

Nevada County Consolidated Fire District

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BOARD OF DIRECTORS MINUTES August 19, 2021

Regular Meeting held at
11329 McCourtney Road, Grass Valley, CA 95949

NCCFD DIRECTORS

Present: Grueneberg (President), Carrington, Dorland, Garrett, Hanson, Slade-Troutman

STAFF:

Present: Fire Chief Turner, Deputy Chief Funk, Fire Marshal McMahan, Deputy Fire Marshal Mason, Finance Manager Van Groningen, Operations Support Long

STANDING ORDERS:

President Grueneberg called the meeting to order at 7:00 pm and took roll call, noting that Director Nelson, was absent. President Grueneberg led in the pledge of allegiance.

*PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Per CA Government Code 54954.3

No public comment.

CONSENT CALENDAR

1. Acceptance of Minutes – July 15, 2021
2. Fund Balances, Check History Report and Credit Card History Report – June 2021

Director Slade-Troutman motioned to accept the consent calendar as presented. Director Hanson seconded. **MOTION** passed unanimously with Director Nelson absent.

COMMITTEE REPORTS

STANDING COMMITTEES

FINANCE/BUDGET: Dorland, Slade-Troutman

PERSONNEL: Carrington, Hanson, Nelson

AD HOC COMMITTEES

BOARD POLICY AND PROCEDURES: Grueneberg

SUCCESSION PLANNING: Carrington, Hanson, Nelson

LOCAL AGENCY ASSIGNMENTS

NEVADA COUNTY FIRE AGENCY (JPA): Garrett, Turner

Finance – No report.

Personnel – No report.

Board Policy & Procedures – No report.

Succession Planning – No report.

JPA – No report.

NEW BUSINESS

4. Discussion and possible action, Resolution R21-23, AB1600 Mitigation Fee Adjustment.

Finance Manager Van Groningen reported that this is the annual increase to the mitigation fees based on the Western States CPI. A correction to the last whereas in the resolution, the dates should reflect July 2020 to June 2021, effective October 1, 2021.

Director Hanson motioned to adopt resolution R21-23, AB1600 Mitigation Fee Adjustment. Director Carrington seconded. **MOTION** passed unanimously with Director Nelson absent.

5. Discussion and possible action, GovInvest Extension Agreement

Finance Manager Van Groningen reviewed the history, it can be useful but Staff at the time was not going to not extend, they returned an offer of no cost for 6 months. This is to let the new Finance Manager see the program and determine needs. Director Hanson motioned to enter into the extension agreement with GovInvest. Director Slade-Troutman seconded. **MOTION** passed unanimously with Director Nelson absent.

6. Discussion and possible action, Finance Manager Position.

Finance Manager Van Groningen reported that his projected termination date is October 14, 2021. We have been recruiting for a couple months and have not found a candidate for one reason or another. Chief Turner would like to ask for flexibility to work with the personnel committee to have the latitude and flexibility to bring them in possibly at higher steps. In the interim, Finance Manager Van Groningen will stay on in a limited capacity to complete tasks as needed during the recruitment and training. After a brief discussion, the Board authorized Chief Turner to work with the personnel committee on the recruitment of a Finance Manager.

7. Discussion and possible action, Proposal from the City of Grass Valley for Station 1.

Chief Turner reported that annually we take a look at the JOA agreement to see if any changes need to be made. Staff participated in an anonymous survey and it showed a majority were not in favor of a re-write of the agreement. Staff is preparing technical data for review prior to a response to the proposal received by the City of Grass Valley. Chief Turner recommends an ad hoc committee be formed for review of the data and draft a response to the proposal. President Grueneberg, Vice President Dorland and Director Carrington volunteered to sit on the committee. Director Hanson motioned to develop the ad hoc committee with the volunteered directors. Director Garrett seconded. **MOTION** passed unanimously with Director Nelson absent.

CHIEF'S MONTHLY REPORT

Deputy Chief Funk reported that the call volume is not reflective of the number of hours or work put in. A local fire has been dispatched almost daily. OES 4610 is still out with its 5th or 6th crew swap.

Administratively the month was standard with meetings.

Deputy Chief Funk and Fire Marshal McMahan discussed the fair events and thanked the reserves for their work.

Fire Marshal McMahan reported that Deputy Fire Marshal Mason is working on reviewing and updating the Hazardous Vegetation Ordinance with the County of Nevada.

***BOARD DISCUSSION**

Director Hanson has submitted his resignation effective immediately after this meeting. 27 years on the board, 52 years in the fire service. Directors and Staff thanked Director Hanson and wished him well.

ADJOURNMENT

President Grueneberg adjourned the meeting at 7:30 p.m.

Attest:

Nicole Long

Nicole Long
Board Secretary

Approved by:

Keith M. Grueneberg

Keith M. Grueneberg (Oct 25, 2021 14:29 PDT)

Keith Grueneberg
President of the Board









2021-08-19 Final Minutes

Final Audit Report

2021-10-25

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