

Nevada County Consolidated Fire District

640 Coyote Street
Nevada City, CA 95959
(530) 265-4431
FAX 265-4438



www.nccfire.com
nccfire@nccfire.com

BOARD OF DIRECTORS - REGULAR MEETING AGENDA WEDNESDAY, SEPTEMBER 23, 2026 – 11:00 AM

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT
11329 MCCOURTNEY ROAD, GRASS VALLEY, CA 95949

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Tricia Bush, Board Secretary
(530) 265-4431
triciabush@nccfire.com

The Board of Directors welcomes you to its meetings and your participation is encouraged and appreciated. Any Member of the Audience desiring to address the Board on a matter appearing on the agenda, before or during consideration of the item, may do so after receiving recognition from the presiding officer. In order that all interested parties to have an opportunity to speak, please limit your comments to the specific item under discussion. For further rules on public comment and other matters, please see the last page of this agenda.

NOTICE

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in the implementation thereof. Persons seeking an alternative format should contact the Clerk of the Board for further information.

All items posted on the agenda, including under correspondence, may be acted upon by the Board of Directors. However, matters under committee reports and department manager's reports may be briefly addressed by the Board or Staff but no action or discussion shall be undertaken on any item not appearing on the posted agenda. (GC 54954.2)

The Board of Directors may hold a Closed Session as the agenda schedule permits.

STANDING ORDERS:



11:00 a.m. Call to Order
Roll Call
Pledge of Allegiance to the Flag
Corrections and/or deletions to the agenda

*PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Per CA Government Code 54954.3

This is the time for any member of the public to address the Board on any item not on this Agenda that is within the subject matter jurisdiction of the NCCFD Board. Please wait for recognition from the presiding officer. The Board generally cannot act on or discuss an item not on the agenda. However, the Board may "briefly respond" to comments or questions from the members of the public. Please see the rules for public comment at the end of this agenda.

CONSENT CALENDAR

These items are considered to be routine and may be enacted by one motion by the Board of Directors. There will be no separate discussion of these items. If discussion is desired, any board or staff member or interested party may request that an item be removed from the Consent Calendar to be considered separately.

1. Acceptance of Minutes – August 26, 2026
2. Fund Balances, Check History Report and Credit Card History Report

COMMITTEE REPORTS

STANDING COMMITTEES

FINANCE/BUDGET: Hall, Slade-Troutman

PERSONNEL: Carrington, Nelson, Bennett

AD HOC COMMITTEES

BOARD POLICY AND PROCEDURES: Grueneberg

LOCAL AGENCY ASSIGNMENTS

NEVADA COUNTY FIRE AGENCY (JPA): Robitaille, Bennett

NEW BUSINESS

3. SB 1205 - CA State Mandated Annual Inspection Compliance Report (2018) (Fire Marshal Mason)
4. Public Hearing, With Discussion and Possible Action, for the 2nd Reading of Ordinance OR26-01, Amending the Nevada County Consolidated Fire District's Bylaws. (President Grueneberg)
5. Discussion and Possible Action, Resolution R26-20, Authorizing the Execution and Delivery of an Installment Sale Agreement, and Authorizing and Directing Certain Actions in Connection with the Acquisition of a Medium Rescue. (Fire Chief Robitaille)
6. Discussion and Possible Actions, Resolution R26-21, Emergency HVAC Repair at Station 89. (Fire Chief)
7. Discussion and Possible Action, Resolution R26-22, Approving Renewal with Benefit Carriers for Benefit Plans Through Various Providers, For the Period December 1, 2026 to November 30, 2027. (Admin Svcs. Long)
8. Discussion and Possible Action, Resolution R26-23, Authorizing the Execution of a Memorandum of Understanding and Authorizing Participation in the Special District Risk Management Authority's Health Benefits Program. (Admin Svcs. Long)
9. Discussion and Possible Action, Resolution R26-24, Fee Schedule of Prevention, Regulatory Programs, Incidents and Other Services. (Admin Svcs. Long)
10. Discussion and Possible Action, Resolution R26-25, Updating the Job Descriptions for:
 - Fire Mechanic II
 - Captain
 - Lieutenant (Fire Chief Robitaille)
11. Discussion and Possible Action, Resolution R26-26, Amending the Authorized Personnel Resolution. (Fire Chief Robitaille)
12. Discussion and Possible Action, Resolution R26-27, 2026/2027 Updated Fiscal Year District Wage and Compensation Schedule. (Fire Chief Robitaille)
13. Public Hearing and Possible Action Concerning:
 - Staff Report Reflecting Requirements Met Regarding Vacancies, Retention Efforts, and Any Necessary Actions – Mandated Per Assembly Bill 2561. (Fire Chief Robitaille)

14. Public Hearing and Possible Action Concerning:

- Resolution R26-28, A Resolution Establishing the Final Budget for Fiscal Year 2026/2027 for the Nevada County Consolidated Fire District.
(Fire Chief Robitaille/Admin Svcs. Long)

15. Discussion and Possible Action, Potential Date Changes for the NCCFD November and December Board Meetings. (President Grueneberg)

16. Correspondence:

- Thank you letter from Clover Fire resident
- Patch Wall
- Thank you letter from NC Connects to Patrick
- Letter from Local 3800 Regarding Opening Negotiations (President Grueneberg)

CHIEFS MONTHLY REPORT

***BOARD DISCUSSION**

CLOSED SESSION

Public Comment on Closed Session Items:

Per CA Government Code 54954.3

While members of the public are not allowed in Closed Sessions, they do have a right to comment on the Closed Session item before the Board goes into Closed Session. And, if the Board will be taking action on the item out of Closed Session, then the public also has a right to comment during consideration of the action to be taken. Any member of the public who wishes to comment may do so after receiving recognition from the Chairman.

17. Conference with Labor Negotiators

Pursuant to CA Government Code Section 54957.6

Employee Organizations and Unrepresented Employees:

Agency Representatives: Chief Robitaille, Director Carrington, Director Grueneberg & Director Bennett

- Local Firefighters Union 3800 representing the Non-Management Safety Employees

ADJOURNMENT

Board Meeting Schedule

All Regular Board Meetings will take place on the fourth Wednesday of the month.

Copies

Copies of the agenda documents relative to an agenda item may be obtained at the Administrative Office, 640 Coyote Street, Nevada City, CA 95959, at a cost of \$1.00 dollar per page.

Board Meeting Notices

This Regular Meeting Agenda was posted 72 hours in advance of the meeting at the following locations: Nevada County Consolidated Fire District: Administration Office, 640 Coyote Street, Nevada City; Station 86, 12337 Banner Lava Cap Rd, Nevada City; Station 88, 14400 Golden Star, Grass Valley; Station 89, 11833 Tammy Way, Grass Valley; and on our website address at <http://www.nccfire.com>. Our e-mail address is nccfire@nccfire.com.

Rules Applying to Public Comments (as provided by CA Government Code Section 54954.)

A. Members of the public wishing to address the Board upon any subject within the jurisdiction of the Nevada County Consolidated Fire District may do so upon receiving recognition from the presiding officer at the appropriate time. You may address the Board on any agenda item prior to Board Action. If you wish to address the Board on an item not on the agenda, you may do so during the General Public Comment period. Understand that no action may be taken on an item not on the agenda.

- Where necessary for the orderly operation of the meeting, the presiding officer may limit public comment during the public comment period or public hearing to no more than five minutes per individual.

B. After receiving recognition, please stand and state your name, as all meetings are being taped. Note that stating your name is a voluntary act and is not required.

C. Members of the public may submit written comments on any matter that is listed on the agenda or for general public comment. You may submit written comments on any matter by U.S. Mail addressed to 640 Coyote Street, Nevada City, CA 95959 or by e-mail to triciabush@nccfire.com. For comments to be read at the meeting and entered into the minutes they must be received no later than 8:00 a.m. on the morning of the noticed meeting.

D. All documents to be presented to the Board of Directors shall be given to the Secretary of the Board for distribution (original and seven copies) prior to the Call of Order of meeting.

E. Complaints against any individual District employee cannot be brought up in open meeting directly. The District will only consider such a complaint if submitted in writing.

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BOARD OF DIRECTORS MINUTES August 26, 2026

Regular Meeting held at
11329 McCourtney Road, Grass Valley, CA 95949

NCCFD DIRECTORS

Present: Bennett, Carrington, Slade-Troutman, Nelson, Grueneberg

STAFF:

Present: Fire Chief Robitaille, Division Chief Rothenberger, Fire Marshal Mason, Administrative Services Long

STANDING ORDERS:

President Grueneberg called the meeting to order at 11:00 am and took roll call, noting all Directors but Director Hall and Dorland present and led in the pledge of allegiance.

***PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Per CA Government Code 54954.3

No public comment.

CONSENT CALENDAR

1. Acceptance of Minutes – June 24, 2026
2. Acceptance of Minutes from Ophir Hill Fire Protection District's Final Meeting – July 14, 2026
3. Acceptance of Minutes – July 22, 2026
4. Fund Balances, Check History Report and Credit Card History Report

Admin Services Long reported Ophir Hill had roughly \$62,000 in revenue for June appropriations and roughly \$122,000 in expenses. These are not reflected in the current fund balances. Ophir Hill is also currently waiting for Strike Team payments from June. Director Nelson motioned to accept the consent calendar as presented. Director Carrington seconded. **MOTION** passed unanimously with all Directors but Director Dorland and Hall present.

COMMITTEE REPORTS

STANDING COMMITTEES

FINANCE/BUDGET: Hall, Slade-Troutman

PERSONNEL: Carrington, Bennett, Nelson

AD HOC COMMITTEES

BOARD POLICY AND PROCEDURES: Grueneberg

LOCAL AGENCY ASSIGNMENTS

NEVADA COUNTY FIRE AGENCY (JPA): Bennett, Robitaille

Finance – No report

Personnel – No report

Board Policy & Procedures – No report

JPA – No report

Reorganization – No report

NEW BUSINESS

NCCFD MINUTES – Regular BOARD MEETING
August 26, 2026

5. **Public Hearing, With Discussion and Possible Action, for the 1st Reading of Ordinance OR26-01, Amending the Nevada County Consolidated Fire District's Bylaws.** President Grueneberg advised this was the first reading of this ordinance. He asked the board if there were any additional changes to the bylaws. The Board did not have any additional changes.

President Grueneberg opened the public hearing at 11:06am. Hearing no comments, the public hearing was closed at 11:07am. Director Slade-Troutman motioned to approve the 1st reading of Ordinance OR26-01, Amending the Nevada County Consolidated Fire District's Bylaws. Director Nelson seconded. **MOTION** passed unanimously following a roll call vote, with all Directors but Director Dorland and Hall present.

6. **Discussion and Possible Action, Staff Report and Adoption of Resolution R26-17, Approval of Non-Voting Membership in the California Municipal Public Financing Authority and Corresponding Authorization to Execute Non-Voting Member Agreement.** Chief Robitaille advised this resolution is an opportunity for us to participate in a JPA, CalMuni. They are a platform, not a lender and they shop the best rates for any capital expenditures. Looking at possible purchases, he thought it was a good opportunity to look into them especially with financing the Medium Rescue, but we must enter into an agreement with them before doing so. Director Nelson motioned to adopt Resolution R26-17, Approval of Non-Voting Membership in the California Municipal Public Financing Authority and Corresponding Authorization to Execute Non-Voting Member Agreement. Director Carrington seconded. **MOTION** passed unanimously following a roll call vote, with all Directors but Director Dorland and Hall present.
7. **Discussion and Possible Action, Resolution R26-18, Enter into An Agreement with Fouts Bros for One (1) Medium Duty Rescue Spartan FC94 Chassis.** Chief Robitaille advised we received assistance from Congressman Kiley's Office in the amount of \$377,000.00 for funding for a Medium Rescue. This apparatus helps fulfill a community need along with enhancing our response to swiftwater, technical rope, confined space, trench, structural collapse and hazmat incidents. This apparatus has a cascade system, can refill SCBA's and assist with decon. The purchase price of this medium rescue would be \$964,898.16, and the district would seek financing for the remaining \$587,898.16. Director Nelson requested financing options be brought forth at the next board meeting due to a thin budget and she would like to see a full picture of where we are. Director Slade-Troutman motioned to approve Resolution R26-18, Enter into An Agreement with Fouts Bros for One (1) Medium Duty Rescue Spartan FC94 Chassis. Director Carrington seconded. **MOTION** passed unanimously following a roll call vote, with all Directors but Director Dorland and Hall present.
8. **Discussion and Possible Action, Resolution R26-19, AB 1600 Mitigation Fee Adjustment.** Administrative Services Long stated this is a resolution we do annually. We take a look at the California Cost Index which increased by 3.12% from July 2025 to July 2026. Director Nelson motioned to adopt Resolution R26-19, AB 1600 Mitigation Fee Adjustment. Director Carrington seconded. **MOTION** passed unanimously following a roll call vote, with all Directors but Director Carrington present.
9. **Discussion and Possible Action Concerning Requesting Bids for Proposal for a Public-Finance Consultant and Assessment Engineer for a Funding Measure.** Chief Robitaille said last month we talked about modifying the Benefit Assessment to expand the Department of Fire Prevention, increase full time staffing year-round to 3-0, improve medical, rescue, and wildfire response capacity. He said we have done all we can, stripped down operations, sold stations, we know where the county stands and now we need to go to the voters. There was a brief discussion on why staffing is critical and how if the engines were properly staffed, it frees up other resources who consequently have to respond.

10. **Correspondence:**

- A) President Grueneberg said FM Mason received a thank you card for his hard work – thank you.

- B) President Grueneberg briefly spoke about the letter the District received from two County Supervisors regarding our request to revisit and strengthen county funding support for local fire protection and emergency response. The Board collectively was disappointed given the response was drafted by only two supervisors, not all of them. Additionally, they advised they are not in the “fire business” but fund Graniteville Fire. They advised they have given \$9.4 million in funding to local fire districts over the last 6 years, but that funding was Prop 172 Funding, Homeland Security grants and money to Penn Valley Fire. President Grueneberg advised there was no dollar amount specified, he just wanted a conversation started. He asked the Board for approval in drafting a letter with the Chief and bringing it to the next Board meeting for approval. He would like to point out any inconsistencies. The board agreed and he was given the green light.
- C) A letter for the Chief and his hard work – thank you
- D) Another letter for Patrick – great job.

CHIEFS MONTHLY REPORT

Fire Chief Robitaille briefly went over any updates and the meetings he attended this last month including: meeting with Chief Stewart and Supervisor Bullock regarding funding issues, he was on the North Division Interview Panel to find Chief Haack’s replacement, was on KNCO Talk of the Town with Captain Benton and FF Bryant where they talked about rescues. He met with Chief Buttron and discussed the dissolution of the JOA. He advised the Coyote LZ asphalt project is finished and the new logos are on Station 85 apparatus. Division Chief Rothenberger talked about recent deployments to various states and the recent wildfires our crews have responded to. He said our crews have recently saved multiple houses and applauded their hard work. He went over July monthly statistics.

Fire Marshal Mason went over his report and passed a portion of his report that was missed. He highlighted meeting with Everguard Security regarding an inoperable fire alarm and the use of a Stop Work Order. He attended the Nevada County Chiefs Meeting and discussed the Fireworks Ordinance Revision. He met with a developer for the Azores Subdivision for emergency water storage, met with maintenance at Forest Springs MHP regarding emergency fire water storage tanks, met with Nevada County staff to discuss filing CEQA exemptions for our facilities. He attended the BOS meeting regarding the RV Housing Ordinance – the motion to deny was passed. He conducted fire extinguisher training at Camp Gold Hollow, did annual safety training for Nevada County Transit, reviewed a use permit and inspected a facility on Hidden Valley Road. He assisted GVFD with a fire investigation, reviewed plans for a non-volatile cannabis extraction facility on Loma Rica, assisted Nevada City with an underground fire water inspection, did the final tenant improvement inspection for a pet crematory business on Loma Rica. Lastly, he briefed the Board on Coloring With Caution – with the inclusion of Union Hill School, the contest will reach approximately 900 children.

Administrative Services Assistant Bush briefed the Board on the quarterly social media report, highlighting which types of posts are working, trends in our followers and our top posts.

BOARD DISCUSSION

Director Dorland apologized for missing meeting via text. Also, no new candidates for Board of Directors.

ADJOURNMENT

President Grueneberg adjourned the meeting at 12:28pm.

Attest:

Approved by:

Tricia Bush
Board Secretary

Keith Grueneberg
President of the Board

Nevada County Consolidated Fire District
Fund Recap & Cash Balances
August 2026

	Fund							Total
	722 Operating	723 Contingency	733 AB1600	734 Special Tax	758 Capital	OH-721 Ophir Hill Operating	OH-LAIF 721 Ophir Hill LAIF	
Beginning Cash ¹	1,367,079	1,038,736	415,042	9,283	302,576	555,958	423,198	4,111,873
Revenues	97,448		13,635	-	-	6,906		117,989
Expenditures	(861,148)		-	-	(109,223)	(98,068)		(1,068,439)
Other Inc/Expense	(12)			-	-			(12)
Other Activity ²	1,382							1,382
Ending Cash ¹	604,749	1,038,736	428,677	9,283	193,353	464,797	423,198	3,162,793

¹ Includes Well Fargo

² Reconciling items, prior period adjustments

Nevada County Consolidated Fire District
Operating Fund 722
August 2026

	<u>Aug 26</u>	<u>Jul - Aug 26</u>	<u>Budget</u>	<u>% of Budget</u>
Revenues				
4000 · Taxes & Assessments				
4010 · Current Secured	0	0	4,193,112	0%
4020 · Current Unsecured	0	0	60,149	0%
4030 · Prior Unsecured	0	0	500	0%
4040 · Supplemental Secured	0	0	60,000	0%
4050 · Supplemental Unsecured	0	0	1,500	0%
4060 · Supplemental Prior Unsecured	0	0	500	0%
4110 · Benefit Assessment	0	0	2,476,048	0%
4151 · Special Tax 2012 (transfer in)	0	87,000	1,139,271	8%
4230 · State Homeowners	0	0	22,000	0%
4240 · State Public Safety Prop 172	92,218	131,351	510,827	26%
Total 4000 · Taxes & Assessments	92,218	218,351	8,463,907	3%
4500 · Reimbursements				
4510 · Strike Team	0	0	200,000	0%
4540 · Vehicle Repair	0	1,563	10,000	16%
4550 · Cost Recovery	410	4,110	20,000	21%
4690 · Other Reimbursements	3	3		
Total 4500 · Reimbursements	413	5,676	230,000	2%
4800 · Other Revenue				
4810 · Inspections & Permits	3,510	4,320	14,825	29%
4812 · Plan Reviews	900	6,020	12,000	50%
4820 · Interest & Finance Charges	207	418	30,000	1%
4830 · Rentals	200	400	58,200	1%
4840 · Other Current Services	0	0	2,500	0%
Total 4800 · Other Revenue	4,817	11,158	117,525	9%
Total Revenues	97,448	235,185	8,811,432	3%
Expense				
5000 · Wages & Benefits				
5100 · Wages				
5111 · Chief / Div. Chief (1)	17,144	34,288	230,296	15%
5113 · Battalion Chief (3)	35,411	69,473	439,557	16%
5114 · Fire Marshal	13,422	26,844	177,492	15%
5121 · Captains (10)	95,466	191,840	1,216,838	16%
5122 · Lieutenants (4)	18,414	42,224	374,706	11%
5123 · Firefighter (12)	80,149	150,312	901,962	17%
5131 · Supplemental / Seasonal FF	0	0	32,864	0%
5132 · PCF / Reserve FF	1,955	1,955	6,600	30%
5141 · Clerical (2.5)	17,275	34,770	227,900	15%
5141.1 · Clerical OT	14	18	1,857	1%
5145 · Fire Mechanic (2)	14,939	28,118	184,560	15%
5145.1 · Fleet & Facilities OT	0	0	3,327	0%

Nevada County Consolidated Fire District

Operating Fund 722

August 2026

	Aug 26	Jul - Aug 26	Budget	% of Budget
5151 · Overtime	50,414	98,405	666,353	15%
5152 · HRT Training & Deployment OT	121	242	14,175	2%
5153 · Additional Overtime Staffing	81	81	10,000	1%
5161 · Strike Team	183,180	234,156		
5165 · Strike Team Backfill	77,810	95,897		
5168 · Uniform Allowance	213	14,842	30,100	49%
5171 · Holiday Stipend	(2)	9,803	95,612	10%
5173 · Vacation / CTO Buy Back	10,600	17,671	62,070	28%
5185 · Directors	225	375	6,300	6%
Total 5100 · Wages	616,831	1,051,314	4,682,569	22%
5500 · Payroll Taxes				
5511 · Medicare Employer Tax	8,814	14,928	68,085	22%
5512 · Soc Security Employer Tax	135	144	800	18%
5521 · SUI Employer Tax	347	490	6,059	8%
Total 5500 · Payroll Taxes	9,296	15,562	74,944	21%
5700 · Benefits				
5711 · Pension	55,797	971,575	1,625,351	60%
5731 · Health Insurance	51,580	116,280	744,988	16%
5732 · Health Reimbursement	1,160	1,660	9,960	17%
5735 · Life Insurance	728	1,455	10,950	13%
5751 · Workers Comp Insurance	0	371,182	414,543	90%
Total 5700 · Benefits	109,265	1,462,152	2,805,792	52%
Total 5000 · Wages & Benefits	735,392	2,529,028	7,563,305	33%

Nevada County Consolidated Fire District
Operating Fund 722
August 2026

	<u>Aug 26</u>	<u>Jul - Aug 26</u>	<u>Budget</u>	<u>% of Budget</u>
6000 · Personnel Related				
6010 · Clothing / PPE				
6011 · Uniforms	2,851	4,040	21,170	19%
6021 · Personal Protective Equip	8,772	9,226	48,772	19%
Total 6010 · Clothing / PPE	<u>11,623</u>	<u>13,266</u>	<u>69,942</u>	<u>19%</u>
6100 · Food / Meals				
6111 · Meals - Administration	0	0	4,250	0%
6113 · Meals - Fire	112	112	500	22%
Total 6100 · Food / Meals	<u>112</u>	<u>112</u>	<u>4,750</u>	<u>2%</u>
6200 · Training / Fitness				
6211 · Wellness Program	0	0	31,675	0%
6213 · Fitness Program	661	661	6,000	11%
6221 · Tuition- Safety Personnel	1,020	1,020	30,000	3%
6221.1 · Safety Personnel Travel & Meals	0	0	8,000	0%
6222 · Chief/Ops Div Chief Training	0	0	2,000	0%
6222.1 · Chief Training Travel & Meals	0	0	500	0%
6223 · Fleet & Facilities Training	0	0	2,500	0%
6223.1 · F&F Training Travel & Meals	0	0	1,000	0%
6241 · Training Materials	0	0	1,000	0%
6246 · Public Safety Training Center	0	0	500	0%
6261 · Licenses & Certificates	225	311	1,500	21%
6271 · Training - Administration	0	0	3,000	0%
Total 6200 · Training / Fitness	<u>1,906</u>	<u>1,992</u>	<u>87,675</u>	<u>2%</u>
Total 6000 · Personnel Related	<u>13,641</u>	<u>15,370</u>	<u>162,367</u>	<u>9%</u>
6500 · Facility & Equipment Related				
6510 · Communications				
6511 · Telephones	2,493	3,613	25,240	14%
6521 · Mobile Phones	1,057	1,943	16,500	12%
6522 · Starlink	3,398	3,398	5,000	68%
Total 6510 · Communications	<u>6,948</u>	<u>8,954</u>	<u>46,740</u>	<u>19%</u>
6550 · Station				
6551 · Supplies & Services - Stations	3,201	3,653	20,000	18%
Total 6550 · Station	<u>3,201</u>	<u>3,653</u>	<u>20,000</u>	<u>18%</u>
6610 · Insurance				
6611 · Liability & Umbrella	0	104,312	163,417	64%
Total 6610 · Insurance	<u>0</u>	<u>104,312</u>	<u>163,417</u>	<u>64%</u>
6650 · Maintenance				
6681 · Facility Maint & Improvements	7,417	9,639	82,000	12%
Total 6650 · Maintenance	<u>7,417</u>	<u>9,639</u>	<u>82,000</u>	<u>12%</u>
6700 · Medical Supplies				
6716 · EMS Supplies	269	269	13,000	2%
Total 6700 · Medical Supplies	<u>269</u>	<u>269</u>	<u>13,000</u>	<u>2%</u>

Nevada County Consolidated Fire District

Operating Fund 722

August 2026

	Aug 26	Jul - Aug 26	Budget	% of Budget
6750 · Apparatus Equipment				
6751 · Hose	0	0	14,000	0%
6756 · Ladders	0	0	1,100	0%
6761 · Suppression Equip/Small Tools	0	0	4,500	0%
6766 · Power Tools & Equipment	197	197	3,085	6%
6767 · Battery Tools & Equipment	0	0	6,500	0%
6776 · Mobile Communications	1,516	1,967	28,450	7%
6781 · Technical Rescue Equip	0	0	3,030	0%
6782 · Swift Water Rescue	9	9	26,895	0%
6783 · Urban Search and Rescue	0	0	13,266	0%
6786 · SCBA Repair & Maintenance	0	0	6,610	0%
6796 · Drone	0	0	2,800	0%
6798 · Utility Terrain Vehicle	0	0	1,000	0%
Total 6750 · Apparatus Equipment	1,722	2,173	111,236	2%
6800 · Utilities				
6811 · Alarm	0	165	2,020	8%
6821 · Electricity / Gas	9,892	18,714	74,156	25%
6831 · Propane	57	57	11,502	0%
6841 · Trash	434	747	8,088	9%
6851 · Water / Sewer	577	1,549	7,335	21%
Total 6800 · Utilities	10,960	21,232	103,101	21%
6900 · Capital Expenditures				
6941 · Admin Office Equipm & Computers	0	0	10,000	
Total 6900 · Capital Expenditures	0	0	10,000	
Total 6500 · Facility & Equipment Related	30,517	150,232	549,494	27%
7000 · Vehicle Related				
7001 · Insurance				
7005 · Vehicle Insurance	0	19,043	28,421	67%
Total 7001 · Insurance	0	19,043	28,421	67%
7010 · Maintenance				
7011 · Accessories	1,024	1,133		
7012 · Maintenance Decals/UTV/Etc.				
7013 · 55 Gallon Drum of Foam	0	(96)		
7016 · Batteries	400	1,547		
7021 · Body	732	1,031		
7026 · Brakes	763	741		
7031 · Drive Train	5,561	8,105		
7036 · Pumps	0			
7041 · Tires	3,516	3,538		
7046 · Tools & Shop Related	129	171		
7048 · All Categories for Budget	0		94,700	
7049 · Outside Agency Vehicle Maint	0	(2,016)		
Total 7010 · Maintenance	12,125	14,154	94,700	15%

