



Nevada County Consolidated Fire District

640 Coyote Street, Nevada City, CA 95959

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Employment Opportunity

Fire Prevention Officer I/II: Full-Time 40 hours a week

Wage: \$22.32 - \$31.90 hourly; with incentive opportunities

Nevada County Consolidated Fire District (NCCFD) is conducting internal and external testing to fill one (1) vacancy in the Department of Fire Prevention.

ABOUT THE POSITIONS:

The NCCFD Department of Fire Prevention is seeking qualified candidates to apply for the Fire Prevention Officer I/II position. This position requires specific skills in the implementation and enforcement of the district's fire prevention programs.

Fire Prevention Officer I: \$22.32 - \$26.76

Fire Prevention Officer II: \$26.76 - \$31.90

The Fire Prevention I position is entry-level, non-management position. This position will implement and enforce applicable codes through inspections and public education with limited supervision.

The Fire Prevention II position is a mid-level, non-management position. This position will implement and enforce Fire Prevention Programs, including inspections, public education, fire investigation, and law enforcement.

Application Period:

The acceptance of applications will begin on Monday, June 20, 2022, thru Friday, July 8, 2022. Applications shall be submitted online. Please visit www.nccfire.com for the job description and application.

- 1. Application Filing:** All applicants are to apply online at www.nccfire.com, and submit the required information as indicated on the job announcement, by the final filing date listed above. All applicants must clearly demonstrate that they meet the minimum qualifications provided on the job announcement. Resumes may not be substituted for the official application. **Faxed, mailed, in-person or late applications WILL NOT be accepted.**
- 2. Application Evaluation:** An Application Evaluation Board will evaluate and select the best-qualified candidates for invitation to an Oral Interview.
- 3. Oral Interview:** If selected oral interviews will take place on July 19, 2022.

MINIMUM REQUIREMENTS

Education and Experience:

Fire Prevention Officer I – High School diploma or equivalent, one year part-time or six months full-time enforcing federal, state, or local life safety codes and/or ordinances. For special requirements please see the job description.

Fire Prevention Officer II – High School diploma or equivalent, two years minimum of increasing responsibility in fire prevention and CSFM Fire Inspector I certification or equivalent. For further special requirements please see the job description.

Applications are only available at NCCFD's website: www.nccfire.com

Filing Information:

All candidates shall electronically submit the following documentation during the application period. Incomplete submissions will be rejected:

Internal applicants:

- Letter of interest submitted to the administration office, with minimum qualification verification.

External applicants:

- Signed, completed employment application
- Minimum qualification items attached to application

EMPLOYEE BENEFITS:

Nevada County Consolidated Fire District offers a wide range of competitive benefit options to meet the needs of our diverse workforce and their families. These benefits include but are not limited to:

For your Health & Welfare Benefits:

Medical Insurance
Vision Insurance
Supplemental Life Insurance

Dental Insurance
Basic Life Insurance
Employee Assistance Program

For your Financial Future:

Short-term Disability Insurance
Long-term Disability Insurance

Deferred Compensation Plan
Cal PERS Retirement

For your Work/Life Balance:

Paid Holidays
Vacation Accrual
Sick Leave Accrual

Employee Assistance Program

This information is intended to provide a general summary of benefits available to employees, it is subject to change, and is not binding. Eligibility is determined by Nevada County Consolidated Fire District and offerings may vary by Memoranda of Understanding (MOU) or Employment Agreement between the District and the employee.

Visit www.nccfire.com for the position description for further information regarding the position, salary and benefits.

The Nevada County Consolidated Fire District is an Equal Opportunity Employer. The District is committed to providing a work environment free from discrimination, harassment, and retaliation.