

# Nevada County Consolidated Fire District

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## BOARD OF DIRECTORS

Keith Grueneberg, President  
Patricia Nelson, Vice President  
Barry Dorland  
Tom Carrington  
Spencer Garrett  
Jon Hall  
Marianne Slade-Troutman

## STAFF

Jason Robitaille, Fire Chief  
Pat Sullivan, Division Chief  
Patrick Mason, Fire Marshal  
Kevin Greene, Fleet and Facilities Supervisor  
Nicole Long, Administrative Services Manager  
Kaitlin Purvis, Finance Administrative Assistant  
Tricia Bush, Administrative Services Assistant

## BOARD OF DIRECTORS REGULAR MEETING AGENDA THURSDAY, OCTOBER 19, 2023— 7:00 PM

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT, 11329 MCCOURTNEY ROAD, GRASS VALLEY, CA 95949

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Pursuant to Governor Gavin Newsom's Executive Order pertaining to the convening of public meetings in response to the COVID-19 pandemic, the Nevada County Consolidated Fire District will hold its regularly scheduled meeting. This meeting is open to in-person attendance. To remain in compliance with the state public health guidance, face coverings are strongly recommended to be worn by all individuals while indoors. The Public's and Employee's health and well-being are the top priority for the Board of Directors of the Nevada County Consolidated Fire District, and you are urged to take all the appropriate health safety precautions.

Tricia Bush, Board Secretary  
(530) 265-4431  
[triciabush@nccfire.com](mailto:triciabush@nccfire.com)

The Board of Directors welcomes you to its meetings and your participation is encouraged and appreciated. Any Member of the Audience desiring to address the Board on a matter appearing on the agenda, before or during consideration of the item, may do so after receiving recognition from the presiding officer. In order for all interested parties to have an opportunity to speak, please limit your comments to the specific item under discussion. For further rules on public comment and other matters, please see the last page of this agenda.

### NOTICE

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in the implementation thereof. Persons seeking an alternative format should contact the Clerk of the Board for further information.

All items posted on the agenda, including under correspondence, may be acted upon by the Board of Directors. However, matters under committee reports and department manager's reports may be briefly addressed by the Board or Staff but no action or discussion shall be undertaken on any item not appearing on the posted agenda. (GC 54954.2)

The Board of Directors may hold a Closed Session as the agenda schedule permits.

## **STANDING ORDERS:**



- 7:00 p.m. Call to Order
- Roll Call
- Pledge of Allegiance to the Flag
- Corrections and/or deletions to the agenda

## **\*PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

*Per CA Government Code 54954.3*

*This is the time for any member of the public to address the Board on any item not on this Agenda that is within the subject matter jurisdiction of the NCCFD Board. Please wait for recognition from the presiding officer. The Board generally cannot act on or discuss an item not on the agenda. However, the Board may "briefly respond" to comments or questions from the members of the public. Please see the rules for public comment at the end of this agenda.*

## **CONSENT CALENDAR**

*These items are considered to be routine and may be enacted by one motion by the Board of Directors. There will be no separate discussion of these items. If discussion is desired, any board or staff member or interested party may request that an item be removed from the Consent Calendar to be considered separately.*

1. Acceptance of Minutes – September 21, 2023
2. Acceptance of Joint Workshop Minutes – October 7, 2023
3. Fund Balances, Check History Report and Credit Card History Report

## **COMMITTEE REPORTS**

### **STANDING COMMITTEES**

FINANCE/BUDGET: Hall, Slade-Troutman

PERSONNEL: Carrington, Garrett, Nelson

### **AD HOC COMMITTEES**

BOARD POLICY AND PROCEDURES: Grueneberg

CONSOLIDATION: Grueneberg, Dorland, Carrington

### **LOCAL AGENCY ASSIGNMENTS**

NEVADA COUNTY FIRE AGENCY (JPA): Garrett, Robitaille

## **NEW BUSINESS**

4. Discussion and Possible Action, R23-29, Approving Renewal with Benefit Carriers for Benefit Plans through Various Providers, For the Period of December 1, 2023 to November 30, 2024. Admin. Svcs. Long
5. Discussion and Possible Action, Staff Report for Temporary Hiring of Firefighters. Division Chief Sullivan
6. Discussion and Possible Action, Ophir Hill Water Tender 52 Acquisition. Fire Chief Robitaille

## **CHIEFS MONTHLY REPORT**

## **\*BOARD DISCUSSION**

## **CLOSED SESSION**

Public Comment on Closed Session Items:

*Per CA Government Code 54954.3*

*While members of the public are not allowed in Closed Sessions, they do have a right to comment on the Closed Session item before the Board goes into Closed Session. And, if the Board will be taking action on the item out of Closed Session, then the public also has a right to comment during consideration of the action to be taken. Any member of the public who wishes to comment may do so after receiving recognition from the Chairman.*

## 7. Public Employee Performance Evaluation

Pursuant to CA Government Code Section 54957

**Title: Fire Chief**

### ADJOURNMENT



#### ***Board Meeting Schedule***

All Regular Board Meetings will take place on the third Thursday of the month.

#### ***Copies***

Copies of the agenda documents relative to an agenda item may be obtained at the Administrative Office, 640 Coyote Street, Nevada City, CA 95959, at a cost of \$1.00 dollar per page.

#### ***Board Meeting Notices***

This Regular Meeting Agenda was posted 72 hours in advance of the meeting at the following locations: Nevada County Consolidated Fire District: Administration Office, 640 Coyote Street, Nevada City; Station 86, 12337 Banner Lava Cap Rd, Nevada City; Station 88, 14400 Golden Star, Grass Valley; Station 89, 11833 Tammy Way, Grass Valley; and on our website address at <http://www.nccfire.com>. Our e-mail address is [nccfire@nccfire.com](mailto:nccfire@nccfire.com).

#### ***Rules Applying to Public Comments (as provided by CA Government Code Section 54954.)***

A. Members of the public wishing to address the Board upon any subject within the jurisdiction of the Nevada County Consolidated Fire District may do so upon receiving recognition from the presiding officer at the appropriate time. You may address the Board on any agenda item prior to Board Action. If you wish to address the Board on an item not on the agenda, you may do so during the General Public Comment period. Understand that no action may be taken on an item not on the agenda.

- Where necessary for the orderly operation of the meeting, the presiding officer may limit public comment during the public comment period or public hearing to no more than five minutes per individual.

B. After receiving recognition, please stand and state your name, as all meetings are being taped. Note that stating your name is a voluntary act and is not required.

C. Members of the public may submit written comments on any matter that is listed on the agenda or for general public comment. You may submit written comments on any matter by U.S. Mail addressed to 640 Coyote Street, Nevada City, CA 95959 or by e-mail to [triciabush@nccfire.com](mailto:triciabush@nccfire.com). For comments to be read at the meeting and entered into the minutes they must be received no later than 8:00 a.m. on the morning of the noticed meeting.

**D. All documents to be presented to the Board of Directors shall be given to the Secretary of the Board for distribution (original and seven copies) prior to the Call of Order of meeting.**

E. Complaints against any individual District employee cannot be brought up in open meeting directly. The District will only consider such a complaint if submitted in writing.

**DRAFT**  
**Nevada County Consolidated Fire District**

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**BOARD OF DIRECTORS MINUTES September 21, 2023**

Regular Board Meeting held at  
11329 McCourtney Road, Grass Valley, CA 95949

**NCCFD DIRECTORS**

**Present:** Grueneberg (President), Hall, Carrington, Nelson, Slade-Troutman, Garrett, Dorland

**STAFF:**

**Present:** Fire Chief Robitaille, Fire Marshal Mason, Administrative Services Long, Division Chief Sullivan, Fleet & Facilities Supervisor Greene, Battalion Chief Sunde and Board President of Penn Valley Fire Bruce Stephenson.

**STANDING ORDERS:**

President Grueneberg called the meeting to order at 7:00 pm and took roll call, noting all Directors were present. President Grueneberg led in the pledge of allegiance.

**\*PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

*Per CA Government Code 54954.3*

**CONSENT CALENDAR**

1. Acceptance of Minutes – August 17, 2023
2. Fund Balances, Check History Report and Credit Card History Report

Board Secretary Bush advised there was a correction on the date of the August meeting minutes. Director Slade-Troutman motioned to accept the consent calendar. Director Garrett seconded. **MOTION** passed unanimously.

**COMMITTEE REPORTS**

**STANDING COMMITTEES**

**FINANCE/BUDGET:** Hall, Slade-Troutman

**PERSONNEL:** Carrington, Nelson

**AD HOC COMMITTEES**

**BOARD POLICY AND PROCEDURES:** Grueneberg

**CONSOLIDATION:** Grueneberg, Dorland, Carrington

**LOCAL AGENCY ASSIGNMENTS**

**NEVADA COUNTY FIRE AGENCY (JPA):** Garrett, Robitaille

Finance – None

Personnel – None

Board Policy & Procedures – None

Consolidation – President Grueneberg stated the Ad Hoc meeting took place last night where they discussed consolidation documents. They briefly highlighted goals and steps that are needed to be checked off before the reorganization can happen. The plan is to have a joint staff workshop with Penn Valley Fire, Rough & Ready Fire and NCC Fire on October 7<sup>th</sup> at Station #59.

