

Nevada County Consolidated Fire District

640 Coyote Street
Nevada City, CA 95959
(530) 265-4431
FAX 265-4438



www.nccfire.com
nccfire@nccfire.com

BOARD OF DIRECTORS MINUTES November 18, 2021

Regular Meeting held at
11329 McCourtney Road, Grass Valley, CA 95949

NCCFD DIRECTORS

Present: Grueneberg (President), Carrington, Dorland, Garrett, Hall, Nelson, Slade-Troutman

STAFF:

Present: Fire Chief Turner, Deputy Chief Funk, Fire Marshal McMahan, Battalion Chief Sunde, Deputy Fire Marshal Mason, Fire Mechanic Greene, Operations Support Long

STANDING ORDERS:

President Grueneberg called the meeting to order at 7:00 pm and took roll call, noting that all Directors were present. Fire Marshal McMahan led in the pledge of allegiance.

*PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Per CA Government Code 54954.3

No public comment.

CONSENT CALENDAR

1. Acceptance of Minutes –October 21, 2021
2. Fund Balances, Check History Report and Credit Card History Report

Director Nelson motioned to accept the consent calendar as presented. Director Carrington seconded.
MOTION passed unanimously.

COMMITTEE REPORTS

STANDING COMMITTEES

FINANCE/BUDGET: Dorland, Slade-Troutman

PERSONNEL: Carrington, Nelson

AD HOC COMMITTEES

BOARD POLICY AND PROCEDURES: Grueneberg

SUCCESSION PLANNING: Carrington, Nelson

LOCAL AGENCY ASSIGNMENTS

NEVADA COUNTY FIRE AGENCY (JPA): Garrett, Turner

Finance – No report.

Personnel – No report.

Board Policy & Procedures – No report

Succession Planning – No report.

JPA – No report.

NEW BUSINESS

4. Discussion and action, Resolution R21-35, Accepting the bid from the winning bidder for the replacement of the roof and gutter for Station 86 and designating an agent to sign the bid documents on behalf of the District.

Chief Funk verbally discussed his report, highlighting that we had roof failure at Station 86 during the atmospheric river storm. Bids were opened yesterday with Extreme Roofing coming it at the lowest responsible bid. Chief Funk reported there was substantial dry rot damage and will expect some change orders and increased costs. The funding for this project will come from the Aloha Towers lease, fund 758-5. After some discussion, Director Nelson motioned to adopt Resolution R21-35, accepting the bid from the winning bidder for the replacement of the roof and gutter for Station 86 and designating Chief Funk as the agent to sign the bid documents on behalf of the District. Director Garrett seconded. **MOTION** passed unanimously following a roll call vote.

5. Correspondence

a. Thank you card from Judy Wilson

CHIEF'S MONTHLY REPORT

Chief Funk reviewed the report verbally, highlighting a few items:

- The atmospheric river storm created responses to lines and trees down, trees into structures and with the wet roads traffic accidents.
- All equipment and personnel have been home for a couple weeks now.
- Announced all our new and promoted employees.

Chief Turner reported that the administrative staff may reach out to the succession and personnel committees to discuss reorganization. He also recognized Kaitlin Purvis as doing a tremendous job and has started taking on additional duties.

Chief Turner also met with Patti Ingram Spencer, Board of Supervisor candidate, at her request to discuss Fire District challenges.

Fire Marshal McMahan discussed the Greenhorn Firewise Community was awarded a \$63,000.00 Community Resiliency Grant for water storage. This covers most of the of the costs and they will fundraise for the remaining funds needed.

Deputy Fire Marshal Mason reported the California Fire Foundation Grant that the District was awarded and the process to apply for the bin. In addition, the District is also finally able to distribute smoke alarms and carbon monoxide monitors that were purchased by the 2019 California Fire Foundation Grant.

*BOARD DISCUSSION

President Grueneberg reported that the District is looking for a location to have a badge pinning ceremony, looking at the date of February 24th.

ADJOURNMENT

President Grueneberg adjourned the meeting at 7:32 p.m.

Attest:

Nicole Long

Nicole Long
Board Secretary

Approved by:



[Keith M. Grueneberg \(Dec 20, 2021 18:28 PST\)](#)

Keith Grueneberg
President of the Board









2021-11-18 Approved Minutes

Final Audit Report

2021-12-21

Created:	2021-12-20
By:	Nicole Long (nicolelong@nccfire.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAfv0xhd0tIRPyqqWEMAskS_F0jEQHwuqf

"2021-11-18 Approved Minutes" History

-  Document created by Nicole Long (nicolelong@nccfire.com)
2021-12-20 - 2:30:19 PM GMT
-  Document emailed to Keith M. Grueneberg (keithgrueneberg@nccfire.com) for signature
2021-12-20 - 2:31:00 PM GMT
-  Email viewed by Keith M. Grueneberg (keithgrueneberg@nccfire.com)
2021-12-21 - 2:27:42 AM GMT- IP address: 162.253.68.150
-  Document e-signed by Keith M. Grueneberg (keithgrueneberg@nccfire.com)
Signature Date: 2021-12-21 - 2:28:50 AM GMT - Time Source: server- IP address: 162.253.68.150
-  Document emailed to Nicole Long (nicolelong@nccfire.com) for signature
2021-12-21 - 2:28:52 AM GMT
-  Email viewed by Nicole Long (nicolelong@nccfire.com)
2021-12-21 - 3:32:08 PM GMT
-  Document e-signed by Nicole Long (nicolelong@nccfire.com)
Signature Date: 2021-12-21 - 3:32:15 PM GMT - Time Source: server
-  Agreement completed.
2021-12-21 - 3:32:15 PM GMT