Nevada County Consolidated Fire District
Operating Fund 722
August 2026

	Aug 26	Jul - Aug 26	Budget	% of Budget
7050 · Fuel				
7051 · Fuel	10,347	17,966	77,324	23%
Total 7050 · Fuel	10,347	17,966	77,324	23%
Total 7000 · Vehicle Related	22,472	51,163	200,445	26%
7500 · General & Admin Related				
7501 · Office Expense				
7502 · Administration	703	942	6,635	14%
7503 · Badge Pinning/Award Ceremonies	196	790	3,000	26%
7506 · Board	238	832	1,000	83%
7508 · Computer & Software Expense	2,920	6,895	105,205	7%
7509 · Copier Expense	52	162	1,250	13%
7511 · Memberships	520	1,628	18,035	9%
7516 · Mileage Reimbursements	0	0	250	0%
7521 · Postage & Delivery	174	224	1,200	19%
Total 7501 · Office Expense	4,803	11,473	136,575	8%
7550 · Professional Services				
7551 · Accounting	0	0	23,400	0%
7556 · Computer & IT Support	1,740	2,900	20,000	15%
7561 · Consultants	3,551	5,456	64,000	9%
7563 · Hiring Expense	1,272	2,792	7,100	39%
7566 · Legal Expense	2,513	2,707	35,300	8%
7572 · Independent Medical Examiner	0	0	20,000	0%
7575 · Re-Organization/Consolidation	2,343	4,450		
Total 7550 · Professional Services	11,419	18,305	169,800	11%
7590 · Publications				
7591 · Legal Notices	0	0	500	
7596 · Marketing / Advertising	0	0	500	
Total 7590 · Publications	0	0	1,000	
7600 · Special District				
7611 · Elections	0	0	35,000	0%
7621 · LAFCo	0	10,340	12,600	82%
7631 · Nevada County Fees	0	0	93,565	0%
Total 7600 · Special District	0	10,340	141,165	7%
7650 · Prevention				
7651 · Code Purchases	0	0	2,000	0%
7653 · Investigation Supplies	1	1	4,100	0%
7657 · Inspection Supplies	0	0	2,500	0%
7661 · Prof Svcs / Plan Checks				
7661.1 · Archiving/Destruction	471	471	5,000	9%
7661 · Prof Svcs / Plan Checks - Other	270	270	1,000	27%
Total 7661 · Prof Svcs / Plan Checks	741	741	6,000	12%

Nevada County Consolidated Fire District
Operating Fund 722
August 2026

	<u>Aug 26</u>	<u>Jul - Aug 26</u>	<u>Budget</u>	<u>% of Budget</u>
7663 · Public Education Supplies	300	4,254	7,500	57%
7665 · Subscriptions / Memberships	0	180	800	23%
7667 · Training	0	0	3,000	0%
7669 · Other Prevention / Law Enforce	0	0	13,000	0%
Total 7650 · Prevention	1,042	5,176	38,900	13%
7800 · JPA				
7831 · Dispatch Charges	33,029	33,029	133,900	25%
7841 · Dues / Administration	0	0	17,341	0%
Total 7800 · JPA	33,029	33,029	151,241	22%
Total 7500 · General & Admin Related	50,293	78,323	638,681	12%
8500 · S/T Non Labor Expenses- Reimb.				
8500.1 · S/T Non Labor Expenses-Non Reim	4,524	4,524	15,000	30%
8500 · S/T Non Labor Expenses- Reimb. - Other	4,309	5,226		
Total 8500 · S/T Non Labor Expenses- Reimb.	8,833	9,750	15,000	65%
Total Expense	861,148	2,833,866	9,129,292	31%
Fund Over/<Under>	(763,700)	(2,598,681)	(317,860)	
Other Expense				
8902 · Penalties	12	12		
Total Other Expense	12	12		
Net Other	(12)	(12)		
Net Fund Activity	(763,712)	(2,598,693)	(317,860)	

Nevada County Consolidated Fire District
AB 1600 Mitigation Fund 733
August 2026

	<u>Aug 26</u>	<u>Jul - Aug 26</u>	<u>Budget</u>	<u>% of Budget</u>
Revenues				
4000 · Taxes & Assessments				
4160 · AB 1600 Mitigation Fees	13,635	15,360	73,667	21%
Total 4000 · Taxes & Assessments	13,635	15,360	73,667	21%
4800 · Other Revenue				
4820 · Interest & Finance Charges	0	0	1,733	0%
Total 4800 · Other Revenue	0	0	1,733	0%
Total Revenues	13,635	15,360	75,400	20%
Expense				
6500 · Facility & Equipment Related				
6900 · Capital Expenditures				
6921 · Apparatus & Equipment	0	0	207,125	0%
Total 6900 · Capital Expenditures	0	0	207,125	0%
Total 6500 · Facility & Equipment Related	0	0	207,125	0%
Total Expense	0	0	207,125	0%
Fund Over/<Under>	13,635	15,360	(131,725)	(12%)
Net Fund Activity	<u>13,635</u>	<u>15,360</u>	<u>(131,725)</u>	<u>(12%)</u>

Nevada County Consolidated Fire District Special Tax Fund 734

August 2026

	Aug 26	Jul - Aug 26	Budget	% of Budget
Revenues				
4000 · Taxes & Assessments				
4150 · Special Tax of 2012	0	0	1,156,271	0%
Total 4000 · Taxes & Assessments	0	0	1,156,271	0%
4800 · Other Revenue				
4820 · Interest & Finance Charges	0	0	1,500	0%
Total 4800 · Other Revenue	0	0	1,500	0%
Total Revenues	0	0	1,157,771	0%
Expense				
7500 · General & Admin Related				
7600 · Special District				
7631 · Nevada County Fees	0	0	8,500	0%
Total 7600 · Special District	0	0	8,500	0%
Total 7500 · General & Admin Related	0	0	8,500	0%
Total Expense	0	0	8,500	0%
Fund Over/<Under>	0	0	1,149,271	0%
Other Expense				
8700 · Transfers Out				
8722 · Transfer to 722	0	87,000		
Total 8700 · Transfers Out	0	87,000		
Total Other Expense	0	87,000		
Net Other	0	(87,000)		
Net Fund Activity	0	(87,000)	1,149,271	(8%)

Nevada County Consolidated Fire District
Capital Fund 758
August 2026

	<u>Aug 26</u>	<u>Jul - Aug 26</u>	<u>Budget</u>	<u>% of Budget</u>
Revenues				
4500 · Reimbursements				
4510 · Strike Team				
4510.BR · Strike Team Revenue- BR	0	0	50,000	0%
4510.UT · Strike Team Revenue- UT	0	0	20,000	0%
4510.WT · Strike Team Revenue- WT	0	0	35,000	0%
4510 · Strike Team - Other	0	0	50,000	0%
Total 4510 · Strike Team	<u>0</u>	<u>0</u>	<u>155,000</u>	<u>0%</u>
Total 4500 · Reimbursements	<u>0</u>	<u>0</u>	<u>155,000</u>	<u>0%</u>
4800 · Other Revenue				
4820 · Interest & Finance Charges	0	0	6,500	0%
Total 4800 · Other Revenue	<u>0</u>	<u>0</u>	<u>6,500</u>	<u>0%</u>
Total Revenues	<u>0</u>	<u>0</u>	<u>161,500</u>	<u>0%</u>
Expense				
6500 · Facility & Equipment Related				
6510 · Communications				
6522 · Starlink	0	0	1,000	0%
Total 6510 · Communications	<u>0</u>	<u>0</u>	<u>1,000</u>	<u>0%</u>
6650 · Maintenance				
6681 · Facility Maint & Improvements	0	0	130,000	0%
Total 6650 · Maintenance	<u>0</u>	<u>0</u>	<u>130,000</u>	<u>0%</u>
6750 · Apparatus Equipment				
6786 · SCBA Repair & Maintenace	0	0	34,127	0%
Total 6750 · Apparatus Equipment	<u>0</u>	<u>0</u>	<u>34,127</u>	<u>0%</u>
6900 · Capital Expenditures				
6911 · Stations	0	0	12,000	0%
6921 · Apparatus & Equipment	106,285	106,285	310,529	34%
Total 6900 · Capital Expenditures	<u>106,285</u>	<u>106,285</u>	<u>322,529</u>	<u>33%</u>
Total 6500 · Facility & Equipment Related	<u>106,285</u>	<u>106,285</u>	<u>487,656</u>	<u>22%</u>
7500 · General & Admin Related				
7590 · Publications				
7591 · Legal Notices	0	0	500	0%
Total 7590 · Publications	<u>0</u>	<u>0</u>	<u>500</u>	<u>0%</u>
Total 7500 · General & Admin Related	<u>0</u>	<u>0</u>	<u>500</u>	<u>0%</u>
8500 · S/T Non Labor Expenses- Reimb.				
8500.1 · S/T Non Labor Expenses-Non Reim	1,117	1,117	1,000	112%
8500 · S/T Non Labor Expenses- Reimb. - Other	1,820	2,065		
Total 8500 · S/T Non Labor Expenses- Reimb.	<u>2,938</u>	<u>3,182</u>	<u>1,000</u>	<u>318%</u>
Total Expense	<u>109,223</u>	<u>109,467</u>	<u>489,156</u>	<u>22%</u>
Fund Over/<Under>	<u>(109,223)</u>	<u>(109,467)</u>	<u>(327,656)</u>	<u>33%</u>

Nevada County Consolidated Fire District
Capital Fund 758
August 2026

	<u>Aug 26</u>	<u>Jul - Aug 26</u>	<u>Budget</u>	<u>% of Budget</u>
Other Income				
9001 · Grant Revenue				
9001.10 · ARPA OVSF2- St.82 Trailhead	0	19,375		
Total 9001 · Grant Revenue	0	19,375		
Total Other Income	0	19,375		
Other Expense				
9101 · Grant Expense				
9101.10 · ARPA OVSF2- St.82 Trailhead	0	50		
Total 9101 · Grant Expense	0	50		
Total Other Expense	0	50		
Net Other	0	19,325		
Net Fund Activity	<u>(109,223)</u>	<u>(90,142)</u>	<u>(327,656)</u>	<u>28%</u>

Nevada County Consolidated Fire District
Check History Report
August 2026

Date	Num	Name	Account	Paid Amount
08/03/2026	10008323	ADVANTAGE GEAR, INC.	6011 · Uniforms	\$ 367.76
08/03/2026	10008330	BLUE SHIELD OF CALIFORNIA	5731 · Health Insurance	\$ 32,185.30
08/03/2026	10008315	CAL DEPT FORESTRY (ACCTG OFF)	7831 · Dispatch Charges	\$ 33,028.78
08/03/2026	10008333	CRAIG JOHNSON PLUMBING	6681 · Facility Maint & Improvements	\$ 413.00
08/03/2026	10008337	HBE RENTALS	7663 · Prevention: Public Education Supplies	\$ 16.93
08/03/2026	10008352	STANDARD INSURANCE COMPANY	2273 · LTD [Safety] Payable	\$ 957.00
08/03/2026	10008325	ADVANTAGE GEAR, INC.	6011 · Uniforms	\$ 319.55
08/03/2026	10008321	ADVANTAGE GEAR, INC.	6011 · Uniforms	\$ 37.54
08/03/2026	10008324	ADVANTAGE GEAR, INC.	6011 · Uniforms	\$ 997.58
08/03/2026	10008322	ADVANTAGE GEAR, INC.	6011 · Uniforms	\$ 82.42
08/03/2026	10008320	ADVANTAGE GEAR, INC.	6011 · Uniforms	\$ 1,045.78
08/03/2026	10008332	B&C ACE HOME & GARDEN CENTER	6551 · Supplies & Services - Stations	\$ 91.62
08/03/2026	10008341	NETWORK DESIGN ASSOCIATES	7508 · Computer & Software Expense	\$ 143.00
08/03/2026	10008342	NETWORK DESIGN ASSOCIATES	7556 · Computer & IT Support	\$ 507.50
08/03/2026	10008319	WILLDAN FINANCIAL SERVICES	7561 · Consultants	\$ 3,550.66
08/03/2026	10009312	Sousa, Monique	7575 · Re-Organization/Consolidation	\$ 47.00
08/04/2026	EFT-0013471	AFLAC	2271 · AFLAC Payable	\$ 572.30
08/04/2026	EFT-0013468	Fire Risk Management Services	5735 · Life Insurance	\$ 1,138.55
08/04/2026	EFT-0013470	KAISER FOUNDATION HEALTH PLAN	5731 · Health Insurance	\$ 20,112.61
08/04/2026	EFT-0013469	SPECIAL DIST RISK MGMT AUTH.	5731 · Health Insurance	\$ 4,455.02
08/04/2026	EFT-0013463	BUCKMASTER OFFICE SOLUTIONS	7509 · Copier Expense	\$ 51.55
08/04/2026	EFT-0013462	HILLS FLAT LUMBER COMPANY	6681 · Facility Maint & Improvements	\$ 511.70
08/04/2026	EFT-0013465	MISSION LINEN SUPPLY, INC.	6551 · Supplies & Services - Stations	\$ 75.00
08/04/2026	EFT-0013464	MISSION LINEN SUPPLY, INC.	6551 · Supplies & Services - Stations	\$ 56.70
08/04/2026	EFT-0013474	Western Extrication Specialists	6766 · Power Tools & Equipment	\$ 162.50
08/06/2026	10008473	CalPERS 457 Plan (Def. Comp)	2266 · Deferred Compensation Payable	\$ 2,586.03
08/06/2026	10008476	HSA BANK, DIV. OF WEBSTER BANK	2276 · HSA Payable	\$ 735.77
08/06/2026	MAPRV080626	CalPERS (Retirement)	2261 · CalPERS Payable	\$ 16,663.89
			5711 · Pension	\$ 27,641.82
08/07/2026	EFT-0013998	NCCFD - EFTPS (Fed & State Taxes)	2201 · Federal Income Tax Payable	\$ 47,689.59
			2202 · FICA Payable (Medicare & SS)	\$ 8,464.98
			2211 · State Income Tax Payable	\$ 18,961.92
			2213 · SUI Payable	\$ 139.27
08/07/2026	EFT-0014003	NATIONWIDE RETIREMENT SOLUTION	2266 · Deferred Compensation Payable	\$ 9,746.24
08/07/2026	EFT-0014001	NEVADA COUNTY PROF FF ASSN	2251 · NCCFA Dues	\$ 1,601.77
08/07/2026	GJE1067	Net Pay Pay Period Ending 08/01/26	1002 · NC Operating 722	\$ 195,192.41
08/10/2026	10008675	Auburn Tire	7041 · Vehicle Mtc.: Tires	\$ 80.00
08/10/2026	10008684	DuPratt Ford	7011 · Vehicle Mtc.: Accessories	\$ 29.48
08/10/2026	10008642	FIRE DISTRICTS ASSOCIATION OF CALIFORNIA	7511 · Memberships	\$ 520.00
08/10/2026	10008683	DuPratt Ford	7011 · Vehicle Mtc.: Accessories	\$ 74.80
08/10/2026	10008644	HUNT & SONS, INC.	7051 · Fuel	\$ 5,521.37
08/10/2026	10008643	HUNT & SONS, INC.	7051 · Fuel	\$ 436.83
08/10/2026	10008645	IMMIX TECHNOLOGY INC	7508 · Computer & Software Expense	\$ 5.96
08/10/2026	10008694	NETWORK DESIGN ASSOCIATES	7508 · Computer & Software Expense	\$ 655.00
08/10/2026	10008649	PACIFIC GAS & ELECTRIC CO.	6821 · Utilities: Electricity / Gas	\$ 8,616.33

Nevada County Consolidated Fire District
Check History Report
August 2026

Date	Num	Name	Account	Paid Amount
08/10/2026	10008648	RIEBES AUTO PARTS	7011 · Vehicle Mtc.: Accessories	\$ 100.11
			7016 · Vehicle Mtc.: Batteries	\$ 423.38
			7021 · Vehicle Mtc.: Body	\$ 22.87
			7026 · Vehicle Mtc.: Brakes	\$ 741.07
			7031 · Vehicle Mtc.: Drive Train	\$ 2,725.03
			7041 · Vehicle Mtc.: Tires	\$ 57.49
			7046 · Vehicle Mtc.: Shop	\$ 129.16
08/10/2026	10008650	ROBINSON ENTERPRISES, INC.	7051 · Fuel	\$ 1,781.18
08/10/2026	10008720	WITMER ASSOCIATES, INC. dba	6021 · Personal Protective Equip	\$ 2,939.93
08/11/2026	EFT-0014145	RUSO, TONY	5732 · Health Reimbursement	\$ 330.00
08/11/2026	EFT-0014246	RUSO, TONY	5732 · Health Reimbursement	\$ 330.00
08/11/2026	EFT-0014149	SMITH, JAMES	5732 · Health Reimbursement	\$ 500.00
08/11/2026	EFT-0014239	JACKSON, TREVOR	8500 · S/T Non Labor Expenses- Reimb.	\$ 385.00
08/11/2026	EFT-0014241	KYLE BRYANT	8500 · S/T Non Labor Expenses- Reimb.	\$ 385.00
08/11/2026	EFT-0014242	MCELHANNON, JARED	8500 · S/T Non Labor Expenses- Reimb.	\$ 395.00
08/11/2026	EFT-0014243	SUNDE, JOSH	8500 · S/T Non Labor Expenses- Reimb.	\$ 395.00
08/11/2026	EFT-0014152	L.N. CURTIS & SONS	6021 · Personal Protective Equip	\$ 1,797.51
08/11/2026	EFT-0014237	Leavitt Communications, LLC	6776 · Mobile Communications	\$ 950.33
08/11/2026	EFT-0014150	NUNNINK, PHILLIP	6261 · Licenses & Certificates	\$ 150.00
08/11/2026	EFT-0014153	Reliable Auto Glass Company	7021 · Vehicle Mtc.: Body	\$ 369.97
08/11/2026	EFT-0014157	RIVERVIEW INTERNATIONAL TRUCKS	7031 · Vehicle Mtc.: Drive Train	\$ 359.65
08/11/2026	EFT-0014155	RIVERVIEW INTERNATIONAL TRUCKS	7031 · Vehicle Mtc.: Drive Train	\$ 135.85
08/11/2026	EFT-0014147	RIVERVIEW INTERNATIONAL TRUCKS	7031 · Vehicle Mtc.: Drive Train	\$ 138.35
08/11/2026	EFT-0014151	RIVERVIEW INTERNATIONAL TRUCKS	7031 · Vehicle Mtc.: Drive Train	\$ 223.01
08/11/2026	EFT-0014148	Ross & Schwarz	7575 · Re-Organization/Consolidation	\$ 1,289.25
08/17/2026	10008851	A1 Carpet Masters	6681 · Facility Maint & Improvements	\$ 861.30
08/17/2026	10008842	AT&T CALNET 3	6511 · Telephones	\$ 463.12
08/17/2026	10008861	B&C ACE HOME & GARDEN CENTER	6681 · Facility Maint & Improvements	\$ 72.91
08/17/2026	10008865	DuPratt Ford	7031 · Vehicle Mtc.: Drive Train	\$ 1,509.22
08/17/2026	10008866	DuPratt Ford	7031 · Vehicle Mtc.: Drive Train	\$ 126.83
			7016 · Vehicle Mtc.: Batteries	\$ (23.68)
08/17/2026	10008867	DuPratt Ford	7011 · Vehicle Mtc.: Accessories	\$ 12.22
08/17/2026	10008868	DuPratt Ford	7031 · Vehicle Mtc.: Drive Train	\$ 74.69
08/17/2026	10008870	ENGINEERED FIRE SYSTEMS, INC.	7661 · Prevention: Prof Svcs / Plan Checks	\$ 270.00
08/17/2026	10008871	GOLDEN STATE EMERGENCY VEHICLE	7021 · Vehicle Mtc.: Body	\$ 207.54
08/17/2026	10008872	HBE RENTALS	6831 · Utilities: Propane	\$ 28.65
08/17/2026	10008874	HOUSE OF PRINT AND COPY	6551 · Supplies & Services - Stations	\$ 188.35
08/17/2026	10008884	NETWORK DESIGN ASSOCIATES	7556 · Computer & IT Support	\$ 725.00
08/17/2026	10008845	NID	6851 · Utilities: Water / Sewer	\$ 31.23
08/17/2026	10008846	NID	6851 · Utilities: Water / Sewer	\$ 55.58
08/17/2026	10008847	PURCHASE POWER	7521 · Postage & Delivery	\$ 174.00
08/17/2026	10008892	SPD SAW SHOP	6766 · Power Tools & Equipment	\$ 34.13
08/17/2026	10008849	WASTE MANAGEMENT OF NEV. CO.	6841 · Utilities: Trash	\$ 120.24
08/17/2026	10008848	WASTE MANAGEMENT OF NEV. CO.	6841 · Utilities: Trash	\$ 261.20
08/17/2026	10008850	WASTE MANAGEMENT OF NEV. CO.	6841 · Utilities: Trash	\$ 64.30
08/18/2026	EFT-0014412	AIRGAS, NCN	6716 · EMS Supplies	\$ 36.00
08/18/2026	EFT-0014411	AIRGAS, NCN	6716 · EMS Supplies	\$ 232.56
08/18/2026	EFT-0014409	CivicPlus LLC	7508 · Computer & Software Expense	\$ 339.50
08/18/2026	EFT-0014406	HILLS FLAT LUMBER COMPANY	6681 · Facility Maint & Improvements	\$ 67.60
08/18/2026	EFT-0014410	KYLE BRYANT	6221 · Tuition- Safety Personnel	\$ 420.00
			6261 · Licenses & Certificates	\$ 75.00

Nevada County Consolidated Fire District
Check History Report
August 2026

Date	Num	Name	Account	Paid Amount
08/18/2026	EFT-0014407	MISSION LINEN SUPPLY, INC.	6551 · Supplies & Services - Stations	\$ 75.00
08/18/2026	EFT-0014405	MISSION LINEN SUPPLY, INC.	6551 · Supplies & Services - Stations	\$ 56.70
08/18/2026	EFT-0014402	Ross & Schwarz	7566 · Legal Expense	\$ 868.75
			7575 · Re-Organization/Consolidation	\$ 1,006.25
08/18/2026	EFT-0014401	WALKER'S OFFICE SUPPLY	7506 · Board	\$ 42.35
08/20/2026	10008923	CDW GOVERNMENT INC	6522 · Starlink	\$ 2,385.63
08/20/2026	10008922	CalPERS 457 Plan (Def. Comp)	2266 · Deferred Compensation Payable	\$ 2,740.67
08/20/2026	10008924	HSA BANK, DIV. OF WEBSTER BANK	2276 · HSA Payable	\$ 735.77
08/20/2026	MAPRV082026	CalPERS (Retirement)	2261 · CalPERS Payable	\$ 17,058.63
			5711 · Pension	\$ 28,155.58
08/21/2026	EFT-0014549	NCCFD - EFTPS (Fed & State Taxes)	2201 · Federal Income Tax Payable	\$ 50,584.04
			2202 · FICA Payable (Medicare & SS)	\$ 9,432.56
			2211 · State Income Tax Payable	\$ 21,018.12
			2213 · SUI Payable	\$ 207.24
08/21/2026	EFT-0014546	NATIONWIDE RETIREMENT SOLUTION	2266 · Deferred Compensation Payable	\$ 9,654.14
08/21/2026	EFT-0014545	NEVADA COUNTY PROF FF ASSN	2251 · NCCFA Dues	\$ 1,601.77
08/21/2026	GJE1071	Net Pay Pay Period Ending 08/15/26	1002 · NC Operating 722	\$ 215,575.18
08/24/2026	10009027	CalCARD (US BANK)	2021 · US Bank Payable	\$ 22,119.54
08/24/2026	10009064	DuPratt Ford	7031 · Vehicle Mtc.: Drive Train	\$ 92.40
08/24/2026	10009074	LIEBERT CASSIDY WHITMORE	7566 · Legal Expense	\$ 612.00
08/24/2026	10009023	NID	6851 · Utilities: Water / Sewer	\$ 27.34
08/24/2026	10009022	NID	6851 · Utilities: Water / Sewer	\$ 261.25
08/24/2026	10009025	NID	6851 · Utilities: Water / Sewer	\$ 114.34
08/24/2026	10009024	NID	6851 · Utilities: Water / Sewer	\$ 87.15
08/24/2026	10009093	RELIANCE INDUSTRIAL INC.	6681 · Facility Maint & Improvements	\$ 3,851.70
08/24/2026	10009026	ROBINSON ENTERPRISES, INC.	7051 · Fuel	\$ 1,467.93
08/24/2026	10009050	Auburn Tire	7041 · Vehicle Mtc.: Tires	\$ 3,400.02
08/25/2026	EFT-0014691	BEST BEST & KRIEGER	7566 · Legal Expense	\$ 1,032.00
08/25/2026	EFT-0014694	MESCHER DOOR COMPANY	6681 · Facility Maint & Improvements	\$ 532.50
08/25/2026	EFT-0014704	Shoemaker, Jesse	5168 · Uniform Allowance	\$ 213.43
08/25/2026	EFT-0014699	COOMBE, DAVID	8500.1 · S/T Non Labor Expenses-Non Reimb.	\$ 16.58
08/28/2026	EFT-0014888	DAVISON, JASON D	8500 · S/T Non Labor Expenses- Reimb.	\$ 234.00
08/28/2026	EFT-0014852	MENET, KEVIN	8500 · S/T Non Labor Expenses- Reimb.	\$ 642.00
08/31/2026	10009688	A&A A/C & HEATING	6681 · Facility Maint & Improvements	\$ 283.00
08/31/2026	10009713	GOLDEN STATE EMERGENCY VEHICLE	7011 · Vehicle Mtc.: Accessories	\$ 157.84
08/31/2026	10009712	GOLDEN STATE EMERGENCY VEHICLE	7021 · Vehicle Mtc.: Body	\$ 131.54
08/31/2026	10009682	HSA BANK, DIV. OF WEBSTER BANK	5731 · Health Insurance	\$ 2,438.12
08/31/2026	10009718	HOUSE OF PRINT AND COPY	7663 · Prevention: Public Education Supplies	\$ 283.08
08/31/2026	10009724	NETWORK DESIGN ASSOCIATES	7508 · Computer & Software Expense	\$ 183.00
08/31/2026	10009723	NETWORK DESIGN ASSOCIATES	7556 · Computer & IT Support	\$ 507.50
08/31/2026	10009684	PACIFIC GAS & ELECTRIC CO.	6821 · Utilities Electricity / Gas	\$ 15.28
08/31/2026	10009685	PACIFIC GAS & ELECTRIC CO.	6821 · Utilities Electricity / Gas	\$ 1,260.39
08/31/2026	10009734	Proactive Work Health Medical Center Inc.	7563 · Hiring Expense	\$ 1,272.00
08/31/2026	10009686	ROBINSON ENTERPRISES, INC.	7051 · Fuel	\$ 1,139.26
08/31/2026	10009750	WITMER ASSOCIATES, INC. dba	6021 · Personal Protective Equip	\$ 1,634.96
Total: 1002 · NC Operating 722				\$ 874,980.97

