

# Nevada County Consolidated Fire District

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## BOARD OF DIRECTORS

Keith Grueneberg, President  
Patricia Nelson, Vice President  
Barry Dorland  
Tom Carrington  
Spencer Garrett  
Jon Hall  
Marianne Slade-Troutman

## STAFF

Jason Robitaille, Fire Chief  
Pat Sullivan, Division Chief  
Patrick Mason, Fire Marshal  
Kevin Greene, Fleet and Facilities Supervisor  
Nicole Long, Administrative Services Manager  
Kaitlin Purvis, Finance Administrative Assistant  
Tricia Bush, Administrative Services Assistant

## BOARD OF DIRECTORS REGULAR MEETING AGENDA THURSDAY, APRIL 20, 2023— 7:00 PM

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT, 11329 MCCOURTNEY ROAD, GRASS VALLEY, CA 95949

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Pursuant to Governor Gavin Newsom’s Executive Order pertaining to the convening of public meetings in response to the COVID-19 pandemic, the Nevada County Consolidated Fire District will hold its regularly scheduled meeting. This meeting is open to in-person attendance. To remain in compliance with the state public health guidance, face coverings are strongly recommended to be worn by all individuals while indoors. The Public’s and Employee’s health and well-being are the top priority for the Board of Directors of the Nevada County Consolidated Fire District, and you are urged to take all the appropriate health safety precautions.

Tricia Bush, Board Secretary  
(530) 265-4431  
[triciabush@nccfire.com](mailto:triciabush@nccfire.com)

The Board of Directors welcomes you to its meetings and your participation is encouraged and appreciated. Any Member of the Audience desiring to address the Board on a matter appearing on the agenda, before or during consideration of the item, may do so after receiving recognition from the presiding officer. In order for all interested parties to have an opportunity to speak, please limit your comments to the specific item under discussion. For further rules on public comment and other matters, please see the last page of this agenda.

### NOTICE

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in the implementation thereof. Persons seeking an alternative format should contact the Clerk of the Board for further information.

All items posted on the agenda, including under correspondence, may be acted upon by the Board of Directors. However, matters under committee reports and department manager's reports may be briefly addressed by the Board or Staff but no action or discussion shall be undertaken on any item not appearing on the posted agenda. (GC 54954.2)

The Board of Directors may hold a Closed Session as the agenda schedule permits.

## **STANDING ORDERS:**



- 7:00 p.m. Call to Order
- Roll Call
- Pledge of Allegiance to the Flag
- Corrections and/or deletions to the agenda

## **\*PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

*Per CA Government Code 54954.3*

*This is the time for any member of the public to address the Board on any item not on this Agenda that is within the subject matter jurisdiction of the NCCFD Board. Please wait for recognition from the presiding officer. The Board generally cannot act on or discuss an item not on the agenda. However, the Board may “briefly respond” to comments or questions from the members of the public. Please see the rules for public comment at the end of this agenda.*

## **CONSENT CALENDAR**

*These items are considered to be routine and may be enacted by one motion by the Board of Directors. There will be no separate discussion of these items. If discussion is desired, any board or staff member or interested party may request that an item be removed from the Consent Calendar to be considered separately.*

1. Acceptance of [Minutes](#) – March 16, 2023
2. [Fund Balances](#), [Check History Report](#) and [Credit Card History Report](#)

## **COMMITTEE REPORTS**

### **STANDING COMMITTEES**

FINANCE/BUDGET: **HALL, Slade-Troutman**  
PERSONNEL: **Carrington, Garrett, Nelson**

### **AD HOC COMMITTEES**

BOARD POLICY AND PROCEDURES: **Grueneberg**  
CONSOLIDATION: **Grueneberg, Dorland, Carrington**

### **LOCAL AGENCY ASSIGNMENTS**

NEVADA COUNTY FIRE AGENCY (JPA): **Garrett, Robitaille**

## **NEW BUSINESS**

3. Discussion and Possible Action, [Agreement with Robinson Enterprises](#). Chief Robitaille
4. Discussion and Possible Action, [Memorandum of Understanding with AmeriCorp](#). Division Chief Sullivan
5. Discussion and Possible Action, [Resolution 23-03, Amending the 22/23 Fiscal Year Budget](#). Chief Robitaille
6. Correspondence
  - A. [Thank you card](#) from Nevada City resident, dated March 10, 2023
  - B. [E-mail](#) from a Nevada City resident, dated March 19, 2023

## **CHIEFS MONTHLY REPORT**

### **\*BOARD DISCUSSION**

### **CLOSED SESSION**

Public Comment on Closed Session Items:

*Per CA Government Code 54954.3*

*While members of the public are not allowed in Closed Sessions, they do have a right to comment on the Closed Session item before the Board goes into Closed Session. And, if the Board will be taking action on the item out of Closed Session, then the public also has a right to comment during consideration of the action to be taken. Any member of the public who wishes to comment may do so after receiving recognition from the Chairman.*

## 7. Conference with Labor Negotiators

Pursuant to CA Government Code Section 54957.6

**Employee Organizations and Unrepresented Employees:**

**Agency Representatives: Chief Robitaille, President Grueneberg, Director Dorland**

- Local Firefighters Union 3800 representing the Non-Management Safety Employees

### ADJOURNMENT



#### **Board Meeting Schedule**

All Regular Board Meetings will take place on the third Thursday of the month.

#### **Copies**

Copies of the agenda documents relative to an agenda item may be obtained at the Administrative Office, 640 Coyote Street, Nevada City, CA 95959, at a cost of \$1.00 dollar per page.

#### **Board Meeting Notices**

This Regular Meeting Agenda was posted 72 hours in advance of the meeting at the following locations: Nevada County Consolidated Fire District: Administration Office, 640 Coyote Street, Nevada City; Station 86, 12337 Banner Lava Cap Rd, