

640 Coyote Street
Nevada City, CA 95959
(530) 265-4431
FAX 265-4438

Nevada County Consolidated Fire District



www.nccfire.com
nccfire@nccfire.com

BOARD OF DIRECTORS MINUTES November 20, 2025

Regular Meeting held at
11329 McCourtney Road, Grass Valley, CA 95949

NCCFD DIRECTORS

Present: Grueneberg (President), Dorland, Bennett, Carrington, Slade-Troutman, Nelson

STAFF:

Present: Fire Chief Robitaille, Fire Marshal Mason, Administrative Services Manager Long, Battalion Chief Sunde, Captain Serna and Fleet & Facilities Supervisor Greene

STANDING ORDERS:

President Grueneberg called the meeting to order at 11:00 am and took roll call, noting all Directors were present except Director Hall, and led in the pledge of allegiance.

*PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Per CA Government Code 54954.3

Battalion Chief Sunde advised Local 3800 requests to open negotiations and dispersed a copy of ground rules to be discussed at the first meeting.

CONSENT CALENDAR

1. Acceptance of Minutes – October 22, 2025
2. Fund Balances, Check History Report and Credit Card History Reports

President Grueneberg advised the Board of a correction to last month's minutes, 2012 was mistyped 2021. Director Carrington motioned to accept the consent calendar as presented. Director Bennett seconded.

MOTION passed unanimously with all Directors present except for Director Hall.

COMMITTEE REPORTS

STANDING COMMITTEES

FINANCE/BUDGET: Hall, Slade-Troutman

PERSONNEL: Carrington, Bennett, Nelson

AD HOC COMMITTEES

BOARD POLICY AND PROCEDURES: Grueneberg

REORGANIZATION: Carrington, Dorland, Grueneberg

PUBLIC INFORMATION OFFICE: Nelson, Bush, Robitaille

LOCAL AGENCY ASSIGNMENTS

NEVADA COUNTY FIRE AGENCY (JPA): Bennett, Robitaille

Finance – No report

Personnel – No report

Board Policy & Procedures – No report

JPA – Met, discussed the concept of dissolving. County OES maintains the maintains the dispatch contract agreement. Costs \$30,000 to operate. They will start the formal process of dissolving.

Reorganization – The BOS approved funding for RRFPD on Tuesday – recording available on Youtube. President

Grueneberg hopes we are next in line. Chief advised Craig from OES reached out to him to schedule a meeting in December to fine tune our ask.

NEW BUSINESS

3. **Discussion and Possible Action, Resolution R25-27, 2025/2026 Updated Fiscal Year District Wage and Compensation Schedule.** Administrative Services Long ratification of MOU that was approved last month, updates our records and shows what our wages are for the year. Director Nelson motioned to adopt Resolution R25-27, Updated Fiscal Year District Wage and Compensation Schedule. Director Carrington seconded. **MOTION** passed unanimously following a roll call vote with all Directors present except Director Hall.

4. **Discussion and Possible Action, Request to Organize the Nevada County Consolidated Fire District's Battalion Chiefs as a Standalone Bargaining Group Under IAFF Local 3800 – Sierra Nevada Professional Firefighters**

President Grueneberg received a letter from the BC's requesting to be reorganized in a different bargaining unit. BC Sunde advised it is all laid out in the letter and that he was nominated by the other BCs to the representative. He advised the BC's have a different career path and they would like protection and certain benefits towards retirement since they are in a different (non-exempt management classification). The BC's would have a separate MOU but would negotiate jointly to streamline the process. He added many other agencies keep this shop separate and it's pretty standard. Director Dorland and Director Slade-Troutman asked if there were any issues from others and if everyone agreed. BC Sunde advised there was not and that they (the 3 BC's) were in agreement 100%. President Grueneberg stated we would need to put this on the agenda to make this official at the next Board Meeting. BC Sunde advised he would like to get this recognized before the next negotiations meeting on December 2. The board recognized that they would be separating from their current bargaining unit and entering their own. Director Slade-Troutman motioned to bring this to resolution at the next Board Meeting. Director Nelson seconded. **MOTION** passed unanimously following a roll call vote with all Directors in favor.

