

# Nevada County Consolidated Fire District

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## BOARD OF DIRECTORS

Keith Grueneberg, President  
Patricia Nelson, Vice President  
Barry Dorland  
Tom Carrington  
Spencer Garrett  
Jon Hall  
Marianne Slade-Troutman

## STAFF

Jason Robitaille, Fire Chief  
Pat Sullivan, Division Chief  
Patrick Mason, Fire Marshal  
Kevin Greene, Fleet and Facilities Supervisor  
Nicole Long, Administrative Services Manager  
Kaitlin Purvis, Finance Administrative Assistant  
Tricia Bush, Administrative Services Assistant

## BOARD OF DIRECTORS REGULAR MEETING- AGENDA THURSDAY, MARCH 16, 2023– 7:00 PM

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT, 11329 MCCOURTNEY ROAD, GRASS VALLEY, CA 95949

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Pursuant to Governor Gavin Newsom’s Executive Order pertaining to the convening of public meetings in response to the COVID-19 pandemic, the Nevada County Consolidated Fire District will hold its regularly scheduled meeting. This meeting is open to in-person attendance. To remain in compliance with the state public health guidance, face coverings are strongly recommended to be worn by all individuals while indoors. The Public’s and Employee’s health and well-being are the top priority for the Board of Directors of the Nevada County Consolidated Fire District, and you are urged to take all the appropriate health safety precautions.

Tricia Bush, Board Secretary  
(530) 265-4431  
[triciabush@nccfire.com](mailto:triciabush@nccfire.com)

The Board of Directors welcomes you to its meetings and your participation is encouraged and appreciated. Any Member of the Audience desiring to address the Board on a matter appearing on the agenda, before or during consideration of the item, may do so after receiving recognition from the presiding officer. In order for all interested parties to have an opportunity to speak, please limit your comments to the specific item under discussion. For further rules on public comment and other matters, please see the last page of this agenda.

### NOTICE

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in the implementation thereof. Persons seeking an alternative format should contact the Clerk of the Board for further information.

All items posted on the agenda, including under correspondence, may be acted upon by the Board of Directors. However, matters under committee reports and department manager's reports may be briefly addressed by the Board or Staff but no action or discussion shall be undertaken on any item not appearing on the posted agenda. (GC 54954.2)

The Board of Directors may hold a Closed Session as the agenda schedule permits.

## **STANDING ORDERS:**



- 7:00 p.m. Call to Order
- Roll Call
- Pledge of Allegiance to the Flag
- Corrections and/or deletions to the agenda

## **\*PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

*Per CA Government Code 54954.3*

*This is the time for any member of the public to address the Board on any item not on this Agenda that is within the subject matter jurisdiction of the NCCFD Board. Please wait for recognition from the presiding officer. The Board generally cannot act on or discuss an item not on the agenda. However, the Board may “briefly respond” to comments or questions from the members of the public. Please see the rules for public comment at the end of this agenda.*

## **CONSENT CALENDAR**

*These items are considered to be routine and may be enacted by one motion by the Board of Directors. There will be no separate discussion of these items. If discussion is desired, any board or staff member or interested party may request that an item be removed from the Consent Calendar to be considered separately.*

1. Acceptance of Minutes – February 16, 2023
2. Fund Balances, Check History Report and Credit Card History Report

## **COMMITTEE REPORTS**

### **STANDING COMMITTEES**

FINANCE/BUDGET: **HALL, Slade-Troutman**  
PERSONNEL: **Carrington, Garrett, Nelson**

### **AD HOC COMMITTEES**

BOARD POLICY AND PROCEDURES: **Grueneberg**  
CONSOLIDATION: **Grueneberg, Dorland, Carrington**

### **LOCAL AGENCY ASSIGNMENTS**

NEVADA COUNTY FIRE AGENCY (JPA): **Garrett, Robitaille**

## **NEW BUSINESS**

3. Discussion and Possible Action, Appoint Applicant to Citizen Oversight Committee. **President Grueneberg**
4. Discussion and Possible Action, Fire Prevention Services. **Fire Marshal Mason**
5. Discussion and Possible Action, Development Fee and Nexus Impact Study. **Fire Marshal Mason**

## **CHIEFS MONTHLY REPORT**

## **\*BOARD DISCUSSION**

## **CLOSED SESSION**

Public Comment on Closed Session Items:

*Per CA Government Code 54954.3*

*While members of the public are not allowed in Closed Sessions, they do have a right to comment on the Closed Session item before the Board goes into Closed Session. And, if the Board will be taking action on the item out of Closed Session, then the public also has a right to comment during consideration of the action to be taken. Any member of the public who wishes to comment may do so after receiving recognition from the Chairman.*

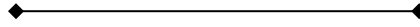
## 6. Conference with Labor Negotiators

Pursuant to CA Government Code Section 54957.6

### **Employee Organizations and Unrepresented Employees:**

- Local Firefighters Union 3800 representing the Non-Management Safety Employees

## ADJOURNMENT



### **Board Meeting Schedule**

All Regular Board Meetings will take place on the third Thursday of the month.

### **Copies**

Copies of the agenda documents relative to an agenda item may be obtained at the Administrative Office, 640 Coyote Street, Nevada City, CA 95959, at a cost of \$1.00 dollar per page.

### **Board Meeting Notices**

This Regular Meeting Agenda was posted 72 hours in advance of the meeting at the following locations: Nevada County Consolidated Fire District: Administration Office, 640 Coyote Street, Nevada City; Station 86, 12337 Banner Lava Cap Rd, Nevada City; Station 88, 14400 Golden Star, Grass Valley; Station 89, 11833 Tammy Way, Grass Valley; and on our website address at <http://www.nccfire.com>. Our e-mail address is [nccfire@nccfire.com](mailto:nccfire@nccfire.com).

### **Rules Applying to Public Comments (as provided by CA Government Code Section 54954.)**

A. Members of the public wishing to address the Board upon any subject within the jurisdiction of the Nevada County Consolidated Fire District may do so upon receiving recognition from the presiding officer at the appropriate time. You may address the Board on any agenda item prior to Board Action. If you wish to address the Board on an item not on the agenda, you may do so during the General Public Comment period. Understand that no action may be taken on an item not on the agenda.

- Where necessary for the orderly operation of the meeting, the presiding officer may limit public comment during the public comment period or public hearing to no more than five minutes per individual.

B. After receiving recognition, please stand and state your name, as all meetings are being taped. Note that stating your name is a voluntary act and is not required.

C. Members of the public may submit written comments on any matter that is listed on the agenda or for general public comment. You may submit written comments on any matter by U.S. Mail addressed to 640 Coyote Street, Nevada City, CA 95959 or by e-mail to [triciabush@nccfire.com](mailto:triciabush@nccfire.com). For comments to be read at the meeting and entered into the minutes they must be received no later than 8:00 a.m. on the morning of the noticed meeting.

**D. All documents to be presented to the Board of Directors shall be given to the Secretary of the Board for distribution (original and seven copies) prior to the Call of Order of meeting.**

E. Complaints against any individual District employee cannot be brought up in open meeting directly. The District will only consider such a complaint if submitted in writing.

**DRAFT**  
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**BOARD OF DIRECTORS MINUTES February 16, 2023**

Regular Meeting held at  
11329 McCourtney Road, Grass Valley, CA 95949

**NCCFD DIRECTORS**

**Present:** Grueneberg (President), Garrett, Carrington, Nelson, Slade-Troutman

**STAFF:**

**Present:** Fire Chief Robitaille, Division Chief Sullivan, Fire Marshal Mason, Administrative Services Long, Battalion Chief Sunde and Fleet & Facilities Supervisor Greene

**STANDING ORDERS:**

President Grueneberg called the meeting to order at 7:00 pm and took roll call, noting all Directors but Director Hall present. President Grueneberg led in the pledge of allegiance.

**\*PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

*Per CA Government Code 54954.3*

No public comment.

**CONSENT CALENDAR**

1. Acceptance of Minutes –January 19, 2023
2. Fund Balances, Check History Report and Credit Card History Report
3. Engagement Letter with Willdan Financial Services and the Nevada County Consolidated Fire District for Assessment and Special Tax Levy's (reoccurring)

Director Slade-Troutman motioned to accept the consent calendar. Director Carrington seconded. **MOTION** passed unanimously.

**COMMITTEE REPORTS**

**STANDING COMMITTEES**

**FINANCE/BUDGET:** Hall, Slade-Troutman

**PERSONNEL:** Carrington, Nelson

**AD HOC COMMITTEES**

**BOARD POLICY AND PROCEDURES:** Grueneberg

**CONSOLIDATION:** Grueneberg, Dorland, Carrington

**LOCAL AGENCY ASSIGNMENTS**

**NEVADA COUNTY FIRE AGENCY (JPA):** Garrett, Robitaille

Finance – None  
Personnel – None  
Board Policy & Procedures – None  
Consolidation – None  
JPA – None

## **NEW BUSINESS**

### **4. Discussion and Possible Action, Resolution 23-02, Accepting the Lowest Bid (\$31,105.00) Russell Davidson Architecture + Design, for Station 86 Architectural Services.**

Fleet and Facilities Supervisor Greene stated the district requested bids for architectural services for the interior design remodel of Station 86. Staff received and opened bids on January 17, 2023. The lowest bid was in the amount of \$31,105.00 from Russell Davidson Architecture + Design. This project is funded through Fund 758-5 Facilities. Director Nelson motioned to adopt Resolution 23-02, Accepting the Lowest Responsible Bid (\$31,105.00) Russell Davidson Architecture + Design, for Station 86 Architectural Services. Director Garrett seconded. **MOTION** passed unanimously by a roll call vote, with Director Hall absent.

