

STANDING ORDERS:



- 7:00 p.m. Call to Order
- Roll Call
- Pledge of Allegiance to the Flag
- Corrections and/or deletions to the agenda

***PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Per CA Government Code 54954.3

This is the time for any member of the public to address the Board on any item not on this Agenda that is within the subject matter jurisdiction of the NCCFD Board. Please wait for recognition from the presiding officer. The Board generally cannot act on or discuss an item not on the agenda. However, the Board may "briefly respond" to comments or questions from the members of the public. Please see the rules for public comment at the end of this agenda.

CONSENT CALENDAR

These items are considered to be routine and may be enacted by one motion by the Board of Directors. There will be no separate discussion of these items. If discussion is desired, any board or staff member or interested party may request that an item be removed from the Consent Calendar to be considered separately.

1. Acceptance of Minutes – April 15, 2021
2. Fund Balances, Check History Report and Credit Card History Report

COMMITTEE REPORTS

STANDING COMMITTEES

FINANCE/BUDGET: **Dorland, Slade-Troutman**
PERSONNEL: **Carrington, Hanson, Nelson**

AD HOC COMMITTEES

BOARD POLICY AND PROCEDURES: **Grueneberg**
SUCCESSION PLANNING: **Carrington, Hanson, Nelson**

LOCAL AGENCY ASSIGNMENTS

NEVADA COUNTY FIRE AGENCY (JPA): **Garrett, Turner**

OLD BUSINESS

3. Discussion regarding the Cell Phone Tower Contract Agreement and Lease located at 14400 Golden Star Road, Grass Valley, CA 95949 (Station 88). **Director Hanson**

NEW BUSINESS

4. Discussion and possible action, Resolution 21-09, Transfer \$395,000.00 from Fund 734 to Fund 722. **Finance Manager Van Groningen**
5. Discussion and possible action, Increased Cost for Station 84 Deck Replacement. **Deputy Chief Funk**
6. Discussion and possible action, Resolution R21-10, Making Nomination to the Position of Special District Member of the Nevada County Local Agency Formation Commission (LAFCo). **President Grueneberg**

CLOSED SESSION

Public Comment on Closed Session Items:

Per CA Government Code 54954.3

While members of the public are not allowed in Closed Sessions, they do have a right to comment on the Closed Session item before the Board goes into Closed Session. And, if the Board will be taking action on the item out of Closed Session, then the public also has a right to comment during consideration of the action to be taken. Any member of the public who wishes to comment may do so after receiving recognition from the Chairman.

7. **CONFERENCE WITH LABOR NEGOTIATORS**

Pursuant to CA Government Code Section 54957.6

Employee Organizations and Unrepresented Employees:

Agency Representative: President Grueneberg and Gage Dungy

- Local Firefighters Union 3800 representing the Non-Management Safety Employees

CHIEF'S MONTHLY REPORT

*BOARD DISCUSSION

ADJOURNMENT



Board Meeting Schedule

All Regular Board Meetings will take place on the third Thursday of the month.

Copies

Copies of the agenda documents relative to an agenda item may be obtained at the Administrative Office, 640 Coyote Street, Nevada City, CA 95959, at a cost of \$1.00 dollar per page.

Board Meeting Notices

This Regular Meeting Agenda was posted 72 hours in advance of the meeting at the following locations: Nevada County Consolidated Fire District: Administration Office, 640 Coyote Street, Nevada City; Station 86, 12337 Banner Lava Cap Rd, Nevada City; Station 88, 14400 Golden Star, Grass Valley; Station 89, 11833 Tammy Way, Grass Valley; and on our website address at <http://www.nccfire.com>. Our e-mail address is nccfire@nccfire.com.

Rules Applying to Public Comments (as provided by CA Government Code Section 54954.)

A. Members of the public wishing to address the Board upon any subject within the jurisdiction of the Nevada County Consolidated Fire District may do so upon receiving recognition from the presiding officer at the appropriate time. You may address the Board on any agenda item prior to Board Action. If you wish to address the Board on an item not on the agenda, you may do so during the General Public Comment period. Understand that no action may be taken on an item not on the agenda.

- Where necessary for the orderly operation of the meeting, the presiding officer may limit public comment during the public comment period or public hearing to no more than five minutes per individual.

B. After receiving recognition, please stand and state your name, as all meetings are being taped. Note that stating your name is a voluntary act and is not required.

C. Members of the public may submit written comments on any matter that is listed on the agenda or for general public comment. You may submit written comments on any matter by U.S. Mail addressed to 640 Coyote Street, Nevada City, CA 95959 or by e-mail to nicolelong@nccfire.com. For comments to be read at the meeting and entered into the minutes they must be received no later than 8:00 a.m. on the morning of the noticed meeting.

D. All documents to be presented to the Board of Directors shall be given to the Secretary of the Board for distribution (original and seven copies) prior to the Call of Order of meeting.

E. Complaints against any individual District employee cannot be brought up in open meeting directly. The District will only consider such a complaint if submitted in writing.

DRAFT
Nevada County Consolidated Fire District

640 Coyote Street
Nevada City, CA 95959
(530) 265-4431
FAX 265-4438



www.nccfire.com
nccfire@nccfire.com

BOARD OF DIRECTORS MINUTES April 15, 2021

Regular Meeting held virtually at

<https://us02web.zoom.us/j/86826804095>

Meeting ID: 868 2680 4095

NCCFD DIRECTORS

Present: Grueneberg (President), Carrington, Dorland, Hanson, Slade-Troutman

STAFF:

Present: Fire Chief Turner, Deputy Chief Funk, Fire Marshal McMahan, Deputy Fire Marshal Mason, Finance Manager Van Groningen, Operations Support Long

STANDING ORDERS:

President Grueneberg called the meeting to order after some technical difficulties at 7:14 pm and took roll call, noting that Director Garrett and Director Nelson were absent. President Grueneberg led in the pledge of allegiance.

***PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Per CA Government Code 54954.3

Captain Robin Serna, Local 3800 Shop Steward, reported that the Union does not want to dwell on the past on regarding negotiations that did not go well. He feels that there were experiences learned from the past and highlighted that he cares a great deal about the District. Captain Serna is open to suggestions from the Board and would like to know about any issues so they can be fixed. If direct contact with the Board can be made, it may take out any miscommunication and feels this would be a step in the right direction.

CONSENT CALENDAR

1. Acceptance of Minutes – March 18, 2021
2. Fund Balances, Check History Report and Credit Card History Report – March 2021

Director Hanson motioned to accept the consent calendar. Director Slade-Troutman seconded. **MOTION** passed unanimously following a roll call vote with Director Carrington, Director Garrett and Director Nelson being absent.