JPA – Chief Robitaille advised the JPA hired a new bookkeeper. NCSO is planning to surplus Command 1.

## **CLOSED SESSION:**

The Board entered closed session at 7:10pm.

The Board came out of closed session at 7:18pm.

Item 3. The Board approved the amendment to the MOU in regard to the hearing.

Item 4. President Grueneberg advised a side letter will be issued to Nevada County Local 3800 for Item #3. President Grueneberg instructed the Chief on how to proceed.

## **OLD BUSINESS**

### **5. Public Hearing, with discussion and possible action, for the 2<sup>nd</sup> Reading of Ordinance OR23-01, Nexus Study Impact.**

Administrative Services Long advised this is the second reading of this ordinance. The only change was the annual fee adjustment which could be changed annually utilizing the California Construction Cost Index.

President Grueneberg opened the public hearing at 7:20pm. Hearing no comments, the public hearing was closed at 7:21pm. Director Nelson motioned to adopt OR23-01, Nexus Study Impact. Director Hall seconded. **MOTION** passed unanimously by a roll call vote.

## **NEW BUSINESS**

### **6. Discussion and Possible Action, Resolution 23-25, Designating Authority and Updating the Process and Procedures in the Determination of Disability Retirements for Employees**

Administrative Services Long briefed the Board on the big changes related to this resolution advising they had passed a similar resolution in 2013. Since then, PERS has put several additional regulations into disability retirements. The most notable changes were in Contingencies and Determination of Disability sections. Director Garrett motioned to adopt Resolution 23-25, Designating Authority and Updating the Process and Procedures in the Determination of Disability Retirements for Employees. Director Dorland seconded. **MOTION** passed unanimously following a roll call vote.

### **7. Discussion and Possible Action, Resolution 23-26, Fee Schedule of Prevention, Regulatory Programs, Incidents and Other Services.**

Administrative Services Long advised this resolution is associated with prevention services, shop and other programs which is reviewed on an annual basis. Director Nelson motioned to adopt Resolution 23-26, Fee Schedule of Prevention, Regulatory Programs, Incidents and Other Services. Director Carrington seconded. **MOTION** passed unanimously following a roll call vote.

### **8. Discussion and Possible Action, Resolution 23-27, Establishing A Health Reimbursement Arrangement.**

Administrative Services Long stated the resolution establishes a health reimbursement arrangement to provide for the reimbursement of health insurance premiums of certain eligible retirees pursuant to certain conditions such as years of service. The resolution and plan were prepared by district legal, Best Best and Krieger LLP. Director Nelson motioned to adopt Resolution 23-27, Establishing A Health Reimbursement Arrangement. Director Dorland seconded. **MOTION** passed unanimously following a roll call vote.

### **9. Public Hearing regarding Fiscal Year 2023/2024 Final Budget with Discussion and Possible Action concerning the below.**

- Resolution 23-28, A Resolution Establishing the Final Budget for Fiscal Year 2023/2024 for the Nevada County Consolidated Fire District.

Fire Chief Robitaille reviewed the budget and highlighted these changes:

- In Operating Fund 722, there was a 4% increase in secured property tax.
- In Workers Compensation- EMOD increase from 117% to 139%
- In Operating Fund 758, the LZ project will be completed in phases only utilizing donation money from the NCLEFPC.

President Grueneberg opened the public hearing at 7:35pm. Hearing no comments, the public hearing was closed at 7:36pm.

Director Nelson motioned to adopt R23-28, Establishing the Final Budget in the total amount of \$9,206,731. Director Hall seconded. **MOTION** passed unanimously following a roll call vote.

#### **10. Discussion and Possible Action, Letter for Support for ACA 13.**

Fire Chief explained this letter is follow up to the presentation last month from CSDA to protect the majority vote. Director Nelson motioned to approve the letter in support of ACA 13 and send to CSDA. Director Slade-Troutman seconded. **MOTION** passed unanimously following a roll call vote.

#### **CHIEFS MONTHLY REPORT**

Chief Robitaille briefly highlighted meetings he attended this month, including a pre-planning workshop with Supervisor Hall to enhance public safety at Station #82. Chief Robitaille attended GVFD's 9/11 ceremony. Chief Robitaille gave an update to the LZ project at Station 84. He attended the NCLEFPC Event at Naggiar Vineyards, met with Nevada County OES Director and briefed the Board on the Highway 20 project.

Division Chief Sullivan went to the Community Agencies United for Safe Schools and Safe Streets Meeting (CAUSSSS), met with CALFire hand crew for a walkthrough of #84 and #92, and briefed the Board on his International Association of Fire Chief's Conference in Kansas City, MO. He reported there was 315 calls for service, 5:43 for first arriving unit on scene and highlighted the Out of County Responses for Summer 2023.

Fire Marshal Mason briefly reviewed his report, stating he attended the Nevada County Chiefs Meeting, met with PVFD Captain Thomas to discuss how Fire Prevention can operate with the reorganization. He discussed the various meetings he attended and highlighted there are many homeowners and associations looking for secondary evacuation routes. FPO II Tellam participated in a fire evacuation, earthquake and active shooter drill at NUHS.

#### **\*BOARD DISCUSSION**

None

#### **ADJOURNMENT**

President Grueneberg adjourned the meeting at 8:01 P.M.

Attest:

Approved by:

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Tricia Bush  
Board Secretary

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Keith Grueneberg  
President of the Board



## JOINT WORKSHOP

Nevada County Consolidated Fire, Penn Valley Fire & Rough & Ready Fire  
Saturday, October 7<sup>th</sup>, 2023 – 9:00AM  
Station #59: 14506 Rough and Ready Highway

**INTRODUCTION**- Penn Valley Board President Director Stephenson welcomed everyone and explained there was not a set agenda because this was a joint workshop for all three boards. Nevada County Consolidated Fire Board President Keith Grueneberg opened up the meeting with the Pledge of Allegiance. President Grueneberg and President Stephenson will co-chair the workshop.

**Goal**-Form a consensus amongst all board members on where we need to go, make sure everyone is on the same page and then build agenda items for each individual board.

After a brief discussion, board members determined the key benefits of consolidation.

- More Efficient
- Provide better service as far as equipment maintenance
- Provide better staffing in the stations
- Eliminate cross-staffing so as not to deplete fire suppression capabilities
- Provide backup in emergencies

## **DISCUSSION ITEMS**

- 1. Consolidation:** After a brief discussion on similar situations in the past, there was consensus on continuing and moving ahead with the process. Chief Wagner spoke regarding current ambulance and paramedic shortages in California. He reported you are not going to have the advanced cardiac setup with the medications, the IV's, the advanced airways, and defibrillation. The local ambulance service up here, Sierra Nevada Ambulance, is requesting in their current contract to be able to respond with BLS ambulances in Nevada County. Penn Valley Fire routinely gets called to cover for Sierra Nevada ambulances. The individual boards will make sure that there is no degradation of service to their communities.

Director Jordan voiced that Penn Valley constituents are concerned that our excellent Medic program will get stretched across the county and that our current level of service with ambulances will diminish.

Chief Wagner stated in Western County, there are two agencies that have that exclusivity, Penn Valley Fire Department (for all areas in Penn Valley) and Penn Valley Fire has an automatic aid agreement for Penn Valley to handle the calls in Rough & Ready because we are closer than Sierra Nevada Ambulance (SNA). As far as expanding those services out to the rest of the county, we cannot do that with 201 Rights, which Penn Valley Fire has only in the Penn Valley and Rough and Ready area. A private company such as SNA has 224 Rights. SNA would have to give that up for us to move ambulances into the NCC Fire district. There is an opportunity for Penn Valley through the reorganization to extend those rights into the Rough and Ready Fire District. I don't think there's going to be an argument or a fight from SNA because they are not able to provide that quick 911 response.

Pushing the paramedic or the ambulance transport portions of it out into NCC Fire's area is not anything that we are pushing for. We can expand the paramedic's service by putting them into fire engines, a pickup truck, or any other type of vehicle other than a transporting ambulance. Our goal is to get paramedics in the NCC Fire area instead of waiting 20 minutes or more to improve service to the community.

- 2. New Name of The Fire District-** All Chiefs took the question to staff and decided on "Nevada County Fire and Rescue".
- 3. Governing Board-** There was discussion on options of having 3, 7, 9, or 11 board members. In the committee meetings, they have discussed having 7 members: Four members from NCC Fire and three members from Penn Valley Fire with Rough & Ready's Board having a voice as part of Penn Valley's Board. There was discussion on whether fire stations would be keeping with their community identity.
- 4. Bylaws and Personnel Code-** Each district has by-laws and, in most instances are comparable with each other. Areas that are different have been identified. When the document is ready, it will be sent out to all board members to read. After board approval, it will go to the attorneys to ensure we are following all state and local laws and personnel codes. Chief Wagner stated he has been holding monthly leadership meetings with Penn Valley and NCC Fire staff in which they have started to look at SOP's, SOG's, apparatus standards, capital equipment replacement, needs assessments for the stations, shift blending, stations, and training standards.  
Chief Robitaille advised it is a three-step process. The first step is the staffing agreement. We have laid some of the groundwork with our staff and now want to get some direction today. We have taken the consolidation plan, divided it up, and dispersed it within our organizations. We are doing the preliminary work now since we have a very aggressive timeline. Our goal is to get a preliminary consolidation plan to our consultants within the next couple of weeks. Chief Robitaille advised we are in the process of a Municipal Services Review with LAFCO. Each agency is looked at as a whole.