### **5. Discussion and Possible Action, Request for Proposal for Fiscal Year 22/23 Financial Audit.**

Administrative Services Long reported the Board is interested in receiving proposals from qualified firms to provide accounting and auditing services to NCCFD for fiscal years ending June 30, 2023, June 30, 2024, and June 30, 2025. Director Garrett motioned to approve the Request for Proposal for Fiscal Year 22/23 Financial Audit. Director Slade-Troutman seconded. **MOTION** passed unanimously by a roll call vote, with Director Hall absent.

### **6. Discussion and Possible Action, Request for Proposal for Professional Fire and Life Safety Inspection Services.**

Fire Marshal Mason advised with the retirement of Terry McMahan, Fire Prevention has had a vacant position for Deputy Fire Marshal. The district attempted to fill the position both internally and externally and was unsuccessful. Fire Prevention would like to request information for a third-party company to provide fire and life safety inspections within our fire district, assisting with pre-plans, general and operational permit inspections of commercial occupancies. Director Nelson requested Fire Marshal Mason do a parallel comparison on the position utilizing NCCFD Captain's wages versus the cost of utilizing an outside company. Director Carrington motioned to approve the Request for Proposal for Professional Fire and Life Safety Inspection Services. Director Garrett seconded. **MOTION** passed unanimously by a roll call vote, with Director Hall absent.

### **7. Correspondence**

A thank you card, and donation was presented from a citizen in our jurisdiction to the Station 89 crew. President Grueneberg thanked the crew stating it was a direct reflection of the quality employees NCCFD employs and how they handle themselves while on duty.

### **8. Discussion and Possible Action, California Special Districts Association (CSDA) Board of Directors Call for Nominations Seat C.**

President Grueneberg reported that CSDA is calling for nominations for Seat C and tallied the Directors for interest. No nominations on our Board.

### **9. Discussion and Possible Action, Union Article Regarding Rough & Ready Fire.**

President Grueneberg reviewed the article that was published by The Union earlier this week. After a brief discussion, the board highlighted the inaccuracies in the article and how both sides of the story were not presented. The directors concluded that we are all in this together and will help look for solutions regarding Rough & Ready Fire.

## **CHIEF'S MONTHLY REPORT**

Chief Robitaille stated testing for Captains and Battalion Chief has begun. There are 5 candidates in each rank that will test, and that testing will be complete by end of March. Additionally, Alta Sierra Property Owners Association donated \$200 to Station 89. Chief Robitaille met with LAFCO (SR Jones), Ophir Hill Fire Chief Rothenberger, Higgins Fire Chief Jerry Good, State OES Region 4 Chief Zander, County CEO Alison Lehman, Jamie Jones from Firewise Committee, Cal Fire Chief Estes, Grass Valley Fire Chief Buttron as well as Penn Valley Fire Chief Wagner. Chief Robitaille and Division Chief Sullivan both attended the County Chief's Meeting, District Battalion Chiefs Meeting, and the Law Enforcement Fire Council Meeting. Division Chief Sullivan attended the CISM Team Meeting.

Division Chief Sullivan verbally reviewed his report highlighting that there were 254 calls for service, which included 3 structure fires. 6:08 minutes average travel time for first arriving unit.

Fire Marshal Mason verbally reviewed his report, highlighting that he attended the public comment for the Fire Hazard Severity Zone update as well as the Board of Supervisors meeting for public comment to the Cannabis Ordinance Update. He met with CDA to discuss fire inspection processes for Commercial Cannabis operation renewals. He assisted training a part time DSI inspector and met with the Greenhorn Firewise Community. Fire Marshal Mason said The Mighty Acorns Preschool visited Station 84 for a Public Education event and that the Engine 84 crew did a great job. He also advised Lead DSI Inspector Roger Tucker resigned from his position.

**\*BOARD DISCUSSION**

Director Nelson inquired about an update regarding the liability insurance for the district. Administrative Services Long stated there was no update yet. President Grueneberg stated that negotiations for Local 3800 opened and that meeting went well.

**ADJOURNMENT**

President Grueneberg adjourned the meeting at 7:47 p.m.

Attest:

Approved by:

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Tricia Bush  
Board Secretary

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Keith Grueneberg  
President of the Board

**Nevada County Consolidated Fire District  
Fund Recap & Cash Balances  
February 2023**

	Fund					Total
	722 Operating	723 Contingency	733 AB1600	734 Special Tax	758 Capital	
Beginning Cash <sup>1</sup>	1,517,147	1,321,736	127,601	551,431	449,202	1,426,540
Revenues	630,864	-	1,273	-	-	55,780
Expenditures	(468,790)	-	-	-	(850)	(598,350)
Other Inc/Expense	(83)	-	-	(542,000)	-	(1,143)
Other Activity <sup>2</sup>	(9,258)	-	-	-	-	(15,142)
Ending Cash <sup>1</sup>	1,669,879	1,321,736	128,874	9,431	448,352	867,685

<sup>1</sup> Includes Well Fargo

<sup>2</sup> Reconciling items, prior period adjustments

## Nevada County Consolidated Fire District Operating Fund 722 February 2023

	Feb 23	Jul '22 - Feb 23	Budget	% of Budget
<b>Revenues</b>				
<b>4000 · Taxes &amp; Assessments</b>				
4010 · Current Secured		2,013,763	3,825,234	53%
4020 · Current Unsecured	45	57,942	54,819	106%
4030 · Prior Unsecured	65	1,257	2,296	55%
4040 · Supplemental Secured	17,182	88,749	47,344	187%
4050 · Supplemental Unsecured	603	4,108	8,598	48%
4060 · Supplemental Prior Unsecured	30	473	388	122%
4110 · Special Assessment	6,385	1,234,133	2,214,078	56%
4150 · Special Tax of 2012	221	9,636	1,001,388	1%
4151 · Special Tax 2012 (transfer in)	542,000	597,000		100%
4230 · State Homeowners		12,368	24,888	50%
4240 · State Public Safety Prop 172	42,014	359,580	388,019	93%
4290 · Other		721		100%
<b>Total 4000 · Taxes &amp; Assessments</b>	<b>608,545</b>	<b>4,379,730</b>	<b>7,567,052</b>	<b>58%</b>
<b>4500 · Reimbursements</b>				
4510 · Strike Team		637,018	75,000	285%
4522 · Strike Team Cost Offset		(423,105)		
4540 · Vehicle Repair		1,815	5,000	36%
4550 · Cost Recovery	3,799	19,275	3,000	643%
4690 · Other Reimbursements	16,456	33,917	23,480	144%
<b>Total 4500 · Reimbursements</b>	<b>20,255</b>	<b>268,920</b>	<b>106,480</b>	
<b>4800 · Other Revenue</b>				
4810 · Inspections & Permits	927	3,693	7,500	49%
4812 · Plan Reviews	852	8,077	12,000	67%
4820 · Interest & Finance Charges	35	12,838	22,000	58%
4830 · Rentals	250	2,000	3,240	62%
4840 · Other Current Services		2,217	3,000	74%
<b>Total 4800 · Other Revenue</b>	<b>2,064</b>	<b>28,825</b>	<b>47,740</b>	<b>60%</b>
<b>Total Revenues</b>	<b>630,864</b>	<b>4,677,475</b>	<b>7,721,272</b>	<b>61%</b>



## Nevada County Consolidated Fire District Operating Fund 722 February 2023

Expense	Feb 23	Jul '22 - Feb 23	Budget	% of Budget
<b>5000 · Wages &amp; Benefits</b>				
<b>5100 · Wages</b>				
5111 · Chief / Dep. & Div. Chief (2.5)	23,660	247,410	322,361	77%
5113 · Battalion Chief (3)	27,085	236,015	350,039	67%
5114 · Fire Marshal / DFM (2)	10,267	92,256	248,147	37%
5121 · Captains (9)	74,396	634,786	875,804	72%
5122 · Lieutenants (6)	34,813	305,436	467,539	65%
5123 · Firefighter (12)	46,393	428,179	736,903	58%
5131 · Supplemental / Seasonal FF		122,987	157,277	78%
5132 · PCF / Reserve FF		4,020	4,800	84%
5141 · Clerical (3)	13,914	121,568	203,691	60%
5145 · Fire Mechanic (1.5)	11,851	97,982	149,089	66%
5151 · Overtime	43,106	361,060	501,048	72%
5153 · Additional Overtime Staffing		13,777	18,541	74%
5155 · EPSL Overtime		38,110		
5161 · Strike Team		292,135		
5165 · Strike Team Backfill		99,912		
5167 · Strike Team Revenue Offset		(417,058)		
5171 · Holiday Stipend		68,549	80,199	85%
5173 · Vacation / CTO Buy Back		83,666	115,648	72%
5185 · Directors	225	2,400	4,500	53%
<b>Total 5100 · Wages</b>	<b>285,710</b>	<b>2,833,190</b>	<b>4,235,586</b>	<b>67%</b>
<b>5500 · Payroll Taxes</b>				
5511 · Medicare Employer Tax	3,550	42,937	61,355	70%
5512 · Soc Security Employer Tax	34	605	887	68%
5521 · SUI Employer Tax	231	5,319	5,637	94%
5526 · Strike Team Revenue Offset		(6,047)		
<b>Total 5500 · Payroll Taxes</b>	<b>3,815</b>	<b>42,814</b>	<b>67,879</b>	<b>63%</b>
<b>5700 · Benefits</b>				
5711 · Pension	43,463	930,311	1,258,282	74%
5731 · Health Insurance	42,783	432,408	772,464	56%
5735 · Life Insurance	(171)	5,565	14,400	39%
5751 · Workers Comp Insurance		204,884	228,707	90%
<b>Total 5700 · Benefits</b>	<b>86,075</b>	<b>1,573,168</b>	<b>2,273,853</b>	<b>69%</b>
<b>Total 5000 · Wages &amp; Benefits</b>	<b>375,600</b>	<b>4,449,172</b>	<b>6,577,318</b>	<b>68%</b>

