07/2022	DAVISON	AMAZON MARKETPLACE	153.23
02/07/2022	DAVISON	Beach Hut Deli	231.57
02/07/2022	DAVISON	STAPLES	21.69
02/07/2022	DAVISON	SAFEWAY	39.28
02/01/2022	FIN MGR	STREAMLINE	200.00
02/02/2022	FIN MGR	PACIFIC GAS & ELECTRIC CO.	4,365.70
02/04/2022	FIN MGR	AT&T Long Distance	7.01
02/09/2022	FIN MGR	MISC CAL CARD VENDOR	5.00
02/11/2022	FIN MGR	COMCAST	386.46
02/13/2022	FIN MGR	AT&T (Carol Stream)	44.61
02/17/2022	FIN MGR	COMCAST	135.05
02/23/2022	FIN MGR	SMARTER BROADBAND	40.00
02/23/2022	FIN MGR	SUDDENLINK (CEQUEL)	26.31
02/23/2022	FIN MGR	SUDDENLINK (CEQUEL)	143.45
02/25/2022	FIN MGR	COMCAST	145.73
02/26/2022	FIN MGR	VERIZON WIRELESS	1,524.36
02/07/2022	FUNK	Mystery Ranch Backpacks	2,010.43
02/07/2022	FUNK	HP.Com	2,002.43
02/07/2022	GREENE	MAC TOOLS	36.88
02/07/2022	GREENE	SNAP-ON INDUSTRIAL	95.47
02/07/2022	GREENE	CFMA	595.00
02/07/2022	GREENE	CORNWELL ANDERSON TOOL	161.26
02/07/2022	GREENE	DISH NETWORK	87.79
02/07/2022	GREENE	The Tool Shed	37.91
02/07/2022	GREENE	SNAP-ON INDUSTRIAL	129.00
02/07/2022	GREENE	MAC TOOLS	78.12
02/07/2022	GREENE	CORNWELL ANDERSON TOOL	204.67
02/07/2022	JACKSON	AMAZON MARKETPLACE	33.31
02/07/2022	JACKSON	AMAZON MARKETPLACE	82.11
02/07/2022	LONG	AMAZON MARKETPLACE- CREDIT	-21.66
02/07/2022	LONG	AMAZON MARKETPLACE	39.59
02/07/2022	LONG	AMAZON MARKETPLACE	46.11
02/07/2022	LONG	MICROSOFT OFFICE	1,087.34
02/07/2022	LONG	AMAZON MARKETPLACE	88.00
02/07/2022	LONG	AMAZON MARKETPLACE	193.30
02/07/2022	LONG	STAPLES	39.05
02/07/2022	LONG	CKO Support PDF Filler	1.75

Nevada County Consolidated Fire District Credit Card History Report

February, 2022

Date	Num	Name	Paid Amount
02/07/2022	LONG	CKO Support PDF Filler- CREDIT	-1.75
02/07/2022	LONG	Ring LLC	30.00
02/07/2022	LONG	AMAZON MARKETPLACE	15.58
02/07/2022	MARGHERITA	CFMA	595.00
02/07/2022	MARGHERITA	SNAP-ON INDUSTRIAL	204.48
02/07/2022	MASON	SAC SIERRA REGIONAL ARSON TASK FORCE	100.00
02/07/2022	MCELHANNON	AMAZON MARKETPLACE- CREDIT	-53.72
02/07/2022	MCELHANNON	SPD SAW SHOP	80.44
02/07/2022	MCELHANNON	AMAZON MARKETPLACE	16.33
02/07/2022	MCPAHAN	CALIFORNIA FIRE CHIEFS ASSN.	10.00
02/07/2022	MCPAHAN	STAPLES	54.36
02/07/2022	MENET	Rogue Fitness	252.02
02/07/2022	MENET	THE UPS STORE/DJE CONSULTANTS	9.91
02/07/2022	MENET	THE UPS STORE/DJE CONSULTANTS	93.32
02/07/2022	MENET	AMAZON MARKETPLACE	77.12
02/07/2022	NUNNINK	AMAZON MARKETPLACE	59.33
02/07/2022	NUNNINK	Oxford Suites	201.96
02/07/2022	NUNNINK	Code 3 Rescue	475.00
02/07/2022	ROSS	SIERRA-SACRAMENTO VALLEY EMS	68.00
02/07/2022	SERNA	AMAZON MARKETPLACE	321.43
02/07/2022	SERNA	The Home Depot	303.44
02/07/2022	SULLIVAN	VICTRA- CREDIT	-65.09
02/07/2022	SULLIVAN	VICTRA	135.60
02/07/2022	SULLIVAN	VICTRA	65.09
02/07/2022	SULLIVAN	ADVANTAGE GEAR, INC.	332.37
02/07/2022	SULLIVAN	ADVANTAGE GEAR, INC.	19.20
02/07/2022	TURNER	Suds Bros	15.00
02/07/2022	WEATHERS	AMAZON MARKETPLACE	189.16
02/07/2022	WILSON	AED Superstore	172.00
Total 2021 · US Bank Payable			18,612.31
TOTAL			18,612.31

