



# Nevada County Consolidated Fire District

"Excellence in Emergency Service"

11329 McCourtney Road, Grass Valley, CA 95949

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## BOARD OF DIRECTORS REGULAR MEETING AGENDA

### MEETING PLACE

#### **Station 84**

10135 Coyote Street, Nevada City

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**Thursday, January 20, 2011**

**7:00 p.m. - Open Session**

### NCCFD DIRECTORS

David Hanson, Chairman  
Warren Knox, Vice Chairman  
Mark Bass, Treasurer  
Keith Grueneberg  
Ralph Hitchcock  
John Leonard  
Robert Rhodes

### STAFF

Tim Fike, Chief  
Darlene Bennett, Board Secretary  
Spike Newby, B. C./Operations  
David Ray, B. C./Training & Support  
Helen Henthorn, Finance/Office Manager  
Terry McMahan, FPO  
Lisa LaBarbera, HR Administrator  
Nicole Long, Operations Support Specialist  
Jim Curtis, District Counsel

**REGULAR MEETING: 7:00 p.m.**

### STANDING ORDERS:



7:00 P.M. - Call to order  
Pledge of Allegiance to the Flag  
Corrections and/or deletions to agenda

### CONSENT CALENDAR

*These items are considered to be routine by the Board of Directors and will be enacted by one motion at the appropriate time. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.*

1. Acceptance of Minutes – 12/16/10
2. Fund Balances and Check History Reports
3. Treasurer's Report
4. Fire Prevention Bureau Report
5. Annual Update of Authorized Signatures for Payment Requests

## **CONSENT CALENDAR (cont.)**

6. Chief's Recommendation for Employee Merit Increases:
  - One Firefighter – From Level 9B, 1-Year, to Level 9B, 2-Years, bringing the annual salary to \$39,795, effective and retroactive to January 4, 2010.
  - One Firefighter – From Level 9B, 3-Years, to Level 9B, 4-Years, bringing the annual salary to \$43,874, effective and retroactive to January 1, 2010.
  - One Apparatus Engineer – From Level 11B, 4-Years, to Level 11B, 5-Years, bringing the annual salary to \$54,122, effective and retroactive to January 1, 2010.

## **\*PUBLIC COMMENT ON MATTERS NOT ON AGENDA**

*This is the time for any member of the public to address the Board with any item not on the Agenda. Per CA Government Code 54954, the public may talk about anything within the subject matter jurisdiction of the NCCFD Board, but the Board generally cannot act on or discuss an item not on the agenda. However, the Board may "briefly respond" to comments or questions from the members of the public. Please see the rules for public comment at the end of this agenda.*

## **COMMITTEE REPORTS**

### **Standing Committees**

- Finance – Mark Bass, Chair
- Operations – Dave Hanson, Chair
- Personnel – Bob Rhodes, Chair
- Public Relations – Warren Knox, Chair

### **Ad Hoc Committees**

- Board Policy and Procedures – Ralph Hitchcock, Chair

## **OLD BUSINESS**

**NONE**

## **NEW BUSINESS**

7. Discussion and Possible Action concerning Annual Review of Board Committee Assignments, both Standing and Ad Hoc, with Possible Changes in Assignments – **Chairman Hanson**
8. Discussion and possible action concerning Agenda Items for the Saturday, February 20, 2011 Planning Workshop. **Chairman Hanson**
9. Discussion and possible action concerning the replacement of District Credit Cards. **Chief Fike**

*Note: New Business will resume after Closed Session - See next Page*



### ***Meeting Announcements***

This Agenda was posted 72 hours in advance of the meeting at the following locations: Nevada County Consolidated Fire District: Administration Office, 11329 McCourtney Road, Grass Valley; Station 84, 10135 Coyote Street, Nevada City; Station 86, 12337 Banner Lava Cap Rd, Nevada City; Station 88, 14518 Highway 49 South, Grass Valley; Station 89, 11833 Tammy Way, Grass Valley. Our e-mail address is [nccfire@nccfire.com](mailto:nccfire@nccfire.com). Our website address is <http://www.nccfire.com>.

### ***Rules Applying to Public Comments (as provided by CA Government Code Section 54954.)***

A. Members of the public wishing to address the Board upon any subject within the jurisdiction of the Nevada County Consolidated Fire District may do so upon receiving recognition from the Chairman at the appropriate time. You may address the Board on any agenda item prior to Board Action. If you wish to address the Board on an item not on the agenda, you may do so during the General Public Comment period. Understand that no action may be taken on an item not on the agenda.

— Where necessary for the orderly operation of the meeting, the Chair may limit public comment during the public comment period or public hearing to no more than five minutes per individual.

B. After receiving recognition, please stand and state your name, as all meetings are being taped. Note that stating your name is a voluntary act and is not required.

C. **All documents to be presented to the Board of Directors shall be given to the Secretary of the Board for distribution (original and seven copies) prior to Call of Order of meeting.**

D. Complaints against any individual District employee cannot be brought up in open meeting directly. The District will only consider such a complaint if submitted in writing.