## Nevada County Consolidated Fire District Operating Fund 722 February 2023

	Feb 23	Jul '22 - Feb 23	Budget	% of Budget
<b>6000 · Personnel Related</b>				
<b>6010 · Clothing / PPE</b>				
6011 · Uniforms	2,750	17,187	35,080	49%
6021 · Personal Protective Equip	2,111	30,049	51,500	58%
6031 · Safety & PPE (per MOU)	981	34,813	32,130	108%
<b>Total 6010 · Clothing / PPE</b>	<b>5,842</b>	<b>82,049</b>	<b>118,710</b>	<b>69%</b>
<b>6100 · Food / Meals</b>				
6111 · Meals - Administration		593	1,300	46%
6113 · Meals - Fire		166	1,000	17%
6114 · Meals - Interns	350	350	15,411	2%
<b>Total 6100 · Food / Meals</b>	<b>350</b>	<b>1,109</b>	<b>17,711</b>	<b>6%</b>
<b>6200 · Training / Fitness</b>				
6211 · Wellness Program	364	1,587	31,660	5%
6213 · Fitness Program	125	4,269	5,910	72%
6221 · Tuition - Safety Personnel	1,558	15,327	30,500	50%
6232 · Travel Expense	188	5,325	10,000	53%
6241 · Training Materials	38	38	2,500	2%
6246 · Public Safety Training Center			1,000	
6261 · Licenses & Certificates	0	619	2,500	25%
6271 · Training - Administration	398	5,321	8,500	63%
<b>Total 6200 · Training / Fitness</b>	<b>2,671</b>	<b>32,486</b>	<b>92,570</b>	<b>35%</b>
<b>Total 6000 · Personnel Related</b>	<b>8,863</b>	<b>115,644</b>	<b>228,991</b>	<b>51%</b>
<b>6500 · Facility &amp; Equipment Related</b>				
<b>6510 · Communications</b>				
6511 · Telephones	1,566	12,370	19,260	64%
6521 · Mobile Phones	799	4,071	15,500	26%
<b>Total 6510 · Communications</b>	<b>2,365</b>	<b>16,441</b>	<b>34,760</b>	<b>47%</b>
<b>6550 · Station</b>				
6551 · Supplies & Services - Stations	1,485	11,870	24,760	48%
<b>Total 6550 · Station</b>	<b>1,485</b>	<b>11,870</b>	<b>24,760</b>	<b>48%</b>
<b>6610 · Insurance</b>				
6611 · Liability		49,095	49,176	100%
		<i>Combined 6611 (Liability) and 6621 (Property). 6 month premium.</i>		
<b>Total 6610 · Insurance</b>		<b>49,095</b>	<b>49,176</b>	<b>100%</b>
<b>6650 · Maintenance</b>				
6681 · Facility Maint & Improvements	5,180	100,727	189,000	53%
<b>Total 6650 · Maintenance</b>	<b>5,180</b>	<b>100,727</b>	<b>189,000</b>	<b>53%</b>
<b>6700 · Medical Supplies</b>				
6716 · EMS Supplies	1,812	14,429	18,500	78%
<b>Total 6700 · Medical Supplies</b>	<b>1,812</b>	<b>14,429</b>	<b>18,500</b>	<b>78%</b>
<b>6750 · Apparatus Equipment</b>				
6751 · Hose		299	22,000	1%
6756 · Ladders			1,553	
6761 · Suppression Equip/Small Tools	11	2,480	7,500	33%

## Nevada County Consolidated Fire District Operating Fund 722 February 2023

	Feb 23	Jul '22 - Feb 23	Budget	% of Budget
6766 · Power Tools & Equipment		1,856	7,902	23%
6771 · Pump Testing			4,337	
6776 · Mobile Communications	119	3,674	7,685	48%
6781 · Technical Rescue Equip	2,854	7,099	13,000	55%
6786 · SCBA Repair & Maintenance	106	2,611	10,500	25%
6796 · Drone		1,000	1,412	71%
6798 · Utility Terrain Vehicle		461	1,500	31%
<b>Total 6750 · Apparatus Equipment</b>	<b>3,090</b>	<b>19,480</b>	<b>77,389</b>	<b>25%</b>
<b>6800 · Utilities</b>				
6811 · Alarm		1,183	1,500	79%
6821 · Electricity / Gas		37,142	56,170	66%
6831 · Propane	2,134	8,792	13,924	63%
6841 · Trash	256	2,315	3,600	64%
6851 · Water / Sewer	204	6,767	11,487	59%
<b>Total 6800 · Utilities</b>	<b>2,594</b>	<b>56,199</b>	<b>86,681</b>	<b>65%</b>
<b>6900 · Capital Expenditures</b>				
6931 · Vehicles		102		100%
6941 · Admin Office Equipm & Computers		8,451	27,125	31%
<b>Total 6900 · Capital Expenditures</b>		<b>8,553</b>	<b>27,125</b>	<b>32%</b>
<b>Total 6500 · Facility &amp; Equipment Related</b>	<b>16,526</b>	<b>276,794</b>	<b>507,391</b>	<b>55%</b>
<b>7000 · Vehicle Related</b>				
7001 · Insurance		8,418	10,085	83%
			<i>6 month premium</i>	
<b>7010 · Maintenance</b>				
7011 · Accessories	3,170	12,187		
7016 · Batteries		913		
7021 · Body	5,079	8,630		
7026 · Brakes	19	3,764		
7031 · Drive Train	2,300	26,700		
7036 · Pumps	31	4,183		
7041 · Tires		5,617		
7046 · Tools & Shop Related	222	9,591		
7048 · All Categories for Budget			111,000	
7049 · Outside Agency Vehicle Maint	3,150	2,999		
<b>Total 7010 · Maintenance</b>	<b>13,971</b>	<b>74,584</b>	<b>111,000</b>	<b>67%</b>
<b>7050 · Fuel</b>				
7051 · Fuel	5,636	57,399	93,447	61%
<b>Total 7050 · Fuel</b>	<b>5,636</b>	<b>57,399</b>	<b>93,447</b>	<b>61%</b>
<b>Total 7000 · Vehicle Related</b>	<b>19,607</b>	<b>140,401</b>	<b>214,532</b>	<b>65%</b>
<b>7500 · General &amp; Admin Related</b>				
<b>7501 · Office Expense</b>				
7502 · Administration	151	2,253	4,500	50%
7506 · Board		160	1,000	16%
7508 · Computer & Software Expense	5,832	54,975	86,233	64%

