



Special Meeting Minutes

NCCFD, PVFPD & RRFPD

Tuesday, January 30th, 2024 – 6:30PM

Station #59: 14506 Rough and Ready Highway

NCCFD DIRECTORS

Present: Grueneberg (President), Dorland, Carrington, Slade-Troutman, Nelson, Garrett, Hall

PVFPD DIRECTORS

Present: McMahan, Jordan, Kissel, Mangel

RRFPD DIRECTORS

Present: Wittler, Ashcraft, Schimmel, Wetzel

STANDING ORDERS:

NCCFD Board President Grueneberg called the meeting to order at 6:30 pm. Each Director participated in roll call. All Directors present except Penn Valley Fire Protection District's Chair Bruce Stephenson and Rough & Ready Fire Protection District Director Osborne. NCCFD Board President Grueneberg led in the pledge of allegiance.

*PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Per CA Government Code 54954.3

No corrections to the agenda.

No public comment made.

NEW BUSINESS

1. Discussion and Possible Action, Reorganization Update.

NCCFD's Chief Robitaille briefly gave an update to the Reorganization by going over a joint presentation alongside Chief Wagner. He gave an operational overview in which Nevada County Fire & Rescue would be comprised of a 7-member board serving 48,000 people over 250 square miles. Chief Robitaille summarized a timeline on the history of the reorganization and advised the boards that staff have created 4 documents: By-Laws, Plan for Service, Capital Improvement Plan and a Career Development Guide. Chief Robitaille updated the Boards on all aspects and districts that will be influenced by the reorganization and goals he and Chief Wagner have.

Chief Robitaille discussed that four (4) budgets were created, with the first being the ultimate goal: 3-0 staffing at all stations and increasing the ambulance services, which is unattainable. Chief Robitaille went into detail about different options in trying to combat the budget.

Next steps for the reorganization is to work on a sustainable revenue source that will support the projected budget. He does not recommend going to LAFCO until that is obtained.

LAFCO is to conduct an MSR every 5 years which acts as a review of services. There is one currently in progress, but the prior one was completed in 2005. The information that comes from this report is very important to not only this reorganization but to all fire services in Nevada County.

Chief Robitaille ended with the target date of July 1, 2024 being not probable at this time. He stated this needs to be a sustainable plan without diluting any services to our constituents. There is just a lot of moving parts and the financial aspect of it is not ready. Too much time and effort has been put into this to let up, so all agencies will continue to work diligently, following the MSR. AP Triton will validate our numbers which will take approximately 10 weeks.

2. Discussion and Possible Action, Review of the Reorganization Plan.

This was covered in the above item.

3. Discussion and Possible Action, Funding for AP Triton's Municipal Service Review & Sphere of Influence Study in the amount of \$11,568 To Be Split Between the Three Districts.

Chief Robitaille reached out to other agencies to see if we could expedite the process, the cost for being an additional \$20,000-30,000.

Director Mangel motioned to adopt funding for AP Triton's MSR and SOI Study in the amount of \$11,568 to be split between the three districts. Director Jordan seconded. **MOTION** passed unanimously by a roll call vote by all Penn Valley Directors, with Penn Valley Chairman Stephenson absent.

Director Wittler motioned to adopt funding for AP Triton's MSR and SOI Study in the amount of \$11,568 to be split between the three districts. Director Wetzel seconded. **MOTION** passed unanimously by a roll call vote by all Rough & Ready Board Directors, with Rough & Ready Director Osborne absent.

Director Nelson motioned to adopt funding for AP Triton's MSR and SOI Study in the amount of \$11,568 to be split between the three districts. Director Hall seconded. **MOTION** passed unanimously by a roll call vote by all NCC Fire Board Directors.

4. Discussion and Possible Action, Approval of the Reorganization PR Material and Funding Threshold for Print Materials.

NCCFD's Director Nelson briefed the Boards on the brochures, flyers and other marketing collateral and explained the message of the "Who, What, Where, When, Why and How." The committee wanted to keep things simple and not inundate the public on fire terminology. The Rescue Tax was brought up and it was discussed that we need to get ahead of it. The next meeting is February 21, 2024 in which dates will be nailed down for pushing marketing collateral out. President Grueneberg advised the Chiefs to have spending authority up to a certain amount and to leave it up to them.

5. Discussion and Possible Action, PR Committee Processes and Product.

Director Jordan brought up questions on behalf of the Committee requesting guidance on the approval of content. She inquired due to the fact NCC Fire constituents live more dispersed than Penn Valley and Rough & Ready residents, there may be costs with getting the message to them. She suggested the County Supervisors might have some ideas that can help. Additionally, she inquired about getting social media accounts up and running to get our message out there. President Grueneberg advised the Chief's to make an Information Plan that parallels the Incident Command

System, identifying the approval process, etc. Director Jordan also requested the Committee be named "Public Information Office Committee" moving forward.

WORKSHOP DISCUSSION

Director Mangel with Penn Valley Fire asked if the Board of Supervisors had any comment. They advised they were there to listen and had no comment.

ADJOURNMENT

The meeting was adjourned at 7:26 PM.

Attest:

Tricia Bush

Tricia Bush
Board Secretary

Approved by:

Keith Grueneberg

Keith Grueneberg (Feb 18, 2024 11:02 PST)

Keith Grueneberg
President of the Board NCCFD

Approved by:

Terry McMahan

Terry McMahan (Apr 5, 2024 10:23 PDT)

Terry McMahan
Vice-Chairman of the PVFPD Board

Approved by:

Doug Wittler

Doug Wittler (Mar 6, 2024 14:20 PST)

Doug Wittler
Chairman of the RRPD Board












2024-01-30 Special Meeting Minutes

Final Audit Report

2024-04-05


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