



# Nevada County Consolidated Fire District

"Excellence in Emergency Service"

11329 McCourtney Road, Grass Valley, CA 95949

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## BOARD OF DIRECTORS

### **AMENDED\*** REGULAR MEETING AGENDA

*\*Changes are highlighted.*

#### MEETING PLACE

#### **Station 84**

10135 Coyote Street, Nevada City

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**Thursday, December 15, 2011**

**7:00 p.m. - Open Session**

#### NCCFD DIRECTORS

David Hanson, Chairman  
Warren Knox, Vice Chairman  
Mark Bass, Treasurer  
Keith Grueneberg  
Ralph Hitchcock  
John Leonard  
Bob Rhodes

#### STAFF

Tim Fike, Chief  
Darlene Bennett, Board Secretary  
Spike Newby, B. C./Operations  
David Ray, B. C./Training & Support  
Helen Henthorn, Finance/Office Manager  
Terry McMahan, Dep. Fire Marshal  
Lisa LaBarbera, HR Administrator  
Nicole Long, Operations Support Specialist  
Jim Curtis, District Counsel

### **REGULAR MEETING: 7:00 p.m.**

#### **STANDING ORDERS:**



7:00 P.M. - Call to order  
Pledge of Allegiance to the Flag  
Corrections and/or deletions to agenda

#### **CONSENT CALENDAR**

*These items are considered to be routine by the Board of Directors and will be enacted by one motion at the appropriate time. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.*

1. Acceptance of Minutes – 11/17/11 & 12/01/11
2. Fund Balances and Check History Reports
3. Treasurer's Report
4. Fire Prevention Bureau Report

#### **\*PUBLIC COMMENT ON MATTERS NOT ON AGENDA**

This is the time for any member of the public to address the Board with any item not on the Agenda. Per CA Government Code 54954, the public may talk about anything within the subject matter jurisdiction of the NCCFD Board, but the Board generally cannot act on or discuss an item not on the agenda. However, the Board may "briefly respond" to comments or questions from the members of the public. Please see the rules for public comment at the end of this agenda.

## COMMITTEE REPORTS

### STANDING COMMITTEES

FINANCE: Bass (Chair), Grueneberg, Knox  
OPERATIONS: Hanson (Chair), Grueneberg  
PERSONNEL: Rhodes (Chair), Grueneberg, Hitchcock  
PUBLIC RELATIONS: Knox (Chair), Hanson

### AD HOC COMMITTEES

BOARD POLICY AND PROCEDURES: Hitchcock (Chair), Leonard

### LOCAL AGENCY ASSIGNMENTS

NEVADA COUNTY FIRE AGENCY (JPA): Leonard (Rep.), Bass (Alt.)

## OLD BUSINESS

None

## NEW BUSINESS

5. Discussion and possible action concerning Amendments to the CAL FIRE Dispatch Agreement with the Nevada County Fire Agency (JPA). **Chief Fike**
6. Discussion and possible action concerning Election of Officers for 2010: Chairman, Vice Chairman, and Treasurer. **Chairman Hanson**
7. Discussion and possible action concerning Agenda Items for a future Planning Workshop. **New Chairman**

## CHIEF'S MONTHLY REPORT

### \*BOARD DISCUSSION

### DIRECTION TO STAFF & PLANNING FOR NEXT MEETING

Regular Board Meeting –

**Date:** Thursday, January 19, 2012  
**Time:** 7:00 p.m.  
**Location:** Station 84, 10135 Coyote Street, Nevada City

### CLOSED SESSION

#### **8. Conference with Labor Negotiators**

*Pursuant to Government Code Section 54957.6*

##### **NCCFD Negotiators:**

Directors Grueneberg, Hitchcock and Rhodes, Personnel Committee Members

##### **Employee Organizations and Unrepresented Employees:**

- Management Administrative Employee

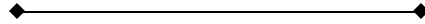
#### **9. Public Employee Matter**

*Pursuant to Government Code Section 54957*

Title: Chief

## REPORT OUT OF CLOSED SESSION AND ADJOURNMENT

*Items marked with an asterisk (\*) are informational items only. No action may be taken on matters brought up under those agenda items; however, the Board may take action on any other item on the agenda, including, without limitation, expenditure of District funds.*



### ***Access Issues***

In the District's efforts to comply with the requirement of the Title II of the Americans With Disabilities Act of 1990, the Administration requires that any person in need of any type of special equipment, assistance or accommodation(s), in order to communicate at a District public meeting, must inform the District Secretary a minimum of 72 hours prior to the scheduled meeting so that we may make arrangements to accommodate you. Phone (530) 273-3158

### ***Board Meeting Schedule***

With the exception of the month of June, all Regular Board Meetings will take place on the third Thursday of the month. *For the month of June only, the Regular Board Meeting will take place on the fourth Thursday.*

### ***Copies***

Copies of the agenda documents relative to an agenda item may be obtained at the Administrative Office, 11329 McCourtney Road, Grass Valley, at a cost of 10 cents per page.

### ***Board Meeting Notices***

This Regular Meeting Agenda was posted 72 hours in advance of the meeting at the following locations: Nevada County Consolidated Fire District: Administration Office, 11329 McCourtney Road, Grass Valley; Station 84, 10135 Coyote Street, Nevada City; Station 86, 12337 Banner Lava Cap Rd, Nevada City; Station 88, 14518 Highway 49 South, Grass Valley; Station 89, 11833 Tammy Way, Grass Valley. Our e-mail address is [nccfire@nccfire.com](mailto:nccfire@nccfire.com). Our website address is <http://www.nccfire.com>.

### ***Rules Applying to Public Comments (as provided by CA Government Code Section 54954.)***

A. Members of the public wishing to address the Board upon any subject within the jurisdiction of the Nevada County Consolidated Fire District may do so upon receiving recognition from the Chairman at the appropriate time. You may address the Board on any agenda item prior to Board Action. If you wish to address the Board on an item not on the agenda, you may do so during the General Public Comment period. Understand that no action may be taken on an item not on the agenda.

— Where necessary for the orderly operation of the meeting, the Chair may limit public comment during the public comment period or public hearing to no more than five minutes per individual.

B. After receiving recognition, please stand and state your name, as all meetings are being taped. Note that stating your name is a voluntary act and is not required.

C. **All documents to be presented to the Board of Directors shall be given to the Secretary of the Board for distribution (original and seven copies) prior to Call of Order of meeting.**

D. Complaints against any individual District employee cannot be brought up in open meeting directly. The District will only consider such a complaint if submitted in writing.