5. **Correspondence: – Thank You Card and Pictures from Boy Scouts Troop 287**

President Grueneberg advised it was a nice thank you from the Boy Scouts.

CHIEFS MONTHLY REPORT

Chief Robitaille updated the Board on items crews and Admin have been working on. He highlighted the Pink Patch Project, Station 89 Open House on Halloween, Website Accessibility training with new regulations, Audit FY 25 completed, Health Insurance Open Enrollment, New Hires in the pipeline, new iPads in service in the apparatus and talked about new leadership and openings in CalFire. Chief Robitaille advised he attended an EV training at Roseville Fire and the need for 3 sets of gear due to cleaning. He reminded the Board about Firefighter Thanksgiving. Chief Robitaille briefed the Board on our monthly highlights. He added he had a meeting with the Director of SNMH and was on the radio with Alyson, the Nevada County CEO.

Fire Marshal Mason talked about a candle fire in which someone lit a candle and left it on the dresser when they went to the store. Their dog is a jumper and knocked it over watching them leave. This is the second candle related fire recently and we are reflecting candle safety on our social media. He advised they had 10 inspections and 6 plan reviews. Fire Marshal Mason advised the County is thinking about placing two roundabouts at Maidu Avenue and Cement Hill Road. This was met with a lot of opposition and concerns over evacuations. Proposed build date 11/2029. He and Captain Tellam attended a great EPA training regarding pesticides in cannabis grows. He talked about changes to cannabis processing buildings. He met with a homeowner in Alta Sierra who had 15 dead trees, looking for options to assist. He advised Chief Tam with Higgins LEO is close to completion. In October, we had Fire Prevention Month and did our Coloring with Caution campaign, targeting 530 kids (14 kids art chosen to go on NCC Fire apparatus for 30 days). He said there was an amendment to the 2025 Fire Code, freezing building restrictions, hoping the

BOS will bring it back here by January. He and Captain Tellam attended CCAI. He updated the Board on previous trespassing questions, advising property changes hands frequently and that 602PC must have an expiration date. There was brief discussion on lithium ion and its hazards.

BOARD DISCUSSION

President Grueneberg brought up the topic of critical stress debriefing and peer support. Director Hall’s absences were brought up and discussed. Additionally, The NCC Fire Board wished CalFire NEU Chief Brian Estes a Happy Retirement.

ADJOURNMENT

President Grueneberg adjourned the meeting at 11:47 pm.

Attest:

Approved by:

Tricia Bush


Keith Grueneberg [Jan 8, 2025 11:29:43 PST]

Tricia Bush
Board Secretary

Keith Grueneberg
President of the Board

2025 11 20 Meeting Minutes Approved

Final Audit Report

2026-01-09

Created:	2026-01-08
By:	Tricia Bush (triciabush@nccfire.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAACHDJTs_TRsRko-z6lksBSHYz13MKqZwe

"2025 11 20 Meeting Minutes Approved" History

-  Document created by Tricia Bush (triciabush@nccfire.com)
2026-01-08 - 10:51:58 PM GMT
-  Document emailed to Keith Grueneberg (keithgrueneberg@nccfire.com) for signature
2026-01-08 - 10:52:01 PM GMT
-  Email viewed by Keith Grueneberg (keithgrueneberg@nccfire.com)
2026-01-09 - 1:29:05 AM GMT
-  Document e-signed by Keith Grueneberg (keithgrueneberg@nccfire.com)
Signature Date: 2026-01-09 - 1:29:43 AM GMT - Time Source: server
-  Document emailed to Tricia Bush (triciabush@nccfire.com) for signature
2026-01-09 - 1:29:51 AM GMT
-  Email viewed by Tricia Bush (triciabush@nccfire.com)
2026-01-09 - 3:43:52 PM GMT
-  Document e-signed by Tricia Bush (triciabush@nccfire.com)
Signature Date: 2026-01-09 - 3:44:07 PM GMT - Time Source: server
-  Agreement completed.
2026-01-09 - 3:44:07 PM GMT