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Nevada County Consolidated Fire District



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BOARD OF DIRECTORS MINUTES March 25, 2026 Regular Meeting held at 11329 McCourtney Road, Grass Valley, CA 95949

NCCFD DIRECTORS

Present: Grueneberg (President), Bennett, Carrington, Slade-Troutman, Nelson, Hall

STAFF:

Present: Fire Chief Robitaille, Fire Marshal Mason, Administrative Services Manager Long,

STANDING ORDERS:

President Grueneberg called the meeting to order at 11:00 am and took roll call, noting all Directors but Director Dorland were present. He led in the pledge of allegiance.

*PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Per CA Government Code 54954.3

No public comment.

CONSENT CALENDAR

1. Acceptance of Minutes – February 25, 2026
2. Fund Balances, Check History Report and Credit Card History Report

Director Carrington motioned to accept the consent calendar as presented. Director Nelson seconded.
MOTION passed unanimously with all Directors but Director Dorland present.

COMMITTEE REPORTS

STANDING COMMITTEES

FINANCE/BUDGET: Hall, Slade-Troutman

PERSONNEL: Carrington, Bennett, Nelson

AD HOC COMMITTEES

BOARD POLICY AND PROCEDURES: Grueneberg

REORGANIZATION: Carrington, Dorland, Grueneberg

LOCAL AGENCY ASSIGNMENTS

NEVADA COUNTY FIRE AGENCY (JPA): Bennett, Robitaille

Finance – No report

Personnel – No report

Board Policy & Procedures – No report

JPA – Chief Robitaille reported they are navigating how to dissolve, Terry McMahan is the point person, and they are exploring options.

Reorganization – No report

NEW BUSINESS

- 3. **Discussion and Possible Action, Resolution R26-06, Fund Transfer from 6758 to 6722 in the Amount of \$7,427.08** Administrative Services Manager Long indicated this resolution is needed as expenses for capital purchases (purchases made on strike teams) were expended from Fund 6722 (Operating Fund) and should have been expended from 6758 (Capital Fund) in the amount of \$7,427.08. Director Nelson motioned to approve Resolution R26-06, Fund Transfer from 6758 to 6722 in the Amount of \$7,427.08. Director Carrington seconded. **MOTION** passed unanimously following a roll call vote, with all Directors but Director Dorland present.

- 4. **Discussion and Possible Action, Nominations for LAFCO’s Special District Regular Member.** Chief Robitaille advised there is a vacancy on LAFCO’s Special District Board. Each district can nominate one person, and it is not required to submit a nomination. Districts must provide a resume and short written statement describing their qualifications and contact information by March 27, 2026. LAFCO will then prepare a ballot listing eligible nominations that will be emailed on April 1, 2026. The board was asked if they would like to make any nominations. Director Slade-Troutman nominated Director Nelson for the LAFCO Special District Regular Member vacancy. Director Bennett seconded. **MOTION** passed unanimously following a roll call vote, with all Directors but Director Dorland present.

CHIEFS MONTHLY REPORT

Fire Chief Robitaille briefed the board on major updates and meetings including his meeting with Evan from NC OES and with GV regarding Shop Site Planning. Chief Robitaille attended the NCC/OHF Ad Hoc Meeting, BOS Winter Recap, FDAC Monthly Meeting, NCLEFC Meeting, Red Light Ball, Haacks Retirement, OHF Staff Meeting, as well as the COAD Meeting. He also met with DGS for Station 91 redesign, CPF Discussion and attended the Homeland Security Grant Meeting. He briefed the Board on a status update with LAFCO, stating he met with Bud and has been getting weekly updates. He has been integrating into his new role and working with the Penn Valley/RR merger. On 4/9, they were going to do a public notice and send out mailers but the mailers were held due to a misinterpretation of a certain term that needed clarification. Chief Robitaille advised we will be on the May meeting and will hold a protest period for 21 days after. He highlighted monthly stats with 274 incidents and an 11:17 average response time. Fire Marshal Mason did 2 plan reviews and 15 inspections. He briefed the board on his meetings by attending the CAUSSS Meeting where the discussion was on rage-baiting. He met with Dan Collins with CALFIRE and buyers on Madrone Springs Road. He met with property owners on Ponderosa Pines MHP, Nugget Street and Nishinam Gulch Road to discuss ongoing projects. He met with a property owner of the Four Seasons Trail regarding Know Box, real estate agents on Smith Road regarding fire safety regulations and the developer for the Kenney Ranch Development. He attended CCAI in San Luis Obispo.


BOARD DISCUSSION

Chief Robitaille advised he wanted to memorialize the significance of Ophir Hill and was open to ideas. Director Nelson asked if we would be prepositioning with the rainfall next week, but the Chief advised we did not qualify.

ADJOURNMENT

President Grueneberg adjourned the meeting at 11:34am.

Attest:



Tricia Bush
Board Secretary

Approved by:



Keith Grueneberg
President of the Board