Nevada County Consolidated Fire District
Check History Report
August 2026

Date	Num	Name	Account	Paid Amount
<u>1008-2 · Capital Expenditures- Future Equipment Purchase</u>				
08/03/2026	10008318	WESTAMERICA BANK	6921 · Apparatus & Equipment	\$ 72,157.95
08/10/2026	10008651	WESTAMERICA BANK	6921 · Apparatus & Equipment	\$ 34,126.98
				\$ 106,284.93
<u>1008-UT · Capital Expenditures- Utility</u>				
08/24/2026	10009027	CalCARD (US BANK)	2021 · US Bank Payable	\$ 1,822.47
08/10/2026	10008644	HUNT & SONS, INC.	8500 · S/T Non Labor Expenses- Reimb.	\$ 479.17
				\$ 2,301.64
<u>1008-WT · Capital Expenditures- Water Tender</u>				
08/10/2026	10008644	HUNT & SONS, INC.	8500 · S/T Non Labor Expenses- Reimb.	\$ 164.22
08/24/2026	10009027	CalCARD (US BANK)	2021 · US Bank Payable	\$ 471.06
				\$ 635.28
Total 1008 · NC 758 Capital Expenditures:				\$ 109,221.85

Nevada County Consolidated Fire District
Credit Card History Report
August 2026

Date	Num	Name	Account	Paid Amount	
08/06/2026	BARKER	Fireline Shields	6021 · Personal Protective Equip	\$	333.00
08/06/2026	BRENNAN	MISC CC: Titan Fitness	6213 · Fitness Program	\$	171.38
08/06/2026	BRENNAN	MISC CC: TEEX Ecommerce	6221 · Tuition- Safety Personnel	\$	10.00
08/06/2026	BRYANT	MISC CC: TEEX Ecommerce	6221 · Tuition- Safety Personnel	\$	10.00
08/06/2026	COOMBE	AMAZON MARKETPLACE	6551 · Supplies & Services - Stations	\$	240.43
08/06/2026	COOMBE	AMAZON MARKETPLACE	6551 · Supplies & Services - Stations	\$	85.99
08/06/2026	COOMBE	MISC CC: TEEX Ecommerce	6221 · Tuition- Safety Personnel	\$	10.00
08/06/2026	CRUZ	MISC CC: Fire Nuggets	6221 · Tuition- Safety Personnel	\$	550.00
08/06/2026	CRUZ	STAPLES	6551 · Supplies & Services - Stations	\$	189.31
08/06/2026	DAVISON	MISC CC: Covercraft Industries	7011 · Vehicle Mtc.: Accessories	\$	381.04
08/06/2026	DAVISON	SPD MARKET	6113 · Meals - Fire	\$	43.75
08/06/2026	FIN MGR	OPTIMUM (SUDDENLINK)	6511 · Telephones	\$	159.45
08/06/2026	FIN MGR	AT&T Long Distance	6511 · Telephones	\$	43.32
08/06/2026	FIN MGR	MISC CC :Quick Quack Car Wash	7011 · Vehicle Mtc.: Accessories	\$	124.95
08/06/2026	FIN MGR	MISC CC :Cloudflare	7508 · Computer & Software Expense	\$	5.00
08/06/2026	FIN MGR	Shred It	7502 · Administration	\$	470.93
			7661.1 · Prevention: Archiving/Destruction	\$	470.92
08/06/2026	FIN MGR	COMCAST	6511 · Telephones	\$	544.73
08/06/2026	FIN MGR	COMCAST	6511 · Telephones	\$	394.83
08/06/2026	FIN MGR	AT&T (Carol Stream)	6511 · Telephones	\$	62.10
08/06/2026	FIN MGR	COMCAST	6511 · Telephones	\$	154.36
08/06/2026	FIN MGR	MICROSOFT OFFICE	7508 · Computer & Software Expense	\$	1,269.00
08/06/2026	FIN MGR	OPTIMUM (SUDDENLINK)	6511 · Telephones	\$	167.21
08/06/2026	FIN MGR	VERIZON WIRELESS	6521 · Mobile Phones	\$	886.83
08/06/2026	FIN MGR	COMCAST	6511 · Telephones	\$	165.18
08/06/2026	FIN MGR	MISC CC: Digium Cloud Services/Sangoma	6511 · Telephones	\$	176.81
08/06/2026	FIN MGR	Shred It	7502 · Administration	\$	121.51
08/06/2026	FIN MGR	AT&T Long Distance	6511 · Telephones	\$	43.89
08/06/2026	GREENE	DAVID CLARK COMPANY INC.	6776 · Mobile Communications	\$	35.25
08/06/2026	JACKSON	MISC CC: Holiday Inn Express (Corning, CA)	8500 · S/T Non Labor Expenses- Reimb.	\$	119.90
08/06/2026	JOHNSEN	AMAZON MARKETPLACE	6551 · Supplies & Services - Stations	\$	(46.21)
08/06/2026	LONG	MISC CC: Target (Grass Valley, CA)	7503 · Badge Pinning/Award Ceremonies	\$	21.87
			7506 · Board	\$	21.87
08/06/2026	LONG	MISC CC: Port of Subs (Nevada City, CA)	7503 · Badge Pinning/Award Ceremonies	\$	173.99
			7506 · Board	\$	173.99
08/06/2026	LONG	MISC CC: Filezilla Pro	7508 · Computer & Software Expense	\$	159.20
08/06/2026	LONG	MISC CC: Zoom.com	7508 · Computer & Software Expense	\$	159.90
08/06/2026	LONG	Sam's Club	6551 · Supplies & Services - Stations	\$	946.56
08/06/2026	LONG	AMAZON MARKETPLACE	6521 · Mobile Phones	\$	167.58
08/06/2026	LONG	AMAZON MARKETPLACE	6551 · Supplies & Services - Stations	\$	437.07
08/06/2026	LONG	AMAZON MARKETPLACE	7502 · Administration	\$	80.22
08/06/2026	LONG	AMAZON MARKETPLACE	7502 · Administration	\$	29.10
08/06/2026	MARGHERITA	Top This Outfitters	7011 · Vehicle Mtc.: Accessories	\$	123.03
08/06/2026	MARGHERITA	Top This Outfitters	7011 · Vehicle Mtc.: Accessories	\$	20.31
08/06/2026	MARGHERITA	DISH NETWORK	6511 · Telephones	\$	117.84
08/06/2026	MCELHANNON	MISC CC: PCI Race Radios	6776 · Mobile Communications	\$	118.86
08/06/2026	MCELHANNON	MISC CC: PCI Race Radios	6776 · Mobile Communications	\$	382.70
08/06/2026	MCELHANNON	MISC CC: PCI Race Radios	6522 · Starlink	\$	1,012.49
08/06/2026	MCELHANNON	AMAZON MARKETPLACE	6551 · Supplies & Services - Stations	\$	120.19
08/06/2026	MCELHANNON	MISC CC: High Altitude Lube (Leadville, CO)	7031 · Vehicle Mtc.: Drive Train	\$	175.62
08/06/2026	MCELHANNON	MISC CC: Best Western Plus (Winnemucca, NV)	8500 · S/T Non Labor Expenses- Reimb.	\$	286.71
08/06/2026	MCELHANNON	MISC CC: Doubletree Hotel (Grand Junction, CO)	8500 · S/T Non Labor Expenses- Reimb.	\$	170.29
08/06/2026	MCELHANNON	MISC CC: Mailboxes Plus (Grass Valley, CA)	6776 · Mobile Communications	\$	28.47

Nevada County Consolidated Fire District
Credit Card History Report
August 2026

Date	Num	Name	Account	Paid Amount	
08/06/2026	MENET	MISC CC: Econolodge (Cortez, CO)	8500.1 · S/T Non Labor Expenses-Non Reimb.	\$	233.28
08/06/2026	MENET	MISC CC: Holiday Inn Express (Springville, UT)	8500.1 · S/T Non Labor Expenses-Non Reimb.	\$	133.99
08/06/2026	MENET	MISC CC: Econolodge (Cortez, CO)	8500.1 · S/T Non Labor Expenses-Non Reimb.	\$	435.20
08/06/2026	MENET	MISC CC: Econolodge (Cortez, CO)	8500.1 · S/T Non Labor Expenses-Non Reimb.	\$	(19.93)
08/06/2026	MENET	MISC CC: Econolodge (Cortez, CO)	8500.1 · S/T Non Labor Expenses-Non Reimb.	\$	170.00
08/06/2026	MENET	MISC CC: Comfort Inn (Elko, NV)	8500.1 · S/T Non Labor Expenses-Non Reimb.	\$	150.79
08/06/2026	MENET	MISC CC: Baymont Inn (Yreka, CA)	8500 · S/T Non Labor Expenses- Reimb.	\$	123.20
08/06/2026	MENET	MISC CC: Best Western Plus (Spokane, WA)	8500 · S/T Non Labor Expenses- Reimb.	\$	165.42
08/06/2026	MILLER	MISC CC: Costco.com	6551 · Supplies & Services - Stations	\$	159.03
08/06/2026	NICHOLS	MISC CC: Comfort Suites (Redding, CA)	8500.1 · S/T Non Labor Expenses-Non Reimb.	\$	119.84
08/06/2026	NICHOLS	MISC CC: Comfort Suites (Redding, CA)	8500.1 · S/T Non Labor Expenses-Non Reimb.	\$	109.76
08/06/2026	NICHOLS	MISC CC: Comfort Suites (Redding, CA)	8500.1 · S/T Non Labor Expenses-Non Reimb.	\$	109.76
08/06/2026	NIEDERBERGE	MISC CC: TEEX Ecommerce	6221 · Tuition- Safety Personnel	\$	10.00
08/06/2026	NUNNINK	The Home Depot	6681 · Facility Maint & Improvements	\$	51.66
08/06/2026	NUNNINK	The Home Depot	6681 · Facility Maint & Improvements	\$	568.19
08/06/2026	NUNNINK	MISC CC: TEEX Ecommerce	6221 · Tuition- Safety Personnel	\$	10.00
08/06/2026	PURVIS	MISC CC: FasTrak	6782 · Swift Water Rescue	\$	8.50
08/06/2026	ROBITAILLE	MISC CC: Taqueria El Gaban (Grass Valley, CA)	6113 · Meals - Fire	\$	67.86
08/06/2026	SERNA	MISC CC: Chevron (Grass Valley, CA)	6831 · Utilities: Propane	\$	28.57
08/06/2026	SUNDE	MISC CC: Spark by Hilton (Salt Lake City, UT)	8500 · S/T Non Labor Expenses- Reimb.	\$	164.04
08/06/2026	SUNDE	MISC CC: Hampton Inn (Silverthorne, CO)	8500 · S/T Non Labor Expenses- Reimb.	\$	256.45
08/06/2026	SUNDE	MISC CC: Super 8 (Buena Vista, CO)	8500 · S/T Non Labor Expenses- Reimb.	\$	206.20
			8500.1 · S/T Non Labor Expenses-Non Reimb.	\$	2,767.82
08/06/2026	SUNDE	MISC CC: Super 8 (Buena Vista, CO)	8500 · S/T Non Labor Expenses- Reimb.	\$	287.63
			8500.1 · S/T Non Labor Expenses-Non Reimb.	\$	210.20
08/06/2026	SUNDE	MISC CC: WPP LLC (Leadville, CO)	8500.1 · S/T Non Labor Expenses-Non Reimb.	\$	9.25
08/06/2026	SUNDE	MISC CC: Doubletree (Grand Junction, CO)	8500 · S/T Non Labor Expenses- Reimb.	\$	170.29
08/06/2026	TELLAM	MISC CC: Apple.com	7653 · Prevention: Investigation Supplies	\$	0.99
08/06/2026	TELLAM	AMAZON MARKETPLACE	6021 · Personal Protective Equip	\$	382.92
08/06/2026	TELLAM	AMAZON MARKETPLACE	6021 · Personal Protective Equip	\$	1,489.04
08/06/2026	TREVETHICK	AMAZON MARKETPLACE	6551 · Supplies & Services - Stations	\$	340.27
			6213 · Fitness Program	\$	131.98
08/06/2026	TREVETHICK	AMAZON MARKETPLACE	6213 · Fitness Program	\$	83.82
08/06/2026	TREVETHICK	AMAZON MARKETPLACE	6213 · Fitness Program	\$	273.94
08/06/2026	TREVETHICK	AMAZON MARKETPLACE	6551 · Supplies & Services - Stations	\$	118.24
			6681 · Facility Maint & Improvements	\$	122.52
08/06/2026	WEATHERS	Sierra Plumbing Supply, Inc.	6681 · Facility Maint & Improvements	\$	81.33
08/06/2026	WILSON	MISC CC: Target (Grass Valley, CA)	6551 · Supplies & Services - Stations	\$	64.77
Fund 722 Total				\$	22,119.54

1008-UT · Capital Expenditures- Utility

08/06/2026	SUNDE	MISC CC: Golden Gate #78 (Battle Mountain, NV)	8500 · S/T Non Labor Expenses- Reimb.	\$	100.04
08/06/2026	SUNDE	MISC CC: Stop N Save (Grand Junction, CO)	8500 · S/T Non Labor Expenses- Reimb.	\$	73.11
08/06/2026	SUNDE	MISC CC: Delle City Station (Delle, UT)	8500 · S/T Non Labor Expenses- Reimb.	\$	116.72
08/06/2026	MCELHANNON	MISC CC: Phillips 66 (Salt Lake City, UT)	8500 · S/T Non Labor Expenses- Reimb.	\$	95.03
08/06/2026	MCELHANNON	MISC CC: Maverik (Battle Mountain, NV)	8500 · S/T Non Labor Expenses- Reimb.	\$	102.00
08/06/2026	MCELHANNON	MISC CC: Maverik (Rifle, CO)	8500 · S/T Non Labor Expenses- Reimb.	\$	121.50
08/06/2026	MCELHANNON	MISC CC: Pilot (Lake Point, UT)	8500 · S/T Non Labor Expenses- Reimb.	\$	93.00
08/06/2026	MCELHANNON	MISC CC: Stop N Save (Grand Junction, CO)	8500 · S/T Non Labor Expenses- Reimb.	\$	76.16
08/06/2026	MCELHANNON	MISC CC: Maverik (Winnemucca, NV)	8500 · S/T Non Labor Expenses- Reimb.	\$	126.00
08/06/2026	MCELHANNON	MISC CC: Chevron (Verdi, NV)	8500 · S/T Non Labor Expenses- Reimb.	\$	78.79

Nevada County Consolidated Fire District
Credit Card History Report
August 2026

Date	Num	Name	Account	Paid Amount	
08/06/2026	DAVISON	The Home Depot	8500 · S/T Non Labor Expenses- Reimb.	\$	127.91
08/06/2026	DAVISON	MISC CC: Raley's (Grass Valley, CA)	8500 · S/T Non Labor Expenses- Reimb.	\$	38.30
08/06/2026	DAVISON	O'Reilly Automotive	8500.1 · S/T Non Labor Expenses-Non Reimb.	\$	35.04
08/06/2026	DAVISON	MISC CC: Air BnB	8500.1 · S/T Non Labor Expenses-Non Reimb.	\$	198.24
08/06/2026	MENET	MISC CC: Love's (Wells, NV)	8500.1 · S/T Non Labor Expenses-Non Reimb.	\$	149.61
08/06/2026	MENET	MISC CC: Mesa Verde PT Lookout (Mancos, CO)	8500.1 · S/T Non Labor Expenses-Non Reimb.	\$	46.00
08/06/2026	MENET	MISC CC: Shell (Moab, UT)	8500.1 · S/T Non Labor Expenses-Non Reimb.	\$	146.60
08/06/2026	MENET	MISC CC: Love's (Madras, OR)	8500.1 · S/T Non Labor Expenses-Non Reimb.	\$	48.03
08/06/2026	NICHOLS	O'Reilly Automotive	8500.1 · S/T Non Labor Expenses-Non Reimb.	\$	50.39
Fund 758-UT Total				\$	1,822.47

1008-WT · Capital Expenditures- Water Tender

08/06/2026	DAVISON	STAPLES	8500 · S/T Non Labor Expenses- Reimb.	\$	28.30
08/06/2026	JACKSON	MISC CC: Autozone (Redmond, OR)	8500.1 · S/T Non Labor Expenses-Non Reimb.	\$	31.49
08/06/2026	TANTUM	MISC CC: SPM (Browns Valley, CA)	8500.1 · S/T Non Labor Expenses-Non Reimb.	\$	78.94
08/06/2026	TANTUM	MISC CC: SPM (Browns Valley, CA)	8500.1 · S/T Non Labor Expenses-Non Reimb.	\$	99.62
08/06/2026	TANTUM	MISC CC: SPM (Browns Valley, CA)	8500.1 · S/T Non Labor Expenses-Non Reimb.	\$	100.00
08/06/2026	TANTUM	MISC CC: SPM (Browns Valley, CA)	8500.1 · S/T Non Labor Expenses-Non Reimb.	\$	132.71
Fund 758-WT Total				\$	471.06

Total Charges on Statement			\$	24,413.07
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Payment Information

08/24/2026	08.06.26STMT-722	Check #10009027	Fund 722	\$	(22,119.54)
08/24/2026	08.06.26STMT-758UT	Check #10009027	Fund 758-UT	\$	(1,822.47)
08/24/2026	08.06.26STMT-758WT	Check #10009027	Fund 758-WT	\$	(471.06)
Payments to U.S. Bank Cal Card				\$	(24,413.07)

Account Balance			\$	-
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Nevada County Consolidated Fire District

Department of Fire Prevention

640 Coyote Street, Nevada City, CA 95959
(530) 265-4431 FAX (530) 265-4438
nccfire@nccfire.com • www.nccfire.com



To: Nevada County Consolidated Fire District Board of Directors
From: Patrick Mason, Fire Marshal through Jason Robitaille, Fire Chief
Date: September 17, 2026
Re: Senate Bill 1205 (2018)-Fire Protection Services: Inspection compliance reporting

Background:

- Senate Bill SB 1205 (2018) to increase fire safety and accountability in California Cities, Counties and Districts unanimously passed the State Legislature and was signed by Governor Jerry Brown on September 27, 2018. This bill went into effect January 1, 2019.

SB 1205 requires fire departments/districts to report annually their compliance with safety building inspection requirements to their administering agents, such as city council or district boards. This bill was introduced after a Bay Area News Group report showed that many schools and apartment buildings in the Bay Area did not receive their annual required inspection at least once from 2010 to 2017. The Bay Area News Group conducted the investigation into building inspections after the Oakland Ghost Ship warehouse fire in 2016, which killed 36 people.

- California Health and Safety Code Section **13146.2** requires the Nevada County Consolidated Fire District to inspect certain structures annually, including hotels, motels, lodging houses, and apartment houses, for compliance with the building standards of the California Fire Code and other regulations adopted by the State Fire Marshal.
- California Health and Safety Code Section **13146.3** requires every building used as a public or private school within the Nevada County Consolidated Fire District have a compliance inspection at least once each year.
- As a result of SB 1205, Health and Safety Code Section **13146.4** was added requiring the governing body to acknowledge receipt of the report by resolution or a similar formal document.

Compliance:

- The Department of Fire Prevention inspected all the required occupancies during the 2024 – 2025 fiscal year (See attached spreadsheet)

Recommendation:

- Accept this report as submitted as it meets the reporting requirement set forth in SB 1205 (2018) and the Health and Safety Code Section 13146.4

Fiscal Implications:

- None



SB 1205 Annual Inspection Compliance Report - 2025/2026

Nevada County Consolidated Fire District

Category		Total in District	Total Inspected
Schools		7	6
Hotels/Motels		4	3
Lodging Houses		0	0
Apartment Houses		2	2

Schools

Alta Sierra Elementary
Nevada Union
Echo Ridge Christian
Clear Creek
Yuba River Charter
Union Hill Ekementary
Kinderland Preschool

Hotels / Motels

Alta Sierra Inn
Golden Chain
The Pines Inn
Salvation Army

Lodging Houses

A single family residence with five (5) or more rooms rented

Apartment Houses

Gold Creek Village
Kingsbury Circle

Nevada County Consolidated Fire District

640 Coyote Street, Nevada City, CA 95959

(530) 265-4431 FAX (530) 265-4438

nccfire@nccfire.com

www.nccfire.com



BYLAWS

Adopted: 01/23/92
Amended: 06/25/92
Amended: 11/19/92
Amended: 10/16/97
Amended: 10/15/98
Amended: 12/16/04
Amended: 07/16/15
Amended: 03/16/17
Amended: 03/21/19

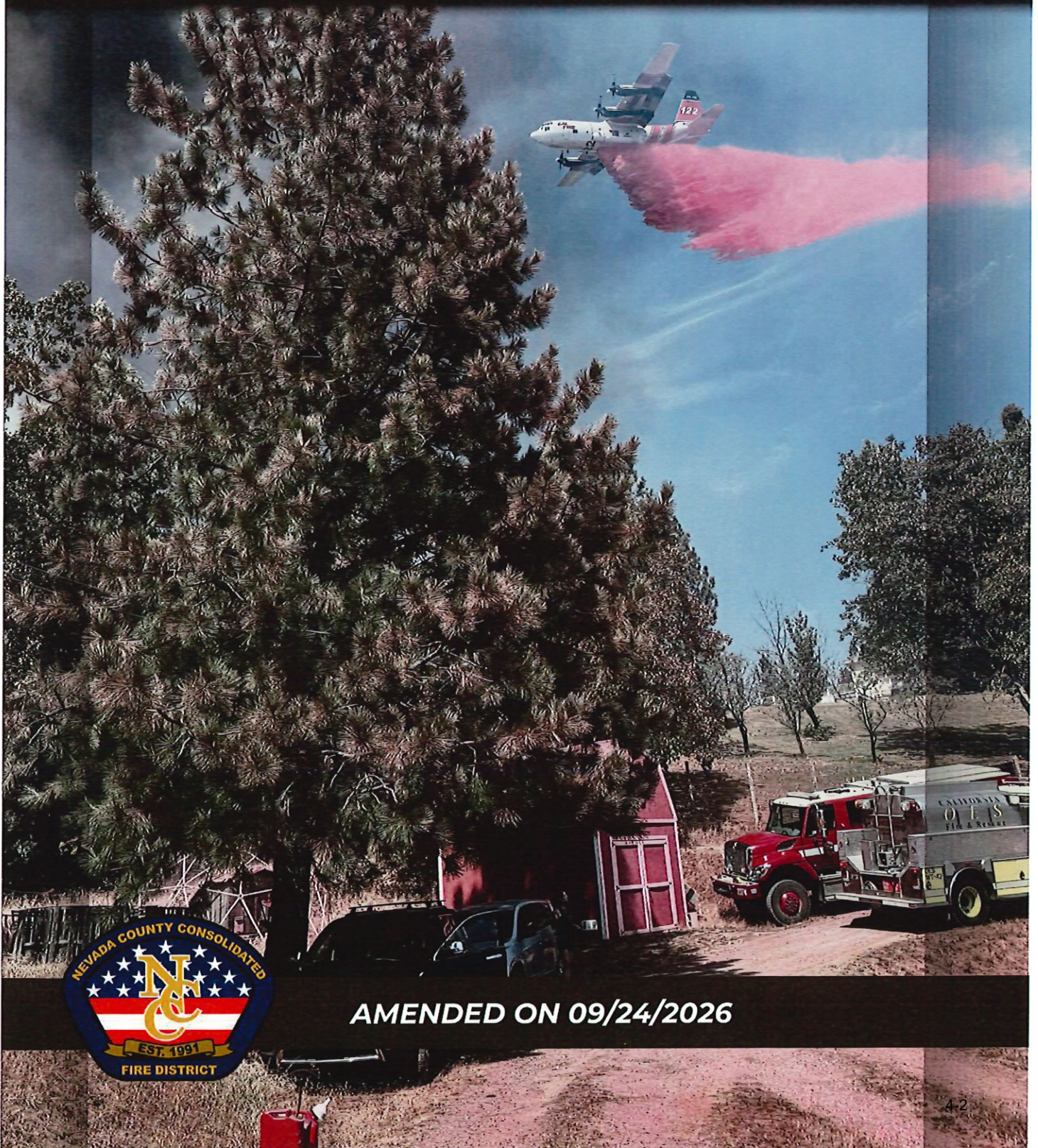
Amended:

09/24/2026

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NEVADA COUNTY CONSOLIDATED FIRE BYLAWS



AMENDED ON 09/24/2026

TABLE OF CONTENTS

I. THE DISTRICT

1.1	Name of the District.....	3
1.2	Formation: Operative Law	3
1.3	Business Office.....	3

II. DEFINITIONS

2.1	Board.....	3
2.2	Chain of Command	3
2.3	Fire Officers.....	3
2.4	District.....	3
2.5	Employees.....	3
2.6	Secretary/Clerk	4
2.7	Volunteer Firefighters Reserves	4
2.8	Recognized Support Organizations.....	4

III. THE BOARD OF DIRECTORS

3.1	Formation	4
3.2	General Powers and Duties	4
3.3	Board Compensation	4
3.4	Directors Prohibited as Firefighters.....	5
3.5	Fiscal Year Budget	5
3.6	Appropriations Limit	5

IV. MEETINGS

4.1	Regular Meetings.....	5
4.2	Meeting Place	5
4.3	Special Meetings.....	5
4.4	Emergency Meetings	6
4.5	Adjourning and Continuing Meetings.....	7
4.6	Meetings Open to Public	7
4.7	Public Request to the Board	7
4.8	Closed Sessions.....	7
4.9	Public Hearings	7

TABLE OF CONTENTS

IV. MEETINGS (cont'd)

4.10	Notice of Public Hearings.....	7
4.11	Quorum.....	8
4.12	Order of Business.....	8
4.13	Transactions of the Board.....	9
4.14	Conduct of Meetings	9
4.15	Indemnification of Board Members	9
4.16	Defense of Action	9

V. OFFICERS OF THE BOARD

5.1	Designation of Officers	10
5.2	Terms of Board Officers.....	10
5.3	Duties of Board Officers.....	1011
5.4	Duties of the Secretary/Clerk to the Board	11
5.5	Committees.....	11

VI. OFFICERS AND EMPLOYEES

6.1	Designation	12
6.2	Appointment: -Chief, Officers, Employees	12
6.3	Duties of Fire Chief	1213
6.4	Legal Counsel	13
6.5	Fire Department Officers, Employees, <u>Volunteer FirefightersReserves</u>	13
6.6	Administration and Personnel Rules	13
6.7	Code Enforcement	13
6.8	Fire Prevention Bureau	13
6.9	Fire Marshal	14
6.10	Chain of Command	14

VII. GENERAL

7.1	Authority to Bind the District.....	14
7.2	Payment of Money, Notes, and Etc.	14
7.3	Statements by Board Members and Personnel.....	14

VIII. AMENDMENTS

8.1	Amendments	15
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ARTICLE I

THE DISTRICT

SECTION 1.1 NAME OF THE DISTRICT

The name of the District shall be "Nevada County Consolidated Fire Protection District, Nevada County, California," aka "Nevada County Consolidated Fire District."