COMMITTEE REPORTS

STANDING COMMITTEES

FINANCE/BUDGET: Dorland, Slade-Troutman

PERSONNEL: Carrington, Hanson, Nelson

AD HOC COMMITTEES

BOARD POLICY AND PROCEDURES: Grueneberg

LOCAL AGENCY ASSIGNMENTS

NEVADA COUNTY FIRE AGENCY (JPA): Garrett, Turner

Finance – No report

Personnel – No report

Board Policy & Procedures – No report

JPA – No report

NEW BUSINESS

3. **Discussion and possible action, Resolution 21-07, Amending the 20/21 Fiscal Year Budget.**

After some discussion regarding the need for an adopted Resolution for a small change in the overall budget. Finance Manager Van Groningen reported that the change in the overall budget was approximately \$35,000.00 but changes within different accounts for items that were not approved in the final budget. This is also a transparency item for the public and auditors. Director Hanson motioned to adopt Resolution 21-07, Amending the 20/21 Fiscal Year Budget. Director Dorland seconded. **MOTION** passed unanimously following a roll call vote, with Director Garrett and Director Nelson being absent.

4. **Discussion and possible action, Resolution 21-08, Cell Phone Tower Contract Agreement and Lease located at 14400 Golden Star Road, Grass Valley, CA 95949 (Station 88).**

Chief Turner reviewed his staff report with the history of the leasing of property at Station 88 with AT&T and Verizon. The District receives \$25,000.00 a year for the current lease. Aloha Towers contacted the District and has been in negotiations utilizing BBK Legal. Director Hanson reported that he has met with the Chief on this matter and this is a good contract, but would like to postpone and hire an expert to review. After a brief discussion the item was tabled with the direction Staff would work with Director Hanson to hire an expert to review.

5. **Discussion and possible action, Assigning an Ad Hoc Committee for Succession Planning.**

President Grueneberg reported that we have some retirements this year and succession planning is necessary. Director Nelson reached out to President Grueneberg prior to the meeting and requested to be on the succession planning committee. Director Carrington and Director Hanson also showed interest. After a brief discussion, the Board approved assigning Director Carrington, Director Hanson and Director Nelson to the Ad Hoc Committee for Succession Planning.

6. **Discussion and possible action, selecting a negotiator to negotiate on behalf of the District for labor negotiations with the Local Firefighters Union 3800 representing the Non-Management Safety Employees.**

President Grueneberg discussed that Gage Dungy is well versed with our District and if available would like to utilize him as the Districts negotiator. Chief Turner reported the Mr. Dungy is available and the Board has already approved a contract with Boutin Jones, Inc. Director Carrington motioned to select Gage Dungy as the negotiator for the District. Director Hanson seconded. **MOTION** passed unanimously, following a roll call vote with Director Garrett and Director Nelson being absent.

7. **Correspondence.**

President Grueneberg that the District received a very nice thank you card for an incident response from the Mathews family.

CHIEF'S MONTHLY REPORT

Deputy Chief Funk reported that the call volume was average, with the increase in response time due to snow. Fire activity has been busy, including a 9-acre fire from an escaped debris burn. Staff attended the normal

monthly meetings and had firefighter testing and several promotional tests take place.

The groundwork for the generator at Station 84 was completed and passed inspection. The invitation to bid for the Station 84 deck was sent out.

Fire Marshal McMahan reported that he has been busy with meetings. Nevada County should be proud of the number of Fire Wise communities in the area, as it is one of the top Counties.

***BOARD DISCUSSION**

No Discussion

ADJOURNMENT

President Grueneberg adjourned the meeting at 7:52 p.m.

Attest:

Approved by:

Nicole Long
Board Secretary

Keith Grueneberg
President of the Board

DRAFT

**Nevada County Consolidated Fire District
Fund Recap & Cash Balances
April 2021**

	Fund					Total
	722 Operating	723 Contingency	733 AB1600	734 Special Tax	758 Capital	
Beginning Cash ¹	383,504	1,245,140	68,838	6,371	447,928	2,151,781
Revenues	2,186,388	-	10,179	391,886	-	2,588,453
Expenditures	(441,327)	-	-	-	(29,910)	(471,237)
Other Inc/Expense	38,964	-	-	-	-	38,964
Other Activity ²	(8,905)	-	-	-	-	(8,905)
Ending Cash ¹	2,158,624	1,245,140	79,017	398,257	418,018	4,299,056

¹ Includes Well Fargo

² Reconciling items and prior period adjustments

List of Acroymns

CTO	Compensated Time Off
EMS	Emergency Medical Services
EPSL	Emergency Paid Sick Leave
JPA	Joint Powers Authority
LAFCo	Local Area Formation Commission
MOU	Memorandum of Understanding
PCF	Paid Call Firefighter
PPE	Personal Protective Equipment
SCBA	Self Contained Breathing Appartus
SPSL	Supplemental Paid Sick Leave
SUI	State Unemployment Insurance

Nevada County Consolidated Fire District
Operating Fund 722
April 2021

	Apr 21	Jul '20 - Apr 21	Budget	% of Budget
Revenues				
4000 · Taxes & Assessments				
4010 · Current Secured	1,292,170	3,074,131	3,226,494	95%
4011 · Prior Secured		(120)		
4020 · Current Unsecured	219	50,012	50,459	99%
4030 · Prior Unsecured	307	1,673	1,390	120%
4040 · Supplemental Secured		29,529	39,205	75%
4050 · Supplemental Unsecured	7,926	8,354	1,315	635%
4060 · Supplemental Prior Unsecured	1	307	169	182%
4110 · Special Assessment	828,768	1,970,499	2,073,062	95%
4150 · Special Tax of 2012	23	5,947		
4151 · Special Tax 2012 (transfer in)		575,000	981,062	59%
4160 · AB 1600 Mitigation Fees		2,870		
4230 · State Homeowners	9,955	23,644	25,334	93%
4240 · State Public Safety Prop 172	27,785	313,960	415,869	75%
4290 · Other		2		
Total 4000 · Taxes & Assessments	2,167,154	6,055,808	6,814,359	89%
4500 · Reimbursements				
4510 · Strike Team	17,095	900,339	150,000	600%
4520 · Strike Team Prior Year		25,573		100%
4522 · Strike Team Cost Offset	(11,960)	(534,747)		
4530 · Training		(621)		
4540 · Vehicle Repair	225	6,725	5,000	135%
4550 · Cost Recovery		5,257	7,500	70%
4690 · Other Reimbursements	10,350	57,626	65,960	87%
Total 4500 · Reimbursements	15,710	460,152	228,460	201%
4800 · Other Revenue				
4810 · Inspections & Permits		5,740	12,000	48%
4812 · Plan Reviews	1,584	11,785	10,000	118%
4820 · Interest & Finance Charges		16,613	31,481	53%
4830 · Rentals	1,940	24,890	28,740	87%
4870 · Other Revenue		2,320		
Total 4800 · Other Revenue	3,524	61,348	82,221	75%
Total Revenues	2,186,388	6,577,308	7,125,040	92%

