

Nevada County Consolidated Fire District

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BOARD OF DIRECTORS MINUTES November 17, 2022

Regular Meeting held at
11329 McCourtney Road, Grass Valley, CA 95949

NCCFD DIRECTORS

Present: Grueneberg (President), Dorland, Garrett, Hall, Carrington, Nelson, Slade-Troutman

STAFF:

Present: Fire Chief Turner, Fire Chief Robitaille, Division Chief Sullivan, Fire Marshal Mason, Battalion Chief Davison, Administrative Services Long and Fleet & Facilities Supervisor Greene

STANDING ORDERS:

President Grueneberg called the meeting to order at 7:00 pm and took roll call, noting all Directors but Director Nelson were present, but indicated she was on her way. Fire Marshal Mason led in the pledge of allegiance.

*PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Per CA Government Code 54954.3

No public comment.

CONSENT CALENDAR

1. Acceptance of Minutes –October 20, 2022
2. Fund Balances, Check History Report and Credit Card History Report

Director Slade-Troutman motioned to accept the consent calendar. Director Carrington seconded. **MOTION** passed unanimously with Director Nelson being absent.

COMMITTEE REPORTS

STANDING COMMITTEES

FINANCE/BUDGET: Hall, Slade-Troutman

PERSONNEL: Carrington, Nelson

AD HOC COMMITTEES

BOARD POLICY AND PROCEDURES: Grueneberg

CONSOLIDATION: Grueneberg, Dorland, Carrington

LOCAL AGENCY ASSIGNMENTS

NEVADA COUNTY FIRE AGENCY (JPA): Garrett, Turner

Finance – None

Personnel – None

Board Policy & Procedures – None

Consolidation – None

JPA – None

NEW BUSINESS

3. CHP Presentation of Helicopter Rescue Team

A presentation on the Helicopter Rescue Team (HRT) by Officer Matt Calcutt with CHP highlighting some of the instrumental incidents our personnel participated in. CHP Officer Calcutt highlighted that the team is comprised of 10 highly trained NCCFD staff members with a 100% safety rating. His presentation showed the importance of the HRT and the difference it made in several different rescues. In conclusion he thanked the Board for allowing employee participation as there have been several remote area rescues since the start of the program.

4. Transfer of Command and Swearing-In of Chief Robitaille

President Grueneberg led the transfer of command from Chief Turner to Chief Robitaille with the transfer of the speaking trumpet and stated its importance to the Fire District. President Grueneberg conducted the Swearing-In of Fire Chief Robitaille. Chief Turner briefly spoke to the Board thanking them, commending the pride and professionalism of the personnel and crews of the organization.

5. Report on the outcome of the Board of Directors election

President Grueneberg stated the results in the packet are still preliminary. Director Hall stated that ballots are still being counted but it doesn't look like the projected outcome will not be changing.

6. Discussion and possible action, Resolution 22-35, Authorizing Signatures for the County of Nevada.

Administrative Services Long reported that this is a required resolution for the County to allow Staff to sign warrant requests without the need for a Board member to sign for our approved budgeted items. This resolution updates the past one to reflect the changes with Chief Turner's retirement and adds Chief Robitaille as one of the authorized signatures. Director Nelson motioned to adopt Resolution 22-35, Authorizing Signatures for the County of Nevada. Director Hall seconded. **MOTION** passed unanimously following a roll call vote.

7. Discussion and possible action, update the Nevada County Signature Sheet.

Administrative Services Long advised that this is the list of signatures that are approved to sign the warrant requests for payments. After a brief discussion, Director Nelson motioned to approve the Nevada County Signature Sheet. Director Dorland seconded. **MOTION** passed unanimously following a roll call vote.

8. Review of ending fund balances with the increase to liability, property and vehicle insurance.

Chief Turner reviewed the ending fund balances with the 144% increase in liability, property, and vehicle insurance. The District has not received the full invoice, that is expected in February or March of 2023. After some discussion, Chief Turner reported that Staff will bring an update in February or March once all invoices have been received from the insurance company.

9. Correspondence.

9(A). Letter of concern for insurance for Local Fire Authorities and Volunteer Fire. President Grueneberg reported that correspondence was received from the office of Senator Dahle, with a future meeting request.

CHIEF’S MONTHLY REPORT

Division Chief Sullivan reported that the corrected reports were placed given to each Director. He then verbally reviewed his report highlighting that there were 234 calls for service, which included 7 structure fires and 3 vegetation fires. 6:02 minutes average travel time for first arriving unit.

Administration attended several meetings this past month including the Nevada County Fire Chiefs Meeting, Yuba River Cohorts Meeting, Nevada County Board of Supervisors Meeting, CISM Team Meeting, CAUSS Meeting, Summit on Fire Prevention and JPA Meeting.

Fire Marshal Mason verbally reported Station 88 visited Legacy Learning Center on Bethel Way for public education. He attended the CCAI Conference in San Luis Obispo, Jones Bar Firewise Community Meeting and the OES Staff Meeting. He met with Clayton Thomas (PVFD) and Scott Eckman (CalFire) to discuss amendments to the 2023 Fire Code. Fire Marshal Mason received preliminary plans for three projects (20,000 sq ft Office/Storage Building for Nevada County, a 19,000 sq ft warehouse and a 22,000 sq ft mini storage). Additionally, he received a request for an outdoor event permit (a mountain bike race at the Old 5 Mile House with 300 participants). Fire Marshal Mason investigated a structure fire off McCourtney Road. He stated there were three applicants for the Fire Prevention Officer position and interviews will be conducted the week of November 28th.

***BOARD DISCUSSION**

The Board all thanked Chief Turner for his service. Chief Turner indicated his last day would be December 8, 2022.

ADJOURNMENT

President Grueneberg adjourned the meeting at 7:56 p.m.

Attest:

Tricia Bush

Tricia Bush (Dec 20, 2022 09:28 PST)

Tricia Bush
Board Secretary

Approved by:

Keith M. Grueneberg

Keith M. Grueneberg (Dec 20, 2022 07:21 PST)

Keith Grueneberg
President of the Board










2022-11-17 Board Meeting Minutes Approved

Final Audit Report

2022-12-20

Created:	2022-12-19
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