- 5. Staffing-** Chief Robitaille provided a preliminary organizational chart. Either through the reorganization and attrition, this organization chart will start to shift with some positions that are a bit top-heavy. Our emphasis is putting more boots on the ground, and faster response so our crews on the rigs can be more effective regarding fire suppression and affecting fire growth or limiting fire growth. Not adding or subtracting any clerical or administrative positions.

How its structured now is there will be a Fire Chief and Deputy Fire Chief. Part of the consolidation plan is a capital improvement plan. Our goal will be to eliminate cross-staffing and have 3 positions at every station with advanced life support.

- 6. Funding Long Term-** The long-term survivability of all the fire districts in the county depends on that funding source, and the boards are going to make sure Nevada County looks into all funding resources with the issues regarding property tax. The rescue tax going forward is essential. We are going to be doing a 5-year analysis and have hired attorneys to look at special taxes and benefit assessments in each district and compile what the options are. Also, we are looking at the Ad Valorem taxation and where the shortfalls are. By understanding our baseline staffing and level of service needs, we will see what kind of revenues we have and if we have a surplus or shortfall.

- 7. Union 3800-** Once a financial package is developed, we will have to enter negotiations with 3800 to bring some firefighters up to equal levels and work on the retirement system.

- 8. Rough and Ready Meetings-**Consensus was to continue to hold meetings at Station 59 meeting room.

**Nevada County Consolidated Fire District**  
**Fund Recap & Cash Balances**  
**September, 2023**

	Fund					Total
	722 Operating	723 Contingency	733 AB1600	734 Special Tax	758 Capital	
Beginning Cash <sup>1</sup>	813,486	1,143,736	196,983	63,766	579,099	2,797,071
Revenues	93,357		5,809	458	4,407	104,031
Expenditures	(651,477)		-	-	-	(651,477)
Other Inc/Expense	-		-	-	-	-
Other Activity <sup>2</sup>	(2,416)		207	-	-	(2,209)
Ending Cash <sup>1</sup>	252,951	1,143,736	202,999	64,224	583,506	2,247,416

<sup>1</sup> Includes Well Fargo

<sup>2</sup> Reconciling items, prior period adjustments

## Nevada County Consolidated Fire District Operating Fund 722 September 2023

	Sep 23	Jul - Sep 23	Budget	% of Budget
<b>Revenues</b>				
<b>4000 · Taxes &amp; Assessments</b>				
4010 · Current Secured		44,825	3,808,156	1%
4020 · Current Unsecured		86	55,013	0%
4030 · Prior Unsecured		78	2,026	4%
4040 · Supplemental Secured		7,318	104,000	7%
4050 · Supplemental Unsecured		426	4,800	9%
4060 · Supplemental Prior Unsecured			307	
4110 · Benefit Assessment		(33,876)	2,281,680	(1%)
4120 · Benefit Assessment Pr Yr	42	42		
4150 · Special Tax of 2012			1,040,653	
4230 · State Homeowners			24,888	
4240 · State Public Safety Prop 172	38,002	126,663	517,390	24%
<b>Total 4000 · Taxes &amp; Assessments</b>	<b>38,044</b>	<b>145,562</b>	<b>7,838,913</b>	<b>2%</b>
<b>4500 · Reimbursements</b>				
4510 · Strike Team	71,438	98,407	75,000	47%
4522 · Strike Team Cost Offset	(42,708)	(62,864)		
<i>All current payments are from prior Fiscal Year Incidents</i>				
4540 · Vehicle Repair			5,000	
4550 · Cost Recovery	2,179	6,864	12,000	57%
4690 · Other Reimbursements	4,332	9,560	37,240	26%
<b>Total 4500 · Reimbursements</b>	<b>35,241</b>	<b>51,967</b>	<b>129,240</b>	<b>40%</b>
<b>4800 · Other Revenue</b>				
4810 · Inspections & Permits	1,296	3,672	8,300	44%
4812 · Plan Reviews	720	3,384	12,000	28%
4820 · Interest & Finance Charges	16,558	16,895	25,000	68%
4830 · Rentals	450	1,350	4,440	30%
4840 · Other Current Services	1,048	1,048	4,000	26%
<b>Total 4800 · Other Revenue</b>	<b>20,072</b>	<b>26,349</b>	<b>53,740</b>	<b>49%</b>
<b>Total Revenues</b>	<b>93,357</b>	<b>223,878</b>	<b>8,021,893</b>	<b>3%</b>

**Nevada County Consolidated Fire District**  
**Operating Fund 722**  
**September 2023**

Expense	Sep 23	Jul - Sep 23	Budget	% of Budget
<b>5000 · Wages &amp; Benefits</b>				
<b>5100 · Wages</b>				
5111 · Chief / Div. Chief (2)	25,552	76,657	342,058	22%
5113 · Battalion Chief (3)	29,083	87,709	384,926	23%
5114 · Fire Marshal / DFM (2)	20,003	64,006	261,749	24%
5121 · Captains (9)	71,592	199,116	953,162	21%
5122 · Lieutenants (6)	21,769	88,416	515,316	17%
5123 · Firefighter (12)	55,866	166,619	1,001,619	17%
5131 · Supplemental / Seasonal FF	21,186	68,724	166,421	41%
5132 · PCF / Reserve FF		2,201	5,500	40%
5141 · Clerical (2.5)	15,185	46,352	203,743	23%
5145 · Fire Mechanic (1.5)	11,582	35,889	169,989	21%
5151 · Overtime	60,729	164,428	806,826	20%
5153 · Additional Overtime Staffing		534	47,155	1%
5159 · St. 59 Staffing (Wages)	10,042	7,418	(461,783)	(2%)
5161 · Strike Team	70,146	108,125		
5165 · Strike Team Backfill	29,638	46,191		
5167 · Strike Team Revenue Offset	(42,098)	(61,966)		
5171 · Holiday Stipend	9,062	17,598	97,851	18%
5173 · Vacation / CTO Buy Back	9,300	29,250	61,677	47%
5185 · Directors		825	4,500	18%
<b>Total 5100 · Wages</b>	<b>418,637</b>	<b>1,148,092</b>	<b>4,560,709</b>	<b>25%</b>
<b>5500 · Payroll Taxes</b>				
5511 · Medicare Employer Tax	5,893	16,174	72,393	22%
5512 · Soc Security Employer Tax	14	241	1,172	21%
5521 · SUI Employer Tax	31	537	5,819	9%
5526 · Strike Team Revenue Offset	(610)	(899)		
5559 · St. 59 Payroll Taxes (Taxes)	511	1,145	(6,696)	(17%)
<b>Total 5500 · Payroll Taxes</b>	<b>5,839</b>	<b>17,198</b>	<b>72,688</b>	<b>24%</b>
<b>5700 · Benefits</b>				
5711 · Pension	55,014	661,882	1,145,664	58%
		<i>Annual UAL Payment \$492,237.</i>		
5731 · Health Insurance	49,208	159,608	922,464	17%
5735 · Life Insurance	770	2,328	14,400	16%
5751 · Workers Comp Insurance		276,198	326,505	85%
		<i>Annual Worker's Comp Program Payment</i>		
5759 · St. 59 Benefits	(602)	(3,163)	(186,288)	2%
<b>Total 5700 · Benefits</b>	<b>104,390</b>	<b>1,096,853</b>	<b>2,222,745</b>	<b>49%</b>
<b>Total 5000 · Wages &amp; Benefits</b>	<b>528,866</b>	<b>2,262,143</b>	<b>6,856,142</b>	<b>33%</b>

