

Nevada County Consolidated Fire District

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BOARD OF DIRECTORS MINUTES May 19, 2022

Regular Meeting held at
11329 McCourtney Road, Grass Valley, CA 95949

NCCFD DIRECTORS

Present: Grueneberg (President), Carrington, Hall, Nelson, Slade-Troutman

STAFF:

Present: Fire Chief Turner, Fire Marshal McMahan, Division Chief Sullivan, Battalion Chief Davison, Deputy Fire Marshal Mason

STANDING ORDERS:

President Grueneberg called the meeting to order at 7:00 pm and took roll call, noting Director Dorland and Garrett were absent. Chief McMahan led in the pledge of allegiance.

*PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Per CA Government Code 54954.3

No public comment.

CONSENT CALENDAR

1. Acceptance of Minutes – April 16, 2022
2. Fund Balances, Check History Report, and Credit Card History Report
3. Engagement Letter with Willdan Financial Services and Nevada County Consolidated Fire District for Assessment and Special Tax Direct Charges (reoccurring).

Director Nelson motioned to accept the consent calendar. Director Slade-Troutman seconded. **MOTION** passed unanimously with Director Dorland and Director Garrett absent.

COMMITTEE REPORTS

STANDING COMMITTEES

FINANCE/BUDGET: Dorland, Slade-Troutman

PERSONNEL: Carrington, Nelson

AD HOC COMMITTEES

BOARD POLICY AND PROCEDURES: Grueneberg

SUCCESSION PLANNING: Carrington, Nelson

LOCAL AGENCY ASSIGNMENTS

NEVADA COUNTY FIRE AGENCY (JPA): Garrett, Turner

Finance – None

Personnel – None

Board Policy & Procedures – None

Consolidation – None

JPA – None

OLD BUSINESS

4. Discussion and possible action, updated price for the surplus of (2) 1996 International Fire Engines.

Fleet and Facilities Greene reviewed his staff report stating that we have interested buyers for both engines for \$25,000.00 each. After a brief discussion, Director Slade-Troutman motioned to approve the sale of the two listed surplus engines at \$25,000.00 each and for Fleet and Facilities Supervisor Greene to sign any documents required for the sale of the engines. Director Hall seconded. **MOTION** passed unanimously with Director Garrett and Director Dorland being absent.

NEW BUSINESS

5. Discussion and possible action, Resolution 22-08, Petty Cash Fund.

Chief Turner reported that this resolution is required by the County and the Health and Safety Code Section 13905 to maintain a petty cash fund. The district has had a petty cash account for quite some time, but the County did not have a copy on file. Director Nelson motioned to adopt Resolution R22-08, Establishment of a Petty Cash Fund. Director Carrington seconded. **MOTION** passed unanimously following a roll call vote with Director Garrett and Director Dorland absent.

6. Discussion and possible action, Resolution R22-09, Resolution Calling for General Election.

President Grueneberg reported this is the resolution calling for a district election. The Board has three (3) directors up for election and the board must make the decision whether the candidate or the district is to pay for the publication and the length of the statement. After a brief discussion, Director Nelson motioned to adopt Resolution R22-09, Calling for General District Election with a 200-word statement and candidate paying for the statement. Director Slade -Troutman seconded. **MOTION** passed unanimously following a roll call vote with Director Dorland and Director Garrett absent.

7. Discussion and possible action, Appointment of Fire Marshal.

Chief Turner verbally reviewed his report, with Fire Marshal McMahan retiring after 41 years of service, he must appoint a new Fire Marshal. The district only has one candidate on the eligibility list, Deputy Fire Marshal Mason. Per personnel code section 1.2.4(b), the Board must confirm this appointment. Director Carrington motioned to authorize Chief Turner to appoint Patrick Mason to the position of Fire Marshal effective June 5, 2022. Director Hall seconded. **MOTION** passed with Director Dorland and Director Garrett absent.

8. Correspondence.

A nice thank you from the Foxwood-Slate Creek Firewise Community. Appreciate the extra effort put forward by Fire Marshal McMahan.

9. Discussion and possible action, Contract options with Rough and Ready Fire District.

Director Nelson and Director Wittler from Rough and Ready. Director Nelson reported that they quickly lost a Fire Chief with no notice and working on getting the budget for this year. They discussed short-term and long-term plans. The short-term being a contract for Fire Chief and Administrative Staff, the long-term being possible consolidation. After some discussion, Director Nelson and Chief Turner were going to discuss changing the current auto-aid agreement between the two agencies and any possible options.

CHIEF'S MONTHLY REPORT

Chief Sullivan reported 222 calls for service in the month of April.
We promoted Firefighter Schaake to Lieutenant to fill a vacancy.
Four (4) candidates for Firefighter are currently in backgrounds.

Captain Brock Benton received the Medal of Valor for his work on the North Complex, which required the Helicopter Rescue Team to extract firefighters. Captain Benton thanked the Board and Chief for allowing participation in the program.

Fire Marshal McMahan thanked Chief Turner and the Board for appointing him to Fire Marshal and having the faith in him. He stated that he did not accomplish everything he wanted to but believes that Deputy Fire Marshal Mason will take it to the next level.

***BOARD DISCUSSION**

A Special Meeting was discussed to review the preliminary budget. The dates being looked into is June 7th, 8th and 9th. Nicole will get in contact once we have reservation confirmation for station 91.

Director Nelson discussed the option to have a USDA loan officer meet with the Chiefs regarding what services are available.

ADJOURNMENT

President Grueneberg adjourned the meeting at 8:08 p.m.

Attest:

Nicole Long

Nicole Long
Board Secretary

Approved by:



[Keith M. Grueneberg \(Jun 18, 2022 08:48 PDT\)](#)

Keith Grueneberg
President of the Board









2022-05-19 Approved Minutes

Final Audit Report

2022-06-20

Created:	2022-06-17
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