

Nevada County Consolidated Fire District

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BOARD OF DIRECTORS MINUTES August 26, 2026

Regular Meeting held at
11329 McCourtney Road, Grass Valley, CA 95949

NCCFD DIRECTORS

Present: Bennett, Carrington, Slade-Troutman, Nelson, Grueneberg

STAFF:

Present: Fire Chief Robitaille, Division Chief Rothenberger, Fire Marshal Mason, Administrative Services Long

STANDING ORDERS:

President Grueneberg called the meeting to order at 11:00 am and took roll call, noting all Directors but Director Hall and Dorland present and led in the pledge of allegiance.

***PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Per CA Government Code 54954.3

No public comment.

CONSENT CALENDAR

1. Acceptance of Minutes – June 24, 2026
2. Acceptance of Minutes from Ophir Hill Fire Protection District's Final Meeting – July 14, 2026
3. Acceptance of Minutes – July 22, 2026
4. Fund Balances, Check History Report and Credit Card History Report

Admin Services Long reported Ophir Hill had roughly \$62,000 in revenue for June appropriations and roughly \$122,000 in expenses. These are not reflected in the current fund balances. Ophir Hill is also currently waiting for Strike Team payments from June. Director Nelson motioned to accept the consent calendar as presented. Director Carrington seconded. **MOTION** passed unanimously with all Directors but Director Dorland and Hall present.

COMMITTEE REPORTS

STANDING COMMITTEES

FINANCE/BUDGET: Hall, Slade-Troutman

PERSONNEL: Carrington, Bennett, Nelson

AD HOC COMMITTEES

BOARD POLICY AND PROCEDURES: Grueneberg

LOCAL AGENCY ASSIGNMENTS

NEVADA COUNTY FIRE AGENCY (JPA): Bennett, Robitaille

Finance – No report

Personnel – No report

Board Policy & Procedures – No report

JPA – No report

Reorganization – No report

NEW BUSINESS

NCCFD MINUTES – Regular BOARD MEETING
August 26, 2026

5. **Public Hearing, With Discussion and Possible Action, for the 1st Reading of Ordinance OR26-01, Amending the Nevada County Consolidated Fire District's Bylaws.** President Grueneberg advised this was the first reading of this ordinance. He asked the board if there were any additional changes to the bylaws. The Board did not have any additional changes.

President Grueneberg opened the public hearing at 11:06am. Hearing no comments, the public hearing was closed at 11:07am. Director Slade-Troutman motioned to approve the 1st reading of Ordinance OR26-01, Amending the Nevada County Consolidated Fire District's Bylaws. Director Nelson seconded. **MOTION** passed unanimously following a roll call vote, with all Directors but Director Dorland and Hall present.

6. **Discussion and Possible Action, Staff Report and Adoption of Resolution R26-17, Approval of Non-Voting Membership in the California Municipal Public Financing Authority and Corresponding Authorization to Execute Non-Voting Member Agreement.** Chief Robitaille advised this resolution is an opportunity for us to participate in a JPA, CalMuni. They are a platform, not a lender and they shop the best rates for any capital expenditures. Looking at possible purchases, he thought it was a good opportunity to look into them especially with financing the Medium Rescue, but we must enter into an agreement with them before doing so. Director Nelson motioned to adopt Resolution R26-17, Approval of Non-Voting Membership in the California Municipal Public Financing Authority and Corresponding Authorization to Execute Non-Voting Member Agreement. Director Carrington seconded. **MOTION** passed unanimously following a roll call vote, with all Directors but Director Dorland and Hall present.
7. **Discussion and Possible Action, Resolution R26-18, Enter into An Agreement with Fouts Bros for One (1) Medium Duty Rescue Spartan FC94 Chassis.** Chief Robitaille advised we received assistance from Congressman Kiley's Office in the amount of \$377,000.00 for funding for a Medium Rescue. This apparatus helps fulfill a community need along with enhancing our response to swiftwater, technical rope, confined space, trench, structural collapse and hazmat incidents. This apparatus has a cascade system, can refill SCBA's and assist with decon. The purchase price of this medium rescue would be \$964,898.16, and the district would seek financing for the remaining \$587,898.16. Director Nelson requested financing options be brought forth at the next board meeting due to a thin budget and she would like to see a full picture of where we are. Director Slade-Troutman motioned to approve Resolution R26-18, Enter into An Agreement with Fouts Bros for One (1) Medium Duty Rescue Spartan FC94 Chassis. Director Carrington seconded. **MOTION** passed unanimously following a roll call vote, with all Directors but Director Dorland and Hall present.
8. **Discussion and Possible Action, Resolution R26-19, AB 1600 Mitigation Fee Adjustment.** Administrative Services Long stated this is a resolution we do annually. We take a look at the California Cost Index which increased by 3.12% from July 2025 to July 2026. Director Nelson motioned to adopt Resolution R26-19, AB 1600 Mitigation Fee Adjustment. Director Carrington seconded. **MOTION** passed unanimously following a roll call vote, with all Directors but Director Carrington present.
9. **Discussion and Possible Action Concerning Requesting Bids for Proposal for a Public-Finance Consultant and Assessment Engineer for a Funding Measure.** Chief Robitaille said last month we talked about modifying the Benefit Assessment to expand the Department of Fire Prevention, increase full time staffing year-round to 3-0, improve medical, rescue, and wildfire response capacity. He said we have done all we can, stripped down operations, sold stations, we know where the county stands and now we need to go to the voters. There was a brief discussion on why staffing is critical and how if the engines were properly staffed, it frees up other resources who consequently have to respond.