## Nevada County Consolidated Fire District Operating Fund 722 September 2023

	Sep 23	Jul - Sep 23	Budget	% of Budget
<b>6000 · Personnel Related</b>				
<b>6010 · Clothing / PPE</b>				
6011 · Uniforms	492	1,029	31,787	3%
6021 · Personal Protective Equip	4,896	20,068	44,004	46%
6031 · Safety & PPE (per MOU)	14	15,681	33,990	46%
<b>Total 6010 · Clothing / PPE</b>	<b>5,402</b>	<b>36,778</b>	<b>109,781</b>	<b>34%</b>
<b>6100 · Food / Meals</b>				
6111 · Meals - Administration			3,250	
6113 · Meals - Fire	(26)	(60)	1,500	(4%)
<b>Total 6100 · Food / Meals</b>	<b>(26)</b>	<b>(60)</b>	<b>4,750</b>	<b>(1%)</b>
<b>6200 · Training / Fitness</b>				
6211 · Wellness Program		192	33,900	1%
6213 · Fitness Program	462	462	6,100	8%
6221 · Tuition - Safety Personnel	1,049	4,570	31,250	15%
6232 · Training Travel & Meals	3,417	5,166	12,000	43%
6241 · Training Materials			1,500	
6246 · Public Safety Training Center			1,550	
6261 · Licenses & Certificates		164	2,500	7%
6271 · Training - Administration	1,099	1,099	6,500	17%
<b>Total 6200 · Training / Fitness</b>	<b>6,027</b>	<b>11,653</b>	<b>95,300</b>	<b>12%</b>
<b>Total 6000 · Personnel Related</b>	<b>11,403</b>	<b>48,371</b>	<b>209,831</b>	<b>23%</b>
<b>6500 · Facility &amp; Equipment Related</b>				
<b>6510 · Communications</b>				
6511 · Telephones	1,762	5,161	18,970	27%
6521 · Mobile Phones	810	2,429	10,000	24%
<b>Total 6510 · Communications</b>	<b>2,572</b>	<b>7,590</b>	<b>28,970</b>	<b>26%</b>
<b>6550 · Station</b>				
6551 · Supplies & Services - Stations	995	4,808	20,000	24%
<b>Total 6550 · Station</b>	<b>995</b>	<b>4,808</b>	<b>20,000</b>	<b>24%</b>
<b>6610 · Insurance</b>				
6611 · Liability & Umbrella		80,813	119,850	67%
<b>Total 6610 · Insurance</b>		<b>80,813</b>	<b>119,850</b>	<b>67%</b>
<b>6650 · Maintenance</b>				
6681 · Facility Maint & Improvements	5,995	36,956	158,600	23%
<b>Total 6650 · Maintenance</b>	<b>5,995</b>	<b>36,956</b>	<b>158,600</b>	<b>23%</b>
<b>6700 · Medical Supplies</b>				
6716 · EMS Supplies	3,950	5,357	15,500	35%
<b>Total 6700 · Medical Supplies</b>	<b>3,950</b>	<b>5,357</b>	<b>15,500</b>	<b>35%</b>
<b>6750 · Apparatus Equipment</b>				
6751 · Hose		6,536	28,600	23%
6756 · Ladders			1,800	
6761 · Suppression Equip/Small Tools	1,718	2,460	9,300	26%
6766 · Power Tools & Equipment	555	569	12,700	4%
6771 · Pump Testing			4,820	

## Nevada County Consolidated Fire District Operating Fund 722 September 2023

	Sep 23	Jul - Sep 23	Budget	% of Budget
6776 · Mobile Communications	9,379	10,057	13,354	75%
6781 · Technical Rescue Equip		869	13,300	7%
6782 · Swift Water Rescue	221	3,046	5,410	56%
6783 · Urban Search and Rescue	38	2,744	5,000	55%
6786 · SCBA Repair & Mainteneace			10,610	
6796 · Drone			2,340	
6798 · Utility Terrain Vehicle	201	2,990	7,200	42%
<b>Total 6750 · Apparatus Equipment</b>	<b>12,112</b>	<b>29,271</b>	<b>114,434</b>	<b>26%</b>
<b>6800 · Utilities</b>				
6811 · Alarm		330	1,630	20%
6821 · Electricity / Gas	6,547	19,137	75,313	25%
6831 · Propane	195	623	21,521	3%
6841 · Trash	259	1,179	3,708	32%
6851 · Water / Sewer	815	1,933	14,326	13%
<b>Total 6800 · Utilities</b>	<b>7,816</b>	<b>23,202</b>	<b>116,498</b>	<b>20%</b>
<b>6900 · Capital Expenditures</b>				
6941 · Admin Office Equipm & Computers			6,500	
<b>Total 6900 · Capital Expenditures</b>			<b>6,500</b>	
<b>Total 6500 · Facility &amp; Equipment Related</b>	<b>33,440</b>	<b>187,997</b>	<b>580,352</b>	<b>32%</b>
<b>7000 · Vehicle Related</b>				
7001 · Insurance		14,654	24,630	59%
<b>7010 · Maintenance</b>				
7011 · Accessories	554	3,273	109,560	
7016 · Batteries	175	272		
7021 · Body	(211)	5,395		
7026 · Brakes	650	772		
7031 · Drive Train	751	2,442		
7036 · Pumps		18		
7041 · Tires	1,656	11,162		
7046 · Tools & Shop Related	368	2,055		
7048 · All Categories for Budget				
7049 · Outside Agency Vehicle Maint	11,265	10,998		
7010 · Maintenance - Other	65	315		
<b>Total 7010 · Maintenance</b>	<b>15,273</b>	<b>36,702</b>	<b>109,560</b>	<b>33%</b>
<b>7050 · Fuel</b>				
7051 · Fuel	9,159	23,373	94,849	25%
7050 · Fuel - Other		407		
<b>Total 7050 · Fuel</b>	<b>9,159</b>	<b>23,780</b>	<b>94,849</b>	<b>25%</b>
<b>Total 7000 · Vehicle Related</b>	<b>24,432</b>	<b>75,136</b>	<b>229,039</b>	<b>33%</b>
<b>7500 · General &amp; Admin Related</b>				
<b>7501 · Office Expense</b>				
7502 · Administration	1,268	1,627	7,750	21%
7506 · Board	5	157	1,000	16%
7508 · Computer & Software Expense	26,391	42,187	90,707	47%

**Nevada County Consolidated Fire District  
Operating Fund 722  
September 2023**

	<u>Sep 23</u>	<u>Jul - Sep 23</u>	<u>Budget</u>	<u>% of Budget</u>
7509 · Copier Expense			1,500	
7511 · Memberships	220	5,560	16,155	34%
7516 · Mileage Reimbursements	18	18	300	6%
7521 · Postage & Delivery	45	220	1,100	20%
7501 · Office Expense - Other	0	1		
<b>Total 7501 · Office Expense</b>	<b>27,947</b>	<b>49,770</b>	<b>118,512</b>	<b>42%</b>
<b>7550 · Professional Services</b>				
7551 · Accounting		4,900	19,100	26%
7556 · Computer & IT Support	1,160	3,263	17,120	19%
7561 · Consultants	1,509	2,109	22,500	9%
7563 · Hiring Expense	96	345	11,945	3%
7566 · Legal Expense	5,337	8,742	41,420	21%
7571 · Medical Director		1,650	6,600	25%
<b>Total 7550 · Professional Services</b>	<b>8,102</b>	<b>21,009</b>	<b>118,685</b>	<b>18%</b>
<b>7590 · Publications</b>				
7591 · Legal Notices	94	94	600	16%
7596 · Marketing / Advertising			500	
<b>Total 7590 · Publications</b>	<b>94</b>	<b>94</b>	<b>1,100</b>	<b>9%</b>
<b>7600 · Special District</b>				
7621 · LAFCo		7,901	7,901	100%
7631 · Nevada County Fees			85,145	
<b>Total 7600 · Special District</b>		<b>7,901</b>	<b>93,046</b>	<b>8%</b>
<b>7650 · Prevention</b>				
7651 · Code Purchases		1,553	2,000	78%
7653 · Investigation Supplies		2,273	4,300	53%
7657 · Inspection Supplies			1,500	
7661 · Prof Svcs / Plan Checks		380	2,500	15%
7663 · Public Education Supplies	2,884	3,763	6,000	63%
7665 · Subscriptions / Memberships	69	129	3,000	4%
7667 · Training	808	1,798	9,000	20%
7669 · Other Prevention / Law Enforce	1,311	1,672	16,050	10%
<b>Total 7650 · Prevention</b>	<b>5,072</b>	<b>11,568</b>	<b>44,350</b>	<b>26%</b>
<b>7800 · JPA</b>				
7831 · Dispatch Charges			185,000	
7841 · Dues / Administration	7,187	7,187	14,375	50%
<b>Total 7800 · JPA</b>	<b>7,187</b>	<b>7,187</b>	<b>199,375</b>	<b>4%</b>
<b>Total 7500 · General &amp; Admin Related</b>	<b>48,402</b>	<b>97,529</b>	<b>575,068</b>	<b>17%</b>
<b>8500 · Strike Team Non Labor Expenses</b>	<b>4,934</b>	<b>5,649</b>		
<b>Total Expense</b>	<b>651,477</b>	<b>2,676,825</b>	<b>8,450,432</b>	<b>32%</b>
<b>Fund Over/&lt;Under&gt;</b>	<b>(558,120)</b>	<b>(2,452,947)</b>	<b>(428,539)</b>	

**Nevada County Consolidated Fire District**  
**Operating Fund 722**  
September 2023

	<u>Sep 23</u>	<u>Jul - Sep 23</u>	<u>Budget</u>	<u>% of Budget</u>
Other Income/Expense				
Other Expense				
9101 · Grant Expense				
9101.09 · CA Fire Foundation Comm Veg Red		1,233		
Total 9101 · Grant Expense		1,233		
Total Other Expense		1,233		
Net Other		(1,233)		
Net Fund Activity	(558,120)	(2,454,180)	(428,539)	