SECTION 1.2 FORMATION: OPERATIVE LAW

The District is established and shall operate under the provisions of the Fire Protection District Law of 1987, Sections 13800 et. seq. of the California State Health and Safety Code.

SECTION 1.3 BUSINESS OFFICES

The business offices of the District shall be in such location in the District, County of Nevada, State of California, or as may be designated from time to time by resolution or motion of the Board.

ARTICLE II

DEFINITIONS

SECTION 2.1 BOARD

Shall mean the Board of Directors of the District.

SECTION 2.2 CHAIN OF COMMAND

Shall mean the organizational structure implemented for the operation of the District to fulfill the Mission of the Fire District.

SECTION 2.3 FIRE OFFICERS

Shall mean officer positions appointed by the Fire Chief to serve within the Chain of Command.

SECTION 2.4 DISTRICT

Shall mean the Nevada County Consolidated Fire Protection District.

SECTION 2.5 EMPLOYEE

Shall mean a person employed by the District, including ~~a volunteer firefighter~~ reserves.

SECTION 2.6 SECRETARY

Shall mean the Secretary to the Board as provided in Sections 5.1 and 5.4 of these Bylaws. The secretary may also be referred to as Clerk of the Board.

SECTION 2.7 VOLUNTEER FIREFIGHTER RESERVES

Shall mean a person who is on the District Roster of volunteer firefighters reserves. A volunteer firefighter reserve shall be considered an employee of the District when acting in any official capacity for the Fire District.

SECTION 2.8 RECOGNIZED SUPPORT ORGANIZATIONS

Shall mean those organizations recognized by the Board whose function is to provide support to the activities of the District and its volunteers reserves, and which include the following:

- (a) The Watt Park Firefighter's Association
- (b) The Gold Flat Volunteer Firefighter's Association

These organizations are operated as independent entities, but the District may provide limited assistance to specific activities. These organizations have no formal policy-making role within the District.

ARTICLE III

BOARD OF DIRECTORS

SECTION 3.1 FORMATION

- (a) The Board of Directors shall consist of seven (7) Directors, each of whom shall be elected for a term of four (4) years or as prescribed by the Uniform District Elections Law Part 4, Section 10500, Division 10 of the Elections Code.

SECTION 3.2 GENERAL POWERS AND DUTIES

- (a) The Board shall have such powers and duties as set forth in the Fire Protection Law of 1987, Sections 13800 et. seq. of the California Health and Safety Code
- (b) The Board has the responsibility to establish the overall policies of the District regarding the scope and level of service to be provided and should not direct day-to-day management of the District. In establishing these policies, the Board shall formulate and periodically update a Mission Statement and District Strategic Plan to guide the development of the District.

SECTION 3.3 BOARD COMPENSATION

The Board may reimburse each Director for that Director's actual and necessary expenditures incurred in the discharge of his/her duties, and pay such other compensation as authorized by Section 13857 of the Health and Safety Code, and resolution of the Board.

SECTION 3.4 DIRECTORS PROHIBITED FROM ACTING AS FIREFIGHTERS

No member of the District Board of Directors shall engage in the duties as a District firefighter within the District, or any duties on behalf of the District relating to fire suppression or fire prevention, other than those items that come before them as a member of the Board of Directors of the Nevada County Consolidated Fire District.

SECTION 3.5 FISCAL YEAR BUDGET

The Board shall provide a budget for the fiscal year in accordance with State Law. The Board shall adopt a preliminary budget in June for the ensuing year. The Board shall adopt the final budget at a public hearing no later than October 1st of each year.

SECTION 3.6 APPROPRIATIONS LIMIT

In each June, the Board of Directors shall adopt an Appropriation Limit pursuant to the California State Revenue and Taxation Codes, for the ensuing Fiscal Year.

ARTICLE IV

MEETINGS

SECTION 4.1 REGULAR MEETINGS

- (a) Regular meetings of the Board of Directors shall be held on the ~~third Thursday~~ fourth Wednesday of each month. Board meetings will commence at ~~7:11:00 PM~~ 7:00 PM.
- (b) An agenda of each meeting shall be posted at least 72 hours prior to the meeting at the District Administrative Office, and other appropriate public locations within the District.

SECTION 4.2 MEETING PLACE

The regular meeting place shall be Station 91, 11329 McCourtney Road, Grass Valley, CA 95949. At the conclusion of any regular meeting, the Board of Directors may designate a location other than Station 91 as the location for the next regular meeting, provided that regular meetings shall be held within the jurisdictional boundaries of the District unless otherwise required or permitted by California law.

SECTION 4.3 SPECIAL MEETINGS

A special meeting may be called at any time by the President ~~or Staff. Upon the written request of three (3) Board members, a special meeting shall be called.~~ Written notice and agenda shall be delivered personally or by ~~e-mail~~ mail to each Board member and to each person or entity entitled to receive such notices. Such notice must be delivered personally or by mail and be received at least twenty-four (24) hours prior to the time of such meeting as specified in the notice. The call and notice shall specify the time and place of the special meeting and the business to be transacted. No other business shall be considered at such meetings by the Board. Such written notice may be dispensed, with as to any who are actually present at the time it convenes. Procedures for special meetings shall also comply with any additional requirements of the Government Code and any other applicable statutes.

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SECTION 4.4 EMERGENCY MEETINGS

- (a) In case of any emergency situation involving matters upon which prompt action is necessary due to the disruption or threatened disruption of public facilities, or imminent danger to the public's health and safety, the Board may hold an emergency meeting without complying with the twenty-four (24) hour notice requirement of Section 4.3.
- (b) For purposes of this section, "emergency situation" includes, but is not limited to, the following:
 - (1) Work stoppage or other activities which severely impair public health, safety, or both, as determined by a majority of the members of the Board.
 - (2) Crippling disaster which severely impairs public health, safety, or both, as determined by a majority of the members of the Board.
- (c) However, each local newspaper of general circulation and radio station which has requested notice of special meetings shall be notified by the presiding officer of the Board or designated employee thereof, one hour prior to the emergency meeting and shall exhaust all telephone numbers provided in the most recent request of such newspaper or station for notification of special meetings. In the event that telephone services are not functioning, the notice requirements of this section shall be deemed waived, and the Board or designated employee thereof, shall notify such newspapers, radio stations, or television stations of the fact of the holding of the special meeting, the purpose of the meeting, and any action taken at the meeting as soon after the meeting as possible.
- (d) Notwithstanding the provision of Section 54957 of the Government Code (Brown Act), the Board shall not meet in closed session during a meeting called pursuant to this section.
- (e) All special meeting requirements as prescribed in Section 4.3 shall be applicable to a meeting called pursuant to this section, with the exception of the twenty-four (24) hour notice requirement. The minutes of a meeting called pursuant to this section, a list of all persons present, the presiding officer, the legislative body, any vote or any actions taken at such meeting shall be posted for a minimum of ten (10) days in the District office as soon after the meeting as possible.

SECTION 4.5 ADJOURNING AND CONTINUING MEETINGS AND PUBLIC HEARINGS TO OTHER TIMES OR PLACES

- (a) The Board may continue or adjourn any meeting to a time and place specified in the order of adjournment. Less than a quorum may so continue or adjourn from time to time. If all members are absent from any regular meeting or adjourned meeting, the Secretary/Clerk or Acting Secretary/Clerk of the Board, may declare the meeting continued or adjourned to a stated time and place, and shall cause a written notice of the continuance or adjournment to be given in the same manner as provided for special meetings, unless such notice is waived as provided for special meetings. A copy of the order, or notice of continuance, or adjournment shall be conspicuously posted on or near the door of the place where the meeting was held within twenty-four (24) hours after the time of the continuance or adjournment.

When a regular continued, or adjourned regular meeting is continued or adjourned as provided in this section, the resulting continued or adjourned regular meeting is a regular meeting for all purposes. When an order of continuance or adjournment of any meeting fails to state the hour at which the continued or adjourned meeting is to be held, it shall be held at the hour specified for regular meetings.

SECTION 4.5 ADJOURNING AND CONTINUING MEETINGS AND PUBLIC HEARINGS TO OTHER TIMES OR PLACES

(cont'd)

- (a) Any hearing being held, or any hearing noticed or ordered to be held at any meeting, may by order or notice of continuance or adjournment, be continued, re-continued, adjourned, or re-adjourned to any subsequent meeting in the same manner and to the same extent set forth for the continuance or adjournment of meetings.
- (b) If any meeting or hearing is continued or adjourned to a time less than twenty-four (24) hours after the time specified in these Bylaws, or in the order or notice of meeting or hearing, a copy of the order or notice of continuance or adjournment shall be posted immediately following the meeting at which the order of declaration of continuance or adjournment was adopted or made.
- (c) Procedures for adjourned and continued meetings shall also comply with any additional requirements of Sections 54955 and 54955.1 of the Governmental Code (Brown Act), and any other applicable statutes.

SECTION 4.6 MEETINGS TO BE OPEN AND PUBLIC

All meetings of four (4) or more Board members or of any permanent committee of the Board to take action or to deliberate concerning District business and its conduct, shall be open and public. All persons shall be permitted to attend any such meetings, except as otherwise provided or permitted by law.

SECTION 4.7 PUBLIC REQUEST OF THE BOARD

- (a) **The Public** Members of the public may request that an item be placed on the Regular Meeting agenda for consideration by the Board. Any such request must be in writing and submitted to the Board Secretary/Clerk at least ten (10) days prior to the date of the meeting at which consideration is requested. The request shall be reviewed by the President of the Board for propriety and time availability. If proper and adequate time is available, the matter will be agendaized. If insufficient time is available, the matter will be set at the next regular meeting.
- (b) **District Officers** Members of the Board of Directors and the Chief may also request items to be placed on the agenda for any regular or special meeting. Any such request shall be communicated to the President at least eight (8) days before the meeting, and if proper and time is available, it will be agendaized.

SECTION 4.8 CLOSED SESSIONS

Nothing contained in these Bylaws shall be construed to prevent the Board from holding a closed session during a regular or special meeting concerning any matter, permitted by law, to be considered in a closed session.

SECTION 4.9 PUBLIC HEARINGS

All public hearings held by the Board shall be held during regular or special meetings of the Board.

SECTION 4.10 NOTICE OF PUBLIC HEARINGS

Notice of the time and place of a public hearing shall include a general explanation of the purpose of the hearing and shall be published in The Union, The District Web-Site, or other local paper of general circulation at least ten (10) calendar days before the date of the hearing. In addition, notice shall be sent by first-class mail to any person who has requested such notice in writing, if the person provides a stamped, self-addressed envelope or pays a reasonable sum in advance, for the cost of mailing such notices.

SECTION 4.11 QUORUM

Four (4) members of the Board shall constitute a quorum for the purpose of conducting its business, exercising its powers, and for all other purposes, except that a smaller number of Board members may continue or adjourn a meeting from time to time until a quorum is present.

SECTION 4.12 ORDER OF BUSINESS

1. Call to order
2. Roll Call
3. Pledge of Allegiance
4. Corrections and/or deletions to the agenda
5. Public Comment on Matters not on the Agenda
6. Consent Calendar
 - a. Approval of Minutes
 - b. Fund Balances and Check History Reports
7. Committee Reports
 - a. Budget and Finance
 - b. Personnel
 - b.c. Ad-Hoc
8. Old Business
9. New Business
10. Fire Chief's Report
11. Board Discussion
12. Correspondence
13. Public Comment prior to Closed Session
14. Closed Session (if needed)
15. Report out of Closed Session
16. Directions to Staff for next Board meeting
17. Adjournment

- (a) The order of business may be altered by the President prior to issuance of the agenda or at the meeting, if determined to be appropriate to facilitate the business of the meeting.
- (b) Items listed under the Consent Calendar may be acted upon collectively by a single Board vote. Any Board member, however, may request individual consideration and discussion of any item on the Consent Calendar.
- (c) The Board proceedings shall be conducted in accordance with these Bylaws and District ordinances and resolutions, and otherwise by the most recent edition of Robert's Rules of Order.

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SECTION 4.13 TRANSACTIONS OF THE BOARD

- (a) The Board shall act only by ordinance, resolution or motion. Except as otherwise provided by law, every act done, or decision made by at least four (4) Directors at a duly held meeting of the Board, is the act of the Board.
- (b) Urgency ordinances, effective immediately, shall be adopted by not less than a vote of five (5) board members, upon a finding that the immediate adoption of the ordinance is necessary for the protection of the public health and safety.
- (c) The Board may issue minutes' orders requiring specific action and follow-up by staff. The procedure for such minute orders shall be established by resolution of the Board.
- (d) By majority vote, and for good cause shown, the Board of Directors may approve a variance from the strict application of District ordinances, resolutions, and policies.

SECTION 4.14 CONDUCT OF THE MEETING

- (a) The President of the Board or in his absence, the Vice President, or if both are absent, any Director selected by the present Directors to act as Acting President Pro Tem, shall preside at meetings of the Board. The Secretary/Clerk, or in the Secretary/Clerk's absence, such other individual selected by the present Directors to act as the Acting Secretary/Clerk shall perform the duties of Secretary/Clerk to the meeting.
- (b) Meetings shall be adjourned no later than 10:00PM; provided that under extraordinary circumstances and by a vote of at least 2/3rds of the Directors present, a meeting may be extended beyond 10:00PM.
- (c) Where necessary for the orderly operation of the meeting, the Chair may limit public comment during the public comment period or public hearing to no more than 5 minutes per individual.

SECTION 4.15 INDEMNIFICATION OF BOARD MEMBERS

To the extent permitted by law, the District shall indemnify and defend any Board member in any pending or completed action, whether civil, criminal, administrative, or investigative against any expense, judgement, or fine arising out of the performance of his/her duties.

SECTION 4.16 DEFENSE OF ACTION

The District, upon request of an employee or former employee, shall provide for the defense of any civil action or proceeding brought against him/her in his/her individual capacity, or both, on account of an act or omission in scope of his/her employment (Reference: Government Code).

ARTICLE V

OFFICERS OF THE BOARD

SECTION 5.1 DESIGNATION OF OFFICERS

- (a) The officers of the Board shall be the President ~~and~~ the Vice-President ~~and the Secretary/Clerk~~ (Health & Safety Code Section 13853)
- (b) The President ~~and~~ Vice President ~~and Secretary/Clerk~~ shall be designated in writing by the Board.
- (c) ~~The Secretary/Clerk to the Board may be an employee of the District and shall be appointed by the Board.~~

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SECTION 5.2 TERMS OF BOARD OFFICERS

- (a) The President, and Vice-President, shall be elected each year at the annual organizational meeting to be held at the regular December meeting of the Board. The terms of office of President, and Vice - President, are from January 1 through the following December 31, or for the portion thereof remaining after election to office.
- (b) Should any of the offices become vacant, the Board at the next regular meeting shall elect a successor for the unexpired term.
- (c) Officers of the Board may be removed from their Board office (but not from the Board itself) by vote of the Board. In the event of removal, the office shall be declared vacant and filled as with other vacancies.
- (d) The Secretary/Clerk, even if a District employee, shall serve at the will and pleasure of the Board.

SECTION 5.3 DUTIES OF BOARD OFFICERS

The President The President shall preside at Board meetings and generally perform such other duties as directed by the Board. The President shall have the authority outside of regular meetings to make decisions concerning the following:

- (1) The President is responsible for ensuring the Board of Directors are aware of and fulfill their governance responsibilities; comply with applicable laws and by-laws of the District; conduct board business effectively and efficiently; ensure Board members are accountable for their performance.
- (2) The President presides over meetings, proposes policies and practices, sits on committees, monitors the performance of Directors and Officers, and appoints members to committees.
- (3) In consultation with the Fire Chief and/or the Secretary/Clerk prepares the agenda for meetings of the Board.
- (4) Works with the Fire Chief in keeping the Board of Directors informed on the conditions and operations of the District on a regular basis, including outside influences on the District.
- (5) Selects the chairs and members for all committees and task forces. Monitors their progress and reports to the Board members.
- (6) May act as a spokesman for the District, as does the Fire Chief, to the public, press, legislative bodies, and other related organizations.
- (7) Recognizes Board member violation of ethical standards and brings such violations to the attention of the Board member or to the full Board if necessary.
- (8) The President is the primary liaison between the Board and the Fire Chief. In this capacity, the President meets periodically with the Fire Chief; ensures that periodic performance reviews of the Fire Chief are

conducted.

SECTION 5.3 DUTIES OF BOARD OFFICERS (cont'd)

(9) Typically, the President is the signing official of the District unless otherwise directed by the Board.

(10) The Board President shall approve all special requests made by individual Board members requiring staff to produce documents, studies, and/or other information. The President will evaluate the request and determine if the entire Board would benefit from the information derived from such request.

The Vice President, in the absence or incapacity of the President, shall perform the duties of the President. Should the office of the President become vacant, the Vice President shall perform the duties of the President until the Board elects a new President. Assists the President in carrying out functions of the office and performs specific duties as designated by the President. Frequently assigned to a special area of responsibility where expertise in a specific subject is necessary. May be assigned Chairperson of designated committees as required.

SECTION 5.4 SECRETARY/CLERK TO THE BOARD

The Secretary's duties shall include, but not be limited to, keeping and maintaining records of the Board, and the recording and keeping of the minutes of the Board meetings and shall maintain confidentiality. The Secretary/Clerk shall give notice of Board meetings whenever such notices are required by these Bylaws or by applicable law. The Secretary/Clerk shall also perform all other duties incident to the office of Secretary/Clerk to the Board and shall maintain confidentiality.

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SECTION 5.5 COMMITTEES

The Board shall appoint members to the following standing committees:

1. Budget and Finance - The President of the Board shall appoint two members from the Board, plus the Chief, to the Budget Committee. The purpose of the Budget Committee is to supervise the financial operation of the District and prepare an annual budget for consideration by the Board.
2. Personnel - The President of the Board shall appoint two three members from the Board to oversee the functioning of the District Personnel Policies and to perform such duties as set forth in the Personnel Policies.

The Board may, from time to time, form other committees as are necessary.

ARTICLE VI
DISTRICT OFFICERS AND EMPLOYEES

SECTION 6.1 DESIGNATION

There shall be, in addition to the Board of Directors, the following positions within the Fire District of the District:

1. The Fire Chief (The Chief)
2. Deputy Chief
3. Such other Fire Officers and employee positions as established by the Board.

SECTION 6.2 APPOINTMENT: CHIEF, FIRE OFFICERS, EMPLOYEES, VOLUNTEER FIREFIGHTERS AND RESERVES

- (a) The Board shall select and appoint the individual to the position of Chief. The Chief shall select and appoint individuals to all other positions within the District. Provided, however, that the appointment of the Deputy Fire Chief and Fire Marshal shall be subject to confirmation by the Board.
- (b) All such appointments shall be made in accordance with the Personnel Code of the District.
- (c) The Board shall fix and determine the qualifications, duties, and compensation of all positions within the District.

SECTION 6.3 DUTIES OF THE FIRE CHIEF

- (a) The Chief shall serve at the will and pleasure of the Board.
- (b) The Chief has responsibility for the overall management of all operations of the District.
- (c) The Chief, or his duly appointed representative, shall carry out and enforce the ordinances and regulations of the District.
- (d) The Chief, or his duly appointed representative, shall provide for suitable drills covering the operation and handling of all equipment essential for the efficient operation of the Fire District.
- (e) The Chief shall develop and maintain a Manual of Operations for the Fire District. This manual shall contain the official administrative plan, operating procedures, and organization for implementing the mission of the Fire District. It shall be drawn to effectuate the policies of the Board of Directors and such provisions therein shall be binding upon the employees and volunteer firefighters/reserves of the District until modified or revoked.
- (f) On or before the first Board meeting in January of each year, the Chief shall submit an annual report to the Board on the Operations of the District and the amount of funds collected and expended for any Special Tax in accordance to Government Code Section 50075.3.

SECTION 6.3 DUTIES OF THE FIRE CHIEF (cont'd)

- (g) The Chief shall provide the Board with a projection on the needs and direction of the Fire District for the upcoming fiscal year. In May of each year, the Fire Chief shall submit to the Board of Directors a tentative budget required for the operation of the Fire District in the ensuing year.
- (h) The Chief's authority to incur obligations and expend District funds shall be established by ordinance or resolution of the Board.

SECTION 6.4 LEGAL COUNSEL

The District Board may contract for legal services and said counsel shall represent the District Board or anyone the Board so designates.

SECTION 6.5 FIRE OFFICERS, EMPLOYEES, AND VOLUNTEER FIREFIGHTERS/RESERVES

- (a) The District shall not discriminate in employment or appointments based on race, color, religion, age, sex, national origin, disability status, genetics, military and/or veteran status, sexual orientation, gender identity or expression, or any other characteristic provided by federal, state or local laws.
- (b) In accordance with the Personnel Policy Ordinance of the District, the Chief is authorized to suspend, discipline, or remove from service any fire officer, employee, or volunteer firefighter/reserves.
- (c) The District officers, employees, and volunteer firefighters/reserves appointed by the Chief shall serve within a Chain of Command. Any officer, employee, or firefighter who is temporarily acting in the Chief's absence as the person in command, shall be directly responsible to the Board of Directors.

SECTION 6.6 ADMINISTRATION AND PERSONNEL RULES

- (a) The Board shall adopt policies and regulations for the administration of the District.
- (b) Said policies, when adopted, may be amended from time to time by the Board of Directors; but the provisions of Government Code Section 3500, et. seq. (known as the Myers-Milias-Brown Act), shall be given effect so as to allow recognized employee organizations the opportunity to meet and confer with the Board of Directors, or its designated representatives before the adoption of amendments to the policies, if such amendments are within the scope of the Myers-Milias-Brown Act.

SECTION 6.7 CODE ENFORCEMENT

The Chief shall be responsible for the overall administration and enforcement of the California Fire Code as adopted by the District and applicable State Laws, and County and District Ordinances. However, the day-to-day enforcement shall be carried out by the Department of Fire Prevention.

SECTION 6.8 DEPARTMENT OF FIRE PREVENTION

Under the overall supervision of the Chief, a fire prevention bureau is established within the Fire District to enforce the applicable fire prevention statutes and codes within the District. The Bureau shall be managed by the Fire Marshal and include such other personnel as may be assigned by the Chief and the Board. The responsibilities for code enforcement imposed on the Chief by the Uniform Fire Code may be delegated to the Fire Prevention Bureau.

SECTION 6.9 FIRE MARSHAL

The Chief may designate an employee of the Fire District to exercise the powers and perform the duties of Fire Marshal as set forth in the Uniform Fire code adopted by the District.

The Fire Marshal and other officers of the District, as approved by resolution of the Board, are designated peace officers as authorized by the California Penal Code.

SECTION 6.10 CHAIN OF COMMAND

Directors and District personnel shall respect the chain of command. While District personnel are not prohibited from directly discussing District affairs with Directors, it is expected that they will normally first attempt to resolve any specific concern through their immediate supervisor and up through the chain of command. Only where resolution through the normal chain of command would be impractical or ineffective, should the initial contact be directly with a member of the Board of Directors.

ARTICLE VII

GENERAL

SECTION 7.1 AUTHORITY TO BIND DISTRICT

No member of the Board, officer, agent, or employee of the District shall have any authority to bind the District by any contract, to pledge its credits, or to execute any instrument on behalf of the Board, except as authorized by ordinance or resolution of the Board.

SECTION 7.2 PAYMENT OF MONEY, NOTES, OR OTHER INDEBTEDNESS

- (a) All requests to the County of Nevada for the issuance of warrants, other than regular payroll, shall comply with the most current resolution of the Board.
- (b) All other payments or purchases shall be made only in conformance with procedures established by ordinance or resolution of the Board.

SECTION 7.3 STATEMENTS BY BOARD MEMBERS AND DISTRICT PERSONNEL

Whenever a Board Member, the Fire Chief, or District personnel make a statement publicly regarding any matter in which the District may be directly or indirectly involved, he/she shall make a specific disclaimer, unless:

- (a) he/she has previously been authorized to speak for the Board on that particular matter;
- (b) he/she is stating for informational purposes a previously determined Board action or policy.
- (c) No director, officer, or employee of the District shall disclose the contents of a Closed Session to non-participants except where required by law.

In all cases, a Board member, the Fire Chief, or District personnel shall use discretion in expressing personal opinions (especially if a Board action is in dispute or in the appeal process or in possible litigation matters), recognizing that in the past such opinions, statements, and suppositions may have been misunderstood, misused, or could reflect in a negative manner on the Fire Chief, the employees, District Board of Directors, or the Fire District.

ARTICLE VIII

AMENDMENT OF THE BYLAWS

SECTION 8.1 AMENDMENTS TO THE BYLAWS

The Bylaws may only be amended as follows:

- (a) The full text of any proposed amendment shall be provided to the Board members at least seven (7) days prior to the first consideration of the amendment.
- (b) The proposed amendment shall be read once and then shall be read a second time at the next regular meeting at least thirty (30) days thereafter, prior to adoption modifications may be made in the text at either reading.
- (c) The amendment may then be approved by a vote of at least four (4) members of the Board and shall go into effect immediately.

The above Bylaws were passed and adopted by the Board of Directors of the Nevada County Consolidated Fire Protection District of Nevada County at a meeting of said Board, held.



Nevada County Consolidated Fire District

640 Coyote Street, Nevada City, CA 95959

(530) 265-4431 FAX (530) 265-4438

nccfire@nccfire.com • www.nccfire.com

To: Board of Directors
From: Fire Chief Jason Robitaille
Date: September 18, 2026
Re: Financing of Medium Rescue Apparatus

Background:

At the August 26, 2026, Board of Directors meeting, the purchase of a medium rescue apparatus was approved in the amount of \$964,898.16. The district will receive \$377,000.00 from an appropriations grant through Congressman Kevin Kiley's office upon delivery of the rescue.

Staff was directed to present the funding to the Board at the September 2026 meeting.

Recommended:

Staff requested financing proposals from three financing corporations. After reviewing the available options, the financing proposal from Municipal Finance Corporation provides a 4.9% interest rate for financing the amount of \$765,000.00.

Staff recommends utilizing the \$377,000.00 appropriations funding to front-load the loan payments. This will allow the district to apply the appropriated funds towards the initial loan payments and reduce the ongoing annual payment obligation.

The funds for the apparatus and related equipment will be provided from Fund 733 – Mitigation Fees, as the medium rescue apparatus represents a new service to the district's constituents. The district receives approximately \$75,000.00 annually in mitigation fees. With the proposed front-loaded payment structure, the remaining loan payments are anticipated to average approximately \$100,000.00, which depending on the amount of revenue received we may have to transfer from Fund 722 – Operations to cover the costs.

