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## Nevada County Consolidated Fire District



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### BOARD OF DIRECTORS MINUTES January 28, 2026

Regular Meeting held at  
11329 McCourtney Road, Grass Valley, CA 95949

#### NCCFD DIRECTORS

**Present:** Grueneberg (President), Dorland, Bennett, Carrington, Slade-Troutman, Nelson

#### STAFF:

**Present:** Fire Chief Robitaille, Administrative Services Manager Long, Fire Marshal Mason, Battalion Chief Nunnink

#### STANDING ORDERS:

President Grueneberg called the meeting to order at 11:00 am and took roll call, noting all Directors but Director Hall were present. Battalion Chief Nunnink led in the pledge of allegiance.

#### \*PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

*Per CA Government Code 54954.3*

No public comment.

#### CONSENT CALENDAR

1. Acceptance of Minutes – December 18, 2025
2. Acceptance of Joint Meeting Minutes – January 7, 2026
3. Fund Balances, Check History Report and Credit Card History Report
4. County of Nevada Signature Sheet

Director Slade- Troutman motioned to accept the consent calendar as presented. Director Carrington seconded. **MOTION** passed unanimously with all Directors but Director Hall present.

#### COMMITTEE REPORTS

##### STANDING COMMITTEES

FINANCE/BUDGET: Hall, Slade-Troutman

PERSONNEL: Carrington, Bennett, Nelson

##### AD HOC COMMITTEES

BOARD POLICY AND PROCEDURES: Grueneberg

REORGANIZATION: Carrington, Dorland, Grueneberg

##### LOCAL AGENCY ASSIGNMENTS

NEVADA COUNTY FIRE AGENCY (JPA): Bennett, Robitaille

**Finance** – No report

**Personnel** – No report

**Board Policy & Procedures** – No report

**JPA** – No report

**Reorganization** – No report

## **NEW BUSINESS**

5. **Discussion and Possible Action, Resolution R26-02, Amending the Authorized Personnel Resolution for FY 2025/2026.** Fire Chief Robitaille advised this resolution appoints necessary employees, defines the qualifications and provides a pay schedule for the performance of their duties. Since this resolution passed, the district's needs have shifted requiring the reassignment of the Fire Prevention Officer II to line staff effective February 1 and preparation of consolidation with the reduction in Lieutenant positions through attrition. Director Nelson motioned to adopt Resolution 26-02, Amending the Authorized Personnel Resolution for FY 2025/2026. Director Bennett seconded. **MOTION** passed unanimously following a roll call vote with all Directors but Director Hall present.
6. **Discussion and Possible Action, Resolution R26-03, Transfer Funds from 734 to 722 in the amount of \$577,771.00.** Admin Services Long reported this resolution is to transfer the Special Tax funds received into the Operations Fund. Director Carrington motioned to adopt Resolution 26-03, Transfer Funds from 734 to 722 in the amount of \$577,771.00. Director Dorland seconded. **MOTION** passed unanimously following a roll call vote with all Directors but Director Hall present.
7. **Discussion and Possible Action Resolution R26-04, Amended 25/26 Budget.** Admin Services Long stated the Board passed the final budget last July (Resolution 25-25), and that the district wishes to amend due to activities occurring during the fiscal year that have necessitated deviations. These expenditures have been approved by the Board of Directors in prior meetings or are within authorized spending limits established by the Board of Directors. The big changes being increase in vehicle repairs, wages and operations changes (62% of OT) as well as software upgrades for payroll, legal expenses for HR and shop upgrades to move them to the city and upgrades to logistics at 91. Director Nelson motioned to adopt Resolution 26-04, Amending the 25/26 Budget. Director Slade-Troutman seconded. **MOTION** passed unanimously following a roll call vote with all Directors but Director Hall present.
8. **Discussion and Possible Action, Updated Plan for Service.** Fire Chief Robitaille advised this is the final version of the Plan for Service and will be sent to LAFCo. There were a few changes (issues on page 23 and page 43) that will be corrected. LAFCo sent us a link to upload, which we will do by end of workday today. There was brief discussion on the Plan For Service. Director Slade-Troutman asked what the difference would be for Ophir Hill residents and President Grueneberg advised it would be approx. \$30-\$40 increase in their bill. He explained the process and advised it would probably take about 4 months to get approval. Director Nelson motioned to approve the Updated Plan for Service. Director Dorland seconded. **MOTION** passed unanimously following a roll call vote with all Directors but Director Hall present.

## **CHIEFS MONTHLY REPORT**

Fire Chief Robitaille went over the meetings he attended and administration highlights for the month of December. He attended the Annual Local Hazard Mitigation Plan Stakeholders Meeting, participated in a mine site identification tour with Nevada County OES, attended the Transfer of Command ceremony for PCP Fire, attended the Ophir Hill and NCCFD discussion of the modified consolidation plan, met with Mr. Tucker at Station 81, Met with Chief Rothenberger, attended the NCC/OPH Joint Ops Chiefs & Company Officer Meeting as well as his usual monthly meetings. He advised bid results for Station 2 were in and that BC Testing has been completed. He advised the Red-Light Ball would be on March 14 and invited the board to attend. He briefly highlighted the months statistics stating 277 incidents, 56% EMS/44% Fire with an average response time of 8:19.

Fire Marshal Mason went over his monthly report, advising 9 plan reviews and 26 inspections were completed. He advised he attended the Nevada County Chiefs Meeting, Monthly Prevention Meeting, met with an owner on Dog Bar Road to discuss an insurance mandated water tank installation. He attended the Nevada County EOC exercise. He met with a homeowner in Alta Sierra regarding install on smoke detectors and assisted with an easement question for Deer Creek access. Captain Tellam was voted in for a second term as President of the Sierra Sacramento Arson Taskforce. He explained the updates to the

2025 Fire Code that were adopted by the Board of Supervisors. As of June 2025, AB 130 freezes all state and local building codes on residential properties through 2031, leaving just commercial side open. He also advised there is a lot more language pertaining to lithium batteries.

### **BOARD DISCUSSION**

Director Nelson presented the Board with the 2026 Public Service Award that was presented to Nevada County Consolidated earlier in the day by Assemblymember Hadwick's staff, which was an honor to be recognized and speaks to our district and staff in all the hard work they do every day. President Grueneberg thanked Battalion Chief Nunnink for all his help in cleaning up Station 91. Additionally, he recognized Fire Chief Robitaille for bringing \$6.6 million dollars to the fire service in Nevada County.

### **CLOSED SESSION**

No public comment was made for Closed Session. The board entered closed session at 11:46am.

### **9. Conference With Labor Negotiators**

The Board came out of closed session at 12:41pm and directed the negotiations team on how to proceed.

### **ADJOURNMENT**

President Grueneberg adjourned the meeting at 12:42pm.

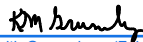
Attest:

*Tricia Bush*

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Tricia Bush  
Board Secretary

Approved by:



Keith Grueneberg (Feb 20, 2025 09:36:15 PST)

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Keith Grueneberg  
President of the Board









# 01 28 2026 Meeting Minutes Approved

Final Audit Report

2026-02-26

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