Expense	Apr 21	Jul '20 - Apr 21	Budget	% of Budget
5000 · Wages & Benefits				
5100 · Wages				
5111 · Chief / Deputy Chief (2)	27,725	303,069	353,362	86%
5113 · Battalion Chief (2)	17,707	189,664	225,361	84%
5114 · Prevention (2)	16,163	176,299	207,881	85%
5121 · Captains (9)	64,101	733,129	844,810	87%
5122 · Lieutenants (6)	35,520	382,231	471,207	81%
5123 · Firefighter (12)	56,216	602,672	763,117	79%
5132 · PCF / Reserve FF			600	
5141 · Clerical (3)	18,548	171,150	226,807	75%
5145 · Fire Mechanic (1.5)	9,854	103,308	125,510	82%
5151 · Overtime	9,081	330,339	402,730	82%
5153 · Additional Overtime Staffing		21,708	41,225	53%
5155 · EPSL Overtime		33,515		
5161 · Strike Team		500,532		
5165 · Strike Team Backfill		169,894		
5167 · Strike Team Revenue Offset	(11,789)	(527,129)		
5171 · Holiday Stipend		70,588	75,196	94%
5173 · Vacation / CTO Buy Back	1,079	60,464	96,751	62%
5185 · Directors	150	2,850	4,500	63%
Total 5100 · Wages	244,355	3,324,283	3,839,057	87%
Footnote →				Strike team activity 4%
5500 · Payroll Taxes				
5511 · Medicare Employer Tax	3,290	50,578	55,921	90%
5512 · Soc Security Employer Tax	70	653	316	207%
5521 · SUI Employer Tax	(80)	5,024	5,693	88%
5526 · Strike Team Revenue Offset	(171)	(7,618)		
Total 5500 · Payroll Taxes	3,109	48,637	61,930	79%
5700 · Benefits				
5711 · Pension	23,115	860,322	1,009,523	85%
5731 · Health Insurance	63,462	565,747	772,464	73%
5735 · Life Insurance	771	10,881	15,000	73%
5751 · Workers Comp Insurance		190,494	190,964	100%
Total 5700 · Benefits	87,348	1,627,444	1,987,951	82%
Total 5000 · Wages & Benefits	334,812	5,000,364	5,888,938	85%

	Apr 21	Jul '20 - Apr 21	Budget	% of Budget
6000 · Personnel Related				
6010 · Clothing / PPE				
6011 · Uniforms	549	2,424	13,005	19%
6021 · Personal Protective Equip	163	9,065	35,000	26%
6031 · Safety & PPE (per MOU)		30,845	33,060	93%
Total 6010 · Clothing / PPE	712	42,334	81,065	52%
6100 · Food / Meals				
6111 · Meals - Administration		208	300	69%
6112 · Meals - Training		344		
6113 · Meals - Fire		1,033	500	207%
6114 · Meals - Interns		4,000	4,000	100%
Total 6100 · Food / Meals		5,585	4,800	116%
6200 · Training / Fitness				
6211 · Wellness Program	464	18,844	30,818	61%
6213 · Fitness Program		5,547	8,500	65%
6221 · Tuition - Safety Personnel	1,685	10,541	13,500	78%
6232 · Travel Expense	314	2,260	6,500	35%
6241 · Training Materials	31	1,531	2,000	77%
6246 · Public Safety Training Center		672	1,000	67%
6261 · Licenses & Certificates	214	1,502	2,500	60%
6271 · Training - Administration		805	4,000	20%
Total 6200 · Training / Fitness	2,708	41,702	68,818	61%
Total 6000 · Personnel Related	3,420	89,621	154,683	58%
6500 · Facility & Equipment Related				
6510 · Communications				
6511 · Telephones	1,438	13,650	16,280	84%
6521 · Mobile Phones		7,608	10,000	76%
6510 · Communications - Other		(7)		
Total 6510 · Communications	1,438	21,251	26,280	81%
6550 · Station				
6551 · Supplies & Services - Stations	2,354	15,217	17,400	87%
6591 · Small Tools		0		
Total 6550 · Station	2,354	15,217	17,400	87%
6610 · Insurance				
6611 · Liability		15,011	15,052	100%
6621 · Property		18,383	17,322	106%
Total 6610 · Insurance		33,394	32,374	103%
6650 · Maintenance				
6681 · Facility Maint & Improvements	1,812	64,021	170,000	38%
Total 6650 · Maintenance	1,812	64,021	170,000	38%
6700 · Medical Supplies				
6716 · EMS Supplies	570	19,688	25,000	79%
Total 6700 · Medical Supplies	570	19,688	25,000	79%
6750 · Apparatus Equipment				
6751 · Hose		12,062	16,000	75%
6756 · Ladders			1,500	
6761 · Suppression Equip		2,406	7,500	32%
6766 · Power Tools & Equipment			6,800	
6771 · Pump Testing		3,630	4,350	83%
6776 · Mobile Communications	1,055	3,912	4,800	82%
6781 · Technical Rescue Equip		6,469	10,000	65%
6786 · SCBA Repair & Maintenance		1,093	8,381	13%
6791 · Small Tools - Apparatus		3,412	3,100	110%
6796 · Drone		1,395	3,168	44%
Total 6750 · Apparatus Equipment	1,055	34,379	65,599	52%
6800 · Utilities				
6811 · Alarm	330	1,320	1,360	97%
6821 · Electricity / Gas	3,188	36,428	41,143	89%
6831 · Propane	1,507	7,935	13,136	60%
6841 · Trash	233	2,362	3,600	66%
6851 · Water / Sewer	257	7,091	8,549	83%
Total 6800 · Utilities	5,515	55,136	67,788	81%
6900 · Capital Expenditures				
6911 · Stations	11,535	12,012		100%