## Nevada County Consolidated Fire District Operating Fund 722 February 2023

	Feb 23	Jul '22 - Feb 23	Budget	% of Budget
7509 · Copier Expense	121	687	1,200	57%
7511 · Memberships	16	15,140	16,190	94%
7516 · Mileage Reimbursements		44	100	44%
7521 · Postage & Delivery	175	671	1,100	61%
7531 · Other		234		
7501 · Office Expense - Other	0	14		
<b>Total 7501 · Office Expense</b>	<b>6,295</b>	<b>74,178</b>	<b>110,323</b>	<b>67%</b>
<b>7550 · Professional Services</b>				
7551 · Accounting		14,427	12,880	112%
7556 · Computer & IT Support	1,046	7,931	14,980	53%
7561 · Consultants		10,069	10,000	101%
7563 · Hiring Expense	859	13,181	11,380	116%
7566 · Legal Expense		23,237	46,675	50%
7571 · Medical Director		4,950	6,600	75%
<b>Total 7550 · Professional Services</b>	<b>1,905</b>	<b>73,795</b>	<b>102,515</b>	<b>72%</b>
<b>7590 · Publications</b>				
7591 · Legal Notices			600	
7596 · Marketing / Advertising			500	
<b>Total 7590 · Publications</b>			<b>1,100</b>	
<b>7600 · Special District</b>				
7611 · Elections		32,262	30,000	108%
7621 · LAFCo		5,687	6,663	85%
7631 · Nevada County Fees		82,050	89,228	92%
<b>Total 7600 · Special District</b>		<b>119,999</b>	<b>125,891</b>	<b>95%</b>
<b>7650 · Prevention</b>				
7651 · Code Purchases		1,816	1,800	101%
7653 · Investigation Supplies	118	2,485	4,300	58%
7657 · Inspection Supplies			1,500	
7661 · Prof Svcs / Plan Checks			2,500	
7663 · Public Education Supplies			3,100	
7665 · Subscriptions / Memberships	175	709	1,400	51%
7667 · Training	811	3,440	6,000	57%
7669 · Other Prevention / Law Enforce		1,626	1,500	108%
<b>Total 7650 · Prevention</b>	<b>1,104</b>	<b>10,076</b>	<b>22,100</b>	<b>46%</b>
<b>7800 · JPA</b>				
7831 · Dispatch Charges	38,890	48,508	130,000	37%
7841 · Dues / Administration		6,431	12,862	50%
<b>Total 7800 · JPA</b>	<b>38,890</b>	<b>54,939</b>	<b>142,862</b>	<b>38%</b>
<b>Total 7500 · General &amp; Admin Related</b>	<b>48,194</b>	<b>332,987</b>	<b>504,791</b>	<b>66%</b>
<b>8500 · Strike Team Non Labor Expenses</b>		<b>12,993</b>		
<b>8510 · Reimbursables &amp; Other</b>				
8519 · Other Expense		133		
<b>Total 8510 · Reimbursables &amp; Other</b>		<b>133</b>		
<b>Total Expense</b>	<b>468,790</b>	<b>5,328,124</b>	<b>8,033,023</b>	<b>66%</b>

**Nevada County Consolidated Fire District**  
**Operating Fund 722**  
February 2023

	<u>Feb 23</u>	<u>Jul '22 - Feb 23</u>	<u>Budget</u>	<u>% of Budget</u>
Fund Over/<Under>	162,074	(650,649)	(311,751)	
Other Income				
9001 · Grant Revenue				
9001.08 · RFC 7GF21089		7,876		
9001 · Grant Revenue - Other		25,824		
Total 9001 · Grant Revenue		<u>33,700</u>		
Total Other Income		33,700		
Other Expense				
9101 · Grant Expense				
9101.01 · AFG EMW-2019-FG-03486 Radio		16,954		
9101.09 · CA Fire Foundation Comm Veg Red	83	6,644		
Total 9101 · Grant Expense	<u>83</u>	<u>23,598</u>		
Total Other Expense	<u>83</u>	<u>23,598</u>		
Net Other	(83)	10,102		
Net Fund Activity	<u><u>161,991</u></u>	<u><u>(640,547)</u></u>	<u><u>(311,751)</u></u>	

**Nevada County Consolidated Fire District**  
**AB 1600 Mitigation Fund 733**  
February 2023

	<u>Feb 23</u>	<u>Jul '22 - Feb 23</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Revenues</b>				
<b>4000 · Taxes &amp; Assessments</b>				
4160 · AB 1600 Mitigation Fees	1,273	81,452	100,412	81%
<b>Total 4000 · Taxes &amp; Assessments</b>	<u>1,273</u>	<u>81,452</u>	<u>100,412</u>	<u>81%</u>
<b>4800 · Other Revenue</b>				
4820 · Interest & Finance Charges		639	1,200	53%
<b>Total 4800 · Other Revenue</b>		<u>639</u>	<u>1,200</u>	<u>53%</u>
<b>Total Revenues</b>	<u>1,273</u>	<u>82,091</u>	<u>101,612</u>	<u>81%</u>
<b>Expense</b>				
<b>6500 · Facility &amp; Equipment Related</b>				
<b>6900 · Capital Expenditures</b>				
6921 · Apparatus & Equipment		51,803	51,803	100%
<b>Total 6900 · Capital Expenditures</b>		<u>51,803</u>	<u>51,803</u>	<u>100%</u>
<b>Total 6500 · Facility &amp; Equipment Related</b>		<u>51,803</u>	<u>51,803</u>	<u>100%</u>
<b>7500 · General &amp; Admin Related</b>				
<b>7550 · Professional Services</b>				
7561 · Consultants			23,000	
<b>Total 7550 · Professional Services</b>			<u>23,000</u>	
<b>Total 7500 · General &amp; Admin Related</b>			<u>23,000</u>	
<b>Total Expense</b>		<u>51,803</u>	<u>74,803</u>	<u>69%</u>
<b>Fund Over/&lt;Under&gt;</b>	<u>1,273</u>	<u>30,288</u>	<u>26,809</u>	
<b>Net Fund Activity</b>	<u><u>1,273</u></u>	<u><u>30,288</u></u>	<u><u>26,809</u></u>	

**Nevada County Consolidated Fire District  
Special Tax Fund 734  
February 2023**

	Feb 23	Jul '22 - Feb 23	Budget	% of Budget
<b>Revenues</b>				
4000 · Taxes & Assessments				
4150 · Special Tax of 2012		556,053	1,010,219	55%
<b>Total 4000 · Taxes &amp; Assessments</b>		<b>556,053</b>	<b>1,010,219</b>	<b>55%</b>
4800 · Other Revenue				
4820 · Interest & Finance Charges		516	1,500	34%
<b>Total 4800 · Other Revenue</b>		<b>516</b>	<b>1,500</b>	<b>34%</b>
<b>Total Revenues</b>		<b>556,569</b>	<b>1,011,719</b>	<b>55%</b>
<b>Expense</b>				
7500 · General & Admin Related				
7550 · Professional Services				
7561 · Consultants		8,177		
<b>Total 7550 · Professional Services</b>		<b>8,177</b>		
7600 · Special District				
7631 · Nevada County Fees			10,331	
<b>Total 7600 · Special District</b>			<b>10,331</b>	
<b>Total 7500 · General &amp; Admin Related</b>		<b>8,177</b>	<b>10,331</b>	<b>79%</b>
<b>Total Expense</b>		<b>8,177</b>	<b>10,331</b>	<b>79%</b>
<b>Fund Over/&lt;Under&gt;</b>		<b>548,392</b>	<b>1,001,388</b>	<b>55%</b>
<b>Other Expense</b>				
8700 · Transfers Out				
8722 · Transfer to 722	542,000	597,000		
<b>Total 8700 · Transfers Out</b>	<b>542,000</b>	<b>597,000</b>		
<b>Total Other Expense</b>	<b>542,000</b>	<b>597,000</b>		
<b>Net Other</b>	<b>(542,000)</b>	<b>(597,000)</b>		
<b>Net Fund Activity</b>	<b>(542,000)</b>	<b>(48,608)</b>	<b>1,001,388</b>	

**Nevada County Consolidated Fire District**  
**Capital Fund 758**  
**February 2023**

	<u>Feb 23</u>	<u>Jul '22 - Feb 23</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Revenues</b>				
4800 · Other Revenue				
4820 · Interest & Finance Charges		5,607		
4850 · Sale Surplus Equipment			60,000	
<b>Total 4800 · Other Revenue</b>		<b>5,607</b>	<b>60,000</b>	<b>9%</b>
<b>Total Revenues</b>		<b>5,607</b>	<b>60,000</b>	<b>9%</b>
<b>Expense</b>				
<b>6500 · Facility &amp; Equipment Related</b>				
<b>6510 · Communications</b>				
6511 · Telephones		190		
<b>Total 6510 · Communications</b>		<b>190</b>		
<b>6650 · Maintenance</b>				
6681 · Facility Maint & Improvements		116,388		
<b>Total 6650 · Maintenance</b>		<b>116,388</b>		
<b>6900 · Capital Expenditures</b>				
6911 · Stations			8,000	
6921 · Apparatus & Equipment	750	271,464	151,249	179%
6931 · Vehicles		46,398	65,000	71%
<b>Total 6900 · Capital Expenditures</b>	<b>750</b>	<b>317,862</b>	<b>224,249</b>	
<b>Total 6500 · Facility &amp; Equipment Related</b>	<b>750</b>	<b>434,440</b>	<b>224,249</b>	
<b>7500 · General &amp; Admin Related</b>				
<b>7501 · Office Expense</b>				
7502 · Administration	100	100		
<b>Total 7501 · Office Expense</b>	<b>100</b>	<b>100</b>		
<b>7550 · Professional Services</b>				
7561 · Consultants			6,000	
<b>Total 7550 · Professional Services</b>			<b>6,000</b>	
<b>Total 7500 · General &amp; Admin Related</b>	<b>100</b>	<b>100</b>	<b>6,000</b>	<b>2%</b>
<b>Total Expense</b>	<b>850</b>	<b>434,540</b>	<b>230,249</b>	
<b>Fund Over/&lt;Under&gt;</b>	<b>(850)</b>	<b>(428,933)</b>	<b>(170,249)</b>	
<b>Net Fund Activity</b>	<b>(850)</b>	<b>(428,933)</b>	<b>(170,249)</b>	