10. **Correspondence:**

- A) President Grueneberg said FM Mason received a thank you card for his hard work – thank you.

- B) President Grueneberg briefly spoke about the letter the District received from two County Supervisors regarding our request to revisit and strengthen county funding support for local fire protection and emergency response. The Board collectively was disappointed given the response was drafted by only two supervisors, not all of them. Additionally, they advised they are not in the “fire business” but fund Graniteville Fire. They advised they have given \$9.4 million in funding to local fire districts over the last 6 years, but that funding was Prop 172 Funding, Homeland Security grants and money to Penn Valley Fire. President Grueneberg advised there was no dollar amount specified, he just wanted a conversation started. He asked the Board for approval in drafting a letter with the Chief and bringing it to the next Board meeting for approval. He would like to point out any inconsistencies. The board agreed and he was given the green light.
- C) A letter for the Chief and his hard work – thank you
- D) Another letter for Patrick – great job.

CHIEFS MONTHLY REPORT

Fire Chief Robitaille briefly went over any updates and the meetings he attended this last month including: meeting with Chief Stewart and Supervisor Bullock regarding funding issues, he was on the North Division Interview Panel to find Chief Haack’s replacement, was on KNCO Talk of the Town with Captain Benton and FF Bryant where they talked about rescues. He met with Chief Buttron and discussed the dissolution of the JOA. He advised the Coyote LZ asphalt project is finished and the new logos are on Station 85 apparatus. Division Chief Rothenberger talked about recent deployments to various states and the recent wildfires our crews have responded to. He said our crews have recently saved multiple houses and applauded their hard work. He went over July monthly statistics.

Fire Marshal Mason went over his report and passed a portion of his report that was missed. He highlighted meeting with Everguard Security regarding an inoperable fire alarm and the use of a Stop Work Order. He attended the Nevada County Chiefs Meeting and discussed the Fireworks Ordinance Revision. He met with a developer for the Azores Subdivision for emergency water storage, met with maintenance at Forest Springs MHP regarding emergency fire water storage tanks, met with Nevada County staff to discuss filing CEQA exemptions for our facilities. He attended the BOS meeting regarding the RV Housing Ordinance – the motion to deny was passed. He conducted fire extinguisher training at Camp Gold Hollow, did annual safety training for Nevada County Transit, reviewed a use permit and inspected a facility on Hidden Valley Road. He assisted GVFD with a fire investigation, reviewed plans for a non-volatile cannabis extraction facility on Loma Rica, assisted Nevada City with an underground fire water inspection, did the final tenant improvement inspection for a pet crematory business on Loma Rica. Lastly, he briefed the Board on Coloring With Caution – with the inclusion of Union Hill School, the contest will reach approximately 900 children.

Administrative Services Assistant Bush briefed the Board on the quarterly social media report, highlighting which types of posts are working, trends in our followers and our top posts.

BOARD DISCUSSION

Director Dorland apologized for missing meeting via text. Also, no new candidates for Board of Directors.

ADJOURNMENT

President Grueneberg adjourned the meeting at 12:28pm.

Attest:

Approved by:

Tricia Bush


Keith Grueneberg (Sep 23, 2026 20:32:44 PDT)

Tricia Bush
Board Secretary

Keith Grueneberg
President of the Board

2026-08-26 Meeting Minutes Approved

Final Audit Report

2026-09-24

Created:	2026-09-23
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