Motion Requested:

Adopt Resolution R26-20, Authorizing the Execution and Delivery of an Installment Sale Agreement, and Authorizing and Directing Certain Actions in Connection with the Acquisition of a Medium Rescue.

Fiscal Implications:

The financing and associated expenditures are included in the district's 2026/2027 final budget.



Nevada County Consolidated Fire District

Resolution 26-20

Authorizing the Execution and Delivery of an Installment Sale Agreement, and Authorizing and Directing Certain Actions in Connection with the Acquisition of a Medium Rescue

WHEREAS, the Nevada County Consolidated Fire District (the "District") is a fire protection district duly organized and existing under and pursuant to the laws of the State of California; and

WHEREAS, the District desires to provide for financing in the amount of \$765,000.00 for the acquisition of a medium rescue (the "Property"); and

WHEREAS, Municipal Finance Corporation (the "Corporation") has proposed a cost-effective five year installment sale financing arrangement at a 4.90% interest rate;

WHEREAS, in accordance with California Government Code Section 5852.1, the Board of Directors has obtained and disclosed in the information set forth in Exhibit A hereto;

NOW, THEREFORE, BE IT RESOLVED it is resolved by the Board of Directors of the Nevada County Consolidated Fire District as follows:

SECTION 1. Installment Sale Agreement. The President of the Board of Directors, the Fire Chief or a designee in writing (each, an "Authorized Officer") is hereby authorized to enter into an Installment Sale Agreement (the "Installment Sale") with the Corporation to finance the Property, subject to approval as to form by the District's legal counsel.

SECTION 2. Attestations. The Secretary of the Board or other appropriate District officer is hereby authorized and directed to attest the signature of the Authorized Officer, and to affix and attest the seal of the District, as may be required or appropriate in connection with the execution and delivery of the Installment Sale.

SECTION 3. Other Actions. The Authorized Officer and other officers of the District are each hereby authorized and directed, jointly and severally, to take any and all actions and to execute and deliver any and all documents, agreements and certificates which they may deem necessary or advisable in order to carry out, give effect to and comply with the terms of this Resolution and the Installment Sale. Such actions are hereby ratified, confirmed and approved.

SECTION 4. Qualified Tax-Exempt Obligations. The Installment Sale is hereby designated as a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code"). The District, together with all subordinate entities of the District, do not reasonably expect to issue during the calendar year in which the Installment Sale is issued more than \$10,000,000 of obligations which it could designate as "qualified tax-exempt obligations" under Section 265(b) of the Code.



Nevada County Consolidated Fire District

Resolution 26-20

Authorizing the Execution and Delivery of an Installment Sale Agreement, and Authorizing and Directing Certain Actions in Connection with the Acquisition of a Medium Rescue

SECTION 5. Effect. This Resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED by the Board of Directors as Resolution of the Nevada County Consolidated Fire District at the Regular Board Meeting held on the 23rd day of September 23, 2026 by the following roll call:

Ayes:
Noes:
Absent:
Abstain:

Keith Grueneberg, President of the Board
Nevada County Consolidated Fire District

Attest:

Tricia Bush, Secretary of the Board



Nevada County Consolidated Fire District

Resolution 26-20

Authorizing the Execution and Delivery of an Installment Sale Agreement, and Authorizing and Directing Certain Actions in Connection with the Acquisition of a Medium Rescue

EXHIBIT A

GOVERNMENT CODE SECTION 5852.1 DISCLOSURE

The following information consists of estimates that have been provided by the Corporation, which have been provided to the District in good faith:

- (A) True interest cost of the Installment Sale: 4.90%
- (B) Finance charge of the Installment Sale (sum of all costs of issuance and fees/charges paid to third parties): \$1,000.00
- (C) Net proceeds to be received (net of finance charges, reserves and capitalized interest, if any): \$765,000.00
- (D) Total payment amount through maturity: \$838,907.93

SOURCES AND USES OF FUNDS

Nevada County Consolidated Fire Distrct
2026 Lease (5 Years With Frontloaded Debt Service)

Sources:

Bond Proceeds:	
Par Amount	765,000.00
	765,000.00

Uses:

Project Fund Deposits:	
Equipment Purchase	765,000.00
	765,000.00

BOND SUMMARY STATISTICS

Nevada County Consolidated Fire District 2026 Lease (5 Years With Frontloaded Debt Service)

Dated Date	10/01/2026
Delivery Date	10/01/2026
Last Maturity	10/01/2031
Arbitrage Yield	4.899999%
True Interest Cost (TIC)	4.899999%
Net Interest Cost (NIC)	4.899999%
All-In TIC	4.899999%
Average Coupon	4.899999%
Average Life (years)	1.972
Duration of Issue (years)	1.853
Par Amount	765,000.00
Bond Proceeds	765,000.00
Total Interest	73,907.93
Net Interest	73,907.93
Total Debt Service	838,907.93
Maximum Annual Debt Service	432,585.00
Average Annual Debt Service	167,781.59
Underwriter's Fees (per \$1000)	
Average Takedown	
Other Fee	
Total Underwriter's Discount	
Bid Price	100.000000

<i>Bond Component</i>	<i>Par Value</i>	<i>Price</i>	<i>Average Coupon</i>	<i>Average Life</i>
Term Bond	765,000.00	100.000	4.900%	1.972
	765,000.00			1.972

	<i>TIC</i>	<i>All-In TIC</i>	<i>Arbitrage Yield</i>
Par Value	765,000.00	765,000.00	765,000.00
+ Accrued Interest			
+ Premium (Discount)			
- Underwriter's Discount			
- Cost of Issuance Expense			
- Other Amounts			
Target Value	765,000.00	765,000.00	765,000.00
Target Date	10/01/2026	10/01/2026	10/01/2026
Yield	4.899999%	4.899999%	4.899999%

BOND PRICING

Nevada County Consolidated Fire Distrct
2026 Lease (5 Years With Frontloaded Debt Service)

<i>Bond Component</i>	<i>Maturity Date</i>	<i>Amount</i>	<i>Rate</i>	<i>Yield</i>	<i>Price</i>
Term Bond:	10/01/2031	765,000	4.900%	4.900%	100.000
		765,000			

Dated Date	10/01/2026		
Delivery Date	10/01/2026		
First Coupon	04/01/2027		
Par Amount	765,000.00		
Original Issue Discount			
Production	765,000.00	100.000000%	
Underwriter's Discount			
Purchase Price	765,000.00	100.000000%	
Accrued Interest			
Net Proceeds	765,000.00		

BOND DEBT SERVICE

Nevada County Consolidated Fire District 2026 Lease (5 Years With Frontloaded Debt Service)

<i>Period Ending</i>	<i>Principal</i>	<i>Coupon</i>	<i>Interest</i>	<i>Debt Service</i>	<i>Annual Debt Service</i>
04/01/2027	200,000.00	4.900%	18,742.50	218,742.50	
10/01/2027	200,000.00	4.900%	13,842.50	213,842.50	432,585.00
04/01/2028	42,366.86	4.900%	8,942.50	51,309.36	
10/01/2028	42,366.86	4.900%	7,904.51	50,271.37	101,580.73
04/01/2029	44,468.59	4.900%	6,866.52	51,335.11	
10/01/2029	44,468.58	4.900%	5,777.04	50,245.62	101,580.73
04/01/2030	46,674.57	4.900%	4,687.56	51,362.13	
10/01/2030	46,674.57	4.900%	3,544.04	50,218.61	101,580.74
04/01/2031	48,989.98	4.900%	2,400.51	51,390.49	
10/01/2031	48,989.99	4.900%	1,200.25	50,190.24	101,580.73
	765,000.00		73,907.93	838,907.93	838,907.93

FORM 8038 STATISTICS

Nevada County Consolidated Fire District 2026 Lease (5 Years With Frontloaded Debt Service)

Dated Date 10/01/2026
Delivery Date 10/01/2026

<i>Bond Component</i>	<i>Date</i>	<i>Principal</i>	<i>Coupon</i>	<i>Price</i>	<i>Issue Price</i>	<i>Redemption at Maturity</i>
Term Bond:						
	04/01/2027	200,000.00	4.900%	100.000	200,000.00	200,000.00
	10/01/2027	200,000.00	4.900%	100.000	200,000.00	200,000.00
	04/01/2028	42,366.86	4.900%	100.000	42,366.86	42,366.86
	10/01/2028	42,366.86	4.900%	100.000	42,366.86	42,366.86
	04/01/2029	44,468.59	4.900%	100.000	44,468.59	44,468.59
	10/01/2029	44,468.58	4.900%	100.000	44,468.58	44,468.58
	04/01/2030	46,674.57	4.900%	100.000	46,674.57	46,674.57
	10/01/2030	46,674.57	4.900%	100.000	46,674.57	46,674.57
	04/01/2031	48,989.98	4.900%	100.000	48,989.98	48,989.98
	10/01/2031	48,989.99	4.900%	100.000	48,989.99	48,989.99
		765,000.00			765,000.00	765,000.00

	<i>Maturity Date</i>	<i>Interest Rate</i>	<i>Issue Price</i>	<i>Stated Redemption at Maturity</i>	<i>Weighted Average Maturity</i>	<i>Yield</i>
Final Maturity	10/01/2031	4.900%	48,989.99	48,989.99		
Entire Issue			765,000.00	765,000.00	1.9717	4.9000%

Proceeds used for accrued interest	0.00
Proceeds used for bond issuance costs (including underwriters' discount)	0.00
Proceeds used for credit enhancement	0.00
Proceeds allocated to reasonably required reserve or replacement fund	0.00



MUNICIPAL FINANCE CORPORATION

2945 Townsgate Road, Suite 200
Westlake Village, CA 91361
Telephone (805) 719-1235
www.munifinance.com

TERM SHEET

Municipal Finance Corporation hereby submits a lease financing proposal in accordance with the terms and conditions set forth below.

Date:	September 11, 2026
Lessee:	Nevada County Consolidated Fire District ("Lessee")
Lessor:	Municipal Finance Corporation ("Lessor")
Assignee:	US Bank ("Assignee")
Project:	Equipment Purchase
Financing Amount:	\$765,000.00
Interest Rate:	4.90%
Term:	5 Years
Lease Type:	Equipment Lease
Fees:	None
Payment Schedule:	Semi-annual principal and interest payments.
Prepayment Option:	The Lessee may prepay the Lease on any payment date with a 3% prepayment premium.
Financial Reporting Requirements:	Annual Audits
Documentation/Credit:	Preparation of Lease documents will be the responsibility of US Bank. Closing the Lease is subject to favorable credit review and completion of documentation to the satisfaction of Lessor.

Proposal Acceptance: The time for accepting this proposal expires on October 24, 2026. Acceptance is subject to approval of the Lessee's governing body. The Lessee shall incur no costs if the governing body elects not to approve this proposal.

Upon acceptance of this financing proposal, Municipal Finance Corporation shall use its best efforts to secure a credit approval in a timely fashion and otherwise to faithfully meet the requirements of this proposal. If this proposal is acceptable to the Nevada County Consolidated Fire District, please sign below and return to my attention at your earliest convenience.

I look forward to the opportunity to be of service to Nevada County Consolidated Fire District.

Sincerely,

Proposal Accepted By:
Nevada County Consolidated Fire District

A handwritten signature in black ink, appearing to be 'SM' or similar initials, enclosed within a large, loopy oval shape.

Stefan Morton
Vice President

By _____

Date _____



Nevada County Consolidated Fire District

Department of Fire Prevention

640 Coyote Street, Nevada City, CA 95959

(530) 265-4431 FAX (530) 265-4438

nccfire@nccfire.com • www.nccfire.com

To: Nevada County Consolidated Fire District Board of Directors
From: Kevin Greene, Fleet & Facilities Supervisor through Jason Robitaille, Fire Chief
Date: September 17, 2026
Re: Emergency Resolution R26-21: HVAC System Repair/ Replacement at NCC Station 89

Executive summary:

On August 1, 2026, the HVAC system serving Nevada County Consolidated Fire District Station 89 experienced catastrophic failure. Due to current extreme weather conditions, internal facility temperatures have regularly exceeded unsafe levels. Temporary cooling measures are insufficient. Bypassing formal competitive bidding is required to immediately restore building operations and protect health and safety.

Background:

Throughout the month of August, facility staff noted complete loss of climate control. An inspection by A&A Air Conditioning Heating & Sheet Metal revealed the Packaged Rooftop Unit needed replacement.

To legally bypass competitive bidding under California Public Contract Code 22050, the District must establish that a delay would cause severe impairment of public services or threat to life and property. Staff has determined an emergency exists based on the following:

- * Health & Safety: Temperatures in the crews living quarters are violating occupational heat standards, rendering the workspace unsafe for personnel.

Fiscal Implications:

To expedite recovery, staff solicited an expedited quote from A&A Air Conditioning Heating & Sheet Metal in the amount of \$16,637.

Funding is allocated in the FY 2026-27 Operational Budget for this specific capital replacement. Staff recommends utilizing the Capital Expenses Fund 758 for this expense.

Alternative actions:

1. Reject the Resolution: Staff would be required to draft formal specifications, publicize a Request for Proposals (RFP), and wait 30-45 days. The facility would remain closed or impaired during this time, compounding operational losses.

Recommendation:

Adopt Resolution R26-21 by:

1. Declaring an emergency pursuant to Public Contract Code Section 22050 due to catastrophic HVAC failure.
2. Waiving competitive bidding requirements.
3. Authorizing the Fire Chief or Designee to execute an emergency contract with A&A Air Conditioning Heating & Sheet Metal for an amount not to exceed \$16,637.

Proposal

Mail: PO Box 933
Grass Valley, Ca 95945

A&A Air Conditioning Heating & Sheet Metal

A California Corporation
"Contractor"

Since 1960
Calif. Lic. 310626

Family owned and
operated

763 South Auburn St., Grass Valley, CA 95945 TWO LOCATIONS 5035 Pacific St., Rocklin, CA 95677

Grass Valley
(530)273-1301

Auburn
(530)885-1172

Rocklin/Loomis/Lincoln
(916)624-1301

FAX
(530)273-1552

email
ben@aaheating.com

Proposal submitted to "Owner"

Land Line / cell / FAX

Job name and address

Date

NCC Fire
Station 84
640 Coyote St
Nevada City CA 95959

557-5247
Kevingreene@nccfire.com

Station 89
Rooftop Pkg Unit
Replacement

9/15/26

We hereby submit specifications and estimate for: Packaged Rooftop Unit Replacement

SCOPE OF WORK:

Remove existing rooftop packaged unit with crane and replace with new. Tie into existing gas line, electrical, and condensate.

Furnish and Install the Following:

- 1- RUUD RGEAYB036AJT061NA with fresh air damper
- 2- Roof Stand

-includes crane, labor, installation, startup, checkout and cleanup of jobsite upon completion

Total: \$16,637 to be paid upon completion by check.

Limited Warranty: one-year parts and labor, Excludes: Permit (agency is self inspecting),

DIR# 1000007918

Office of Small Business & DVBE Services: Certification ID 2020627

Contractors are required by law to be licensed and regulated by the Contractors' State License Board which has the jurisdiction to investigate complaints against contractors if a complaint regarding a patent act or omission is filed within four years of the date of the alleged violation. A complaint regarding a latent act or omission pertaining to any structural defects must be filed within 10 years of the date of the alleged violation. Any questions concerning a contractor may be referred to the Registrar, Contractors' State License Board, PO Box 26000. Sacramento, CA 95826. 1-800-321-2752. Overdue payments will bear interest at the rate of 1 ½% per month (18% per annum).

Respectfully submitted by: Ben Aguilar

This Proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal and authorization to perform work:

Date: _____ Owner/Buyer (s): _____



Nevada County Consolidated Fire District

Resolution 26-21

Resolution Declaring an Emergency, Bypassing Competitive Bidding Pursuant to Public Contract Code Section 22050, And Authorizing the Emergency Repair/Replacement of the HVAC System at Station 89

WHEREAS, the Nevada County Consolidated Fire District operates Station 89, which provides critical emergency services to the public; and

WHEREAS, on August 1, 2026, the primary HVAC system at the facility suffered an unexpected and catastrophic failure, resulting in interior living quarters reaching high temperatures, creating unsafe environmental conditions for staff and;

WHEREAS, California Public Contract Code Section 22050 permits the governing body of a local agency to repair or replace a public facility and procure necessary services and supplies without competitive bidding if it finds that an emergency will not permit a delay resulting from a competitive solicitation; and

WHEREAS, waiting for a formal competitive bidding process would require 4 to 6 weeks, leaving the facility uninhabitable, threatening employee occupational health standards, and severely impairing essential public operations; and

WHEREAS, District staff has obtained an emergency proposal from A&A Air Conditioning Heating & Sheet Metal to perform immediate repairs/replacement for a cost not to exceed \$16,637.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Nevada County Consolidated Fire District as follows:

Section 1. Recitals. The Board finds that the facts set forth in the recitals above and the accompanying Staff Report are true and correct and incorporate them herein as findings of fact.

Section 2. Declaration of Emergency. Based on substantial evidence provided in the accompanying Staff Report, the Board hereby declares that an emergency exists pursuant to Public Contract Code Section 22050, and that this emergency will not permit the delay inherent in a competitive bidding process.

Section 3. Contract Authorization & Award. The Board authorizes the Fire Chief or Designee to award and execute an emergency contract with A&A Air Conditioning Heating & Sheet Metal for the immediate repair/replacement of the HVAC system in an amount not to exceed \$16,637.



Nevada County Consolidated Fire District

Resolution 26-21

Resolution Declaring an Emergency, Bypassing Competitive Bidding Pursuant to Public Contract Code Section 22050, And Authorizing the Emergency Repair/Replacement of the HVAC System at Station 89

Section 4. Funding Source. The Board approves the budget amendment allocating \$16,637 from the Capital Expenses Fund 758 for this project.

Section 5. Review of Emergency. Pursuant to Public Contract Code Section 22050(c), staff shall report back to the Board at its next regularly scheduled meeting to review the emergency actions taken, unless the work is completed prior to that date.

PASSED AND ADOPTED by the Board of Directors as Resolution of the Nevada County Consolidated Fire District at the Regular Board Meeting held on the 23rd day of September 2026 by the following roll call:

Ayes:

Noes:

Absent:

Abstain:

Keith Grueneberg, President of the Board
Nevada County Consolidated Fire District

Attest:

Tricia Bush, Secretary of the Board



Nevada County Consolidated Fire District

Resolution 26-22

Medical Insurance Plans

WHEREAS, the Nevada County Consolidated Fire District is committed to providing quality medical insurance for its employees;

WHEREAS, the District is currently in the process of reviewing and evaluating available medical insurance plan options for the upcoming year;

WHEREAS, the District is actively working with the our Licensed Broker to assess viable plan options that meet the needs of both the District and its employees;

WHEREAS, input from staff is being considered to ensure that selected plans reflect the priorities and healthcare needs of the employee population;

NOW, THEREFORE, BE IT RESOLVED, that the Nevada County Consolidated Fire District Board of Directors supports the continued efforts of the administration, broker and staff in identifying appropriate medical insurance plans;

BE IT FURTHER RESOLVED, that the Board authorizes the Fire Chief or designee to take all necessary actions to finalize the selection and implementation of the medical insurance plans.

PASSED AND ADOPTED by the Board of Directors as Resolution of the Nevada County Consolidated Fire District at the Regular Board Meeting held on the 23rd day of September 2026 by the following roll call:

Ayes:

Noes:

Absent:

Abstain:

Keith Grueneberg, President of the Board
Nevada County Consolidated Fire District

Attest:

Tricia Bush, Secretary of the Board



MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (HEREAFTER “MEMORANDUM”) IS ENTERED INTO BY AND BETWEEN THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (HEREAFTER “SDRMA”) AND THE PARTICIPATING PUBLIC ENTITY (HEREAFTER “ENTITY”) WHO IS SIGNATORY TO THIS MEMORANDUM.

WHEREAS, on August 1, 2006, SDRMA in its capacity as a member of Public Risk Innovation, Solutions and Management (PRISM) and having executed the Joint Powers Agreement (JPA) governing PRISM, was appointed administrator for the purpose of enrolling small public entities into the ~~Public Risk Innovation, Solutions and Management~~ (PRISM) Health and/or Employee Benefits Small Group Program (hereinafter "~~PROGRAM~~program"); and

WHEREAS, the terms and conditions of the PROGRAM as well as benefit coverage, rates, assessments, and premiums are governed by the PRISM Health Committee and/or PRISM Employee Benefits Committee for the ~~PROGRAM~~program (the "~~COMMITTEE~~committee") and not SDRMA; and

WHEREAS, ENTITY desires to enroll and participate in the ~~PROGRAM~~program, acknowledging that SDRMA acts solely in an administrative capacity and does not establish Program terms.

NOW THEREFORE, SDRMA and ENTITY agree as follows:

1. DEFINITIONS. For purposes of this MEMORANDUM, unless the context otherwise requires, the following terms when capitalized have the respective meanings set out below and are applicable to the singular as well as to the plural forms of such terms and to the masculine as well as to the feminine and neuter genders of such terms.

a. “Committee” means the PRISM Health Committee and/or PRISM Employee Benefits Committee for the Program.

b. “Coverage Documents” means, except as otherwise provided herein, coverage documents from each carrier outlining the coverage provided, including terms and conditions of coverage, are controlling with respect to the coverage of the Program and will be provided by SDRMA to each ENTITY. Documents will be made available through the online SDRMA Portal and be accessible to approved users of the ENTITY.

c. “Program Participation Agreement” means the agreement issued by PRISM/AUS Underwriting to the Entity that details the final terms of acceptance and any special exceptions or terms that have been made a part of the underwriting approval and is required to be

completed and executed in order to constitute full acceptance as a member of the PRISM Small Group Program.

d. "Program" or "PRISM" means the Public Risk Innovation, Solutions and Management (PRISM) Health and/or Employee Benefits Small Group Program.

e. "Program Documents" means the following: SDRMA Program Administrative Guidelines, SDRMA Resolution, Program Underwriting application and any required underwriting documents, Program approval, Program Underwriting & Eligibility Rules and Program Participation Agreement.

12. PURPOSE. ENTITY is signatory to this MEMORANDUM for the ~~express-sole~~ purpose of enrolling in the ~~P~~rogram~~ROGRAM~~.

23. ENTRY INTO PROGRAM. ENTITY shall ~~enroll~~ apply for participation in the ~~P~~rogram~~ROGRAM~~ by ~~making application through executing and all forms prescribed by SDRMA. SDRMA shall submit the completed forms to which shall be subject to approval by the~~ Program~~ROGRAM~~'s Underwriter who has the authority to accept or reject Entity's application in its sole discretion based on the Program's and governing documents and in accordance with the Program's~~applicable~~ eligibility guidelines.

34. MAINTENANCE OF EFFORT. ~~P~~rogram ~~ROGRAM is designed to provide an alternative provides~~ health benefits ~~solution~~ to all ~~participants~~ active employees, retired employees, dependents of an active or retired employee and public officials of the ENTITY who satisfy requirements for participation. ~~of the ENTITY including active employees, retired employees (optional), dependents (optional) and public officials (optional).~~ ENTITY public officials may participate in the ~~P~~rogram~~ROGRAM~~ only if they are currently being covered and their own ENTITY's enabling act, plans and policies allow it. ENTITY must contribute at least the minimum percentage required by the eligibility requirements

45. PREMIUMS. ENTITY ~~understands~~ agrees and acknowledges that premiums and rates for the ~~P~~rogram ~~ROGRAM~~ are set by the ~~COMMITTEE~~Committee and that SDRMA's Administrative Fee is set by SDRMA For each billing cycle. ENTITY will remit the total monthly ~~premiums based upon rates established amount billed by SDRMA~~ for each category of participants and the census of covered employees, public officials, dependents and retirees. PREMIUMs are based on a full month, and there are no partial months or prorated PREMIUMs. Enrollment for mid-year qualifying events and termination of coverage will be made in accordance with the SDRMA Program Administrative Guidelines.

~~Rates for the ENTITY and each category of participant will be determined by the COMMITTEE designated for the PROGRAM based upon advice from its consultants and/or a consulting Benefits Actuary and insurance carriers. In addition, SDRMA adds an administrative fee to premiums and rates for costs associated with administering the PROGRAM. Rates may vary depending upon factors including, but not limited to, demographic characteristics, loss experience of all public entities participating in the PROGRAM and differences in benefits provided (plan design), if any.~~

~~SDRMA will administrate a billing to ENTITY each month, with payments due by the date specified by SDRMA. Payments received after the specified date will accrue penalties up to and including termination from the PROGRAM. Premiums are based on a full month, and there are no partial months or prorated premiums. Enrollment for mid-year qualifying events and termination of coverage will be made in accordance with the SDRMA Program Administrative Guidelines.~~

~~Late Payment Penalties. ENTITY shall pay all PREMIUM invoices as billed to SDRMA, regardless of any changes to eligibility or adjustments to PREMIUMS that may occur during the billing month and not reflected in the PREMIUM invoice. SDRMA shall issue PREMIUM invoices to ENTITY prior to the coverage month in which they are due. PREMIUM invoices are due by the due date stated on the invoice and considered delinquent thirty (30) calendar days from the due date. In addition to the outstanding balance due for any unpaid invoice, ENTITY shall be liable to SDRMA for a late payment penalty of 1% of the outstanding balance of any unpaid portion of such invoice effective (30) calendar days after the invoice due date. SDRMA reserves the right to terminate the MEMORANDUM and ENTITY'S Participation Agreement, including immediate cessation of all services under the Program, any time after it provides written notice to ENTITY of its failure to pay the amount due of any invoice.~~

- ~~56.~~ **BENEFITS.** Benefits provided to ENTITY participants shall be as set forth in ENTITY's Plan Summary for the Program ~~ROGRAM~~ and as agreed upon between the ENTITY and its recognized employee organizations as applicable. Not all plan offerings will be available to ENTITY, and plans requested by ENTITY must be submitted to Program ~~ROGRAM~~ underwriter for approval.
- ~~6.~~ **COVERAGE DOCUMENTS.** ~~Except as otherwise provided herein, coverage documents from each carrier outlining the coverage provided, including terms and conditions of coverage, are controlling with respect to the coverage of the PROGRAM and will be provided by SDRMA to each ENTITY. SDRMA will provide each ENTITY with additional documentation, defined as the SDRMA Program Administrative Guidelines which provide further details on administration of the PROGRAM.~~
- ~~7.~~ **PROGRAM FUNDING.** ~~It is the intent of this MEMORANDUM to provide for a fully funded PROGRAM by any or all of the following: pooling risk; purchasing individual stop loss~~

~~coverage to protect the pool from large claims; and purchasing aggregate stop loss coverage.~~

~~8. ASSESSMENTS. Should the PROGRAM not be adequately funded for any reason, pro-rata assessments to the ENTITY may be utilized to ensure the approved funding level for applicable policy periods. Any assessments which are deemed necessary to ensure approved funding levels shall be made upon the determination and approval of the COMMITTEE in accordance with the following:~~

~~a. Assessments/dividends will be used sparingly. Generally, any over/under funding will be factored into renewal rates.~~

~~b. If a dividend/assessment is declared, allocation will be based upon each ENTITY's proportional share of total premiums paid for the preceding 3 years. An ENTITY must be a current participant to receive a dividend, except upon termination of the PROGRAM and distribution of assets.~~

~~c. ENTITY will be liable for assessments for 12 months following withdrawal from the PROGRAM.~~

~~d. Fund equity will be evaluated on a total PROGRAM-wide basis as opposed to each year standing on its own.~~

7. ASSESSMENTS AND DIVIDENDS. The Program annual premium, as approved by the Committee will be established at a level which is anticipated to provide adequate overall funding. The Program will directly manage surpluses and deficits. Premiums are targeted to fund expected claims (including incurred-but-not-reported (IBNR) and run-out), reinsurance (if any), Program/administrative expenses, and any reserve or margin adopted by the Committee.