## Nevada County Consolidated Fire District Check History Report

February 2023

<u>Fund 722</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Paid Amount</u>
	02/02/2023	255916	AFLAC	763.76
	02/02/2023	255874	BLUE SHIELD OF CALIFORNIA	36,833.49
	02/02/2023	968144	FDAC Employee Benefits Authority	401.65
	02/02/2023	968136	KAISER FOUNDATION HEALTH PLAN	15,567.99
	02/02/2023	968106	SPECIAL DIST RISK MGMT AUTH.	4,340.63
	02/02/2023	255929	STANDARD INSURANCE COMPANY	899.00
	02/06/2023	968188	A TO Z SUPPLY	6.44
	02/06/2023	255948	B&C ACE HOME & GARDEN CENTER	95.44
	02/06/2023	255986	CRAIG JOHNSON PLUMBING	738.00
	02/06/2023	968221	First Tactical	318.54
	02/06/2023	256005	GOLDEN STATE EMERGENCY VEHICLE	346.12
	02/06/2023	968209	IMMIX TECHNOLOGY INC	924.91
	02/06/2023	255959	LIFE ASSIST INC.	980.18
	02/06/2023	968191	MISSION LINEN SUPPLY, INC.	126.48
	02/06/2023	968210	MOTOR ELECTRIC SERVICE CO.	36.20
	02/06/2023	255954	NETWORK DESIGN ASSOCIATES	641.25
	02/06/2023	255961	Nevada County Fence, Inc.	1,295.00
	02/06/2023	968239	Rescue Gear	1,296.22
	02/06/2023	255981	UPS	11.35
	02/06/2023	255987	CRAIG JOHNSON PLUMBING	484.00
	02/06/2023	255988	CRAIG JOHNSON PLUMBING	325.00
	02/06/2023	255985	CRAIG JOHNSON PLUMBING	1,450.00
	02/09/2023	256090	CalPERS 457 Plan (Def. Comp)	1,107.69
	02/09/2023	V968707	NCCFD - EFTPS (Fed & State Taxes)	20,538.23
	02/09/2023	V968719	NEVADA COUNTY PROF FF ASSN	1,085.00
	02/09/2023	V968727	NATIONWIDE RETIREMENT SOLUTION	5,832.09
	02/09/2023	912109	CalPERS (Retirement)	33,919.45
	02/10/2023	GJE687	Net Pay Pay Period Ending 2/4/23	99,706.68
	02/13/2023	256196	CalCARD (US BANK)	14,744.57
	02/13/2023	256194	WASTE MANAGEMENT OF NEV. CO.	204.40
	02/13/2023	256195	WASTE MANAGEMENT OF NEV. CO.	44.65
	02/13/2023	256193	WASTE MANAGEMENT OF NEV. CO.	82.70
	02/13/2023	256192	WASTE MANAGEMENT OF NEV. CO.	7.38
	02/13/2023	256229	ADVANTAGE GEAR, INC.	32.18
	02/13/2023	256204	B&C ACE HOME & GARDEN CENTER	47.72
	02/13/2023	V968828	BENTON, BROCK	975.00
	02/13/2023	V968862	CORDICO PSYCHOLOGICAL CORP	500.00
	02/13/2023	V968825	ECONOMY PEST CONTROL	101.00
	02/13/2023	V968889	First Tactical	430.56
	02/13/2023	256238	GOLDEN STATE EMERGENCY VEHICLE	30.96
	02/13/2023	V968847	HUNT & SONS, INC.	5,037.57
	02/13/2023	256213	LIFE ASSIST INC.	172.00
	02/13/2023	V968865	MOTOR ELECTRIC SERVICE CO.	104.57
	02/13/2023	256211	NETWORK DESIGN ASSOCIATES	3,444.00

## Nevada County Consolidated Fire District Check History Report

February 2023

Date	Num	Name	Paid Amount
02/13/2023	V968831	PURCHASE POWER	174.00
02/13/2023	V968834	RIVERVIEW INTERNATIONAL TRUCKS	4,722.87
02/13/2023	V968859	ROBINSON ENTERPRISES, INC.	798.70
02/13/2023	256220	SUBURBAN PROPANE	825.79
02/13/2023	256218	TRIPP'S AUTO BODY & PAINT SHOP, INC.	500.00
02/13/2023	V968898	Work Health Solutions	574.00
02/13/2023	256228	ADVANTAGE GEAR, INC.	47.19
02/13/2023	256219	TRIPP'S AUTO BODY & PAINT SHOP, INC.	4,185.12
02/13/2023	V968911	Ackerman, Casey	200.00
02/21/2023	256347	AT&T CALNET 3	436.80
02/21/2023	V969005	A TO Z SUPPLY	7.04
02/21/2023	256364	B&C ACE HOME & GARDEN CENTER	117.14
02/21/2023	V969051	First Tactical	29.76
02/21/2023	256368	L.N. CURTIS & SONS	1,494.49
02/21/2023	V969007	MISSION LINEN SUPPLY, INC.	126.48
02/21/2023	V969037	MOTOR ELECTRIC SERVICE CO.	108.39
02/21/2023	256378	NETWORK DESIGN ASSOCIATES	405.00
02/21/2023	256395	NID	55.58
02/21/2023	256449	Northwest River Supplies (NRS)	1,302.98
02/21/2023	256447	RIEBES AUTO PARTS	466.26
02/21/2023	V969012	RIVERVIEW INTERNATIONAL TRUCKS	243.97
02/21/2023	256445	SAC ICE, LLC	495.00
02/21/2023	969055	TRIPLE M TOWING	1,140.00
02/21/2023	256419	UPS	37.28
02/21/2023	256384	YUBA DOCS	149.00
02/21/2023	256365	B&C ACE HOME & GARDEN CENTER	10.84
02/21/2023	256394	NID	31.23
02/21/2023	256450	Northwest River Supplies (NRS)	218.49
02/22/2023	V969227	Ackerman, Casey	150.00
02/23/2023	256455	CalPERS 457 Plan (Def. Comp)	1,107.69
02/23/2023	V969085	NCCFD - EFTPS (Fed & State Taxes)	21,978.56
02/23/2023	V969101	NATIONWIDE RETIREMENT SOLUTION	6,498.55
02/23/2023	V969096	NEVADA COUNTY PROF FF ASSN	1,085.00
02/23/2023	912143	CalPERS (Retirement)	34,335.99
02/24/2023	GJE689	Net Pay Pay Period Ending 2/18/23	99,576.74
02/27/2023	256602	CA Dept of Tax & Fee Admin (CDTFA)	3,085.00
02/27/2023	256601	NID	61.13
02/27/2023	256604	AT&T CALNET 3	26.00
02/27/2023	256603	CAL DEPT FORESTRY (ACCTG OFF)	38,889.56
02/27/2023	256646	ADVANTAGE GEAR, INC.	184.42
02/27/2023	256650	ASBURY ENVIRONMENTAL SERVICES	95.00
02/27/2023	256621	B&C ACE HOME & GARDEN CENTER	12.24
02/27/2023	V969229	BUCKMASTER OFFICE SOLUTIONS	121.43
02/27/2023	V969263	BURTON'S FIRE APPARATUS	170.07
02/27/2023	256701	CUMMINS PACIFIC LLC	294.69

## Nevada County Consolidated Fire District Check History Report

February 2023

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Paid Amount</u>
02/27/2023	V969246	HILLS FLAT LUMBER COMPANY	14.20
02/27/2023	256632	LIFE ASSIST INC.	275.15
02/27/2023	256707	LIGHTHOUSE UNIFORM CO.	488.64
02/27/2023	256698	MEM ELECTRICAL INC	800.00
02/27/2023	V969248	MISSION LINEN SUPPLY, INC.	68.00
02/27/2023	256635	NID	55.85
02/27/2023	V969275	ROBINSON ENTERPRISES, INC.	860.75
02/27/2023	256638	SUBURBAN PROPANE	1,256.94
02/27/2023	969258	WALKER'S OFFICE SUPPLY	39.02
02/27/2023	256620	B&C ACE HOME & GARDEN CENTER	29.87
02/27/2023	256708	LIGHTHOUSE UNIFORM CO.	2,199.30
02/27/2023	256622	B&C ACE HOME & GARDEN CENTER	81.34
			<b><u>488,774.58</u></b>
<b>Fund 758</b>			
02/13/2023	256196	CalCARD (US BANK)	100.00
02/27/2023	V969274	BANNER COMMUNICATIONS	74.11
02/27/2023	V969263	BURTON'S FIRE APPARATUS	675.51
			<b><u>849.62</u></b>

