

Nevada County Consolidated Fire District

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BOARD OF DIRECTORS MINUTES October 21, 2021

Regular Meeting held at
11329 McCourtney Road, Grass Valley, CA 95949

NCCFD DIRECTORS

Present: Grueneberg (President), Carrington, Dorland, Garrett, Hall, Nelson, Slade-Troutman

STAFF:

Present: Fire Chief Turner, Deputy Chief Funk, Fire Marshal McMahan

STANDING ORDERS:

President Grueneberg called the meeting to order at 7:00 pm and took roll call, noting that all Directors were present. Chief Turner led in the pledge of allegiance.

*PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Per CA Government Code 54954.3

No public comment.

CONSENT CALENDAR

1. Acceptance of Minutes –September 16, 2021
2. Fund Balances, Check History Report and Credit Card History Report
3. 2012 Special Tax report for fiscal year 2020/2021
4. Annual AB1600 report for fiscal year 2020/2021

Director Slade-Troutman motioned to accept the consent calendar as presented. Director Dorland seconded.

MOTION passed unanimously.

COMMITTEE REPORTS

STANDING COMMITTEES

FINANCE/BUDGET: Dorland, Slade-Troutman

PERSONNEL: Carrington, Nelson

AD HOC COMMITTEES

BOARD POLICY AND PROCEDURES: Grueneberg

SUCCESSION PLANNING: Carrington, Nelson

JOA AGREEMENT: Carrington, Dorland, Grueneberg

LOCAL AGENCY ASSIGNMENTS

NEVADA COUNTY FIRE AGENCY (JPA): Garrett, Turner

Finance – No report.

Personnel – No report.

Board Policy & Procedures – No report

Succession Planning – No report.

JOA Agreement – No report.

JPA – No report.

NEW BUSINESS

4. **Discussion and action, Resolution R21-32, Transfer \$3,690.91 from fund 722 to 758.**

Chief Turner reported that prior funds received from the lease for the cell tower located at Station 88 were deposited into fund 722 and needs to be transferred to fund 758. This will reflect the full \$520,000.00 deposited into fund 758 for the new lease agreement. Director Dorland motioned to adopt Resolution R21-32, transfer \$3,690.91 from fund 722 to 758. Director Garrett seconded. **MOTION** passed unanimously following a roll call vote.

5. **Discussion and possible action, Resolution R21-33, Accepting the bid from the winning bidder for the replacement of the deck at Station 84 and designating an agent to sign the bid documents on behalf of the District.**

Chief Funk reviewed his report verbally giving a background on the project, noting this project has gone to bid twice. After a brief discussion, Director Nelson motioned to adopt Resolution R21-33, awarding the bid to TreeHenge Construction in the amount of \$113,000.00 and assigning Deputy Chief Funk as the designated agent of the District to sign the bid documents. Director Garrett seconded. **MOTION** passed unanimously following a roll call vote.

6. **Discussion and possible action, Resolution R21-34, Accepting the bid from the winning bidder for the installation of a new stand-by generator for Station 89 and designating an agent to sign the bid documents on behalf of the District.**

Chief Funk reviewed his report verbally. The board voiced concern about a company from out of the area. Chief Funk explained that they were the lowest responsible bidder, and he did an extensive check into their background. He found they were a nationwide corporation with a good rating. After a review of the purchasing policy, Director Carrington motioned to adopt Resolution R21-34, awarding the bid to EMCOR Services / Mesa Energy Systems, Inc. in the amount of \$24,889.00 and assigning Deputy Chief Funk as the designated agent of the District to sign the bid documents. Director Slade-Troutman seconded. **MOTION** passed unanimously following a roll call vote.

CHIEF'S MONTHLY REPORT

Chief Funk reviewed the report verbally, highlighting a few items:

- OES Engine 4610 has returned from its Out of County assignments beginning June 30, 2021.
- Structure Fire in the Wolf Mountain area that damaged a detached garage, travel trailer and vehicle.
- Staffing changes, promotions and new hires reflecting the changes from Station 1.
- Chief Turner discussed an Emergency Services Meeting he participated in with Caleb Dardick and the County regarding a sales tax measure to fund certain projects such as defensible space and roadside vegetation.


***BOARD DISCUSSION**

President Grueneberg thanked Vice President Dorland for picking up and making sure Director Slade-Troutman gets to our Board meetings.

ADJOURNMENT

President Grueneberg adjourned the meeting at 7:36 p.m.

Attest:


Terry McMahan (Dec 4, 2021 12:01 PST)

Terry McMahan
Acting Board Secretary

Approved by:


Keith M. Grueneberg (Dec 4, 2021 11:56 PST)

Keith Grueneberg
President of the Board









2021-10-21 Approved Minutes

Final Audit Report

2021-12-04

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