Nevada County Consolidated Fire District

ORDINANCE NO. OR22-01

ADOPTING AND INCORPORATING BY REFERENCE THE FAIR POLITICAL PRACTICES COMMISSION'S STANDARD MODEL CONFLICT OF INTEREST CODE AS SET FORTH IN 2 CALIFORNIA ADMINISTRATIVE CODE, SECTION 18730

WHEREAS, pursuant to Article III of Chapter 7 of the Government Code commencing with Section 87300, the Nevada County Consolidated Fire District (henceforth, "The District") is required to adopt and promulgate a conflict of Interest Code; and

WHEREAS, the Fair Political Practices Commission has adopted a regulation, 2 California Administrative Code Section 19730, which contains the terms of a standard model Conflict of Interest Code, which can be incorporated by reference, and which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings conducted by the Fair Political Practices Commission;

THEREFORE, the Board of Directors of the Nevada County Consolidated Fire District do ordain as follows:

SECTION 2-1:

That the terms of 2 California Administrative Code Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby adopted and incorporated by reference and constitute the Conflict of Interest Code for the Nevada County Consolidated Fire District.

SECTION 2-2:

That the designated employees who are required to file financial disclosure statements are the Nevada County Consolidated Fire District Board of Directors, Fire Chief, Deputy Fire Chief, Division Chief, Battalion Chiefs, Fire Prevention Officers, Legal Counsel, Finance Manager, Administrative Services Manager, and Citizens' Oversight Committee Members of the Nevada County Consolidated Fire District.

SECTION 2-3:

All employees designated above shall file statements of economic interest with the District.

(1) The District shall forward to the Clerk of the Nevada County Board of Supervisors the original statements for all NCCFD Board directors and any Chief Officers listed above, retaining copies at the District.

(2) The District shall retain all original statements for all other designated employees.

SECTION 2-4:

That the disclosures which are required of the designated employees are the following:

- (a) Interests in real property, except the primary residence, which are located in whole or in part:
 - (1) within the boundaries of the District,
 - (2) within two miles of the boundaries of the District, or
 - (3) within two miles of any land owned or used by the District, including any leasehold, beneficial or ownership interest or option to acquire such interest in real property.
- (b) Investments in business entities or income from sources which engage in the acquisition or disposal of real property within the District.
- (c) Investments in business entities or income from sources which:
 - (1) are contractors or subcontractors engaged in the performance of work or services of the type utilized by the District; or
 - (2) which manufacture or sell supplies, machinery, or equipment of the type utilized by the District.

SECTION 2-5.

That in addition to the designated employees set forth above, consultants shall be included as designated employees subject to filing of financial disclosure statements subject to the following limitation:

The Board of Directors may determine in writing that a particular consultant, although a “designated employee” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. Such determination shall be a public record and shall be retained for public inspection in the same manner and location as this conflict of Interest Code.