## Nevada County Consolidated Fire District Credit Card History Report

February 2023

<u>Fund 722</u>	Num	Name	Paid Amount
	BENTON	American Heart Assoc. Shop CPR	38.00
	COOMBE	STAPLES	88.72
	COOMBE	Fireline Shields	252.50
	COOMBE	AMAZON- Station Supplies (St.89)	118.16
	COOMBE	AMAZON- Station Supplies (St.89)	91.80
	COOMBE	AMAZON- Station Supplies (St.89)	197.74
	DAVISON	AMAZON- Refund for St.84 supplies	-181.73
	DAVISON	AMAZON- SCBA Maintenance	26.50
	DAVISON	AMAZON- SCBA Maintenance	11.23
	FIN MGR	STREAMLINE	200.00
	FIN MGR	AT&T Long Distance	41.32
	FIN MGR	Cloudflare	5.00
	FIN MGR	COMCAST	406.77
	FIN MGR	AT&T (Carol Stream)	46.88
	FIN MGR	COMCAST	136.33
	FIN MGR	MICROSOFT OFFICE	1,258.29
	FIN MGR	SMARTER BROADBAND	40.00
	FIN MGR	OPTIMUM (SUDDENLINK)	26.32
	FIN MGR	OPTIMUM (SUDDENLINK)	159.45
	FIN MGR	COMCAST	146.86
	FIN MGR	VERIZON WIRELESS	720.56
	GREENE	SNAP-ON INDUSTRIAL	107.49
	GREENE	DISH NETWORK	98.81
	GREENE	SNAP-ON INDUSTRIAL	108.04
	GREENE	DAVID CLARK COMPANY INC.	118.50
	JACKSON	AMAZON- Station Supplies (St.89)	30.44
	JACKSON	TRACTOR SUPPLY CO	124.76
	JACKSON	HILLS FLAT LUMBER COMPANY	34.16
	LONG	AMAZON- Station Supplies (St. 92)	6.76
	LONG	Ring LLC	39.99
	LONG	AMAZON- Vehicle Accessories (E84)	31.15
	LONG	Sierra College	198.00
	LONG	AMAZON- Station Supplies (Admin)	34.71
	LONG	AMAZON- Refund for Admin Supplies	-39.21
	LONG	CALIFORNIA SPECIAL DISTR. ASSN	200.00
	LONG	AMAZON- Mobile Phones	60.18
	LONG	AMAZON- Mobile Phones	18.26
	LONG	AMAZON- Station Supplies (Admin)	38.74
	LONG	AMAZON- Station Supplies (St. 92)	75.12
	LONG	AMAZON- Station Supplies (St.92, Admin)	28.98
	LONG	AMAZON- Station Supplies (St. 92)	24.82
	MARGHERITA	Sacramento Airport Parking	54.00
	MASON	AMAZON- Investigation Supplies	118.20
	MASON	CCAI	175.00

## Nevada County Consolidated Fire District Credit Card History Report

February 2023

Num	Name	Paid Amount
MCELHANNON	Fire Instruction	425.00
MCELHANNON	Air BNB	188.29
MENET	Costco	54.93
MENET	Wal Mart	72.85
NUNNINK	AMAZON- SCBA Maintenance	67.84
NUNNINK	B&C ACE HOME & GARDEN CENTER	112.83
NUNNINK	AMAZON- Station Supplies (St.84)	66.64
SERNA	California DMV	41.87
SULLIVAN	Ben Franklin Crafts	30.75
TELLAM	Embassy Suites	810.96
TREVETHICK	AMAZON- Memberships (to be refunded)	16.11
TREVETHICK	Ferrell Gas	51.10
WEATHERS	AMAZON- Station Supplies (St.86)	20.04
WEATHERS	AMAZON- Station Supplies (St.86)	10.74
WEATHERS	AMAZON- Station Supplies (St.86)	122.52
WEATHERS	AMAZON- Station Supplies (St.86)	42.10
WEATHERS	AMAZON- Station Supplies (St.86)	12.78
WEATHERS	Matheson Graphics	363.72
WILSON	AMAZON- EMS Supplies	55.77
WILSON	AMAZON- EMS Supplies	120.71
WILSON	AED Superstore	182.76
WILSON	Sierra College	158.00
WILSON	AMAZON- Facility Mtc. (St.89)	49.39
		<u>8,595.30</u>
	<b>Total Fund 722</b>	<b><u>8,595.30</u></b>
<b><u>Fund 758</u></b>		
MASON	REED'S LOCKSMITHING	100.00
	<b>Total Fund 758</b>	<b><u>100.00</u></b>

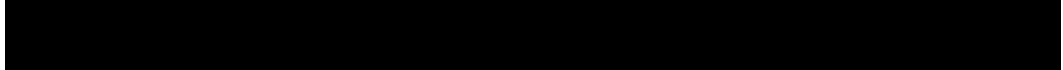
**Application for Appointive Position: Citizens' Oversight Committee**

Name: Lesley Hunter

Mailing Address:



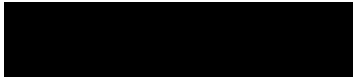
Physical Address:



Within Nevada County Consolidated Fire District Boundaries:  YES  NO

Occupation: Technical Recruiter

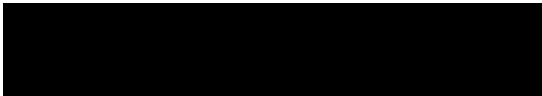
Work Phone:



Home Phone:



Email:



**I. STATEMENT REFLECTING QUALIFICATIONS AND INTERESTS:**

I have lived in Nevada county for 21 years. My parents moved to GV in 1989 so I've been visiting this area for a very long time! I know the area well and love it here! I am very organized and have a high level of integrity. I am a life long learner and a giver of my time, energy & ideas. I support others vs competing with them. I am friendly & outgoing, bringing joy to everything I do!

**II. EXPERIENCE IN COMMUNITY SERVICE:**

GCYSL Soccer coach - 8 years  
PVLL (Penn Valley Little League - Board member (secretary) - 4 years + Assistant Coach/Team Mom - 8 years  
Grass Vally Basketball - Assistant Coach/Team Mom - 6 years  
Art Docent - Scotten School - 3 years  
Site Committee - Pleasant Valley School - 3 years  
Big Sister - 2 years  
ASPOA board member - 2 years (so far)

**III. AFFILIATIONS WITH TECHNICAL / PROFESSIONAL ORGANIZATIONS:**

Textio | LinkedIn | Social Talent | Eightfold | Workday

**IV. BACKGROUND AND EDUCATION:**

I have been a technical & executive recruiter for 30+ years.  
I have been a career coach for 10 years.

V. DO YOU ANTICIPATE ANY POTENTIAL CONFLICT OF INTEREST AS A MEMBER OF THE CITIZENS' COMMITTEE? \* YES  NO

\*Please Explain:

VI. ADDITIONAL COMMENTS:

Here are some excerpts from my resume you might find helpful and/or interesting. These are some areas of my specialties:

Recruitment Marketing & Branding  
Internal Job Opportunities Programs  
DE&I source/recruit  
Immigration | Global Mobility  
Military/Veterans Recruitment  
MS Office Suite  
Employee Referral Programs  
Textio Certified (inclusive talent attraction)  
LinkedIn Recruiter

I hereby certify that all statements made on or in connection with this application, including those regarding my training and experience, are true and complete to the best of my knowledge and belief, and I understand that any misstatements or omissions of material fact herein are cause for dismissal from NCCFD. I also acknowledge that I will be required to file an economic interest disclosure form.

Signature: Lesley Hunter

Date: 2/15/23

A resume or additional information may be attached.

Please return application to Nevada County Consolidated Fire District Administration 640 Coyote Street,  
Nevada City, CA 95959.  
530-265-4431

Please Note: Names of all applicants for appointive positions may be made public.

A resume or additional information may be attached.

## LESLEY HUNTER - LSSWB | P MEC

Cell: [REDACTED] | [REDACTED] / [REDACTED] | Twitter: @RecruiterLesley  
[www.linkedin.com/in/recruiterlesley](http://www.linkedin.com/in/recruiterlesley)

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### Lead Global Technical & Executive Recruiter/Sourcer Recruiting Operations Programs & Project Management

#### Social Talent Licenses

Licensed Talent Advisor | Licensed Talent Shortlister | Licensed Diversity Recruiter | Licensed Diversity Strategist  
Licensed Project Recruiter | Licensed Talent Market Advisor | Licensed Internal Recruiter

Textio SME | Ambassador – Implementation for TA Global Org.  
Veterans At Work Certificate - SHRM

**Textio Certified & SME (Inclusive Talent Attraction):** Inclusive Recruiting, Interrupting Bias in Hiring, Inclusive Employer Brand, How to Find & Fight Bias in Your Language, Equitable Performance Feedback.

Full cycle recruiter with a broad business background & a powerful record of accomplishment in a diverse portfolio of high-technology companies. Key player in all phases of an organization’s lifecycle recruiting from initial start-ups through established high-tech companies. Creative & results-driven leader with an exceptional ability to build & manage relationships, staffing high performing teams & generate solutions that deliver results. Skilled multi-tasker. **US, Canada, EMEA, India, LATAM, & APAC hiring expertise.**

Research & build knowledge of the competitive landscape. Develop a systematic & clear recruitment strategy to build current & future talent pools. Manage the presentation, selection, offer, negotiation, closing & administrative components involved in bringing on board top talent. Offer high touch partnering to hiring manager & candidates.

#### AREAS OF EXPERTISE

Recruitment Marketing & Branding	Internal Job Opportunities Programs	DE&I source/recruit
Immigration   Global Mobility	Military/Veterans Recruitment	MS Office Suite
Employee Referral Programs	Textio Certified (inclusive talent attraction)	LinkedIn Recruiter

**HRIS/CRM Systems:** Eightfold, SmartRecruiters, Hiretual, Jobvite, Workday, JazzHR, Ceridian, Taleo, Avature

Expert use in new & innovative strategies including LinkedIn Recruiter, Cold Calling, Email/Text Marketing Campaigns, Boolean Searches, Search Engines, Social Networking Sites & Media Tools, Chrome Add-Ons, Industry Specific Organizations, Digital Media, Referrals, Internal Databases & Employee Referrals for current needs & pipeline for future high caliber talent.