	Apr 21	Jul '20 - Apr 21	Budget	% of Budget
6921 · Apparatus & Equipment	6,479	25,880	37,103	70%
6931 · Vehicles	551	32,838	37,000	89%
6941 · Admin Office Equipm & Computers	11,056	12,177	24,550	50%
Total 6900 · Capital Expenditures	29,621	82,907	98,653	84%
Total 6500 · Facility & Equipment Related	42,365	325,993	503,094	65%
7000 · Vehicle Related				
7001 · Insurance				
7005 · Vehicle Insurance	(197)	8,284	9,557	87%
Total 7001 · Insurance	(197)	8,284	9,557	87%
7010 · Maintenance				
7011 · Accessories	1,948	30,554		
7016 · Batteries		1,592		
7021 · Body	30	4,486		
7026 · Brakes	189	4,335		
7031 · Drive Train	2,585	16,721		
7036 · Pumps	124	3,331		
7041 · Tires	2,475	20,557		
7046 · Tools & Shop Related	1,118	7,908		
7048 · All Categories for Budget			110,820	
7049 · Outside Agency Vehicle Maint	2,264	6,608		
Total 7010 · Maintenance	10,733	96,092	110,820	87%
7050 · Fuel				
7051 · Fuel	4,945	40,146	55,000	73%
Total 7050 · Fuel	4,945	40,146	55,000	73%
Total 7000 · Vehicle Related	15,481	144,522	175,377	82%
7500 · General & Admin Related				
7501 · Office Expense				
7502 · Administration	133	2,704	5,200	52%
7506 · Board	150	230	1,200	19%
7508 · Computer & Software Expense	5,634	43,437	74,850	58%
7509 · Copier Expense		699	1,500	47%
7511 · Memberships		14,623	15,125	97%
7521 · Postage & Delivery	86	1,077	1,800	60%
7531 · Other		461		
7501 · Office Expense - Other		0		
Total 7501 · Office Expense	6,003	63,231	99,675	63%
7550 · Professional Services				
7551 · Accounting		12,324	16,400	75%
7556 · Computer & IT Support	810	6,931	10,080	69%
7561 · Consultants		7,000	8,000	88%
7563 · Hiring Expense	1,700	3,622	8,250	44%
7566 · Legal Expense	124	39,193	73,115	54%
7571 · Medical Director		1,650	3,600	46%
7576 · Other		54		
Total 7550 · Professional Services	2,634	70,774	119,445	59%
7590 · Publications				
7591 · Legal Notices		526	600	88%
7596 · Marketing / Advertising			500	
Total 7590 · Publications		526	1,100	48%
7600 · Special District				
7611 · Elections		32,733	30,000	109%
7621 · LAFCo		6,348	6,745	94%
7631 · Nevada County Fees		81,403	74,838	109%
Total 7600 · Special District		120,484	111,583	108%
7650 · Prevention				
7651 · Code Purchases	328	1,966	1,900	103%
7653 · Investigation Supplies	154	3,219	4,300	75%
7657 · Inspection Supplies		211	1,500	14%
7661 · Prof Svcs / Plan Checks	99	1,656	2,500	66%
7663 · Public Education Supplies		21	500	4%
7665 · Subscriptions / Memberships	135	1,328	3,000	44%
7667 · Training	749	2,918	5,000	58%
7669 · Other Prevention / Law Enforce		920	3,500	26%
Total 7650 · Prevention	1,465	12,239	22,200	55%

	<u>Apr 21</u>	<u>Jul '20 - Apr 21</u>	<u>Budget</u>	<u>% of Budget</u>
7800 · JPA				
7831 · Dispatch Charges	35,147	83,706	120,000	70%
7841 · Dues / Administration		12,624	13,380	94%
Total 7800 · JPA	<u>35,147</u>	<u>96,330</u>	<u>133,380</u>	<u>72%</u>
Total 7500 · General & Admin Related	<u>45,249</u>	<u>363,584</u>	<u>487,383</u>	<u>75%</u>
8500 · Strike Team Non Labor Expenses		7,379		
8510 · Reimbursables				
8511 · COVID Lodging		208		
8512 · COVID testing		5,605		
8513 · COVID Supplies		105		
Total 8510 · Reimbursables		<u>5,918</u>		
Total Expense	<u>441,327</u>	<u>5,937,381</u>	<u>7,209,475</u>	<u>82%</u>
Fund over / <under>	1,745,061	639,927	(84,435)	
Other Income				
9001 · Grant Revenue	98,680	110,118		
Total Other Income	<u>98,680</u>	<u>110,118</u>		
Other Expense				
8901 · Interest Expense		33		
9101 · Grant Expense	59,716	79,854		
Total Other Expense	<u>59,716</u>	<u>79,887</u>		
Net Other	38,964	30,231		
Net Fund Activity	<u><u>1,784,025</u></u>	<u><u>670,158</u></u>	<u><u>(84,435)</u></u>	

Nevada County Consolidated Fire District
AB 1600 Mitigation Fund 733
April 2021

	<u>Apr 21</u>	<u>Jul '20 - Apr 21</u>	<u>Budget</u>	<u>% of Budget</u>
Revenues				
4000 · Taxes & Assessments				
4160 · AB 1600 Mitigation Fees	10,179	164,811	160,000	103%
Total 4000 · Taxes & Assessments	<u>10,179</u>	<u>164,811</u>	<u>160,000</u>	<u>103%</u>
4800 · Other Revenue				
4820 · Interest & Finance Charges		1,248		100%
Total 4800 · Other Revenue		<u>1,248</u>		<u>100%</u>
Total Revenues	<u>10,179</u>	<u>166,059</u>	<u>160,000</u>	<u>104%</u>
Expense				
6500 · Facility & Equipment Related				
6900 · Capital Expenditures				
6911 · Stations		27,085	27,085	100%
6921 · Apparatus & Equipment		117,964	119,931	98%
Total 6900 · Capital Expenditures		<u>145,049</u>	<u>147,016</u>	<u>99%</u>
Total 6500 · Facility & Equipment Related		<u>145,049</u>	<u>147,016</u>	<u>99%</u>
Total Expense		<u>145,049</u>	<u>147,016</u>	<u>99%</u>
Net Fund Activity	<u>10,179</u>	<u>21,010</u>	<u>12,984</u>	

Nevada County Consolidated Fire District
Special Tax Fund 734
April 2021

	<u>Apr 21</u>	<u>Jul '20 - Apr 21</u>	<u>Budget</u>	<u>% of Budget</u>
Revenues				
4000 · Taxes & Assessments				
4150 · Special Tax of 2012	391,886	930,200	988,182	94%
Total 4000 · Taxes & Assessments	<u>391,886</u>	<u>930,200</u>	<u>988,182</u>	<u>94%</u>
4800 · Other Revenue				
4820 · Interest & Finance Charges		1,663	1,897	88%
Total 4800 · Other Revenue		<u>1,663</u>	<u>1,897</u>	<u>88%</u>
Total Revenues	<u>391,886</u>	<u>931,863</u>	<u>990,079</u>	<u>94%</u>
Expense				
7500 · General & Admin Related				
7600 · Special District				
7631 · Nevada County Fees		8,424	9,018	93%
Total 7600 · Special District		<u>8,424</u>	<u>9,018</u>	<u>93%</u>
Total 7500 · General & Admin Related		<u>8,424</u>	<u>9,018</u>	<u>93%</u>
Total Expense		<u>8,424</u>	<u>9,018</u>	<u>93%</u>
Fund over / <under	<u>391,886</u>	<u>923,439</u>	<u>981,061</u>	<u>94%</u>
Other Expense				
8700 · Transfers Out				
8722 · Transfer to 722		575,000	981,575	59%
Total 8700 · Transfers Out		<u>575,000</u>	<u>981,575</u>	<u>59%</u>
Net Other Income		<u>(575,000)</u>	<u>(981,575)</u>	<u>59%</u>
Net Fund Activity	<u>391,886</u>	<u>348,439</u>	<u>(514)</u>	

