



# Nevada County Consolidated Fire District

"Excellence in Emergency Service"

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## BOARD OF DIRECTORS REGULAR MEETING AGENDA

### MEETING PLACE

#### **Station 84**

10135 Coyote Street, Nevada City

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**Thursday, June 23, 2011**

**7:00 p.m. - Open Session**

### NCCFD DIRECTORS

David Hanson, Chairman  
Warren Knox, Vice Chairman  
Mark Bass, Treasurer  
Keith Grueneberg  
Ralph Hitchcock  
John Leonard  
Bob Rhodes

### STAFF

Tim Fike, Chief  
Darlene Bennett, Board Secretary  
Spike Newby, B. C./Operations  
David Ray, B. C./Training & Support  
Helen Henthorn, Finance/Office Manager  
Terry McMahan, Dep. Fire Marshal  
Lisa LaBarbera, HR Administrator  
Nicole Long, Operations Support Specialist  
Jim Curtis, District Counsel

**REGULAR MEETING: 7:00 p.m.**

### STANDING ORDERS:



7:00 P.M. - Call to order  
Pledge of Allegiance to the Flag  
Corrections and/or deletions to agenda

### CONSENT CALENDAR

***These items are considered to be routine by the Board of Directors and will be enacted by one motion at the appropriate time. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.***

1. Acceptance of Minutes – 05/19/2011
2. Fund Balances and Check History Reports
3. Treasurer's Report
4. Fire Prevention Bureau Report
5. FY2009/2010 Final Audit Report Supplement
6. Authorize Chief to Sign the Audit Engagement Letter with McSweeney & Associates to perform FY 2010/2011 Annual Audit

## CONSENT CALENDAR

7. Chief's Recommendation for Employee Merit Increases:
  - One Captain – From Level 14, 2-Years to Level 14, 3-Years, with an annual salary of \$63,085, effective and retroactive to April 2, 2011
  - One Captain – From Level 14, 4-Years to Level 14, 5-Years, with an annual salary of \$69,551, effective and retroactive to May 1, 2011

## \*PUBLIC COMMENT ON MATTERS NOT ON AGENDA

***This is the time for any member of the public to address the Board with any item not on the Agenda. Per CA Government Code 54954, the public may talk about anything within the subject matter jurisdiction of the NCCFD Board, but the Board generally cannot act on or discuss an item not on the agenda. However, the Board may "briefly respond" to comments or questions from the members of the public. Please see the rules for public comment at the end of this agenda.***

## COMMITTEE REPORTS

### Standing Committees

- Finance – **Mark Bass, Chair**
- Operations – **Dave Hanson, Chair**
- Personnel – **Bob Rhodes, Chair**
- Public Relations – **Warren Knox, Chair**

### Ad Hoc Committees

- Board Policy and Procedures – **Ralph Hitchcock, Chair**

## OLD BUSINESS

NONE

## NEW BUSINESS

8. Discussion and possible action concerning Resolution No. R11-06, Adopting the Preliminary Budget for Fiscal Year 2011/2012. **Director Bass, Treasurer/Finance Committee Chair**
9. Discussion and possible action concerning Resolution R11-07, Authorizing the Fire Suppression Benefit Assessment, District 2004-1, Located in the Boundaries of the Nevada County Consolidated Fire District, to be Placed on the Nevada County Secured Tax Rolls, Requesting the County of Nevada to Levy and Collect this District-Wide Fire Suppression Benefit Assessment for FY 2011/2012. *This item will include discussion and possible action concerning the Potential Need for an Increase in the Assessment Rate.* **Chairman Hanson**
10. Discussion and possible action concerning for Requesting Bids for a proposed New Engineered Fire Suppression Special Benefit Assessment to Provide Funding for the District to Maintain its Level of Service. **Chief Fike**
11. Discussion and possible action concerning (RFPs) Bids for Training Props to be purchased with 2010 DHS-Assistance to Firefighters grant award funds. **Chief Fike**
12. Discussion and possible action concerning Direction of the JPA. **Chief Fike**

## CHIEF'S MONTHLY REPORT

## \*BOARD DISCUSSION