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#### PROFESSIONAL EXPERIENCE

**Lead Global Technical Talent Partner/Advisor | Contract**                      **MICRON**                      **July 2021 – Present**

- Full Life-Cycle Recruiter – DRAM Recruiting Group / Compute & Networking Business
- Textio Solution SME/Ambassador

**DRAM Recruiting Group:** Management all levels, Product Engineers, System Validation Engineers, Validation Engineers, Design Engineers, Firmware Engineers, System Characterization Engineers, Memory Design QA Engineers, Cloud Engineers/Managers, CXL System Engineers, CXL Validation Lead, Emerging Memory Ops & Content Specialists, Layout Mask Designers & management, ASIC Controller Test & Reliability Engineers, Design Verification Engineers, Semi Design Engineers, ECC Architect Cloud Engineers, Datacenter Cloud Engineers

**Compute & Networking Business/Client Storage/SSD:** All levels / Product Marketing, Strategic Marketing, Business Planning Management, NAND PLM, Platform Enablement PLM, Director & Manager Ecosystems Development, Sr. Manager Partner Development, Customer Program Manager (Enablers), Business Development Client Computing Manager, Competitive Intelligence Manager, PMM Client Graphics, Principal Systems Performance Engineers,

**Lead Global Technical Talent Partner/Advisor | Contract**                      **WESTERN DIGITAL**                      **12/2019 – 7/ 2021**



Full Life-cycle recruiter, **Consumer Solutions Business Unit** CS BU offers HDD/Flash storage solutions. Products include DAS (Direct Attached storage), NAS (Network Attached Storage), Memory Cards, SBs, and SSDs.

GAMING | G-TECH | MY CLOUD | DAS/NAS | ARMORLOCK

[My Cloud™ – Network Attached Storage](#) | [ibi™ - Smart Photo Manager](#) | [My Cloud Home - Personal Cloud Storage](#) | [Armorlock - Next Gen Secure SSD](#)

Engineering Directors, SW Dev Engineers, SW QA Engineers, DevOps/Site Reliability Engineers, DevOps Architects, Security Engineers, Cloud Engineers, Product Security Engineer

Product Security Engineers, DevOps (SRE) Engineers, Product Managers, Product Line Managers, Program Managers, Project Managers, Product Marketing Managers, Developer Advocates, SDK Managers, Developer Evangelist, Product Designers, Industrial Design Engineers, UI/UX Designers & Engineers, Media & Entertainment PMM, Business Development, Business Planning Manager, Business Operations Analysts, Demand Analysts

**Consumer Solutions Technologies**

- \*Web/mobile - ReactJS & ReactNative
- \*Desktop SW - Electron Framework, MacOS & Windows
- \*Device SW - Android/Linux, Golang, System SW
- \*Security - Java, C, C#, Kotlin, Swift
- \*Various QA Automation tools - JIRA, Test Director, Bugzilla, Python, Selenium

**Other Groups Supported**

Kazan Networks (NVMe-oF connectivity startup) – Sr. Test Engineering Manager, Principal ASIC Design Engineers, ASIC Verification Engineers, Firmware Developers, Embedded Firmware Developers, Hardware Engineers  
 SW Development | HDD R&D | Flash | Hardware Development | Data Center Systems | Manufacturing, Firmware Engineers (test, verification), Marketing Management, Wafer Metrology Engineers, Manufacturing Engineering Technologist, Wafer Manufacturing Leader

**Lead Global Talent Acquisition Partner | Contract** **MARVELL** **10/2018 – 11/19**

Full life-cycle recruiter. **Storage Business Unit**

Firmware Engineers, Embedded Firmware Engineers, DSP Architects, Firmware Security Architects, SSD Architects, SSD Engineers, Director of Test Engineering, Digital Design Engineers, NAND Characterization Engineers, Design Verification Manager & Engineers, Hardware Engineers, Programmer Analysts, Tech Writers, Directors of PM, etc.

**Lead Global Talent Acquisition Partner | Contract** **TOSHIBA (Kioxia)** **10/2017- 10/2018**

Full life-cycle recruiter. Engineering, R&D, Technical & Product Marketing, HR, Finance, G&A, Operations, IT, Legal

**Principal Global Talent Acquisition Partner | Contract** **VERITAS** **10/2016 to 10/2017**

Full life-cycle recruiter. **Information Mgmt. Availability & Scalability, PG Storage & Server Management, & NetBackup Appliance**

**Engineering:** Sr. Data SW Engineers, Principal Data Scientists, Sr. Machine Learning Engineers, Cloud Apps Architects, EV Cloud Product Architects, Full Stack SWE, Front End/Back End Developers, DevOps Engineers

**Product Management:** Chief of Staff, Sr. & Principal Product Managers, Sr. Technical Product Managers, Principal Business Program Managers

**Other areas:** G&A to include HR/Staffing, Mergers & Acquisitions, Pricing & Distribution Management, IT, Operations

**Principal Global Talent Acquisition Partner | Contract** **INFINERA** **2/2015 – 10/2016**

Full life-cycle recruiter. **Subsea & Long Haul, HWE, SWE, SDN, Optical**

- G&A to include Finance, HR/Staffing, Logistics, Operations, IT, Product Management, Legal

- Global Engineering, R&D, Hardware, Software, Manufacturing, Systems Architecture, Technical Marketing

**Engineering:** Chief of Staff to President, Sr. Director HW Dev, SDN Systems Engineers, Product Spec Director, Staff HWEs, Sr. Optical Engineers, Staff Subsea Dev Engineers, Staff HW Test Engineers, Staff Firmware Development Engineers, Optical Engineers, Principal HW Design Engineers, FPGA Design Engineers, Principal SWEs, Staff Diagnostic SWEs

**Lead Global Principal Recruiter | Contract** **SAMSUNG** **1/2014 – 2/2015**  
 Full life cycle recruiter. **Samsung Device Solutions Group focusing in Memory, System LSI & LED Technologies.**

- G&A to include Finance, HR, Payroll, Corporate Council, HR, Operations, IT
- R&D Engineering, Hardware, Software, Sales, Marketing & Technical Marketing

**Sr. Contract Sourcer/Technical Recruiter– for an independent recruiter** **1/2012 thru 1/2014**  
 Expertly directly searched, sourced & engaged candidates for hard to fill, confidential & contract openings in the Medical Device & Defense industries. G&A, IT, Operations, HR, Scientists, Chemists

**Career Development Career Coach /self-employed** **2003 – 2012**

**CLIENTS/PROJECTS not listed above / Management & Full Lifecycle Recruitment** **1988- 2003**

Lattice Semiconductor **Director of Talent Acquisition**  
 Phoenix Technologies **Director of Talent Acquisition**  
 Xoriant **Manager of Talent Acquisition**

R&D, Technical, Executive Management, G&A, Operations, IT, R&D, Engineering, Manufacturing, Hardware, Software, Customer Service

Various start-ups in Silicon Valley

- **Drug manufacturing:** Bayer Pharmaceutical
- **Network Equipment & Web Technology:** 3Com, Cisco Systems, Sun Microsystems, Synoptics
- **Software & Firmware:** Phoenix Technologies, Borland, MicroSoft, Phoenix Technologies, Xoriant
- **Hardware:** Fujitsu, Hewlett Packard, Readrite
- **Biotechnology & Medical Device:** Syva, Syntex, Zeltiq, Boston/Sadra, Abbott Labs
- **Semiconductor & Semi Equipment:**  
 Lattice Semiconductor, Cirrus Logic, National Semi, Samsung Semi, VLSI Technology, Zilog, Applied Materials, KLA-Tencor, Lam Research



**4.**

**Documentation to Be  
Provided at Meeting**



# Nevada County Consolidated Fire District

640 Coyote Street, Nevada City, CA 95959

(530) 265-4431 FAX (530) 265-4438

[nccfire@nccfire.com](mailto:nccfire@nccfire.com) • [www.nccfire.com](http://www.nccfire.com)

To: Board of Directors  
From: Fire Marshal Mason through Fire Chief Robitaille  
Date: March 8, 2023  
Re: Development Fee and Nexus Impact Study

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## **Background:**

The Board of Directors approved the request for proposals for to update the districts development fee and nexus impact study with a submission date of February 23, 2023 at the August 18, 2022 regular meeting.

## **Recommendation:**

We received two proposals from the following firms:

- DTA
- Willdan

A summary of all the tasks and costs are attached. The full proposals will be available at the meeting. As per the request for proposal, the Fire Chief, Fire Marshal and Administrative Services reviewed the proposals. Staff recommends that the district award the contract to Willdan Financial Services after reviewing services and costs.

## **Fiscal Implications:**

The cost to the district will be \$19,230.00

## **Requested Motion:**

The Fire Chief enter into and sign the agreement with Willdan Financial Services in the amount of \$19,230.00 for the Development Nexus and Impact Fee Study.