Nevada County Consolidated Fire District
Capital Fund 758
April 2021

	<u>Apr 21</u>	<u>Jul '20 - Apr 21</u>	<u>Budget</u>	<u>% of Budget</u>
Revenues				
4800 · Other Revenue				
4820 · Interest & Finance Charges		6,274		100%
4850 · Sale Surplus Equipment		25,000		
4855 · Sale of Real Property			25,000	
Total 4800 · Other Revenue		<u>31,274</u>	<u>25,000</u>	<u>125%</u>
Total Revenues		<u>31,274</u>	<u>25,000</u>	<u>125%</u>
Expense				
6500 · Facility & Equipment Related				
6750 · Apparatus Equipment				
6776 · Mobile Communications		432		
6781 · Technical Rescue Equip		3,632		
Total 6750 · Apparatus Equipment		<u>4,064</u>		
6900 · Capital Expenditures				
6911 · Stations		1,050		
6921 · Apparatus & Equipment	29,910	83,791	35,000	239%
6931 · Vehicles		(441)	70,884	(1%)
Total 6900 · Capital Expenditures	<u>29,910</u>	<u>84,400</u>	<u>105,884</u>	<u>80%</u>
Total 6500 · Facility & Equipment Related	<u>29,910</u>	<u>88,464</u>	<u>105,884</u>	<u>84%</u>
7000 · Vehicle Related				
7010 · Maintenance				
7011 · Accessories		722		
Total 7010 · Maintenance		<u>722</u>		
Total 7000 · Vehicle Related		<u>722</u>		
7500 · General & Admin Related				
7501 · Office Expense				
7521 · Postage & Delivery		106		
Total 7501 · Office Expense		<u>106</u>		
7550 · Professional Services				
7566 · Legal Expense		1,500		
Total 7550 · Professional Services		<u>1,500</u>		
Total 7500 · General & Admin Related		<u>1,606</u>		
Total Expense	<u>29,910</u>	<u>90,792</u>	<u>105,884</u>	<u>86%</u>
Net Fund Activity	<u>(29,910)</u>	<u>(59,518)</u>	<u>(80,884)</u>	

Nevada County Consolidated Fire District
Check History Report
April-21

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Paid Amount</u>
Fund 722			
04/01/2021	232408	ASBURY ENVIRONMENTAL SERVICES	140.00
04/01/2021	232398	SUBURBAN PROPANE	272.87
04/01/2021	940472	MISSION LINEN SUPPLY, INC.	58.48
04/01/2021	232411	AFLAC	982.00
04/01/2021	232383	BLUE SHIELD OF CALIFORNIA	30,181.57
04/01/2021	940486	KAISER FOUNDATION HEALTH PLAN	20,410.23
04/01/2021	940463	SPECIAL DIST RISK MGMT AUTH.	4,594.20
04/01/2021	232419	STANDARD INSURANCE COMPANY	986.00
04/01/2021	232387	Adecco Employment Services	1,019.32
04/01/2021	232386	FDAC Employee Benefits Authority	1,465.05
04/05/2021	232482	GOLDEN STATE EMERGENCY VEHICLE	1,686.32
04/05/2021	232453	ADVANTAGE GEAR, INC.	462.03
04/05/2021	232440	EVERGUARD SYSTEMS	165.00
04/05/2021	940507	A TO Z SUPPLY	27.65
04/05/2021	940509	HILLS FLAT LUMBER COMPANY	153.68
04/05/2021	940516	WALKER'S OFFICE SUPPLY	449.22
04/07/2021	1094	NCCFD - Municipay Transfer	1,285.00
04/08/2021	941022	NATIONWIDE RETIREMENT SOLUTION	5,727.24
04/08/2021	941014	NEVADA COUNTY PROF FF ASSN	1,085.00
04/08/2021	941003	NCCFD - EFTPS (Fed & State Taxes)	23,295.49
04/08/2021	232604	WILDLAND FF FOUNDATION	182.00
04/08/2021	910094	CalPERS (Retirement)	35,108.53
04/08/2021	232544	HSA BANK, DIV. OF WEBSTER BANK	12,008.84
04/08/2021	232544	CalPERS 457 Plan (Def. Comp)	1,325.00
04/08/2021	232561	HBE RENTALS	265.00
04/08/2021	232563	NETWORK DESIGN ASSOCIATES	270.00
04/08/2021	232569	PLAZA TIRE & AUTO SERVICE	1,262.56
04/08/2021	232574	LIFE ASSIST INC.	1,081.47
04/08/2021	232588	RIEBES AUTO PARTS	493.96
04/08/2021	232591	GRASS VALLEY FIRE DEPARTMENT	3,273.56
04/08/2021	941018	AIR EXCHANGE	375.00
04/08/2021	941016	PURCHASE POWER	75.00
04/08/2021	232595	SUBURBAN PROPANE	517.22
04/08/2021	941028	WALKER'S OFFICE SUPPLY	92.07
04/08/2021	941066	BANNER COMMUNICATIONS	81.28
04/08/2021	941034	HUNT & SONS, INC.	3,656.36
04/08/2021	941075	IMMIX TECHNOLOGY INC	1,617.40
04/08/2021	941074	ROBINSON ENTERPRISES, INC.	741.67
04/09/2021	GJ 530	Net Pay- pay period ending 4.3.21	95,443.67
04/12/2021	941120	A TO Z SUPPLY	31.97