If Program funds are insufficient (including funding IBNR), the Committee may impose premium assessments on all applicable participating Entities, consistent with the JPA, including ENTITY signing this MEMORANDUM. Entities that have withdrawn from the Program are liable for assessments attributable to plan year(s) in which they participated.

After appropriate reserves and obligations are funded and any Committee-approved margin is achieved, the Committee may declare a dividend or premium credit, using a formula recommended by the Program Underwriters and actuary.

98. WITHDRAWAL. ENTITY may withdraw from this MEMORANDUM and terminate its Program Participation Agreement for a subsequent calendar year subject to the following condition: ENTITY shall notify SDRMA and the PROGRAM in writing of its

~~intent to withdraw at least 90 days prior to their requested withdrawal date. ENTITY shall notify SDRMA in writing of its intent to withdraw from this MEMORANDUM and terminate its Program Participation Agreement at least 120 days prior to January 1st of the subsequent calendar year in which it shall be effective . No withdrawal shall become effective until December 31 of the year that notice of termination is received. ENTITY may rescind its notice of intent to withdraw and terminate no later than October 1st.~~ Once ENTITY withdraws from the ~~Program~~PROGRAM, there is a 3-year waiting period to come back into the ~~Program~~PROGRAM, and the ENTITY will be subject to underwriting approval ~~again~~.

~~10. LIAISON WITH SDRMA. Each ENTITY shall maintain staff to act as liaison with SDRMA and between the ENTITY and SDRMA's designated PROGRAM representative.~~

~~9. ARBITRATION OF DISPUTES. To the extent permitted by law, all controversies between the ENTITY and SDRMA that may arise out of or relate to any of the services provided by SDRMA under the MEMORANDUM, or the construction, performance or breach of this or any other agreement between the ENTITY and SDRMA, whether entered into prior to, on or subsequent to the date hereof, shall be settled by binding arbitration in the City of Sacramento, California, under the Commercial Arbitration Rules of the American Arbitration Association. Judgment upon any award rendered by the arbitrator(s) shall be final, and may be entered into any court having jurisdiction.~~

~~11~~10. GOVERNING LAW. This MEMORANDUM shall be governed in accordance with the laws of the State of California.

~~12~~11. VENUE. Venue for any dispute or enforcement shall be in the City of Sacramento, California.

~~13~~12. ATTORNEY FEES. The prevailing party in any dispute shall be entitled to an award of reasonable attorney fees.

~~14~~13. COMPLETE AGREEMENT. This MEMORANDUM together with the related ~~P~~rogramPROGRAM ~~documents~~Documents constitutes the full and complete agreement of the ENTITY.

~~15~~14. SEVERABILITY. Should any provision of this MEMORANDUM be judicially determined to be void or unenforceable, such determination shall not affect any remaining provision.

~~16~~15. AMENDMENT OF MEMORANDUM; WAIVER. This MEMORANDUM may not be modified, nor shall any provision hereof be waived or amended, except in a writing duly signed by authorized representatives of SDRMA and ENTITY. The failure of either Party to enforce at any time any provision of the MEMORANDUM shall not be construed to be a waiver of such provision, nor in any way to affect the validity of the MEMORANDUM or the



~~right of either party thereafter to enforce each and every such provision may be amended by the SDRMA Board of Directors and such amendments are subject to approval of ENTITY's designated representative, or alternate, who shall have authority to execute this MEMORANDUM. Any If ENTITY who fails or refuses to execute an amendment to this MEMORANDUM by the deadline included in written notice of SDRMA'S execution of said amendment, SDRMA reserves the right to terminate shall be deemed to have withdrawn this MEMORANDUM and ENTITY'S Program Participation Agreement from the PROGRAM effective as of on the next annual renewal date.~~

~~1716.~~ EFFECTIVE DATE. This MEMORANDUM shall become effective on the later of the first date of coverage for the ENTITY or the last date of signing of this MEMORANDUM by the Chief Executive Officer or Board President of SDRMA and the authorized person for the ENTITY.

~~1817.~~ EXECUTION IN COUNTERPARTS. This MEMORANDUM may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.

In Witness Whereof, the undersigned have executed the MEMORANDUM as of the date set forth below.

Dated: _____

By: _____

Special District Risk
Management Authority

Dated: _____

By: _____

Agency ENTITY Name



Nevada County Consolidated Fire District

Resolution 26-23

A RESOLUTION OF THE NEVADA COUNTY CONSOLIDATED FIRE DISTRICT BOARD OF DIRECTORS APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING AND AUTHORIZING PARTICIPATION IN THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY'S HEALTH BENEFITS PROGRAM

WHEREAS, Nevada County Consolidated Fire District (District), a public agency duly organized and existing under and by virtue of the laws of the State of California (the "ENTITY"), has determined that it is in the best interest and to the advantage of the ENTITY to participate in the Health Benefits Program offered by Special District Risk Management Authority (the "Authority"); and

WHEREAS, the Authority was formed in 1986 in accordance with the provisions of California Government Code 6500 *et seq.*, for the purpose of providing risk financing, risk management programs and other coverage protection programs; and

WHEREAS, participation in Authority programs requires the ENTITY to execute and enter into a Memorandum of Understanding which states the purpose and participation requirements for the Health Benefits Program; and

WHEREAS, all acts, conditions and things required by the laws of the State of California to exist, to have happened and to have been performed precedent to and in connection with the consummation of the transactions authorized hereby do exist, have happened and have been performed in regular and due time, form and manner as required by law, and the ENTITY is now duly authorized and empowered, pursuant to each and every requirement of law, to consummate such transactions for the purpose, in the manner and upon the terms herein provided.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE ENTITY AS FOLLOWS:

Section 1. Findings: The ENTITY's Governing Body hereby specifically finds and determines that the actions authorized hereby relate to the public affairs of the ENTITY.

Section 2. Memorandum of Understanding: The Memorandum of Understanding, to be executed and entered into by and between the ENTITY and the Authority, in the form presented at this meeting and on file with the ENTITY's Secretary, is hereby approved. The ENTITY's Governing Body and/or Authorized Officers ("The Authorized Officers") are hereby authorized and directed, for and in the name and on behalf of the ENTITY, to execute and deliver to the Authority the Memorandum of Understanding.

Section 3. Program Participation: The ENTITY's Governing Body approves participating in the Special District Risk Management Authority's Health Benefits Program.

Section 4. Severability: If any provision of this resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the resolution which can be given effect without the invalid provision or application, and to this end the provisions of this resolution are severable.



Nevada County Consolidated Fire District

Resolution 26-23

**A RESOLUTION OF THE NEVADA COUNTY CONSOLIDATED
FIRE DISTRICT BOARD OF DIRECTORS APPROVING THE FORM OF AND AUTHORIZING THE
EXECUTION OF A MEMORANDUM OF UNDERSTANDING AND AUTHORIZING PARTICIPATION
IN THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY'S HEALTH BENEFITS PROGRAM**

Section 5. Other Actions: The Authorized Officers of the ENTITY are each hereby authorized and directed to execute and deliver any and all documents which are necessary in order to consummate the transactions authorized hereby and all such actions heretofore taken by such officers are hereby ratified, confirmed and approved.

Section 6. Effective Date: This resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED by the Board of Directors as Resolution of the Nevada County Consolidated Fire District at the Regular Board Meeting held on the 23rd day of September 2026 by the following roll call:

Ayes:

Noes:

Absent:

Abstain:

Keith Grueneberg, President of the Board
Nevada County Consolidated Fire District

Attest:

Tricia Bush, Secretary of the Board



Nevada County Consolidated Fire District

Resolution 26-24

Fee Schedule of Prevention, Regulatory Programs, Incidents and Other Services

WHEREAS, The Board of Directors of the Nevada County Consolidated Fire District has determined that there is a need for a Fee Schedule for services provided; and

WHEREAS, the current fee schedule was approved by Resolution 25-23 at the regular board meeting on September 24, 2025; and

WHEREAS, Ordinance 23-01 specifies fees can be adjusted annually beginning October, 2024 and each October thereafter, based on the actual cost calculations provided by staff; and

WHEREAS, staff has performed cost calculations.

NOW, THEREFORE, BE IT RESOLVED the fee schedule be updated to reflect the updated cost calculations, as specified on the attached exhibit.

PASSED AND ADOPTED by the Board of Directors as Resolution of the Nevada County Consolidated Fire District at the Regular Board Meeting held on the 24th day of September 2025 by the following roll call:

Ayes:

Noes:

Absent:

Abstain:

Patricia Nelson, Vice President of the Board
Nevada County Consolidated Fire District

Attest:

Tricia Bush, Secretary of the Board

Nevada County Consolidated Fire District
Fee Schedule for
Prevention, Regulatory Programs, Incidents and Other

The following Fee Schedule provides the cost to be paid by the requestor for the services listed. It does not provide comprehensive review, instruction, forms or government codes associated with each service listed. Those can be obtained by contacting district staff.

The fees reflect the minimum fee associated with providing these services.

Payment of fees and quotes for Permits, Reviews, Office time, Field time, Planned Events and other items, are required before services are provided. Actual costs incurred above the minimum fee paid will be billed. Amounts not paid when due are subject to late fees, as specified in item Z.

Expedited services outside of normal business hours will be invoiced at double the normal rate.

Items not specifically described within the fee schedule will be assigned a fee category by determination of the Fire Marshal.

Inquires and payments can be sent to NCCFD, 640 Coyote Street, Nevada City, CA 95959 or call (530) 265-4431. Payments can also be paid on our website at www.nccfire.com.

Hourly Rate	\$	200.00
--------------------	-----------	---------------

A. Office Time - Hourly - 1 hour minimum

- | | | |
|---|----|--------|
| 1. General | | |
| a. Preapplication review | \$ | 200.00 |
| b. Consultation and Meetings | \$ | 200.00 |
| c. Research | \$ | 200.00 |
| d. Miscellaneous plan reviews | \$ | 200.00 |
| e. Review of revised plans or proposals | \$ | 200.00 |

B. Field Time - 1 hour minimum

- | | | |
|---|----|--------|
| 1. General | | |
| a. Site inspections | \$ | 200.00 |
| b. Vacant lot inspection with drone. | \$ | 250.00 |
| *This includes drone fee (\$50.00/hour) | | |
| c. Second and subsequent inspections of deficiencies | \$ | 200.00 |
| d. Failure to cancel inspection requests | \$ | 200.00 |
| e. Witness additional test or procedures above what is allowed in minimum fee | \$ | 200.00 |
| f. State mandate pre-inspections or inspections | \$ | 200.00 |
| g. Meetings, public hearings, etc. | \$ | 200.00 |

C. Incident Reports, Investigation Reports, and Photocopy Costs

- | | | |
|-----------------------|----|-------|
| 1. Incident reports | | |
| a. Printed | \$ | 25.00 |
| b. Emailed | \$ | 20.00 |
| 2. Inspection reports | | |
| a. Printed | \$ | 25.00 |
| b. Emailed | \$ | 20.00 |

Nevada County Consolidated Fire District
Fee Schedule for
Prevention, Regulatory Programs, Incidents and Other

C. Incident Reports, Investigation Reports, and Photocopy Costs Continued

3.	Investigation reports		
a.	Printed	\$	25.00
b.	Emailed	\$	20.00
4.	Digital Photographs - emailed		
a.	Up to 20	\$	20.00
b.	Over 20, each additional	\$	0.50
5.	CD - Photo or video	\$	25.00
6.	Thumb drive	\$	30.00
7.	Photocopies (per page)	\$	0.50
8.	Scans - Actual time spent scanning and sending.	Minimum	\$ 5.00
9.	Body Cam Footage	\$	50.00

D. Operation Permits (Minimum fee - additional charges may apply)

1.	Aviation Fees <i>(Aircraft servicing, repair and aircraft fuel-servicing vehicles)</i>	\$	300.00
2.	Aviation Fees in excess of #1 - hourly, 1/2 hour minimum		
3.	Cannabis operations	\$	300.00
4.	Compressed gas		
a.	Storage and use, including fixed installation of medical gas	\$	200.00
b.	Medical gas system - new installation; code compliance review and site inspections.	\$	300.00
5.	Cryogenics	\$	200.00
6.	Dust producing operations, including woodworking and cabinet shops	\$	200.00
7.	Explosives and blasting agents	\$	200.00
8.	Fireworks	\$	500.00
9.	Flammable/combustible liquids <i>(for underground tanks, see section E)</i>		
a.	Storage cabinet, each location	\$	200.00
b.	Storage rooms	\$	300.00
c.	Inside storage	\$	200.00
d.	Outside storage	\$	200.00
e.	Dispense	\$	300.00
f.	Install or repair equipment	\$	500.00
10.	Repair Garages and Motor Fuel Dispensing Facilities	\$	300.00
11.	Hazardous materials	\$	400.00
12.	Hazardous production materials	\$	400.00
13.	High piled combustible storage	\$	400.00
14.	Liquefied petroleum gas		
a.	Dispense	\$	200.00
b.	Install tank less than 2,000 gallon water capacity	\$	200.00
c.	Install tank more than 2,000 gallon water capacity	\$	300.00
d.	Underground residential tank	\$	300.00
e.	Underground commercial tank	\$	600.00
15.	Lumber Yard	\$	300.00
16.	Mobile Food Preparation Vehicles	\$	200.00

Effective October 1, 2026

9-3

Nevada County Consolidated Fire District
Fee Schedule for
Prevention, Regulatory Programs, Incidents and Other

17. Ovens, industrial baking or drying	\$	400.00
18. Place of assembly		
a. Occupancy by 50 to 99 persons	\$	200.00
b. Occupancy by 100 to 299 persons	\$	300.00
c. Occupancy of more than 300 persons	\$	400.00
19. Spray painting		
a. Spray booths and spray areas	\$	200.00
b. Code compliance review and testing of fire suppression system	\$	500.00
20. Tents, canopies, and temporary membrane support structures	\$	300.00
21. Waste Handling	\$	300.00
22. Welding or cutting operations in any occupancy	\$	200.00
23. Outdoor Events	\$	300.00
24. Miscellaneous Permits, 1 hour minimum	\$	200.00
25. Multiple permit discount (each after 1st permit)	\$	(100.00)
Discount applies for multiple inspections at same location at same time.		

E. Operation Permits (Minimum Fee - applied to hourly charge)

1. Flammable/Combustible liquids		
a. Installation of underground tanks		
1. Base fee (single tank)	\$	600.00
2. Fee for each additional tank	\$	100.00
b. Removal of underground tanks		
1. Base fee (single tank)	\$	400.00
2. Fee for each additional tank	\$	100.00
2. Auxiliary Power Equipment		
a. Residential	\$	200.00
b. Business	\$	300.00

F. Building Plan and Occupancy Review (Minimum Fee - applied to hourly charges)

All new building construction and tenant improvements will have a minimum fee of 3 hours with additional charges being billed monthly.

	\$	600.00
Outside Service - Cost plus 10% and inspection fees (discretion of the Fire Marshal)		

G. Fire Suppression and Detection System Review (Minimum Fee - applied to hourly charge).

1. Fire alarm systems		
1 hour minimum, will bill additional time	\$	200.00
b. Fire sprinkler monitoring	\$	200.00
c. Tenant improvement of 999 square feet or less	\$	200.00
d. Tenant improvement of more than 1,000 square feet	\$	200.00
2. Fire hydrant system, on-site	\$	600.00
3. On-site water storage systems	\$	300.00
4. Fire sprinkler systems	\$	400.00
5. Hood and duct fire suppression system	\$	400.00
Outside Service - Cost plus 10% and inspection fees (discretion of the Fire Marshal)		

Nevada County Consolidated Fire District
Fee Schedule for
Prevention, Regulatory Programs, Incidents and Other

H. Land Use Review (Minimum Fee- applied to hourly charges)

1.	2nd Dwelling/Accessory Dwelling Unit	\$	500.00
2.	Subdivisions		
	a. 1 or 2 newly created parcels	\$	400.00
	b. 3 or 4 newly created parcels	\$	500.00
	c. 5 to 9 newly created parcels	\$	600.00
	d. 10 or more newly created parcels	\$	900.00
3.	Temporary roadside business		
	a. Enclosed area, single use	\$	200.00
	b. Enclosed area, multiple use	\$	300.00
4.	Use Permit	\$	100.00
5.	Site plan review	\$	100.00
6.	Cannibas Administrative Development Permit	\$	400.00

I. Incidents

1.	Bill by Fire Recovery at their published rates		
2.	OES incident response - Per CFAA guidelines and prevailing rates		
3.	Investigation (hourly)		Actual Cost

J. Equipment Hourly - Quoted upon request

1. Engine Company - Planned Events - (includes staffing)
2. Water Tender - Planned Events (includes staffing)
3. Drone Surveillance

K. Staffing - Planned Events

1. Quoted upon request

L. Other

1.	Legal Appearance	Actual Cost
2.	Mechanic Shop Rate (hourly)	\$ 123.00
3.	Administrative (hourly)	\$ 81.00
4.	Credit card convenience fee paid directly to processor- the greater of:	\$3.00 or 2.65%
5.	Certified Postage and Other activities	Actual Cost

M. Late Fees

1. 01-30 days past due, 10% late fee
2. 31-60 days past due, 25% late fee
3. 61 + days past due, 1% additional per month for each month or partial month, the fee remains unpaid.
4. Over 90 past due, additional fees may apply along with referral to collections, and revoking of permits if applicable.
5. Non-Sufficient Fund check - applicable late fee plus \$25 processing fee.



Nevada County Consolidated Fire District

Resolution 26-25

Updating Job Descriptions

WHEREAS, the Nevada County Consolidated Fire District Board of Directors has the authority as described in Health and Safety Code Section 13861 (d), to appoint necessary employees, to define their qualifications and duties, and to provide a pay schedule for performance of their duties, and;

WHEREAS, the Board of Directors of the Nevada County Consolidated Fire District has approved the job description for the following position within the district:

- Captain
- Fire Mechanic II
- Lieutenant

WHEREAS, the attached Exhibit A defines, in detail, the job description within the fire district, as approved by the Board;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Nevada County Consolidated Fire District hereby wishes to update the Lieutenant job description.

PASSED AND ADOPTED by the Board of Directors as Resolution of the Nevada County Consolidated Fire District at the Regular Board Meeting held on the 23rd day of September 2026 by the following roll call:

Ayes:

Noes:

Absent:

Abstain:

Keith Grueneberg, President of the Board
Nevada County Consolidated Fire District

Attest:

Tricia Bush, Secretary of the Board



Nevada County Consolidated Fire District

640 Coyote Street, Nevada City, CA 95959
(530) 265-4431 FAX (530) 265-4438
nccfire@nccfire.com • www.nccfire.com

POSITION DESCRIPTION

POSITION: Fire Captain
CLASSIFICATION: Regular Employee
Classified, Permanent
Non-Management Position
SUPERVISOR: Reports to Battalion Chief

COMPENSATION: Based on current MOU

DESCRIPTION:

Under general direction Battalion Chief, to command a firefighting company and provide direction and supervision to subordinates, typically, Engineers / Lieutenants and Firefighter(s); provide leadership for, and train, inspect and evaluates subordinates; perform all related work as required.

DISTINGUISHING FEATURES

This class is the first line working supervisor of the Fire District, and is directly responsible for assigned personnel discipline, safety, performance and training; for the condition of fire apparatus and equipment; and for the overall emergency readiness of a fire company and stations. Supervision is exercised by leading assigned personnel to direct their work; the work may involve considerable physical exertion, and risk to health and safety. This class differs from the higher rank of Battalion Chief because the Battalion Chief is primarily an overhead position and is responsible for specialized firefighting work which includes investigation, management of personnel and equipment. It is further distinguished from the next lower class of Engineer / Lieutenant because the Engineer / Lieutenant is not responsible for the fire station and is supervised by the Captain.

EXAMPLE OF DUTIES:

NOTE: The following are duties performed by employees in this classification. However, employees may perform other related duties as required. Each individual in the classification does not necessarily perform all duties listed.

1. Responds to emergency calls and fire alarms and directs the route to be taken. If the first company to arrive, the captain evaluates the situation and decides if additional companies are needed and, if so, informs communications of his/her decision, then selects and applies the best method of handling the situation until relieved of command by a superior officer.
2. Supervises his/her crew in rescue, administering of first-aid, placement of fire apparatus, hose evolutions, direction and pressure of water streams, placing of ladders, ventilating buildings, and placing of salvage covers; directs the overhaul, and clean up after a fire; conducts preliminary investigation of cause and origin.
3. Lays hose lines and supply lines; ventilates buildings to release heat and smoke; places salvage

~~May 18, 2023~~ September 23, 2026

covers to prevent water damage; overhauls and cleans up after a fire; checks for fire extension and to prevent rekindling. May establish wildland fire lines by cutting, scraping and shoveling.

4. Ensures that assigned District equipment is returned to its proper place before leaving the emergency scene. On arrival at the fire station, supervises the cleaning, servicing, and return to in-service status of apparatus and equipment.
5. Supervises the cleaning and maintenance of station quarters and grounds. Conducts drill evaluations; conducts roll call; reads and transmits orders and information; Assures a proper state of readiness by supervising assigned drills and training sessions to increase proficiency and maintains a high state of company conduct, discipline, and morale, taking corrective action to maintain said conditions.
6. Prepares performance evaluations and counseling of assigned personnel.
7. Using a computer, keeps a daily log of company activities; submits reports on emergency, non-emergency and EMS incidents, drills, apparatus inspections, supplies, station inspections, target hazards, and personnel performance. May have responsibilities for scheduling.
8. Is held accountable for the overall condition of the station, its maps, grounds, inventory reports.
9. Studies and becomes familiar with district streets, terrain, fire hydrants, auxiliary water supplies, sprinkler systems, building occupancy and its contents; the location of gas and electric motor shut-offs, freezing units, auxiliary alarms and panels.
10. Maintains level of physical condition to perform duties.
11. Schedules, supervises or participates in: Fire inspections as directed; pre-fire plans, target hazards; school fire drills; conducts station visits by schools; and participates in public education.
12. Is subject to emergency call-back while off duty.
13. Participates and meets the minimum District training programs and requirements.

MINIMUM QUALIFICATIONS:

Candidate must ~~maintain-meet the~~ minimum qualifications ~~established in the as-written in~~ Firefighter/Operator and Lieutenant Position Descriptions.

- 5 years full time experience (including 3 years with NCCFD).
- ~~2-years as an Engineer/ Lieutenant with NCCFD (probation included), or 3-years combined as an Acting Engineer / Lieutenant / Engineer / Lieutenant with NCCFD. Candidate must be on current promotional list-experience with NCCFD, including time served in a full-time Acting Engineer or Acting Lieutenant assignment.~~
- ~~Acting Engineer/Lieutenant time will be credited at 50% of the actual time served toward the full-time experience requirement.~~
- ~~CSFM Fire Officers Certificate and /or Company Officer Certification. Completion of all required CSFM Fire Officer/Company Officer classes and applicable task book; obtaining Fire Officer / Company Officer Certification within 1 year of appointment.~~
- ~~Fire and Emergency Services Instructor 1 or historically recognized equivalent.~~
- ~~S-290 (Classroom)-Intermediate Wildland Fire Behavior (classroom).~~
- ~~SFT S-404 or FEMA L954/LO954 Safety Officer course (all-risk) within 1 year of appointment~~
- ~~S-330 Task Force / Strike Team Leader~~

Desirable Qualifications:

- ~~Structural Collapse Specialist 1 or~~ Rescue Systems ~~1~~

~~May 18, 2023~~ September 23, 2026

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- ~~S-390 Intermediate Fire Behavior~~
- CSFM Chief Fire Officer courses
- ~~S-404 Safety Officer (All Risk)~~
- ~~Chief Fire Officer 3A Human Resources Management~~
- ~~Chief Fire Officer 3B Budget and Fiscal Responsibilities~~
- ~~Chief Fire Officer 3C General Administrative Functions~~ AA/AS or BA/BS degree from an accredited institution

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~~May 18, 2023~~ September 23, 2026

- Chief Fire Officer 3D Emergency Service Delivery Responsibilities
- Chief Officer (old certification)
- A.S. Degree

KNOWLEDGE AND ABILITIES: (in addition to Firefighter Operator and Engineer / Lieutenant):

Note: The level and scope of the following knowledge and abilities are related to duties listed under the "Examples of Duties" section of this Job Description.

Knowledge of:

- Working knowledge of the practices, procedures and equipment used in fighting fires and saving lives/property.
- The operations and maintenance of fire and rescue apparatus and equipment.
- Laws, rules and regulations which govern the Fire District.
- Hazardous and flammable materials.
- Effective methods of crowd control, building evacuation techniques, and traffic rules/
- Principles of hydraulics and chemistry as applied to firefighting.
- District topography.
- Operation and basic maintenance of fire pumping equipment and related apparatus.
- Working knowledge of modern firefighting methods.
- Fire prevention and safety principles and methods.
- General knowledge of departmental rules, regulations, policies, codes and ordinances; modern first-aid techniques.
- Basic building construction and basic fire chemistry.
- Common office practices, including copying, typing and basic computer operations.

Ability to:

- Supervise personnel and equipment under emergency conditions effectively.
- Appraise an emergency situation and initiate an effective course of action quickly.
- Maintain discipline and high morale.
- Handle varying amounts of workload and stress effectively.
- Establish and maintain effective working relationships with other employees and the public.
- Know the names of streets and the location of water mains, fire hydrants and fire hazards in the Fire District.
- Prepare clear, concise reports, evaluations and communications using a computer.
- Perform shift work.

~~May 18, 2023~~ September 23, 2026

Conditional Job Offer Candidate:

I have read and I understand the duties and responsibilities listed above. I agree to execute the tasks in accordance with my employment agreement.