**Nevada County Consolidated Fire District**  
**AB 1600 Mitigation Fund 733**  
September 2023

	<u>Sep 23</u>	<u>Jul - Sep 23</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Revenues</b>				
<b>4000 · Taxes &amp; Assessments</b>				
4160 · AB 1600 Mitigation Fees	4,467	39,532	125,000	32%
<b>Total 4000 · Taxes &amp; Assessments</b>	<u>4,467</u>	<u>39,532</u>	<u>125,000</u>	<u>32%</u>
<b>4800 · Other Revenue</b>				
4820 · Interest & Finance Charges	1,342	1,342	2,500	54%
<b>Total 4800 · Other Revenue</b>	<u>1,342</u>	<u>1,342</u>	<u>2,500</u>	<u>54%</u>
<b>Total Revenues</b>	<u>5,809</u>	<u>40,874</u>	<u>127,500</u>	<u>32%</u>
<b>Expense</b>				
<b>6500 · Facility &amp; Equipment Related</b>				
<b>6900 · Capital Expenditures</b>				
6911 · Stations			35,000	
<b>Total 6900 · Capital Expenditures</b>			<u>35,000</u>	
<b>Total 6500 · Facility &amp; Equipment Related</b>			<u>35,000</u>	
<b>7500 · General &amp; Admin Related</b>				
<b>7550 · Professional Services</b>				
7561 · Consultants		2,835	23,000	12%
<b>Total 7550 · Professional Services</b>		<u>2,835</u>	<u>23,000</u>	<u>12%</u>
<b>Total 7500 · General &amp; Admin Related</b>		<u>2,835</u>	<u>23,000</u>	<u>12%</u>
<b>Total Expense</b>		<u>2,835</u>	<u>58,000</u>	
<b>Fund Over/&lt;Under&gt;</b>	<u>5,809</u>	<u>38,039</u>	<u>69,500</u>	
<b>Net Fund Activity</b>	<u><u>5,809</u></u>	<u><u>38,039</u></u>	<u><u>69,500</u></u>	

**Nevada County Consolidated Fire District**  
**Special Tax Fund 734**  
September 2023

	<u>Sep 23</u>	<u>Jul - Sep 23</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Revenues</b>				
<b>4000 · Taxes &amp; Assessments</b>				
4150 · Special Tax of 2012		(3,318)	1,059,652	(0%)
<b>Total 4000 · Taxes &amp; Assessments</b>		(3,318)	1,059,652	
<b>4800 · Other Revenue</b>				
4820 · Interest & Finance Charges	458	458	1,500	31%
<b>Total 4800 · Other Revenue</b>	458	458	1,500	31%
<b>Total Revenues</b>	458	(2,860)	1,061,152	
<b>Expense</b>				
<b>7500 · General &amp; Admin Related</b>				
<b>7600 · Special District</b>				
7631 · Nevada County Fees			10,597	
<b>Total 7600 · Special District</b>			10,597	
<b>Total 7500 · General &amp; Admin Related</b>			10,597	
<b>Total Expense</b>			10,597	
<b>Fund Over/&lt;Under&gt;</b>	458	(2,860)	1,050,555	
<b>Net Fund Activity</b>	<u>458</u>	<u>(2,860)</u>	<u>1,050,555</u>	

**Nevada County Consolidated Fire District**  
**Capital Fund 758**  
**September 2023**

	<u>Sep 23</u>	<u>Jul - Sep 23</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Revenues</b>				
<b>4800 · Other Revenue</b>				
4820 · Interest & Finance Charges	4,407	4,407	6,542	67%
4850 · Sale Surplus Equipment		38,000	273,000	14%
<b>Total 4800 · Other Revenue</b>	<u>4,407</u>	<u>42,407</u>	<u>279,542</u>	<u>15%</u>
<b>Total Revenues</b>	<u>4,407</u>	<u>42,407</u>	<u>279,542</u>	<u>15%</u>
<b>Expense</b>				
<b>6500 · Facility &amp; Equipment Related</b>				
<b>6650 · Maintenance</b>				
6681 · Facility Maint & Improvements			175,000	
<b>Total 6650 · Maintenance</b>			<u>175,000</u>	
<b>6700 · Medical Supplies</b>				
6716 · EMS Supplies		19,198		
<b>Total 6700 · Medical Supplies</b>		<u>19,198</u>		
<b>6900 · Capital Expenditures</b>				
6911 · Stations			48,000	
6921 · Apparatus & Equipment		100,991	352,675	29%
6931 · Vehicles			80,000	
<b>Total 6900 · Capital Expenditures</b>		<u>100,991</u>	<u>480,675</u>	<u>21%</u>
<b>Total 6500 · Facility &amp; Equipment Related</b>		<u>120,189</u>	<u>655,675</u>	<u>18%</u>
<b>7500 · General &amp; Admin Related</b>				
<b>7550 · Professional Services</b>				
7561 · Consultants			16,500	
<b>Total 7550 · Professional Services</b>			<u>16,500</u>	
<b>Total 7500 · General &amp; Admin Related</b>			<u>16,500</u>	
<b>Total Expense</b>		<u>120,189</u>	<u>672,175</u>	
<b>Fund Over/&lt;Under&gt;</b>	<u>4,407</u>	<u>(77,782)</u>	<u>(392,633)</u>	
<b>Net Fund Activity</b>	<u><u>4,407</u></u>	<u><u>(77,782)</u></u>	<u><u>(392,633)</u></u>	

## Nevada County Consolidated Fire District Check History Report

September 2023

<u>Fund 722</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Paid Amount</u>
	09/05/2023	262998	AFLAC	\$ 763.76
	09/05/2023	262950	BLUE SHIELD OF CALIFORNIA	\$ 34,883.04
	09/05/2023	V977075	Fire Risk Management Services	\$ 1,342.65
	09/05/2023	V977082	KAISER FOUNDATION HEALTH PLAN	\$ 15,289.63
	09/05/2023	V977053	SPECIAL DIST RISK MGMT AUTH.	\$ 4,619.64
	09/05/2023	263016	STANDARD INSURANCE COMPANY	\$ 899.00
	09/05/2023	262943	A&A A/C & HEATING	\$ 98.00
	09/05/2023	V977080	ASBURY ENVIRONMENTAL SERVICES	\$ 55.00
	09/05/2023	262945	B&C ACE HOME & GARDEN CENTER	\$ 6.90
	09/05/2023	V977071	BURTON'S FIRE APPARATUS	\$ 181.78
	09/05/2023	263005	GOLDEN STATE EMERGENCY VEHICLE	\$ 54.23
	09/05/2023	V977061	MISSION LINEN SUPPLY, INC.	\$ 126.48
	09/05/2023	V977090	MOTOR ELECTRIC SERVICE CO.	\$ 192.73
	09/05/2023	262955	NETWORK DESIGN ASSOCIATES	\$ 652.50
	09/05/2023	262970	NEVADA COUNTY FIRE CHIEFS ASSN	\$ 100.00
	09/05/2023	262979	PROFORCE LAW ENFORCEMENT	\$ 1,006.11
	09/05/2023	V977107	Regional Government Services	\$ 1,509.00
	09/05/2023	V977067	RIVERVIEW INTERNATIONAL TRUCKS	\$ 556.05
	09/05/2023	V977087	ROBINSON ENTERPRISES, INC.	\$ 1,297.06
	09/05/2023	262981	UPS	\$ 23.38
	09/05/2023	262978	WITMER ASSOCIATES, INC. dba	\$ 98.40
	09/07/2023	263082	HSA BANK, DIV. OF WEBSTER BANK	\$ 250.00
	09/07/2023	263083	CalPERS 457 Plan (Def. Comp)	\$ 2,597.57
	09/07/2023	V977596	NCCFD - EFTPS (Fed & State Taxes)	\$ 55,722.95
	09/07/2023	V977607	NEVADA COUNTY PROF FF ASSN	\$ 1,120.00
	09/07/2023	V977614	NATIONWIDE RETIREMENT SOLUTION	\$ 7,798.93
	09/07/2023	912731	CalPERS (Retirement)	\$ 41,990.63
	09/08/2023	GJE730	Net Pay Pay Period Ending 9/2/23	\$ 187,903.50
	09/11/2023	V977746	AIRGAS, NCN	\$ 1,717.71
	09/11/2023	V977806	Arizona PPE Recon, Inc.	\$ 287.80
	09/11/2023	263270	Heilaman, Parker	\$ 248.50
	09/11/2023	263197	L.N. CURTIS & SONS	\$ 135.46
	09/11/2023	263214	LIFE ASSIST INC.	\$ 3,310.66
	09/11/2023	263259	PORAC	\$ 27.00
	09/11/2023	V977797	REED'S LOCKSMITHING	\$ 2,071.12
	09/11/2023	263272	RIEBES AUTO PARTS	\$ 691.08
	09/11/2023	V977764	ROBINSON ENTERPRISES, INC.	\$ 1,298.68
	09/11/2023	V977744	TREEHENGE CONSTRUCTION, INC.	\$ 3,600.00
	09/11/2023	V977763	VAN GRONINGEN, JEFF	\$ 17.55
	09/11/2023	263196	L.N. CURTIS & SONS	\$ 104.22
	09/18/2023	263386	AT&T CALNET 3	\$ 501.99
	09/18/2023	263385	CalCARD (US BANK)	\$ 30,187.03
	09/18/2023	263384	ESO (Fire House)	\$ 999.00
	09/18/2023	263383	NID	\$ 58.00