04/12/2021	232703	AT&T (Carol Stream)	423.94
04/12/2021	941147	BURTON'S FIRE APPARATUS	124.42
04/12/2021	232715	Leavitt Communications, LLC	64,786.00
04/12/2021	232673	LIFE ASSIST INC.	603.72
04/12/2021	941126	MISSION LINEN SUPPLY, INC.	68.00
04/12/2021	941139	WALKER'S OFFICE SUPPLY	195.07
04/12/2021	232667	NETWORK DESIGN ASSOCIATES	13,479.07
04/15/2021	232782	49er COMMUNICATION	80.74
04/15/2021	232833	ALL SEASON AWARDS	39.02
04/15/2021	941242	Fitguard	99.00
04/15/2021	941210	HILLS FLAT LUMBER COMPANY	68.13
04/15/2021	232822	MEM ELECTRICAL INC	390.00
04/15/2021	941211	MISSION LINEN SUPPLY, INC.	58.48
04/15/2021	232739	B&C ACE HOME & GARDEN CENTER	189.84
04/15/2021	941249	BANNER COMMUNICATIONS	480.66
04/15/2021	232761	NID	86.81
04/15/2021	232725	CalCARD (US BANK)	14,563.20
04/15/2021	232726	NorCal Construction	9,875.00
04/19/2021	941329	BANNER COMMUNICATIONS	52.36
04/19/2021	941326	NIEDERBERGER, JASON	68.00
04/19/2021	941299	WEATHERS, DEAN	68.00
04/19/2021	941305	HILLS FLAT LUMBER COMPANY	440.74
04/19/2021	941312	RIVERVIEW INTERNATIONAL TRUCKS	4.76
04/19/2021	941315	WALKER'S OFFICE SUPPLY	436.49
04/19/2021	232918	FPSI	1,700.00
04/19/2021	232924	GOLDEN STATE EMERGENCY VEHICLE	43.03
04/19/2021	232882	SIERRA METAL FABRICATORS, INC.	60.94
04/19/2021	232864	Adecco Employment Services	854.43
04/19/2021	232865	NETWORK DESIGN ASSOCIATES	270.00
04/19/2021	232873	UPS	10.67
04/19/2021	232859	WASTE MANAGEMENT OF NEV. CO.	233.06
04/19/2021	232849	Woodbrige Fire District	350.00
04/22/2021	941384	NCCFD - EFTPS (Fed & State Taxes)	17,799.55
04/22/2021	941405	NATIONWIDE RETIREMENT SOLUTION	5,587.46
04/22/2021	941395	NEVADA COUNTY PROF FF ASSN	1,085.00
04/22/2021	910133	CalPERS (Retirement)	35,046.26
04/22/2021	232943	HSA BANK, DIV. OF WEBSTER BANK	258.26
04/22/2021	232944	CalPERS 457 Plan (Def. Comp)	1,375.00
04/23/2021	GJ 534	Net Pay- pay period ending 4.17.21	92,622.83
04/23/2021	GJ 536	Workman's Comp correction PPE 12.26.20	502.07
04/23/2021	GJ 537	Workman's Comp correction PPE 1.9.21	331.87
04/23/2021	GJ 538	Workman's Comp correction PPE 1.23.21	393.54
04/23/2021	GJ 539	Workman's Comp correction PPE 2.6.21	335.45
04/23/2021	GJ 540	Workman's Comp correction PPE 2.20.21	396.45
04/23/2021	GJ 541	Workman's Comp correction PPE 3.6.21	279.24
04/23/2021	GJ 542	Workman's Comp correction PPE 3.20.21	335.47
04/23/2021	GJ 543	Workman's Comp correction PPE 4.3.21	335.45

04/26/2021	233055	SAC SIERRA REGIONAL ARSON TASK FORCE	300.00
04/26/2021	941547	A TO Z SUPPLY	8.16
04/26/2021	233127	ADVANTAGE GARAGE DOOR	135.00
04/26/2021	941554	AIR EXCHANGE	387.90
04/26/2021	941555	AIRGAS, NCN	293.34
04/26/2021	233117	AT&T (Carol Stream)	25.06
04/26/2021	233068	B&C ACE HOME & GARDEN CENTER	16.26
04/26/2021	233112	BEST BEST & KRIEGER	123.50
04/26/2021	233128	GAETKE MEDICAL CORPORATION	364.81
04/26/2021	233078	Grass Valley Electric	1,660.00
04/26/2021	941550	HILLS FLAT LUMBER COMPANY	105.82
04/26/2021	233086	NID	170.19
04/26/2021	233080	PLAZA TIRE & AUTO SERVICE	1,207.39
04/26/2021	941558	RIVERVIEW INTERNATIONAL TRUCKS	649.62
04/26/2021	233093	SUBURBAN PROPANE	716.48
04/26/2021	941564	WALKER'S OFFICE SUPPLY	249.69
04/26/2021	941585	BANNER COMMUNICATIONS	17.03
04/26/2021	941595	Bare Bones Workwear	79.29
04/26/2021	941572	BURTON'S FIRE APPARATUS	139.43
04/26/2021	941594	LEHR AUTO ELECTRIC	225.75
04/26/2021	941586	ROBINSON ENTERPRISES, INC.	651.57
04/26/2021	941571	HUNT & SONS, INC.	1,028.47
04/29/2021	233335	AT&T (Carol Stream)	50.01
04/29/2021	941653	BANNER COMMUNICATIONS	76.04
04/29/2021	233300	CAL DEPT FORESTRY (ACCTG OFF)	35,147.08
04/29/2021	233297	EVERGUARD SYSTEMS	165.00
04/29/2021	941637	MISSION LINEN SUPPLY, INC.	126.48
04/29/2021	233285	NETWORK DESIGN ASSOCIATES	573.75
04/29/2021	233299	PENN VALLEY FIRE	60.00
04/29/2021	233334	TOTAL ADMIN SVCS (TASC)	280.44
04/29/2021	233131	Mountain Lake Estates HOA	88.32
			564,358.27