_____	_____
Signature of Appointee	Date

_____	_____
Signature of Chief	Date

The Nevada County Consolidated Fire District is fully committed to Equal Employment Opportunity and to attracting, retaining, developing and promoting the most qualified employees without regard to their race, gender, color, religion, sexual orientation, national origin, age, disability, veteran status or any other characteristic prohibited by state or federal law. We are dedicated to providing a work environment free from discrimination and harassment, and where employees are treated with respect and dignity.

~~May 18, 2023~~September 23, 2026



Nevada County Consolidated Fire District

640 Coyote Street, Nevada City, CA 95959

(530) 265-4431 FAX (530) 265-4438

nccfire@nccfire.com • www.nccfire.com

POSITION DESCRIPTION

POSITION:	Fire Mechanic II, Non-Safety
CLASSIFICATIONS:	Regular Employee Full-time Classified, Permanent Non-Management, Non-Exempt
SUPERVISOR:	Reports to the Deputy Fire Chief <u>Operations Chief</u>
COMPENSATION:	Level 14 <u>In accordance with wage schedule</u>

DEFINITION

The classification of Fire Mechanic II performs complex journey-level mechanical work in the maintenance and repair of Fire Department fleet such as passenger cars, trucks, fire equipment and fire apparatus.

This classification is a Federal Labor Standards Act non-exempt, represented position in the Classified Service.

DISTINGUISHING CHARACTERISTICS

This class is distinguished from the Fire Mechanic I classification in that the incumbent in this classification performs advanced servicing and installation functions and provides lead direction to the Fire Mechanic I and Service Technician. Personnel at this level are required to be knowledgeable of, and have the ability to perform, the procedures related to the assigned area of responsibility. The classifications of Service Technician, Fire Mechanic I and II are alternately staffed positions.

EXAMPLES OF DUTIES

Depending upon assignment duties may include, but are not limited to, the following:

- Provides guidance in a lead capacity to the Fire Mechanic I classification. Leads, plans, trains and reviews the work of personnel responsible for performing semi- skilled and skilled maintenance and repair of Department vehicles and fire apparatus.
- Trains and provides guidance to assigned personnel in areas of work including equipment and vehicle maintenance, mechanical repair methods, procedures and techniques including supervision in the use and care of hand and power tools and equipment used to perform tasks.

- Performs a variety of complex tasks in the servicing, maintenance and repair of fire apparatus and vehicles including all mechanical components, parts and accessories. This includes overhaul and repair of components such as computerized engine control systems, anti-lock brake systems, multiplexed electrical systems, HVAC systems and passive restraint systems.

EXAMPLES OF DUTIES (continued)

- Installs specialized equipment such as Code 3 systems, communication systems and traffic control devices. Some aspects of designing additional systems to meet Department specifications may be required.
- Must be well versed and trained in the use of a variety of diagnostic equipment necessary to perform the tasks and ensure proper adjustment and operation of all systems; ascertaining needed repairs, estimate time, materials and equipment required; and filling out necessary requisition forms for the jobs assigned.
- Operates welding equipment in making repairs and fabricating special parts and tools. Must have the ability to perform the following processes: oxy-acetylene, SMAW (shielded metal arc welding), GMAW (gas metal arc welding) and plasma cutting.
- Performs road tests, detects problem source(s) and checks vehicles for proper operation of bodies, frames, suspension and drive train, electrical systems, discs, drums, air and hydraulic brake systems (including secondary brake systems).
- Adjusts and maintains smog devices, headlamps to meet specifications for performance and safety.
- Performs emergency road service calls for minor and major repairs, vehicle recovery, and dispatches tow trucks to disabled apparatus or vehicles as needed.
- Responds to emergency incidents as directed. May be required to perform a variety of support functions, e.g., emergency scene safety inspections and repairs.
- Performs periodic safety inspections and repair of equipment and apparatus at fire stations.
- Maintains repair records and prepares reports (both hard copy and electronic format).
- Maintains and repairs Shop equipment and ensures that Shop area is cleaned.
- Participates in Department committees and provides input on vehicle and apparatus specifications and on the purchase of Shop tools and equipment.
- Provides work direction to other Department personnel as pertains to the Shop.
- Makes budgeting recommendations.
- Performs related duties, tasks and responsibilities as required.

EMPLOYMENT STANDARDS

Education and Experience:

- Graduation from high school or passing of the General Education Development (GED), and four (4) years of experience as a journey-level mechanic, specifically involving maintenance of diesel engines and heavy trucks.

Knowledge of:

- Current principles, methods, tools and equipment used in the maintenance of automobiles, heavy trucks and fire apparatus.
- Principles of diesel and gasoline engines, diagnostic equipment and hydraulics
- Basic computer programs (such as Microsoft Word, Excel and Internet use).
- Fundamentals of technological equipment necessary to be used in the performance of duties.
- Safety practices and procedures observed in the performance of work by Shop personnel.

Ability to:

- Accurately diagnose and repair malfunctions in a variety of mechanical, hydraulic and electronic components.
- Work independently and understand and carryout verbal and written instructions.
- Perform moderate to heavy physical labor for extended periods.
- Respond promptly to call-backs.
- Establish and maintain effective working relationships with those contacted in the course of work.
- Operate a computer and other electronic equipment.

Requirements:

Required License: Must possess a valid California license appropriate to operate all District vehicles at time of employment, and must maintain a safe driving record.

~~**Tools:** Upon hire, must have personal hand tools suitable for the performance of duties.~~

Pre-Employment Requirements: The candidate will be required to complete and pass a background check, Live Scan fingerprint, and medical examination.

As a condition of employment, must have and maintain the State Fire Marshal Fire Mechanic II Certification or Emergency Vehicle Technician II.

Conditional Job Offer Candidate:

I have read and I understand the duties and responsibilities listed above. I agree to execute the tasks in accordance with my employment agreement.

Signature

Date

The Nevada County Consolidated Fire District is fully committed to Equal Employment Opportunity and to attracting, retaining, developing and promoting the most qualified employees without regard to their race, gender, color, religion, sexual orientation, national origin, age, disability, veteran status or any other characteristic prohibited by state or federal law. We are dedicated to providing a work environment free from discrimination and harassment, and where employees are treated with respect and dignity.

Addendum to the Fire Mechanic II Position

Specific Kevin Greene as it relates to his position as Fire Mechanic II for Nevada County Consolidated Fire District:

Kevin Greene was hired as a Fire Mechanic under the job description that fell under the guidelines of a safety employee. While employed he will maintain his status as a safety employee and fall under the International Association of Firefighters Local 3800 Memorandum of Understanding and maintain his classic safety member status with CalPERS.

Upon Kevin Greene's separation with Nevada County Consolidated Fire District the Fire Mechanic II will become classified as a non-safety position.



Nevada County Consolidated Fire District

POSITION DESCRIPTION

POSITION: Lieutenant
CLASSIFICATION: Regular Employee Classified, Permanent
Non-management position
SUPERVISOR: Reports to Battalion Chief
COMPENSATION: Level 11B

Description:

Under supervision (Battalion Chief), to operate and maintain fire engines and other District apparatus; perform a variety of pumping operations; assist in the suppression of fires; and perform related work as required. May be required to supervise subordinate personnel. Respond to fire alarms and other emergency (or non-emergency) calls involving the suppression, extinguishment, and prevention of fires (structural and wildland) and EMS and rescue duties; to protect life, property, and environment, including rescue and salvage operations; to maintain and repair (when possible) fire station property and environment; to train and drill for emergency preparedness; work may involve considerable physical exertion, and risk to health and safety; to use computers to log calls and reports, log training data and communicate with co-workers, supervisors, and the public; and to perform related duties as required.

DISTINGUISHING FEATURES:

This class is distinguished from the next higher level of Fire Captain in that the Fire Captain directs the activities of an engine or truck company. It is further distinguished from the lower class of Firefighter in that the latter's primary function is that of fighting fires and providing emergency medical service.

Example of Duties:

NOTE: The following are duties performed by employees in this classification. However, employees may perform other related duties as required. Each individual in the classification does not necessarily perform all duties listed.

1. Responds to emergency calls, fire alarms and non-emergency calls for assistance as a member of a fire company by driving assigned vehicle to fire scenes and other locations.
2. Follows current SSV EMT-B protocols, radios, generators, smoke ejectors, etc.; administers first aid; lays and connects hose lines; holds nozzles and directs water streams; raises and climbs ladders; enters burning buildings to remove persons from danger; uses portable extinguishers, axes, bars, hooks, lines, power tools, and other equipment. Spots the equipment; sets up for pumping or drafting; sets and adjusts controls on the apparatus to deliver required water pressures and flow.
3. Lays hose lines and supply lines; ventilates buildings to release heat and smoke; places salvage covers to prevent water damage; overhauls and cleans up after a fire; checks for fire extension and to prevent rekindling. May establish wildland fire lines by cutting, scraping, and shoveling.
4. Skilled in the operation of District apparatus and is required to drive and operate same in a consistent and safe manner with due regard for the welfare of the public and the District.

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Lieutenant Job Description
Approved ~~December 21, 2023~~
September 23, 2026

5. Returns District equipment to its proper place before leaving the emergency scene. On arrival at the fire station, cleans services, and returns apparatus and equipment to in-service status.
6. Cleans and maintains station quarters and grounds; performs first-line preventative maintenance on apparatus; cleans, maintains and tests emergency equipment; and participates in drills and training sessions.
7. Studies and becomes familiar with District streets, fire hydrants, building occupancy and contents.
8. Maintains level of physical condition to perform duties.
9. Conducts fire inspections of commercial, industrial and other public buildings and multiple dwellings for compliance with fire regulations and ordinances and reports all hazards to the Fire Prevention section; pre-fire plans target hazards; conducts station visits by schools and may participate in other public speaking presentations.
10. Complies and submits information on equipment, emergency runs, airway equipment use, accidents, gas and oil use, apparatus inspections and tests, fire inspections using conventional and computerized methods.
11. Participates and meets the minimum District training programs and requirements.
12. Prepares performance evaluations and counseling of assigned subordinate personnel.
13. Is subject to emergency call-back while off duty.

MINIMUM QUALIFICATIONS:

Candidate must meet the minimum qualifications established in the Firefighter/Operator Position Description.

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Experience:

- Minimum of thirty six (36) months of firefighter experience, with twenty four (24) consecutive months (probation included) as a full time NCCFD Firefighter. Three (3) years of full-time fire service experience, including two (2) years as a full-time Firefighter (probation included) with Nevada County Consolidated Fire District

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License:

- Must possess a valid California Driver's License for the types of apparatus operated.

Special Requirements:

- SFT Fire Apparatus Driver/Operator 1A or historically recognized equivalent
- SFT Fire Apparatus Driver/Operator 1B or historically recognized equivalent
- Candidate must maintain minimum qualifications as written in Firefighter / Operator Position Description
- Fire Apparatus Driver Operator 1A and Fire Apparatus Driver Operator 1B Pumping Apparatus Operations Certification
- I-300 or ICS-300 (ICS) Intermediate ICS
- Fire Officer 2C: Command or Initial Incidents (2020) or historically recognized equivalent (i.e. Command 1A/Company Officer 2D)
- Command 1A and / or Company Officer 2D, All Risk Command Operations

Desirable Qualifications:

- Structural Collaps Specialist 1 or Rescue Systems 1
- Fire and Emergency Services Instructor 1
- Fire Officer 2A (2020): Human Resources Management
- Fire Officer 2B (2020): Administration and Community Risk Reduction
- S-290 Intermediate Wildland Fire Behavior (classroom)

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Lieutenant Job Description
Approved ~~December 21, 2023~~
September 23, 2026

- ◆ ~~Instructor 1A & 1B and / or Instructor I certification~~
- ◆ ~~Command 1B and 1C and / or Company Officer 2E, Wildland Incident Operations~~
- ◆ ~~Management 1 and / or Company Officer 2A Human Resource Management, Company Officer 2B General Administrative Functions, Company Officer 2C Fire Inspections and Investigations~~
- ◆ ~~Swiftwater Rescue, Technician Level~~
- ◆ ~~S-212 Wildland Fire Chainsaws~~
- ◆ ~~Low Angle Rope Rescue Operations~~
- ◆ ~~S-290 (Classroom) Intermediate Wildland Fire Behavior~~
- ◆ ~~Education: Continued work towards a college level associate degree in a related field~~

KNOWLEDGE AND ABILITIES (in addition to Firefighter):

Note: The level and scope of the following knowledge and abilities are related to duties listed under the "Examples of Duties" section of this Job Description.

KNOWLEDGE OF:

- Operation and maintenance of fire pumping equipment and related apparatus.
- Technical firefighting techniques and the principles of hydraulics as applied to fire suppression.
- Working knowledge of modern firefighting methods.
- Fire prevention and safety principles and methods.
- General knowledge of departmental rules, regulations, policies, codes, and ordinances; modern first-aid techniques.
- Basic building construction, basic fire chemistry.
- Common office practices, including copying, typing, and basic computer operations.

ABILITY TO:

- Administer first-aid as required.
- Perform maintenance and minor mechanical repairs to fire equipment and other apparatus.
- Understand and follow oral and written instructions.
- Function as a firefighter when necessary.
- Communicate effectively with the public and co-workers under adverse circumstances requiring presence of mind, sensitivity, interest and understanding.
- Adapt to changes in work assignments and duties.
- Write clear, concise and complete reports.
- Perform physical tasks that require coordination, strength, dexterity and stamina.
- Understand the proper operation and use of department equipment.
- Use a variety of hand and power tools (axes, extrication tools, chainsaw, and most common hand tools).
- Use a computer for preparing reports, records and correspondence.
- Perform strenuous physical tasks such as carrying equipment up hills, pulling hoses, carrying injured persons, raising ladders and operating a hose line.
- Conduct tours, fire demonstrations, first-aid demonstrations, and other public relations duties.
- Read maps.
- Draw building layouts to scale.
- Work at various heights and confined areas.
- Use radio communications equipment and speak clearly.
- Remain calm and work effectively in stressful situations.

- Use initiative and independent judgment when necessary.
- Perform shift work.
- Function as a team member.
- Use good judgment in emergency or critical situations.
- Climb ladders.
- Reference and utilize training materials (manuals, fire codes, journals, etc.)
- Keep accurate records.

Pursuant to the ADA and FEHA, the Department will provide, upon request, reasonable accommodation to a qualified applicant and/or employee with a disability to allow him/her to perform the essential functions of his/her job, unless the accommodation would create an undue hardship for the employer.

Conditional Job Offer Candidate:

I have read and I understand the duties and responsibilities listed above. I agree to execute the tasks in accordance with my employment agreement.

Signature

Date

District Representative:

Signature

Date

The Nevada County Consolidated Fire District is fully committed to Equal Employment Opportunity and to attracting, retaining, developing and promoting the most qualified employees without regard to their race, gender, color, religion, sexual orientation, national origin, age, disability, veteran status or any other characteristic prohibited by state or federal law. We are dedicated to providing a work environment free from discrimination and harassment, and where employees are treated with respect and dignity.

Lieutenant Job Description
Approved ~~December 21, 2023~~
September 23, 2026

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Nevada County Consolidated Fire District

Resolution 26-26

Amending the Authorized Personnel Resolution

WHEREAS, the Board of Directors of the Nevada County Consolidated Fire District is authorized pursuant to California Health and Safety Code Section 13861(d) to appoint necessary employees, define their qualifications and duties, and provide a pay schedule for the performance of their duties; and

WHEREAS, the Board of Directors previously adopted Resolution Number 25-17 establishing the district's authorized personnel positions for Fiscal Year 2025-2026; and

WHEREAS, Staff has determined that it is necessary and appropriate to amend the authorized personnel positions to reflect the district's current operational, administrative, and staffing needs as of December 26, 2026; and

WHEREAS, the proposed amendments to the authorized personnel positions have been reviewed with Sierra Nevada Professional Firefighters; and

WHEREAS, the Board of Directors has determined that the positions authorized by this Resolution are necessary to provide effective fire protection, emergency response, prevention, fleet, administrative, and other District services and to protect the lives and property of the residents served by the district; and

WHEREAS, the District must budget accordingly for the positions authorized by this Resolution.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Nevada County Consolidated Fire District hereby amends Resolution 25-17 and authorizes the following personnel:

<u>Description</u>	<u>Total Number</u>	<u>Description</u>	<u>Total Number</u>
Fire Chief	1	Division Chief – Operations	1
Division Chief – Fire Marshal	1	Battalion Chief(s)	3
Captain(s)	12	Lieutenant(s)	4
Firefighter/Operator(s)	17	Fire Mechanic II	1
Service Technician	1	Administrative Services Manager	1
Finance Administrative Asst.	1	Administrative Svcs. Asst.	.5/.5
Reserves	2		

BE IT FURTHER RESOLVED, that the authorized positions established by this Resolution supersede and replace the corresponding positions established by Resolution 25-17.



Nevada County Consolidated Fire District

Resolution 26-26

Amending the Authorized Personnel Resolution

Passed and adopted by the Board of Directors of the Nevada County Consolidated Fire District at a regular meeting held on September 23, 2026 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Keith Grueneberg, President of the Board
Nevada County Consolidated Fire District

Attest:

Tricia Bush, Secretary of the Board



Nevada County Consolidated Fire District

Resolution 26-27

2026/2027 Updated Fiscal Year District Wage and Compensation Schedule

WHEREAS, the Nevada County Consolidated Fire District Board of Directors has the authority under Section 13861 of the Health and Safety Code to establish compensation for safety management, safety non-management, and miscellaneous non-represented employees; and

WHEREAS, the pay ranges and compensation schedule in attachment “A” for the identified job classifications are hereby established effective December 26, 2026.

PASSED AND ADOPTED by the Board of Directors as Resolution of the Nevada County Consolidated Fire District at the Regular Board Meeting held on the 23rd day of September 2026 by the following roll call:

Ayes:

Noes:

Absent:

Abstain:

Keith Grueneberg, President of the Board
Nevada County Consolidated Fire District

Attest:

Tricia Bush, Secretary of the Board

Nevada County Consolidated Fire District
Wage and Compensation Schedule
Fiscal Year 2026/27
Effective December 26, 2026

Effective December 26, 2026			Step Increases								
			1	2	3	4	5				
Safety											
Hourly Rate (per MOU)											
Firefighter	shift	\$	20.80	\$	21.89	\$	23.00	\$	24.11	\$	25.20
Lieutenant	shift	\$	25.20	\$	26.35	\$	27.63	\$	28.93	\$	30.46
Captain	shift	\$	30.46	\$	31.86	\$	33.32	\$	34.80	\$	36.26
Battalion Chief	shift	\$	36.26	\$	37.71	\$	39.35	\$	40.98	\$	42.64
Fire Mechanic II	40 Hr	\$	40.35	\$	42.21	\$	44.15	\$	46.12	\$	48.04
Salary											
Division Chief/Fire Marshal		\$	143,877	\$	151,072	\$	158,625	\$	166,568	\$	174,883
Fire Chief		\$	184,354	\$	193,206	\$	202,501	\$	212,258	\$	222,505
Non-Safety											
Hourly Rate											
Service Technician	40 Hr	\$	22.35	\$	23.28	\$	24.29	\$	25.33	\$	26.42
Admin	40 Hr	\$	25.38	\$	26.77	\$	28.25	\$	29.81	\$	31.47
Part-Time Admin	20 - 24 Hrs	\$	29.08	\$	30.52	\$	31.75	\$	33.02	\$	34.34
Salary											
Admin. Svcs Manager		\$	88,399	\$	90,790	\$	96,723	\$	99,359	\$	104,436
/Finance Manager											

Wages do not include incentives.



Nevada County Consolidated Fire District

640 Coyote Street, Nevada City, CA 95959

(530) 265-4431 FAX (530) 265-4438

nccfire@nccfire.com • www.nccfire.com

To: Board of Directors
From: Fire Chief Jason Robitaille
Date: September 17, 2026
Re: Vacancies, Retention Efforts, and Any Necessary Actions – Mandated Per Assembly Bill 2561

Background:

Assembly Bill (AB 2561), effective January 1, 2025, added Section 3502.3 to the California Government Code and requires local public agencies subject to the Meyers- Miliias-Brown Act to present the status of employee vacancies and recruitment and retention efforts at a public hearing at least each fiscal year, prior to adoption of the agency's annual budget.

The purpose of the legislation is to provide transparency regarding workforce staffing levels and to identify any barriers that may affect recruitment and retention of qualified employees.

Current Vacancy Status:

As of September 23, 2026, the District has:

- **Total Authorized Positions:** 43
- **Filled Positions:** 43
- **Current Vacancies:** 0
- **Vacancy Rate:** 0%

As part of operational changes under consideration, the district will be proposing to add three (3) positions to its authorized staffing mid-year.

The proposed additions are different from filling existing vacancies as the positions are an increase of staffing due to the district's operational needs.

The district completed the meet-and-confer process with the Sierra Nevada Professional Fire Fighters Union regarding the proposed staffing and operational changes.

Motion Requested:

Accept the report as written.

Fiscal Implications:

Included in the 2026/2027 final budget.



Nevada County Consolidated Fire District

Final Budget for Fiscal Year 2026-2027



Presented By: Jason Robitaille, Fire Chief

BUDGET SUMMARY

Fund 722 - OPERATING FUND: Everyday budgeted expenses - tracks normal operating revenues and expenses.

Fund 723 - CONTINGENCY FUND: is an internal contingency fund for the district. This fund is to maintain 10% of revenue.

Fund 733 - MITIGATION FUND: Fees collected for new construction that impacts the district. The revenue source from this fund are restricted for use for new improvements or services. This serves as a one-time enhancement, not to continue services.

Fund 734 - SPECIAL TAX FUND: (2012 Parcel Tax) these funds are to maintain prompt local fire protection and emergency medical responses within the district. These funds are transferred to the general fund, 722, to maintain these operating services.

Fund 758 - CAPITAL EXPENSES FUND: These funds cover expenses for capital improvement, apparatus, and equipment replacement. The main revenue source for this fund is from the sale of surplus equipment and transfers from the general operating fund, 722.

BUDGET OUTLINE

Operating Fund 722 Budget Recap

Budget Summary - **Operating Fund 722**

Budget Summary - **Mitigation Fee Fund 733**

Budget Summary - **Special Tax Fund 735**

Budget Summary - **Capital Expenditure Fund 758**

Budget Summary - **All Fund Summary**



BUDGET OVERVIEW NARRATIVE

Fund 722 – OPERATING FUND

REVENUE

- REVENUE: \$10,047,827
 - This includes Ophir Hill
- 4010 CURRENT SECURED TAX: 3.46% INCREASE
- 4110 BENEFIT ASSESSMENT: 3% INCREASE
- 4150 SPECIAL TAX OF 2012: 2.8% INCREASE
- 4510 STRIKE TEAM REIMBURSEMENT: \$200,000
- 4830 RENTALS: ADDITIONAL \$55,800
 - 6 MONTH LEASE AT 92

EXPENSES

- WAGES & BENEFITS: \$8,591,071
- 6611 PROPERTY & LIABILITY INSURANCE
 - Final year of agreement, will shop next year
- 6681 FACILITY MAINTENANCE & IMPROVEMENTS
 - Station 84 Bay Heater
 - Reseal Station Driveways
 - Station 91 Paint & Repair
- 6782 SWIFT WATER RESCUE
 - Replacement of Dry Suits, Personal Flotation Devices and 11mm rope
- 6783 URBAN SEARCH AND RESCUE
 - Hoist, Strut Set, Tools
- 6941 OFFICE EQUIPMENT & COMPUTERS
 - IPAD Replacement(s) & Server Licenses

722 Expenditures exceed revenue by \$368,605
Ending Cash Balance \$3,193,046

BUDGET OVERVIEW NARRATIVE

Fund 733 – MITIGATION FEE FUND

REVENUE

- REVENUE: WE HAVE SEEN A DECLINE IN BUILDING, INTEREST WAS HIGHER LAST FISCAL YEAR DUE TO THE BALANCE

EXPENSES

- 6921 MEDIUM RESCUE: ENHANCED SERVICES
 - The new medium rescue apportionment is \$377,000.00. The remainder of the apparatus and equipment is estimated at \$600,000.00.

Fund 758 – CAPITAL IMPROVEMENT FUND

REVENUE

- REVENUE: INTEREST, EQUIPMENT REIMBURSEMENTS FROM STRIKE TEAM DEPLOYMENTS.