SECTION 2-6

This ordinance shall take effect, and be in force, at the expiration of thirty (30) days after approval by the Board of Supervisors of the County of Nevada. **PASSED AND ADOPTED** by the Board of Directors of the Nevada County Consolidated Fire District, County of Nevada, State of California, at a regular meeting of said Board, held on the 17th day of March 2022, by the following roll call vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST:

BY:

Nicole Long,
Secretary to the Board

Keith Grueneberg
President of the Board of Directors
Nevada County Consolidated Fire District



Nevada County Consolidated Fire District
Department of Fire Prevention

640 Coyote Street, Nevada City, CA 95959
(530) 265-4431 FAX (530) 265-4438
nccfire@nccfire.com • www.nccfire.com



To: Jim Turner, Fire Chief/Board of Directors

From: Terry McMahan, Fire Marshal

Date: March 3, 2022

Re: Notice of Intent of Retirement

First and foremost, it has been an absolute pleasure to serve both Nevada County Consolidated Fire District and its constituents. After 41 years and a lot of discussion with my family and mentors; I feel it is time to retire. Letting the next generation take over and implement new ideas. Let it be known, this is not an easy decision to leave a career in Fire Prevention/Investigation, which has been a passion for many years. I am very thankful for the opportunities that the Nevada County Consolidated Fire District has given me, as well as, providing me with various training opportunities thus allowing me to grow. I have met some of the greatest people in the business and with the support of the District I was able to become the President of the California Conference of Arson Investigators representing over 800 members. The working relationships we have formed with other agencies have been one I never thought would have happened when I first started 41 years ago!

I joined the Fire Service as a Volunteer with the Grass Valley Volunteer Fire Department in August of 1981 and was appointed as a temporary employee working in Fire Prevention. Then onto the City of Nevada City Fire Department as their Engineer/Fire Prevention Officer for 10 years. Then hired 23 years ago with the Nevada County Consolidated Fire District. I am proud to have been able to raise my daughter in the community that I work in and was also raised in, which has meant the world to me. I consider Nevada County one of the greatest communities to live in California.

With this, I am officially notifying you of my intent to retire effective June 4, 2022. The Fire District Staff are all amazing to work with and I will miss you all very much.

Terry McMahan
Fire Marshal



Nevada County Consolidated Fire District

640 Coyote Street, Nevada City, CA 95959

(530) 265-4431 FAX (530) 265-4438

nccfire@nccfire.com • www.nccfire.com

To: Nevada County Consolidated Fire District Board of Directors
From: Jim Turner, Fire Chief
Date: March 9, 2022
Re: Fund Transfer

Background:

Over the past several months the District has been impacted with numerous vacancies within the firefighter rank. All vacancies have been filled utilizing the existing firefighter eligibility list. As a direct result of hiring, the District has incurred unanticipated cost for their required training and personal protective equipment.

Within the FY 21-22 budget, the District allocated \$35,000.00 for Personal Protective Equipment in Operations Fund 722, Account 6021.

Recommendation:

Staff recommends the reallocation of funds from the F/Y 20-21 carry over to Operations Fund 722, Account 6021 in the amount of \$30,000.00. This would enable the District to purchase all required personal protective equipment for the newly hired personnel.

The reallocations of funds will allow for the following purchase of personal protective equipment:

- 10 sets of structural turnouts (8 sets assigned to newly hired employees and 2 sets reserved for anticipated vacancies)

Motion Needed:

Motion to approve the reallocation of funds from the FY 20-21 carry over to Operations Fund 722, Account 6021 in the amount of \$30,000.00.

Fiscal Implications:

Reallocate the amount of \$30,000.00 from the beginning balance funds to Operations Fund 722, Account 6021.



Nevada County Consolidated Fire District

640 Coyote Street, Nevada City, CA 95959

(530) 265-4431 FAX (530) 265-4438

nccfire@nccfire.com • www.nccfire.com

To: Board of Directors
From: Division Chief Sullivan through Fire Chief Turner
Date: March 11, 2022
Re: Captains Eligibility List Extension

Background:

The District currently maintains an eligibility list for the position of Captain. Two eligible candidates remain on the current list, which was certified on March 15, 2021.

Recommendation:

Staff recommends the Board extend the current eligibility list until a successor list is made available for a term not to exceed twelve months or March 16, 2023. This is in accordance with the personnel code:

SECTION 2.2.13. ESTABLISHMENT OF ELIGIBILITY LISTS

- (a) After each examination, the Chief shall prepare an eligibility list of persons who have qualified within the provisions of this Code and Regulations for a position or class of positions. The names of such persons shall be placed on the eligibility list in the order of their final ratings starting with the highest. All appointments to positions in the Classified Service covered by the eligibility list shall be made from the list, except where a laid-off permanent employee is reinstated as provided in Section 2.6.7.
- (b) The eligibility list shall be in effect for a maximum of 12 months unless the Board, at the Chief's request extends the effective term of the list. Any such extension shall not exceed twelve additional months.