**VI COST PROPOSAL**

Fees for services shall be charged on an hourly basis according to the rates set forth in the fee schedule below, with invoices being submitted to the District monthly. The estimated fee for services is not to exceed \$23,010 for the Scope of Services, including out-of-pocket expenses. **Notably, the figures listed in Table 5 for each task are just estimates and the charges assigned to any one task may be transferred to another task, as long as the overall invoices submitted by DTA do not exceed \$23,010, including expenses.** Fees for services shall be charged according to the professional services fee schedule identified in Table 6.

**Table 5: Proposed Budget**

Task	Description	Est. Charge
1	Development of Project Strategy and Kickoff Meeting	\$2,300
2	Develop Population and Demographic Projections	\$2,580
3	Review Facility/Capital Needs and Levels of Service	\$2,670
4	Develop Methodology for Calculating New Fee Amounts	\$2,170
5	Determine Fee Levels and Document Comparative Fees	\$2,500
6	Prepare Draft and Final Impact Fee Methodology Reports	\$3,590
7	Outline Tasks Required for the Implementation and Administration of the Fee Program	\$2,880
8	Attend Additional Virtual and Two (2) In-Person Meetings and Public Outreach	\$4,320
<b>Total</b>		<b>\$23,010</b>

**Table 6: DTA's Fee Schedule**

Labor Category	Labor Rate
President/Managing Director	\$290/Hour
Senior Vice President	\$275/Hour
Vice President	\$250/Hour
Senior Manager	\$210/Hour
Manager	\$200/Hour
Senior Associate	\$190/Hour
Associate III	\$175/Hour
Associate II	\$165/Hour
Associate I	\$150/Hour
Research Associate II	\$140/Hour
Research Associate I	\$125/Hour

## 6. Cost Proposal

Based upon the scope of work outlined within our technical proposal, Willdan Financial Services **proposes a fixed fee of \$19,230** to conduct a Development Nexus and Impact Fee Study on behalf of the Nevada County Consolidated Fire District. The table below provides a breakdown of the proposed fee.

Nevada County Consolidated Fire District Development Nexus and Impact Fee Study					
Cost Proposal					
		J. Edison Principal-in-Charge	C. Villarreal Project Manager	Total	
		\$ 240	\$ 210	Hours	Cost
<b>Scope of Services</b>					
Task 1:	Project Initiation	3.0	11.0	14.0	\$ 3,030
Task 2:	Data Collection & Development	2.0	12.0	14.0	3,000
Task 3:	Fee Calculation & Analysis	2.0	13.0	15.0	3,210
Task 4:	Comparison Survey	1.0	7.0	8.0	1,710
Task 5:	Prepare Impact Fee/Nexus Study	8.0	22.0	30.0	6,540
Task 6:	Calculation Methodology	2.0	6.0	8.0	1,740
<b>Total Hours &amp; Cost</b>		<b>18.0</b>	<b>71.0</b>	<b>89.0</b>	<b>\$ 19,230</b>

### Notes:

- The fee denoted above includes attendance at up to two in-person meetings with District staff, stakeholders, and the Board of Directors. Attendance at more than two meetings will be billed at a per meeting fee. Attendance at additional on-site meetings or presentations will be \$1,500 per meeting; attendance at additional remote meetings or presentations will be \$850 per meeting.
- Comprehensive written responses to resolve conflicts or preparation of more than one set of major revisions to the draft report, will be classified as additional services, and may require additional billing at hourly rates stated in the rate schedule listed below. These additional fees shall only take effect once the fixed fee stated above has been exceeded.
- Our fixed fee includes all direct expenses associated with the project.
- We will invoice the District monthly based on percentage of project completed.
- Additional services may be authorized by the District and will be billed at our then-current hourly overhead consulting rates.

The District shall reimburse Willdan for any costs Willdan incurs, including without limitation, copying costs, digitizing costs, travel expenses, employee time and attorneys' fees, to respond to the legal process of any governmental agency relating to the District or relating to the project. Reimbursement shall be at Willdan's rates in effect at the time of such response.

## Hourly Rates

Our current hourly labor rates are listed below.

Willdan Financial Services Hourly Rate Schedule		
Position	Team Member	Hourly Rate
Group Director		\$250
Managing Principal	James Edison	\$240
Principal Consultant		\$210
Senior Project Manager	Carlos Villarreal	\$185
Project Manager		\$165
Senior Project Analyst		\$135
Senior Analyst		\$125
Analyst II		\$110
Analyst I		\$100

NEVADA COUNTY  
CONSOLIDATED  
FIRE DISTRICT

# CHIEFS MONTHLY REPORT



MARCH 16, 2023  
**REGULAR BOARD MEETING**



**PREPARED BY:**

Fire Chief Jason Robitaille  
Division Chief Patrick Sullivan  
Fire Marshal Patrick Mason



# FEBRUARY

## HIGHLIGHTS



### ADMINISTRATION

- Rough & Ready Fire and Penn Valley Fire consolidation workshop and Townhall Meeting Update.
- New Mutual Agreement with Ophir Hill Fire
- The CPR Compression Devices have been put into Service at Stations 89 & 86. Thank you to Lt. Branden Wilson for your hard work and to the Law Enforcement Council's \$20,000 grant.
- Storm Response- Tracking Expenses



### MEETINGS

- LAFCO- Discussion of MSR and Sphere of Influence Study (Robitaille)
- Met with Erika Seward at Nevada County for collaboration opportunities- Community Resilience Center and Outdoor Visitor Safety Fund
- 49er Rotary Guest Speaker (Robitaille)
- KNCO Talk of the Town (Robitaille/ Sullivan)



NEVADA COUNTY CONSOLIDATED

# FEBRUARY

## MONTHLY STATISTICS

**06:56**

**MM:SS**  
Average First  
Apparatus Travel Time

**14:55**

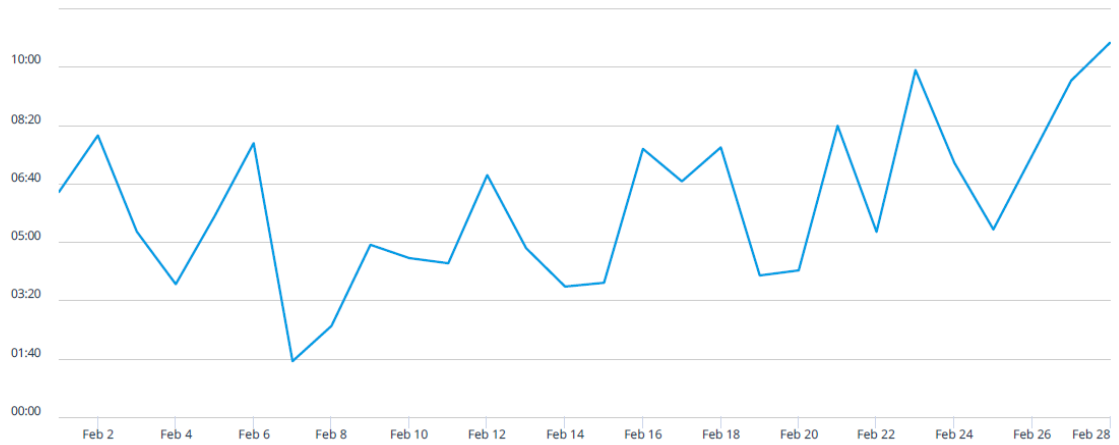
**MM:SS**  
90th Percentile First  
Apparatus Travel Time

**28**

**DAYS**  
In Selected Time Slice

**239**

**INCIDENTS**  
In Selected Time Slice



**46%**

**FIRE**  
Percentage of Total  
Incidents

**53%**

**EMS**  
Percentage of Total  
Incidents

**283**

**INCIDENTS**  
In Selected Time Slice

**28**

**DAYS**  
In Selected Time Slice



## SUPPRESSION

### 283 CALLS FOR SERVICE

- 6 Structure Fires 46% FIRE / 53% EMS - 134 CFS
- 6:56 minutes average travel time for first due units
- 1 fatality at a Mobile Home Fire
- 1 Burn Patient at a Motor Home Fire

### Storm Highlights - February 24-28, 2023

- UTV (R-91) was put into service with great results accessing patients and dealing with hazards in the Buckeye and Bloomfield Road areas, as well as Cascade Shores.
- The crew from R-91 spent 7 ½ hours using chainsaws to assist in clearing North Bloomfield Road.
- 14 responses for powerlines down
- 31 public service requests

NEVADA COUNTY CONSOLIDATED  
**FEBRUARY**  
FIRE PREVENTION REPORT

## FIRE PREVENTION

### Meetings:

- NCC hosted a Remington Armorers course to Law Enforcement Personnel at Station 91- 3 Year Certification.
- Attended the Sacramento- Sierra Arson Task Force Meeting hosted at Auburn City Fire Department.
- Attended the quarterly California Conference of Arson Investigators roundtable meeting/ training.
- Captain Tellam and I attended the CCAI training seminar in San Luis Obispo February 27- March 2nd.

### Comments:

- February 23rd- Assisted the Placer Hills Fire District with a double fatality fire investigation- Arson Task Force Callout.
- February 24th- Captain Tellam, Reserve Investigator Carman, and I investigated a fatality fire in the Grass Valley Mobile Home Village.





**6.**

## **Closed Session Negotiations**