EXPENSES

- EXPENSES ASSOCIATED WITH STRIKE TEAM DEPLOYMENTS THAT ARE NOT REIMBURSED.
- STATION 84 ROOF: ESTIMATED \$130,000.00
- STATION 92 (SHOP MOVE): \$12,000.00
- STATION 92 (TENANT IMPROVEMENTS): \$130,000.00
- NEW ENGINE (84) PAYMENT & EQUIPMENT: \$356,529.00
- NEW WATER TENDER PAYMENT: \$34,127.00
- INCLEMENT WEATHER PACKAGE: \$45,000.00

758 Expenditures exceed revenue by \$407,056

Ending Cash Balance \$501,439



OPERATING FUND 722 BUDGET RECAP

Nevada County Consolidated Fire District ~Operating Fund 722 Budget Recap~

	2026 - 2027 Combined Budget	2026 - 2027 Prelim Budget
<u>Revenues</u>		
Taxes & Assessments	9,654,637	8,463,907
Reimbursements	235,490	230,000
Other Revenue	157,700	117,525
Revenue Total	10,047,827	8,811,432
<u>Operating Expenditures</u>		
Wages & Benefits		
Wages	5,317,556	4,682,569
Taxes	85,614	74,944
Benefits	3,187,901	2,805,792
Wages & Benefits Total	8,591,071	7,563,305
Personnel Related	202,757	162,367
Facility & Equipment	698,044	549,494
Vehicle Related	228,480	200,445
Gen & Admin	681,079	638,681
Total Operating Expenditures	10,401,431	9,114,292
Other Income & Expense	(15,000)	(15,000)
Fund 722 Over / <under>	(368,605)	(317,860)
Seasonal program funded from prior yr		
Fund 722 adjusted Over / <under>	10,416,431	9,129,292
Beginning Cash Balance	3,186,651	2,525,323
Ophir Hill Estimated Cash Balance	1,000,000	
Revenues	10,047,827	8,811,432
Available Cash	14,234,478	11,336,755
Expenditures	(10,401,431)	(9,114,292)
Other Income & Expense	(15,000)	(15,000)
Transfer Out Capital Expenditures (758)	(625,000)	(200,000)
Transfer Out Contingency Fund (723)	0	
Ending Cash Balance	3,193,046	2,007,463
<u>Contingency Fund (723)</u>		
Beginning Cash Balance	1,038,736	1,038,736
Transfer In Operating Funds (722)	0	0
Ending Cash Balance	1,038,736	1,038,736

OPERATING FUND 722 BUDGET SUMMARY

REVENUE

Budget Summary for:		FY 2026-27	2026-2027	
~Operating Fund 722~		Combined	Preliminary	Through
		Budget	Budget	30-Jun
Revenues				
<u>Taxes & Assessments</u>				
4010 Current Secured (Tax)	4,781,992	4,193,112	100%	
4011 Prior Secured (Tax)	-	-		
4020 Current Unsecured (Tax)	85,673	60,149	94%	
4030 Prior Unsecured (Tax)	500	500	71%	
4040 Supplemental Secured (Tax)	73,710	60,000	70%	
4050 Supplemental Unsecured (Tax)	1,800	1,500	81%	
4060 Suppl Prior Unsecured (Tax)	2,489	500	498%	
4110 NCCFD Special Assessi	2,843,069	2,476,048	100%	
4150 Special Tax - 2012	1,272,172	1,139,271	96%	
4230 State - Homeowners (Tax)	26,864	22,000	98%	
4240 State Aid - Prop 172	566,368	510,827	97%	
4290 Other	-	-		
	9,654,637	8,463,907	99%	
<u>Reimbursements</u>				
4510 Fire Reimbursement (net)	200,000	200,000	483%	
4520 Prior Year Fire Reimbursement	-	-		
4540 Vehicle Repairs (Non-Tax)	10,000	10,000	144%	
4550 Cost Recovery (Non-Tax)	20,000	20,000	83%	
4690 Reimbursement - Other	5,490	-	23%	
Subtotal	235,490	230,000	156%	
<u>Other Revenue</u>				
4810 Inspections/Permits (Prevention)	15,000	14,825	108%	
4812 Plan Review (Prevention)	12,000	12,000	105%	
4820 Interest (Non-Tax)	70,000	30,000	134%	
4830 Rentals (Non-Tax)	58,200	58,200	76%	
4840 Other Current Svcs (Non-Tax)	2,500	2,500	71%	
4850 Sale: Surplus Equipment (net)	-	-	0%	
4860 Prior Year Revenue (Non-Tax)	-	-	0%	
4870 Other Revenue (Non-Tax)	-	-		
Subtotal	157,700	117,525	120%	
Revenue Total	10,047,827	8,811,432	102%	

OPERATING FUND 722 BUDGET SUMMARY

WAGES & BENEFITS

<u>Wages & Benefits</u>	<u>FY 2026-27</u>	<u>2026-2027</u>	<u>Through</u>
<u>Wages (staffing level)</u>	<u>Final</u>	<u>Preliminary</u>	<u>Jun-26</u>
5111 Chief / Division Chief (2)	387,118	230,296 (2)	97%
5113 Battalion Chief (3)	439,557	439,557 (3)	104%
5114 Prevention(1)	177,492	177,492 (1)	107%
5114.1 Prevention OT	-		
5121 Captains (12)	1,446,992	1,216,838 (12)	102%
5122 Lieutenants (4)	374,706	374,706 (4)	100%
5123 Firefighter (17)	1,172,664	901,962 (17)	88%
5131 Supplemental/Seasonal	32,864	32,864 (0.5)	14%
5132 PCF Program	6,600	6,600	54%
5141 Clerical(3)	259,911	227,900 (3)	95%
5141.1 Clerical OT	2,326	1,857	
5145 Fleet & Facilities (2)	173,124	184,560 (2)	99%
5145.1 Fleet & Facilities OT	3,491	3,327	
5151 Overtime	585,738	666,353	120%
5152 HRT Training & Deployment	14,867	14,175	27%
5153 Additional Overtime Staffing	10,000	10,000	53%
5161 Strike Team	-	-	
5165 Strike Team Backfill	-	-	
5168 Uniform Allowance	38,640	30,100	93%
5171 Holiday Stipend	111,939	95,612	111%
5173 Vacation Sell Back	73,227	62,070	81%
5185 Directors	6,300	6,300	37%
5199 Retro			
Subtotal	5,317,556	4,682,569 (44.50)	94%
<u>Taxes</u>			
5511 Medicare: Employer Tax	77,322	68,085	106%
5512 FICA: Employer Tax	924	800	28%
5521 SUI: Employer Tax	7,368	6,059	91%
Subtotal	85,614	74,944	84%
<u>Benefits</u>			
5711 CalPERS	1,802,247	1,625,351	100%
5731 Health Insurance	944,500	754,948	93%
5735 Life Insurance	13,500	10,950	98%
5751 Workers Comp Insurance	427,654	414,543	98%
Subtotal	3,187,901	2,805,792	100%
Wages & Benefits Total	8,591,071	7,563,305	98%
% of Revenue	85.5%	85.5%	

OPERATING FUND 722 BUDGET SUMMARY

Personnel Related Expenses

<u>Personnel Related</u>	<u>FY 2026-27</u>	<u>2026-2027</u>	<u>Through</u>
<u>Clothing/PPE</u>	<u>Final</u>	<u>Preliminary</u>	<u>Jun-26</u>
6011 Uniforms	31,710	21,170	75%
6021 Personal Protective Equipment	53,772	48,772	97%
6031 Safety & PPE (per MOU)	-	-	
Subtotal	85,482	69,942	92%
<u>Food / Meals</u>			
6111 Meals - Administration	4,750	4,250	25%
6113 Meals - Fire & Training	750	500	49%
6114 Meals - Interns	-	-	
Subtotal	5,500	4,750	27%
<u>Training / Fitness</u>			
6211 Wellness	39,775	31,675	75%
6213 Fitness	6,000	6,000	41%
6221 Tuition/Licenses	42,000	30,000	91%
6221.1 Safety Travel/Meals	10,000	8,000	1%
6222 Chief/Ops Div Chief Training	2,000	2,000	49%
6222.1 Chief Travel / Meals	2,000	500	379%
6232 Travel			
6223 Fleet & Facility Training	2,500	2,500	90%
6223.1 Fleet Travel/Meals	1,000	1,000	
6241 Training Materials	1,000	1,000	96%
6246 Public Safety Training Center	500	500	108%
6261 Mandatory Licenses	2,000	1,500	93%
6271 Admin Training	3,000	3,000	7%
Subtotal	111,775	87,675	74%
Personnel Related Total	202,757	162,367	81%

OPERATING FUND 722 BUDGET SUMMARY

Facility, Equipment & Vehicle Expenses

<u>Facility & Equipment</u>	<u>FY 2026-27</u>	<u>2026-2027</u>	<u>Through</u>
<u>Communication</u>	<u>Final</u>	<u>Preliminary</u>	<u>Jun-26</u>
6511 Telephones	40,040	25,240	90%
6521 Mobile Phones / iPads	11,500	16,500	63%
6522 Starlink	7,000	5,000	100%
Subtotal	58,540	46,740	86%
<u>Station</u>			
6551 Supplies & Services	25,000	20,000	87%
Subtotal	25,000	20,000	87%
<u>Insurance</u>			
6611 Liability, Property & Umbrella	208,698	163,417	93%
Subtotal	208,698	163,417	93%
<u>Facility Maintenance</u>			
6681 Facility Maintenance & Imp	72,500	82,000	97%
Subtotal	72,500	82,000	97%
<u>Medical Supplies</u>			
6711 AEMT Supplies			
6716 EMS Supplies	20,000	13,000	97%
Subtotal	20,000	13,000	97%
<u>Apparatus Equipment</u>			
6751 Hose	11,405	14,000	25%
6756 Ladder	1,100	1,100	66%
6761 Suppression Equip/Small Tools	4,500	4,500	87%
6766 Power Tools	3,085	3,085	64%
6767 Battery Operated	6,500	6,500	
6776 Mobile Communication	43,500	28,450	76%
6781 Technical Rescue Equipment	12,275	3,030	97%
6782 Swift Water Rescue	16,520	26,895	46%
6783 Urban Search & Rescue	23,945	13,266	100%
6784 Helicopter Rescue	-		
6786 SCBA's	38,710	6,610	57%
6796 Drone	2,800	2,800	
6798 Utility Terrain Vehicle	1,000	1,000	
Subtotal	165,340	111,236	61%
<u>Utilities</u>			
6811 Alarm	2,020	2,020	93%
6821 Electricity / Gas (PGE)	90,022	74,156	88%
6831 Propane	11,502	11,502	19%
6841 Trash	9,588	8,088	87%
6851 Water / Sewer	9,835	7,335	81%
Subtotal	122,966	103,101	80%
<u>Capital Expenditures</u>			
6941 Admin	25,000	10,000	94%
Subtotal	25,000	10,000	97%
Facility & Equipment Total	698,044	549,494	75%
<u>Vehicle Related</u>	<u>FY 2026-27</u>	<u>2026-2027</u>	<u>Through</u>
<u>Insurance</u>	<u>Final</u>	<u>Preliminary</u>	<u>Jun-26</u>
7001 Vehicle Insurance	50,921	28,421	96%
Subtotal	50,921	28,421	96%
<u>Maintenance</u>			
7048 All categories	94,700	94,700	
Subtotal	94,700	94,700	65%
<u>Fuel</u>			
7051 Fuel	82,859	77,324	96%
Subtotal	82,859	77,324	96%
Vehicle Related Total	228,480	200,445	80%

OPERATING FUND 722 BUDGET SUMMARY

General, Admin & Other Expenses

<u>Gen & Admin</u>	<u>FY 2026-27</u>	<u>2026-2027</u>	<u>Through</u>
<u>Office Expense</u>	<u>Final</u>	<u>Preliminary</u>	<u>Jun-26</u>
7502 Administration	8,000	6,635	111%
7503 Badge Pinning	1,000	3,000	
7506 Board	2,000	1,000	2%
7508 Computers	116,985	105,205	90%
7509 Copier	1,615	1,250	69%
7511 Memberships	18,290	18,035	67%
7516 Mileage Reimbursement	250	250	0%
7521 Postage & Delivery	1,200	1,200	98%
Subtotal	149,340	136,575	86%
<u>Professional Services</u>			
7551 Accounting	29,150	23,400	95%
7556 Computer	20,000	20,000	82%
7561 Consultants	70,950	64,000	43%
7563 Hiring	10,500	7,100	68%
7566 Legal	35,445	35,300	86%
7572 Independent Medical Examiner	30,000	20,000	8%
Subtotal	196,045	169,800	71%
<u>Publications</u>			
7591 Legal Notices	500	500	19%
7596 Marketing/Advertising	750	500	0%
Subtotal	1,250	1,000	10%
<u>Special District</u>			
7611 Election	-	35,000	
7621 LAFCo Budget Share	14,700	12,600	157%
7631 Nevada County Fees	106,753	93,565	97%
Subtotal	121,453	141,165	104%
<u>Prevention</u>			
7651 Code purchases	2,000	2,000	75%
7653 Investigation supplies	4,100	4,100	35%
7657 Inspection supplies	2,500	2,500	67%
7661 Professional Svcs/Plan checks	1,000	1,000	13%
7661.1 Archive/Destruction	5,000	5,000	94%
7663 Public Education supplies	7,500	7,500	-49%
7665 Subscriptions/Memberships	800	800	87%
7667 Training	3,000	3,000	40%
7669 Other	13,000	13,000	60%
Subtotal	38,900	38,900	40%
<u>JPA</u>			
7831 Dispatch Charges	152,250	133,900	64%
7841 JPA Expense Allocation	21,841	17,341	100%
Subtotal	174,091	151,241	68%
Gen & Admin Total	681,079	638,681	76%
Strike Team Non Labor Direct Expenses	15,000	15,000	
Total Operating Expenditures	10,416,431	9,114,292	91%
	-	-	
<u>Other Income & Expense</u>			
9101 Grant Expense	-		
Fund 722 Over / <under>	(368,605)	(317,860)	

MITIGATION FEE FUND 733

Budget Summary

Budget Summary for: ~Mitigation Fee Fund 733~	FY 26-27	2026-2027	
	Combined Budget	Preliminary Budget	Through 30-Jun
Revenues			
4160 Mitigation Fees	78,667	73,667	98%
4820 Interest	3,790	1,733	823%
Revenue Total	82,457	75,400	112%
Expenses			
6911 Structure & Improvements	-		0%
6921 Equipment	357,125	207,125	0%
7561 Consultants	-		0%
Expense Total	357,125	207,125	0%
Fund 733 Over / <under>	(274,668)	(131,725)	
Beginning Cash	410,000	409,100	
Fund 733 Over / <under>	(274,668)	(131,725)	
Ending Cash	135,332	277,375	

2012 SPECIAL TAX FUND 734

Budget Summary

Budget Summary for: ~Special Tax Fund 734~		FY 2026-27	
		Combined Budget	Preliminary Budget
<u>Revenues</u>			
	4150 Special Tax 2012	1,204,098	1,156,271
	4820 Interest	1,540	1,500
Revenue Total		1,205,638	1,157,771
<u>Expenses</u>			
	7631 Special District Fees	8,500	8,500
	7561 Consultant		-
Expense Total		8,500	8,500
Fund 734 Over / <under>		1,197,138	1,149,271
Beginning Cash		85,034	85,034
Fund 734 Over / <under>		1,197,138	1,160,520
Transfer Out		(1,272,172)	(1,139,271)
Ending Cash		10,000	32,498

CAPITAL EXPENDITURE FUND 758

Budget Summary

Budget Summary for:

~Capital Expenditure Fund 758~

		FY 2026-27	2026-27	
		Combined	Prelim	Through
		Budget	Budget	30-Jun
Revenues				
	4820 Interest	6,500	6,500	0%
	4830 Equipment Rental	130,000	0	
	4850 Sale of Surplus Property			
	4510.BR Brush Revenue	50,000	50,000	0%
	4510.UT Utility Revenue	20,000	20,000	0%
	4510.WT Water Tender Revenue	35,000	35,000	0%
	4510 Equip Admin Revenue	50,000	50,000	
Revenue Total		291,500	161,500	0%
Expenses				
	6522 Starlink Communications	1,000	1,000	
	6681 Facility Maintenance & Impr	295,000	130,000	
	6911 Structure & Improve	12,000	12,000	
	6921 Apparatus & Equipment			
	New E84	310,529	310,529	
	WT 84	34,127	34,127	
	New Inclement Weather	44,400	44,400	
	7011 Vehicle Maintenance			
	7591 Legal Notices (Station 92)	500	500	
	8500 Strike Team Expenses	1,000	1,000	
Expense Total		698,556	533,556	0%
Fund 758 Over / <under>		(407,056)	(372,056)	
Beginning Cash		283,495	521,027	
Transfer in from 722		625,000	200,000	
Fund 758 Over / <under>		(407,056)	(372,056)	
Ending Cash		501,439	348,971	

ALL FUND SUMMARY

Fiscal Year 2026/2027

Budget Summary for:

~All Fund Summary~

FY 2026-27

	722 Operating	723 Contingency	733 AB1600	734 Spec Tax	758 Capital	Total
Beginning Balance	4,186,651	1,038,736	410,000	85,034	283,495	6,003,916
Receipts	8,775,655		82,457	1,205,638	291,500	10,355,249
Special Tax	1,272,172			(1,272,172)		-
Expenditures	(10,416,431)		(357,125)	(8,500)	(698,556)	(11,480,612)
Change for Fiscal Year	(368,605)	-	(274,668)	10,000	(407,056)	(1,125,363)
Other Income & Expense	-					-
Transfers						
Contingency	-				-	-
Equipment Fund	(625,000)				625,000	-
Ending Balance	3,193,046	1,038,736	135,332	10,000	501,439	4,878,553
10% of revenue			\$ 1,004,783			



Nevada County Consolidated Fire District

Resolution 26-28

Final Budget for Fiscal Year 2026/2027

WHEREAS, § 13895 of the California Health and Safety Code requires the adoption of an Operations Budget by the Board of Directors on or before October 1 each year at a public hearing; and

WHEREAS, management has identified the need to expend funds during the Fiscal Year 2026-2027 to maintain a designated level of service over and above operational expenditures, and;

WHEREAS, the District currently has three designated funds from which supplemental purchase may be taken; Fund 733 AB1600 Mitigation, Fund 734 Special Tax of 2012 and Fund 758 Capital Purchases;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Nevada County Consolidated Fire District hereby adopts the Final Budget for the Fiscal Year 2026-2027 in the amount of \$11,480,612 ATTACHED HERE TO AS Exhibit 'A', with the stipulation that all purchases comply with Resolution 25-06:

Fund 722:	Operations	\$ 10,416,431
Fund 733:	AB1600 (Mitigation Fees)	\$ 357,125
Fund 734:	2012 Special Tax	\$ 8,500
Fund 758:	Reserves	\$ 698,556

PASSED AND ADOPTED by the Board of Directors as Resolution of the Nevada County Consolidated Fire District at the Regular Board Meeting held on the 23rd day of September 2026 by the following roll call:

Ayes:

Noes:

Absent:

Abstain:

Keith Grueneberg, President of the Board
Nevada County Consolidated Fire District

Attest:

Tricia Bush, Board Secretary

Resolution 26-28
September 23, 2026



Agenda Item 15

Potential Date Change for November & December Board Meetings



**NEVADA COUNTY
CONSOLIDATED FIRE**

Contact Us

Your Name: Lauren Filice

Your email: lfilice25@gmail.com

Subject: Response to Clover Fire

We saw the smoke plume of the Clover fire from our house and watched
Message: your quick and efficient response! Amazed at how quickly the fire was put down. THANKS

[Reply / Manage](#)

Fire Service Partners,

On behalf of Cal OES Fire & Rescue, we would like to extend our sincere appreciation to everyone who participated in our Patch Wall project.

Thanks to your generosity and support, the project has been a tremendous success. Departments from across California contributed their patches, creating a display that proudly represents the strength, diversity, and dedication of the California fire service. Each patch tells the story of a department and serves as a reminder of the partnerships that are essential to protecting our communities.

The Patch Wall has quickly become a meaningful feature within our headquarters, showcasing the collaboration and shared commitment between Cal OES Fire & Rescue and our Local, County, Tribal, State, and Federal fire service partners. It stands as a visual reminder that emergency response is built on teamwork, mutual support, and the strong relationships we have established throughout the state.

We have attached a few photos of the completed Patch Wall so you can see how your department's contribution has become part of this lasting display. We hope you take pride in knowing your patch is now permanently represented alongside those of your fellow fire service partners.

If you have not yet sent patches and would still like to do so, we are still accepting them!

**Cal OES
Fire and Rescue, Attn: Jennifer Azua-Snyder
3650 Schriever Ave.
Mather, CA 95655**

Thank you again for your participation, your continued partnership, and the important work you do every day in service to your communities.

We are honored to work alongside you and look forward to continuing our collaboration for years to come.



Jennifer Azua-Snyder

Analyst II | Fire & Rescue Division
California Governor's Office of Emergency Services (Cal OES)
3650 Schriever Avenue Mather, California 95655



From: Sandra Novak <Sandra.Novak@nevadacountyca.gov>
Sent: Wednesday, August 19, 2026 1:16 PM
To: Patrick Mason <patrickmason@nccfire.com>
Subject: RE: Fire Safety Training Day

Hey Patrick,

Thank you for always helping us out for our emergency meetings. We always get comments on how great it is to use a real fire extinguisher instead of watching a video. We also got a lot of comments on how you and the other officer gave a presentation before we went out for hands on. You guys are so appreciated!

Sandra Novak
Nevada County Connects
Supervising bus Driver
(530) 470-2831

September 16, 2026

To: Keith Grueneberg - Board President, Nevada County Consolidated Fire District
From: Robin Serna - Shop Steward, IAFF Local 3800 NCCFD Shop
Re: Request to open negotiations for labor contract

Dear President Grueneberg,

On behalf of the employees represented by the Sierra Nevada Professional Firefighters Local 3800, I am writing to request we open negotiations for the MOU between Labor and Management. This request includes both bargaining units; Battalion Chiefs and general line staff.

Our current MOU expires on December 31, 2026. Our goal is to finalize contract negotiations prior to this date. I have submitted this letter to your admin team to be included in the September Board packet. We look forward to a productive process!

Sincerely yours,

Robin Serna



NEVADA COUNTY
CONSOLIDATED
FIRE DISTRICT

CHIEFS MONTHLY REPORT

NCC FIRE REGULAR BOARD MEETING
SEPTEMBER, 23 2026



PREPARED BY:
FIRE CHIEF JASON ROBITAILLE
FIRE MARSHAL PATRICK MASON

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT

AUGUST HIGHLIGHTS

CHIEF MEETINGS & ADMINISTRATION UPDATES

- NCC/CalFire Meet Up
- XNE Response plan meeting
- DGS St. 92 planning meeting
- Meeting with Assembly Woman Hardwick's Office
- OPEB Actuarial Meeting
- FDAC Monthly Meeting
- Union Hill 9/11 Event
- FDAC legislative meeting
- NID emergency response plan meeting
- Preconstruction meeting with Fouts
- USDA Funding approved for Medium Rescue
- Invited to join FDAC group to Sacramento
- PG&E discussion regarding donation of surplus equipment
- Nevada City OES
- KNCO - Talk on the Town (Rothenberger/Robitaille)
- Attended ASPOA 55 yr anniversary (Robitaille/ Grueneberg)
- Nevada Joint Union High School CTE Program (Rothenberger)
- Chief Officer Certificate CSFA - Tellam/McElhannon
- SB 660

AUGUST MONTHLY STATISTICS

FIRE RELATED CALLS

Vegetation Fires - 14
Structural Involvement - 2
Smoke Related - 8
Vehicle Fires - 5
Trash Fire - 1
Room and Contents Fire - 1

EMS/MEDICAL CALLS - 122

Falls - 37
Lift Assists - 22
Overdoses - 6
Psychological/ Altered Mental Status - 9
Assaults - 9
Assist Law Enforcement - 3

VEHICLE ACCIDENTS - 21

394 INCIDENTS

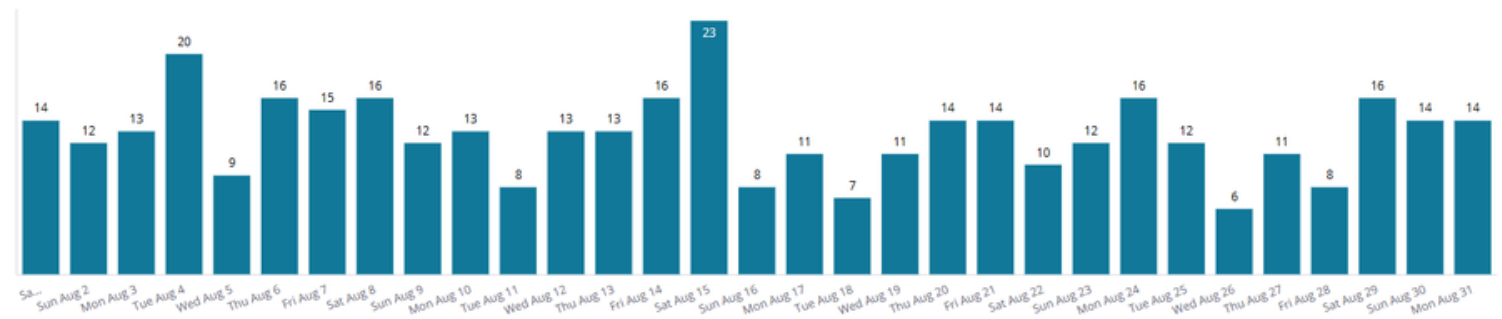
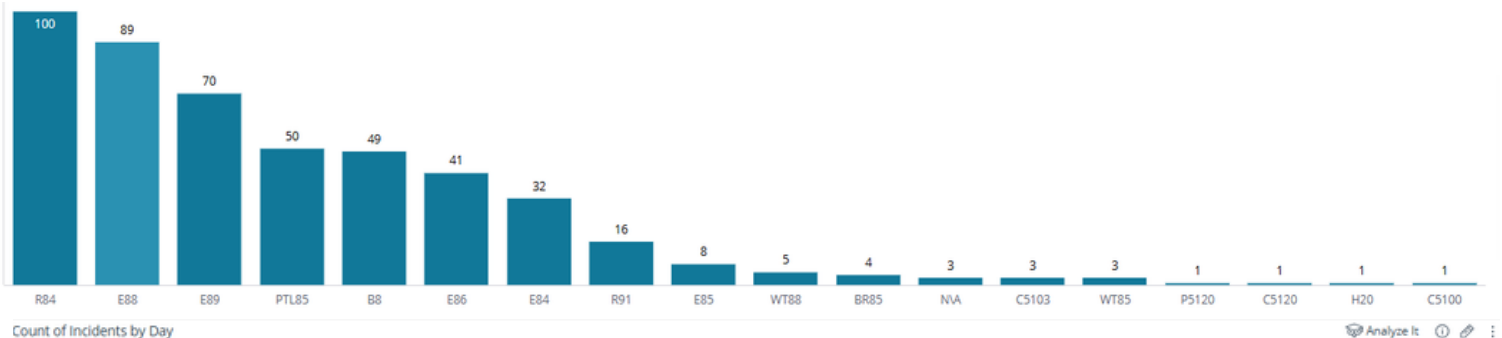
10:05 AVG. RESPONSE TIME

MISCELLANEOUS CALLS

Electrical/ Power Lines Down - 1
Citizen Assist - 9
Alarm Related - 25
Carbon Monoxide Calls - 5
Gas Related/Leaks - 7
Damage Assessment - 1
Damaged Hydrants - 2

RESCUES

Backcountry Rescues - 3
Confined Space Rescues - 2
Low Angle Rescue - 1



AUGUST FIRE PREVENTION REPORT

FIRE PREVENTION MEETINGS & UPDATES

PLAN REVIEWS - 2
INSPECTIONS - 24

MEETINGS:

- CAUSSS – School Safety Meeting
- Met with new management at the Ponderosa Pines MHP
- Nevada County Chiefs Association Meeting
- Participated in a panelist discussion for the Nevada County Wildfire Ready Coalition quarterly meeting – Vegetation management from the firefighter's perspective.
- NCC Management Meeting
- Attended the Nevada County Quarterly Wildfire Stakeholder Meeting – Establishing solid metrics for data collection



Dear Patrick,

Thank you for taking the time to show me and my classmates how to properly use a fire extinguisher. I think that it is so cool you take time out of your day and your busy work schedule to teach us something that we will use for the rest of our lives. Thank you again!

Sincerely,
Miranda [REDACTED]

Dear Patrick,

Thank you so much for taking the time to bring out the fire extinguishers and teaching us how to use them. Thank you for teaching us about your career so we can learn about another job path. I had a good time learning and am grateful you came out here. Again thank you so much!

-Tennyson [REDACTED]



COMMENTS:

- Coloring with Caution contest
- Responded to the Clover Fire Incident – Assigned as a Division
- Conducted a fire extinguisher training for Nevada Union High School Ag classes – 400 students and received approx 150 hand written thank you letters from the students
- Fire Extinguishers were provided by Jorgensen Company
- Increased calls for checks on landscaping companies operating safely
- Work with Tricia to create a PPT to present at the Nevada City Rotary meeting on Sept. 24th
- PG&E conducting multiple infrastructure repairs via helicopter – Refueling operations
- Completed quarterly range qualifications with Nevada City PD
- AAA Insurance Inspections – Require a fire representative signature
- Attended the September 11th tribute at Union Hill Elementary School





Agenda Item 17

Closed Session