Motion Requested:

Motion to approve the extension of the Captain Eligibility List until a successor list becomes available or March 16, 2023.

Fiscal Implications:

None.



COUNTY OF NEVADA COUNTY EXECUTIVE OFFICE

Eric Rood Administrative Center
950 Maidu Avenue, Suite 220
Nevada City, CA 95959
(530) 265-7040
Fax 265-9839
E-MAIL: ceo@co.nevada.ca.us

February 25, 2022

Chief Turner
640 Coyote St
Nevada City, CA 95959

Dear Chief Turner,

I would like to thank you for taking the time to present on the Emergency Preparedness Panel and offer your expertise during the recent January Board of Supervisors Workshop at the Gold Miners Inn.

I appreciate your willingness to take time out of your busy schedule to come and share your knowledge, ideas, and input to the Board as they discussed important community issues. Your input added greatly to the substance and depth of the discussion.

I'm also happy to update you that all board objectives from the workshop were approved as discussed by the Board of Supervisors on 2/8/2022 validating the effort put in during the workshop.

Sincerely,

Alison Lehman
County Executive Officer

Thanks Chief!



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February 25, 2022

Fire Marshal McMahan
640 Coyote St
Nevada City, CA 95959

Dear Fire Marshal McMahan,

I would like to thank you for taking the time to present on the Emergency Preparedness Panel and offer your expertise during the recent January Board of Supervisors Workshop at the Gold Miners Inn.

I appreciate your willingness to take time out of your busy schedule to come and share your knowledge, ideas, and input to the Board as they discussed important community issues. Your input added greatly to the substance and depth of the discussion.

I'm also happy to update you that all board objectives from the workshop were approved as discussed by the Board of Supervisors on 2/8/2022 validating the effort put in during the workshop.

Sincerely,

Alison Lehman
County Executive Officer



NCCFD CHIEFS' MONTHLY REPORT

To: NCCFD Board of Directors
From: Jim Turner, Fire Chief
Pat Sullivan, Division of Operations Chief
Date: March 11, 2022

SUPPRESSION

Statistical data for the period of February 1 – February 28, 2022.

- 220 calls for service
- 4 structure fires, 1 major loss residential structure on Deerhaven Road
06:20 minutes first apparatus travel time to scene.
- ARC firefighter annual physicals (part 2) were completed, with ultrasounds pending.

Training:

- Training hours are in transition to ESO and have not been updated.
- EMS infrequent skills training with Rough and Ready, Penn Valley and Ophir Hill.
- S-SV EMS approval for Epinephrine “draw up” administration for anaphylaxis as an expanded skill.
- Continuation of the probationary firefighter training.
- All new firefighters seem to be progressing with their skills and many are driving apparatus.

FLEET AND FACILITIES

ADMINISTRATION

- Board Secretary conditional offer accepted, currently a delay in backgrounds due to the LiveScan machine being under maintenance.
- Firefighter recruitment continues with 34 candidates heading to interviews.
- Chief Turner, Division Chief Sullivan, Prevention McMahan attended the County Fire Chiefs meeting.
- Chiefs Turner and Sullivan attended the Nevada County Law Enforcement Fire Council meeting.



NCCFD CHIEFS' MONTHLY REPORT

FIRE PREVENTION

Projects:

- The new ZAP Manufacturing Building has been finalized and is in operation.

Fire Investigations:

- Deputy Fire Marshal Mason investigated a single-family dwelling off Deerhaven Lane. There was a long response to the incident with the structure being a complete loss. The fire appears accidental with the cause being undetermined.

Meetings and Training attended by Fire Marshal McMahan:

- Community Agencies United for Safe Schools and Safe Streets (CAUSSSS) with Chief Sullivan.
- Yuba River Safety Cohort with Chief Turner and Chief Sullivan.
- Quarterly Wildfire Prevention Stakeholders with Chief Turner.
- Fire Safe Council of Nevada County Board Meeting and Workshop.
- With Chief Turner and Deputy Fire Marshal Mason quarterly range qualifications were completed.
- California Conference of Arson Investigator Training with Deputy Fire Marshal Mason.