Fund 733

04/07/2021	1094	NCCFD - Municipay Transfer	1,285.00
			1285.00

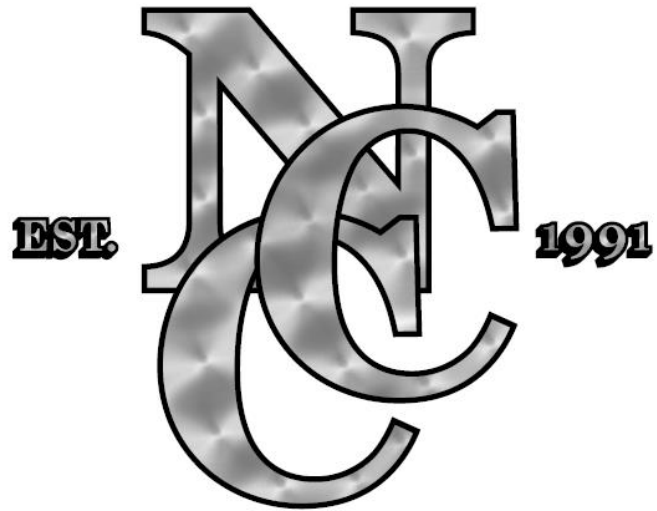
Fund 758

04/08/2021	232546	WESTAMERICA BANK	29,909.55
			29909.55

Nevada County Consolidated Fire District
Credit Card History
April, 2021

<u>Num</u>	<u>Name</u>	<u>Amount</u>
Coombe	Fireline Shields	162.50
FIN MGR	AT&T Long Distance	7.38
FIN MGR	SNAP-ON INDUSTRIAL	490.43
FIN MGR	SNAP-ON INDUSTRIAL	291.06
FIN MGR	SNAP-ON INDUSTRIAL	97.66
FIN MGR	COMCAST	330.97
FIN MGR	PACIFIC GAS & ELECTRIC CO.	3,188.26
FIN MGR	AT&T (Carol Stream)	40.53
FIN MGR	COMCAST	131.96
FIN MGR	SMARTER BROADBAND	40.00
FIN MGR	SUDDENLINK (CEQUEL)	143.45
FIN MGR	SUDDENLINK (CEQUEL)	26.29
FIN MGR	COMCAST	142.64
FIN MGR	STREAMLINE	200.00
FIN MGR	STREAMLINE	200.00
Greene	LKQ Heavy Truck Co.	842.81
Greene	Acme Rigging & Supply	136.71
Greene	SNAP-ON INDUSTRIAL	159.20
Greene	R.J. Marx	490.10
Greene	MAC TOOLS	79.19
Greene	Anderson Sierra Pipe Co.	9.02
Greene	WFO Concepts	404.17
Greene	Buckstop Truckware	1,860.00
Greene	DISH NETWORK	75.61
Long	Zoom	149.90
Long	CA FIRE PREVENTION INSTITUTE	49.00
Long	MICROSOFT OFFICE	890.00
Long	LexisNexis/Matthew Bender	65.50
Long	Bluebeam	99.00
Long	Chegg	31.00
Margherita	The Auto Shop	50.00
Margherita	Drive Line Service of Sacramento	998.93
Mason	CCAI	135.00
Mason	BATI Training Tuition	400.00
McMahan	INTERNATIONAL CODE COUNCIL	262.27
Menet	AMAZON MARKETPLACE	136.51
Menet	AMAZON MARKETPLACE	30.09
Shideler	Fire Instruction	425.00
Shideler	Fire Instruction	425.00
Stmt 4.6.21	CalCARD (US BANK)	-14,563.20

Sullivan	RESCUE TRAINING INSTLITUTE	35.00
Turner	Suds Bros	18.00
Wilson	Best Western Plus	313.98
Wilson	Fire Instruction	425.00
Witter	SIERRA-SACRAMENTO VALLEY EMS	68.00
Witter	SPD MARKET	34.14
Total 2021 - US Bank Payable		<u>28.06</u>
		<u>28.06</u>



3.

**No Documentation
Cell Phone Tower Contract**



Nevada County Consolidated Fire District

Resolution 21-09

2012 Special Tax Fund Transfer

WHEREAS, the 2012 Special Tax was passed by voters to provide additional operating funds to Nevada County Consolidated Fire District (“District” or “NCCFD”), and

WHEREAS, the tax measure contained the stipulation it would be established as a separate fund in the Nevada County treasury, and

WHEREAS, Nevada County has provided the April 2021 installment of this tax, and fund has a balance of \$398,256.69 as of the writing of this resolution, and

WHEREAS, the Nevada County Auditor-Controller requires the NCCFD Board of Directors to authorize and approve the transfer from the special fund to operating funds.

NOW, THEREFORE, BE IT RESOLVED that the NCCFD Board of Directors, by adoption of this resolution, approves the transfer of \$395,000.00 from the 2012 Special Tax Fund (6734) to operating funds (6722) to cover operating expenses.

PASSED AND ADOPTED by the Board of Directors as Resolution of the Nevada County Consolidated Fire District at the Regular Board Meeting held on the 20th day of May 2021 by the following roll call:

Ayes:
Noes:
Absent:
Abstain:

Keith Grueneberg, President of the Board
Nevada County Consolidated Fire District

Attest:

Nicole Long, Secretary of the Board



Nevada County Consolidated Fire District

640 Coyote Street, Nevada City, CA 95959

(530) 265-4431 FAX (530) 265-4438

nccfire@nccfire.com • www.nccfire.com

To: Board of Directors
From: Jerry Funk, Deputy Chief
Date: May 12, 2021
Re: Station 84 Deck Replacement

Background:

In 2020 staff reported to the Board of a significant dry-rot issue with the deck at Station 84. Various options for replacement were researched, with the most cost-effective being replacement as-built originally. At the March 2020 Board Meeting, the Board approved staff to accept a proposal from Glass Architects for \$8,300.00 to develop construction drawings for the replacement of the deck. Funding was identified in the FY 20/21 facilities maintenance budget to replace the deck at an estimated cost of \$70,000.00. Unfortunately, the project has been delayed due to another ongoing facilities project at Station 84. During the last 12 months, the National Association of Home Builders reports a 130% increase in the price of lumber. On April 14, 2021 NCCFD solicited bids for the replacement of the deck. Sealed bids were publicly opened on May 11, 2021 at 3:00pm.

Recommendation:

Staff recommends the Board to authorize Deputy Chief Funk to accept the lowest responsible bid, and to be authorized to sign on behalf of the District, contract documents for the purpose of Fire Station 84 deck replacement, with Treehenge Construction Incorporated.

Fiscal Impact:

Funding for this project has been identified in the FY 20-21 Operating Fund 722 / Facilities Maintenance. The lowest responsible bidder is Treehenge Construction Incorporated, submitting a bid of \$88,000.00

Nevada County
Local
Agency
Formation
Commission

LAFCo
950 Maidu Avenue
Nevada City, CA 95959
Phone: 530-265-7180
E mail lafco@co.nevada.ca.us
<https://www.mynevadacounty.com/907>

Ben Aguilar, **Vice Chair**
Cities

Hardy Bullock
County

Kurt Grundel, **Chair**
Districts

Ricki Heck
Districts

Dan Miller
County

Josh Susman
Public

Jan Zabriskie
Cities

Gloria Glenn
Public Alternate

Sue Hoek
County Alternate

Rich Johansen
Districts Alternate

Erin Ruark-Minett
Cities Alternate

SR Jones
Executive Officer

P. Scott Browne
Legal Counsel

Deborah Gilcrest
Clerk/Analyst

IMPORTANT NOTICE

DATE: May 6, 2021

ATTENTION: All Nevada County Independent Special Districts

SUBJECT: Request for Nominations of a Candidate for Nevada LAFCO's Special Districts Open Seat

Commissioner Kurt Grundel, a longtime Regular District Member, representing the 24 Independent Special Districts for the Nevada County Local Agency Formation Commission (LAFCO), will end his term June 30, 2021. Therefore, it is once again time to request nominations for this upcoming vacancy.

Upon appointment and qualification of a successor, the newly elected member will serve out the remainder of Commissioner Grundel's term; a term ending in May of 2024. An explanation of the responsibilities of LAFCo Commissioners is attached.

Following are the steps of the nomination and election process:

1. This request for nominations is sent to each Independent Special District, and to ensure all districts the maximum time to act, we will send this notice by email. Ballots are sent separately at the end of the nomination process.
2. Each district may nominate a candidate, and the District is not required to make a nomination. The District Board must submit a nominating resolution (a **sample resolution** is enclosed) as passed by the Board and signed by the Board Chair or his/her designee. The resolution will name the nominee. Nominees must be Board members, not staff.
3. Nominating districts may also forward a brief resume for their nominee, one paragraph in length, describing his/her qualifications.

The nominating resolution and the candidate résumé must be received by LAFCo no later than 5 p.m., Thursday, June 24, 2021.

LAFCO staff will prepare a ballot with the names of nominees listed. Ballots will be mailed electronically in July. To make sure every district has an opportunity to consider its vote at a regularly scheduled meeting, LAFCO will provide a full month (or more) for the return of the ballots.