## Nevada County Consolidated Fire District Check History Report

September 2023

Date	Num	Name	Paid Amount
09/18/2023	263380	WASTE MANAGEMENT OF NEV. CO.	\$ 212.60
09/18/2023	263382	NID	\$ 31.23
09/18/2023	263381	WASTE MANAGEMENT OF NEV. CO.	\$ 46.44
09/18/2023	263404	AIRGAS, NCN	\$ 638.90
09/18/2023	V977947	ASBURY ENVIRONMENTAL SERVICES	\$ 90.00
09/18/2023	V977948	BEST BEST & KRIEGER	\$ 4,578.00
09/18/2023	V977975	Big Brand Tire & Service	\$ 1,656.36
09/18/2023	V977926	BUCKMASTER OFFICE SOLUTIONS	\$ 727.20
09/18/2023	V977943	DAVISON, JASON D	\$ 85.65
09/18/2023	V977932	ECONOMY PEST CONTROL	\$ 106.00
09/18/2023	263400	ENGINEERED FIRE SYSTEMS, INC.	\$ 375.00
09/18/2023	263414	ESO (Fire House)	\$ 23,263.41
09/18/2023	263424	GOLDEN STATE EMERGENCY VEHICLE	\$ 65.98
09/18/2023	V977933	HILLS FLAT LUMBER COMPANY	\$ 15.84
09/18/2023	V977941	HUNT & SONS, INC.	\$ 6,666.34
09/18/2023	263389	L.N. CURTIS & SONS	\$ 554.84
09/18/2023	V977957	LEHR AUTO ELECTRIC	\$ 200.91
09/18/2023	V977934	MISSION LINEN SUPPLY, INC.	\$ 126.48
09/18/2023	263397	NETWORK DESIGN ASSOCIATES	\$ 507.50
09/18/2023	V977928	NEVADA CITY, CITY OF	\$ 380.73
09/18/2023	263426	PORAC - LEGAL DEFENSE FUND	\$ 42.00
09/18/2023	V977935	PURCHASE POWER	\$ 50.00
09/18/2023	V977938	RIVERVIEW INTERNATIONAL TRUCKS	\$ 8,235.48
09/18/2023	263408	SUBURBAN PROPANE	\$ 6.24
09/18/2023	V977940	WALKER'S OFFICE SUPPLY	\$ 15.00
09/18/2023	V977972	Column Software	\$ 94.03
09/18/2023	263409	SUBURBAN PROPANE	\$ 164.72
09/18/2023	263427	Leavitt Communications, LLC	\$ 8,973.26
09/21/2023	263434	CalPERS 457 Plan (Def. Comp)	\$ 2,392.88
09/21/2023	V977988	NCCFD - EFTPS (Fed & State Taxes)	\$ 34,113.37
09/21/2023	V977999	NEVADA COUNTY PROF FF ASSN	\$ 1,120.00
09/21/2023	V978007	NATIONWIDE RETIREMENT SOLUTION	\$ 7,700.46
09/21/2023	912776	CalPERS (Retirement)	\$ 44,664.48
09/22/2023	GJE731	Net Pay Pay Period Ending 9/16/23	\$ 139,580.23
09/26/2023	263658	NEVADA COUNTY CDA SOLID WASTE	\$ 957.48
09/26/2023	263657	NEVADA COUNTY FIRE AGENCY	\$ 7,187.37
09/26/2023	263655	NID	\$ 139.38
09/26/2023	263656	NID	\$ 206.09
09/26/2023	263701	Alert-All Corp	\$ 2,884.00
09/26/2023	263708	AUBURN FORD	\$ 294.73
09/26/2023	978161	BANNER COMMUNICATIONS	\$ 390.00
09/26/2023	V978130	ECONOMY PEST CONTROL	\$ 106.00
09/26/2023	263720	GOLDEN STATE EMERGENCY VEHICLE	\$ 94.99
09/26/2023	V978135	HILLS FLAT LUMBER COMPANY	\$ 28.12
09/26/2023	V978160	Law Offices of William D. Ross	\$ 759.37

# Nevada County Consolidated Fire District Check History Report

September 2023

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Paid Amount</u>
09/26/2023	263682	NETWORK DESIGN ASSOCIATES	\$ 700.00
09/26/2023	V978144	RIVERVIEW INTERNATIONAL TRUCKS	\$ 2,463.74
09/26/2023	263702	WITMER ASSOCIATES, INC. dba	\$ 335.94
<b>Total Fund 722:</b>			<b><u>\$ 710,423.49</u></b>

## Nevada County Consolidated Fire District Credit Card History Report

September 2023

Fund 722	Num	Name	Paid Amount
	BENTON	AMAZON: Swiftwater Rescue Supplies	\$ 220.72
	BENTON	AMAZON: USAR Supplies	\$ 37.72
	COOMBE	Fireline Shields	\$ 282.50
	COOMBE	AMAZON: St. 89 Supplies	\$ 12.89
	COOMBE	AMAZON: St. 89 Supplies	\$ 115.74
	COOMBE	AMAZON: St. 89 Supplies	\$ 18.01
	COOMBE	AMAZON: St. 89 Supplies	\$ 9.77
	COOMBE	AMAZON: St. 89 Supplies	\$ 41.10
	DAVISON	SAFEWAY	\$ 51.39
	DAVISON	SAFEWAY	\$ 77.01
	DAVISON	Shell Oil (Ashland, OR)	\$ 14.00
	DAVISON	Ashland Hills Hotel (Ashland, OR)	\$ 988.47
	DAVISON	Scottish Inns (Ashland, OR)	\$ 99.00
	DAVISON	Holiday Inn Express (Ashland, OR)	\$ 150.53
	DAVISON	Holiday Inn Express (Ashland, OR)	\$ 150.53
	DAVISON	Holiday Inn Express (Ashland, OR)	\$ 150.53
	DAVISON	Shell Oil (Ashland, OR)	\$ 14.00
	DAVISON	Scottish Inns (Ashland, OR)	\$ 99.00
	DAVISON	Scottish Inns (Ashland, OR)	\$ 99.00
	DAVISON	Scottish Inns (Ashland, OR)	\$ 110.00
	DAVISON	Scottish Inns (Ashland, OR)	\$ 110.00
	DAVISON	Shell Oil (Ashland, OR)	\$ 14.00
	DAVISON	Scottish Inns (Ashland, OR)	\$ 99.00
	DAVISON	Scottish Inns (Ashland, OR)	\$ 110.00
	DAVISON	Scottish Inns (Ashland, OR)	\$ 110.00
	DAVISON	Scottish Inns (Ashland, OR)	\$ 99.00
	DAVISON	Scottish Inns (Ashland, OR)	\$ 110.00
	DAVISON	Scottish Inns (Ashland, OR)	\$ 110.00
	DAVISON	Mountain Ops	\$ 121.31
	FIN MGR	STREAMLINE	\$ 200.00
	FIN MGR	Shred It	\$ 93.61
	FIN MGR	AT&T Long Distance	\$ 40.26
	FIN MGR	Cloudflare	\$ 5.00
	FIN MGR	COMCAST	\$ 406.78
	FIN MGR	PACIFIC GAS & ELECTRIC CO.	\$ 6,547.45
	FIN MGR	AT&T (Carol Stream)	\$ 45.15
	FIN MGR	COMCAST	\$ 136.33
	FIN MGR	MICROSOFT OFFICE	\$ 1,338.00
	FIN MGR	SMARTER BROADBAND	\$ 200.00
	FIN MGR	OPTIMUM (SUDDENLINK)	\$ 159.45
	FIN MGR	OPTIMUM (SUDDENLINK)	\$ 26.62
	FIN MGR	COMCAST	\$ 146.86
	FIN MGR	VERIZON WIRELESS	\$ 809.66
	GREENE	Auburn Extreme Powersports	\$ (403.90)

## Nevada County Consolidated Fire District Credit Card History Report

September 2023

Num	Name	Paid Amount
GREENE	Delta Air	\$ 661.40
GREENE	KIMBALL MIDWEST	\$ 336.00
GREENE	Sacramento Airport	\$ 54.00
GREENE	Courtyard by Marriott Bistro	\$ 15.52
GREENE	Courtyard by Marriott Bistro	\$ 18.05
GREENE	Courtyard by Marriott	\$ 469.71
GREENE	Courtyard by Marriott Bistro	\$ 4.82
GREENE	Atlanta Int. Airport	\$ 22.65
GREENE	CORNWELL ANDERSON TOOL	\$ 23.73
GREENE	DISH NETWORK	\$ 98.81
GREENE	Allianz Travel Insurance	\$ 44.64
JACKSON	REI.com	\$ 145.72
JACKSON	SAFEWAY	\$ 23.86
JACKSON	Albertsons Grocery (Ashland, OR)	\$ 203.99
JACKSON	Albertsons Grocery (Ashland, OR)	\$ 141.80
JACKSON	Black Bear Diner (Yreka, CA)	\$ 94.80
JACKSON	Black Bear Diner (Yreka, CA)	\$ 109.20
JACKSON	Caldera Brewery & Restaurant (Ashland, OR)	\$ 123.96
JACKSON	Scottish Inns (Ashland, OR)	\$ 110.00
JACKSON	Scottish Inns (Ashland, OR)	\$ 110.00
JACKSON	Scottish Inns (Ashland, OR)	\$ 99.00
JACKSON	Scottish Inns (Ashland, OR)	\$ 110.00
JACKSON	Scottish Inns (Ashland, OR)	\$ 110.00
JACKSON	Scottish Inns (Ashland, OR)	\$ 110.00
JACKSON	Scottish Inns (Ashland, OR)	\$ 110.00
LONG	Asset Tiger	\$ 230.00
LONG	AMAZON: St. 59 Computer Expense	\$ 25.79
LONG	ACTIVE 911	\$ 720.00
LONG	ACTIVE 911	\$ 90.96
LONG	Walgreens (Grass Valley, CA)	\$ 4.87
LONG	California Society of Municipal Finance Officers (CSMFO)	\$ 100.00
LONG	AMAZON: Admin Supplies	\$ 36.85
LONG	Land's End Business Attire	\$ 132.54
LONG	AMAZON: St. 92 Supplies	\$ 15.03
LONG	AMAZON: Admin Supplies	\$ 117.14
LONG	AMAZON: Admin Supplies	\$ 48.35
MARGHERITA	Bare Bones Workwear	\$ (233.24)
MASON	TacticalGear.com	\$ 14.15
MASON	SafariLand	\$ 270.95
MASON	The Range	\$ 33.84
MENET	Chevron (Redding, CA)	\$ 100.00
MENET	Comfort Suites (Redding, CA)	\$ 109.76
NIEDERBERGE	AMAZON: Uniforms	\$ 9.66
NUNNINK	Fire Instruction	\$ 375.00
NUNNINK	Chevron (Auburn, CA)	\$ 130.03