4. Ballots will be tallied in August by LAFCO staff in the presence of at least one disinterested third party.

Please note: At the end of the nominating period, if only one candidate is nominated for the vacant seat, that candidate shall be deemed appointed without any further election process - pursuant to Government Code Section 56332 (a) (c) (2).

After the votes are tallied, results of the election will be sent to each Special District Board Chair, Board Clerk and each nominee.

The resolution of nomination (see example attached) must be returned ***no later than 5 p.m. Thursday, June 24, 2021, to the following email:***

Deborah.Gilcrest@co.nevada.ca.us

If you have any questions, comments or concerns please call the LAFCO office at 265-7180.
Thank you,

Deborah Gilcrest
Commission Clerk

cc: Commission Members and Commission Chair

enclosures: Responsibilities of a LAFCO Commissioner
Sample Resolution of Nomination

Responsibilities of a LAFCo Commissioner

What is LAFCo?

The Local Agency Formation Commission (LAFCo) is an independent public agency with authority over local government agency changes of organization—that is, annexations, detachments, and consolidations of cities or districts, formation and dissolution of Special Districts, and incorporation and disincorporation of cities. Additionally, LAFCo is responsible for adopting a Sphere of Influence for each agency in the county. The Sphere of Influence is a plan for an agency’s probable future boundaries and should represent a logical growth plan for the agency.

LAFCo’s Composition

The Commission is composed of two Special District Members (elected by the Independent Special Districts); two County Members (appointed by the Board of Supervisors); two City Members (appointed by the City Selection Committee); and a Public Member (appointed by the other LAFCo Commissioners). *In addition, each category has an Alternate Member who votes in the absence of one of the members of that category. Alternate Members attend all meetings and participate in all discussions.*

The Commissioner’s Role

LAFCo Commissioners approve or deny proposals for changes in organization based on the procedures and standards of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (Government Code Sections 56000 *et seq.*). Additionally, LAFCo is subject to the California Environmental Quality Act, as are all public agencies.

LAFCo Commissioners are required to file an annual Statement of Economic Interest, Form 700, as prescribed by the Fair Political Practices Commission, and to observe the LAFCo Conflict of Interest Code.

Commissioners, including alternates, are also required to complete two hours of ethics training in compliance with AB 1234 within one year of their election (County, City, and District members) or appointment (Public members) and every two years thereafter.

LAFCo Meetings

The Commission usually meets at 9:30 a.m. on the third Thursday of each month in Nevada City; meetings are occasionally held elsewhere and at other times. Commissioners are expected to attend all meetings and participate in the deliberation process. LAFCo also has an appointed staff to coordinate meeting logistics and to research and make recommendations on proposals before the Commission.



Nevada County Consolidated Fire District

Resolution 21-10

MAKING NOMINATION TO THE POSITION OF SPECIAL DISTRICT MEMBER OF THE NEVADA COUNTY LOCAL AGENCY FORMATION COMMISSION

WHEREAS, the Nevada County Consolidated Fire District Board of Directors has received notice of the request for nominations for a Special District position on the Local Agency Formation Commission of Nevada County, pursuant to Section 56332 of the Government Code; and

WHEREAS, the Board of Directors of the Nevada County Consolidated Fire District has considered this request and determined to nominate the individual named below to serve on Nevada County LAFCo as Special District Member;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Nevada County Consolidated Fire District nominates _____ for Special District member with a term to expire May 6, 2024.

The foregoing resolution was duly passed at a regular meeting of the Nevada County Consolidated Fire District held on May 20, 2021 by the following roll call vote:

- Ayes:
- Noes:
- Absent:
- Abstain:

Keith Grueneberg, President of the Board
Nevada County Consolidated Fire District

Attest:

Nicole Long, Secretary of the Board

.....

I hereby accept my nomination for the position of Special District Member of Nevada LAFCo for the term ending May 6, 2024.

Name (*printed*): _____

Signature: _____



7.

Closed Session



NCCFD CHIEFS' MONTHLY REPORT

To: NCCFD Board of Directors
From: Jim Turner, Fire Chief
Jerry Funk, Deputy Chief
Date: May 7, 2021

OPERATIONS

Statistical data for the period of April 1 thru April 30, 2021.

- 391 calls for service.
- Average response time overall - 8 minutes 16 seconds

Significant Incidents:

- Residential structure fire, Walker Drive area. Crews arrived to find a well-involved unoccupied structure. The residence sustained significant damage. Cause under investigation.
- Residential structure fire, Cherry Creek area. Fire was contained to a deck and exterior siding. Fire cause was accidental.
- Mutual-aid structure fires to Higgins area, Penn Valley, Rough & Ready, North San Juan and the Town of Washington.
- Three technical rescues, two at the Yuba River and one in the Banner Mountain area.
- Large animal rescue for an injured horse in the North Auburn area.
- Several serious traffic accidents.
- Numerous local vegetation fires.

Training:

- 498 hours of documented training for the month of April.

ADMINISTRATION

- Chief Turner, Deputy Chief Funk, Fire Marshal McMahan and B/C Sunde participated in the virtual meeting of the Nevada County Fire Chiefs Association.
- All JOA Chiefs attended their bi-monthly meeting.
- Chief Turner attended the virtual Yuba River Response MOU Meeting.
- Chief Turner and Deputy Chief Funk attended the virtual Law Enforcement and Fire Protection Council Meeting.
- Several staff members completed promotional testing for Battalion Chief, Lieutenant, Firefighter and Seasonal Firefighter.



NCCFD CHIEFS' MONTHLY REPORT

FIRE PREVENTION

Fire Investigations:

- Fire Marshal McMahan investigated a Structure fire that occurred on Alpine Lane. It appears that the fire started in the carport area and extended into the structure. The cause is undetermined but ruled an accidental fire.

Meetings and Training attended by Fire Marshal McMahan:

- Met with Sabrina from the Nevada County Resource Conservation District to discuss yard waste drop off ideas and funding.
- Critical Incident Stress Management Team in person at Penn Valley Fire Station 43.
- Sacramento Valley Regional Fire Prevention Officers virtually with DFM Mason.
- Community Agencies United for Safe Schools and Safe Streets (CAUSSSS). Virtual.
- Fire Prevention Staff.
- Yuba River Safety Cohort with Chief Turner. Virtual
- Met with Fire Prevention Partners, Building Official and Cannabis Division to discuss concerns. Virtual.
- Fire Safe Council of Nevada County Board of Directors Meeting. Virtual.
- Nor Cal Fire Prevention Officers. Virtual.
- Ready Nevada County Extreme Climate Event Mobility and Adaptation Plan Advisory. Virtual.
- Met with Fire Prevention Partners, Building Official, Supervisor Hoek and two Cannabis Alliance members on concerns and questions they had regarding requirements. Virtual.