## Nevada County Consolidated Fire District Credit Card History Report

September 2023

Num	Name	Paid Amount
NUNNINK	AMAZON: St. 84 Supplies	\$ 93.50
NUNNINK	AMAZON: St. 84 Supplies	\$ 56.96
NUNNINK	Fire Instruction	\$ 425.00
NUNNINK	Holiday Inn Express (Oakdale, CA)	\$ 104.63
NUNNINK	Holiday Inn Express (Oakdale, CA)	\$ 104.63
ROBITAILLE	Shell Oil (Penn Valley, CA)	\$ 66.89
ROBITAILLE	Muck Boot Co.	\$ 3,502.40
ROSS	El Paraiso Mexican Cuisine (Ashland, OR)	\$ 86.63
ROSS	Wild Goose Cafe (Ashland, OR)	\$ 118.62
SCHAAKE	AMAZON: Fitness Program	\$ 268.74
SCHAAKE	AMAZON: Fitness Program	\$ 193.48
SERNA	Target (Grass Valley, CA)	\$ 17.12
SULLIVAN	Streetcar Grille & Tavern (Kansas City, MO)	\$ 31.36
SULLIVAN	Picklemans Gourmet Cafe (Kansas City, MO)	\$ 15.08
SULLIVAN	Johns Big Deck Restaurant (Kansas City, MO)	\$ 20.72
SULLIVAN	Sacramento Airport	\$ 108.00
SULLIVAN	BRGR Kitchen (Kansas City, MO)	\$ 37.53
SULLIVAN	Mildred's Diner (Kansas City, MO)	\$ 32.90
SULLIVAN	Tavernonna Italian Kitchen (Kansas City ,MO)	\$ 49.95
SULLIVAN	Hotel Indigo (Kansas City, MO)	\$ 1,809.28
SULLIVAN	Badge Source	\$ 575.50
SULLIVAN	Nevada City Chamber of Commerce (Square)	\$ 120.00
SULLIVAN	Northridge of Nevada City	\$ 96.00
SUNDE	Hotel Indigo-Dott Boss (Kansas City, MO)	\$ 62.29
SUNDE	Silver Spoon Cafe (Kansas City, MO)	\$ 20.41
SUNDE	Jack Stack BBQ (Kansas City, MO)	\$ 51.67
SUNDE	Stockyards Brewing Co. (Kansas City, MO)	\$ 27.92
SUNDE	Sacramento Airport	\$ 90.00
SUNDE	Uber	\$ 46.92
SUNDE	Phoenix Int. Airport- Los Taquitos	\$ 12.37
SUNDE	Quality Inn & Suites (Crescent City, CA)	\$ 164.18
SUNDE	PEM-MEY Fuel Mart (Crescent City, CA)	\$ 16.51
SUNDE	Redwood Oil (Weaverville, CA)	\$ 10.71
TELLAM	Booking.com/Comfort Inn & Suites	\$ 808.17
TREVETHICK	Arco (Roseville, CA)	\$ 129.63
WEATHERS	AMAZON: St. 86 Supplies	\$ 46.97
WEATHERS	AMAZON: St. 86 Supplies	\$ 44.99
WEATHERS	AMAZON: St.86 Facility Mtc	\$ 165.72
WEATHERS	AMAZON: St. 86 Supplies	\$ 13.96
WILSON	Target (Grass Valley, CA)	\$ 59.43
		<b>\$ 28,766.60</b>
<b>Total Fund 722:</b>		<b>\$ 28,766.60</b>



# Nevada County Consolidated Fire District

640 Coyote Street, Nevada City, CA 95959

(530) 265-4431 FAX (530) 265-4438

[nccfire@nccfire.com](mailto:nccfire@nccfire.com) • [www.nccfire.com](http://www.nccfire.com)

## RESOLUTION NO. 23-29

**Approving Renewal with Benefit Carriers for Benefit Plans through Various Providers,  
For the Period of December 1, 2023 to November 30, 2024**

**WHEREAS**, the Board of Directors wishes to continue to provide access to medical health care for its employees, and;

**WHEREAS**, Staff has discussed the changes and specifics with a Licensed Broker, and;

**NOW, THEREFORE, BE IT RESOLVED** the Board of Directors of the Nevada County Consolidated Fire District resolves that the Board hereby approves the continuation and addition of medical plans through Blue Shield and Kaiser;

**BE IT FURTHER RESOLVED**, the Board of Directors authorizes the Fire Chief to enter into agreement with Blue Shield and Kaiser Permanente.

**ON A MOTION** by \_\_\_\_\_, seconded by \_\_\_\_\_ the foregoing resolution was passed and adopted this 19<sup>th</sup> day of October 2023, by the following vote to wit:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
Keith Grueneberg, President of the Board  
Nevada County Consolidated Fire District

Attest:

\_\_\_\_\_  
Tricia Bush, Secretary of the Board



## Nevada County Consolidated Fire District

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To: Board of Directors  
From: Division Chief Sullivan through Fire Chief Robitaille  
Date: October 12, 2023  
Re: Temporary Employees – Firefighter/Operator Position

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### **Background:**

The district maintains an eligibility list for the position of firefighter/operator, and it is often utilized to fill long-term vacancies as temporary employees. The current firefighter eligibility list has been exhausted, but due to injuries, we have some long-term vacancies within the district.

The district employs five seasonal employees from June 1, 2023 to October 31, 2023. These candidates have been with the district for five months and meet the requirements set forth in the Memorandum of Understanding between the district and local 3800 for minimum staffing, as stated below.

**Minimum Staffing:** The EMPLOYEES and NCCFD agree that there shall be at least two (2) career personnel on duty at all times at each staffed station, one person being a minimum of an Acting Lieutenant or Captain. The Fire Chief has the discretion to backfill a long-term absence and unexpected short-term staffing issues with a qualified non-career individual.

Long-term absence is defined as any EMPLOYEE expecting an absence of more than two (2 -48 hour) shift rotations.

Workers' compensation injuries that are determined to be long term as outlined above will give the chief the ability to back fill with a second qualified person.

Non-career individuals must meet all minimum qualifications of the position they are being placed into. Qualifications are defined in the NCCFD Job Descriptions for positions of Career Firefighter/Operator, Lieutenant, Captains and Battalion Chiefs.

### **Recommendation:**

Staff recommends in the event of multiple injuries within the department, allow current seasonal employees to fill temporary positions per Section 3.1.4(a) of the personnel code:

*Whenever there is need for a temporary employee, the Chief shall request the Board to authorize such position for a specific length of time.*

The length of the temporary position will be no longer than 12 months.

**Fiscal Implications:**

Two temporary firefighter/operators for the maximum length of 12 months, with workers comp reimbursement for a portion of it is approximately \$155,000.00. To fill these shifts with overtime, the cost is approximately \$210,000.00, an annual salary savings of \$55,000 to the district.

**Motion Requested:**

Allow staff to hire temporary firefighters to fill the long-term vacancies within the district.



## Nevada County Consolidated Fire District

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[nccfire@nccfire.com](mailto:nccfire@nccfire.com) • [www.nccfire.com](http://www.nccfire.com)

To: Board of Directors  
From: Fleet and Facilities Supervisor Greene Fleet through Fire Chief Robitaille  
Date: October 12, 2023  
Re: Water Tender Acquisition

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### **Background:**

Ophir Hill Fire District Water Tender 52 is a two-axle 2005 International model 7400 chassis equipped with an automatic transmission and can transport 2000 gallons of water. The vehicle has 20,383 miles and has been placed out of service for an extended time at a licensed repair facility.

NCC District Staff traveled to the repair shop to evaluate the vehicle and determined NCC fleet personnel could conduct all necessary maintenance required to place the apparatus back in service.

Last month Ophir Hill Fire had WT52 towed to the NCC shop, where NCC Staff conducted significant engine repairs and restored it to full operational use.

Currently, OHFD has OES Water Tender 42 in its possession and has determined they no longer have a need for WT52.

District Staff has identified a need for WT52 and believes obtaining ownership would have a positive impact on our suppression capabilities. Ophir Hill Fire District Board and Fire Chief Rothenberger have agreed to transfer ownership of WT52 to NCC Fire in exchange for 50 hours of future shop time.

### **Recommendation:**

Staff recommends purchasing water tender from Ophir Hill Fire District in exchange of repairs already completed and 50 hours of future shop time.

### **Fiscal Implications:**

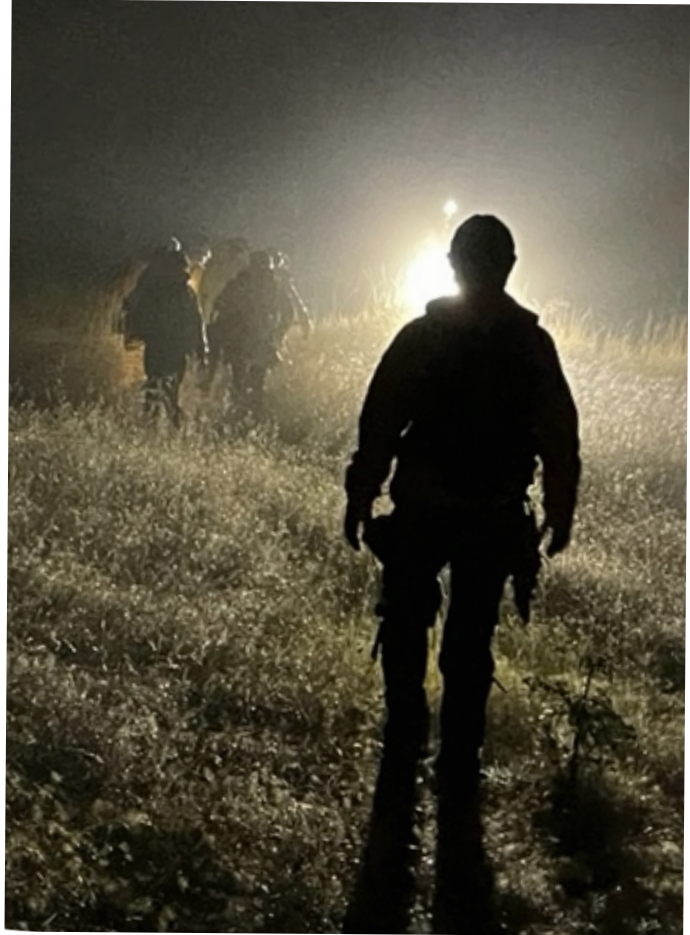
The cost of repairing the engine, including parts and shop time, is \$16,000.00. This water tender will be utilized in the Rough and Ready Fire District area, we will invoice them for the parts needed to resolve this. The average cost of shop time over the next 3 years is \$5,750.00, plus the 40 hours for the repair in the amount of \$4,400.00, which places the water tender cost to the district at \$10,150.00.

### **Recommended Motion:**

Staff recommends purchasing the water tender with the terms listed above.

NEVADA COUNTY  
CONSOLIDATED  
FIRE DISTRICT

# CHIEFS MONTHLY REPORT



**OCTOBER 19, 2023**  
**REGULAR BOARD MEETING**



**PREPARED BY:**

Fire Chief Jason Robitaille  
Division Chief Patrick Sullivan  
Fire Marshal Patrick Mason

NEVADA COUNTY CONSOLIDATED

# SEPTEMBER

## HIGHLIGHTS



### **ADMINISTRATION**

- Administration Staff- CPR Training
- Administrative Staff Meeting (Robitaille, Sullivan, Long & Mason)
- Lateral Firefighter Interviews
- Participated in the Constitution Day Parade 9/17/23

### **MEETINGS**



- Nevada County Ad Hoc Committee Meeting (Robitaille)
- Resiliency Summit hosted by Supervisor Bullock & Hall (Robitaille)
- LAFCO (Robitaille)
- Station 82 Trailhead Kickoff Meeting Co-Hosted with Supervisor Hall (Robitaille)
- Cal OES / Nevada County Hazardous Mitigation Plan (Robitaille)
- NID (Robitaille)
- Guest speaker at Supervisor Ed Scofield's Annual BBQ Reception (Robitaille)
- Attended the Fire Shows West in Reno (Robitaille/ Nunnink)
- District Battalion Chiefs Meeting (Robitaille/ Sullivan)
- Joint Leadership Meeting with PVFD & NCC Staff (Robitaille/ Sullivan)
- County Chief's Meeting (Robitaille/ Sullivan/ Mason)
- Law Enforcement Fire Council Meeting (Sullivan)
- Nevada County Sheriff's Office- Animal Control- HEART Chris Kiley Meeting (Sullivan)
- Yuba River Cohorts Meeting (Sullivan)
- Heart of Gold Event Meeting & Planning (Sullivan)
- Cal Trans Highway 20 Closure Meeting (Sullivan)



NEVADA COUNTY CONSOLIDATED

# SEPTEMBER

## MONTHLY STATISTICS

Custom ▾ Sep 1, 2023 - Sep 30, 2023 ▾

Filters ⚙️ Trend Lines ▾

**40%**

**FIRE**  
Percentage of Total Incidents

**59%**

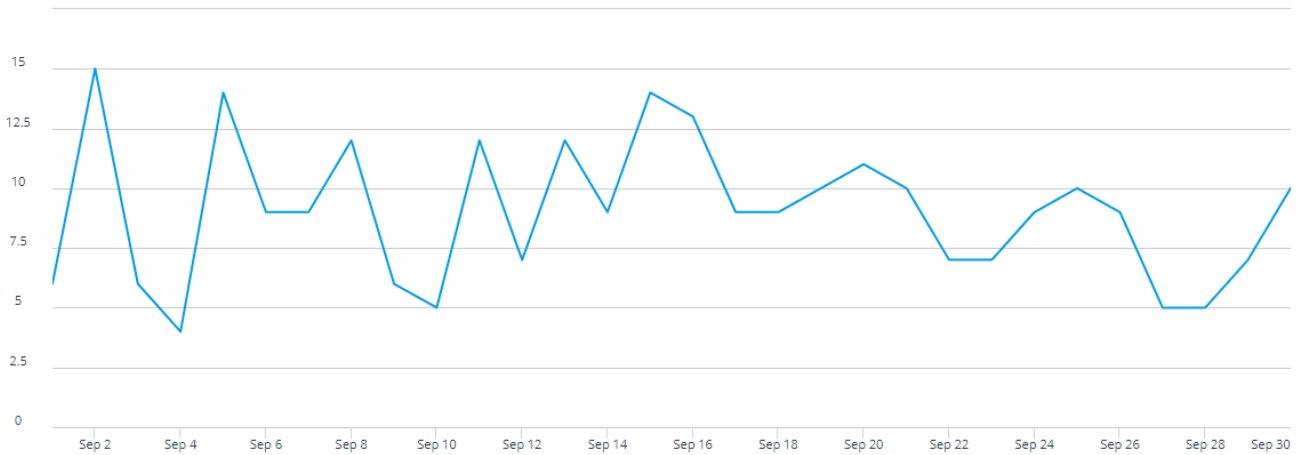
**EMS**  
Percentage of Total Incidents

**271**

**INCIDENTS**  
In Selected Time Slice

**30**

**DAYS**  
In Selected Time Slice



## SUPPRESSION

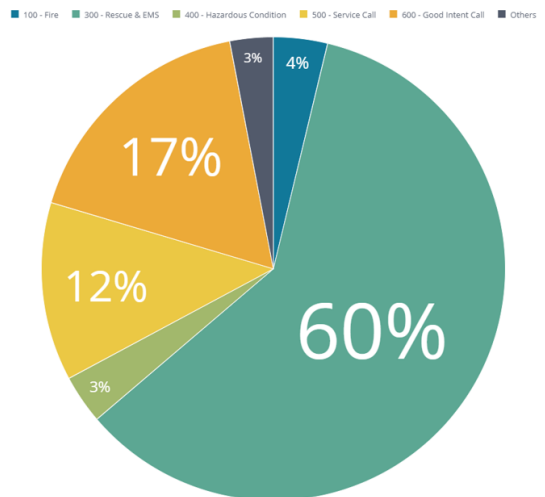
271 CALLS FOR SERVICE

- 60% EMS / 40% FIRE - 9 calls per day average

5:47 for first arriving unit on scene

- 10 fires
  - 3 structure fires
  - 7 vegetation fires
- 1 aircraft off the runway

Incident Type Percentages





NEVADA COUNTY CONSOLIDATED  
**SEPTEMBER**  
FIRE PREVENTION REPORT

## **MEETINGS**

- Captain Tellam and I attended the Sierra-Sacramento Arson Task Force Meeting hosted by the Sacramento Fire Department.
- Captain Tellam and I attended an 8-hour fire investigation report writing class hosted by Rocklin Fire Department through the Arson Task Force.
- FM Mason attended the Fire Safe Council Board of Directors Meeting and fielded questions regarding the merger with Penn Valley and Rough & Ready Fire.
- Met with multiple property owners and Real Estate Agents to discuss the hazardous vegetation ordinance for Nevada County.

## **COMMENTS**

- FM Mason investigated a structure fire on Dixon Road. The cause is still under investigation.
- FM Mason completed the quarterly range qualifications with a low light shoot.
- Captain Tellam is continuing to build out the engine company inspection program. The tentative roll out date is November 1st, 2023.
- Captain Tellam and I are continuing forward with a vehicle fire investigation. We received the vehicle data back from CHP and are analyzing it to compare with witness statements.
- Captain Tellam completed his PC 832 Arrest – Search & Seizure course.



## **Agenda Item #7**

# **Closed Session**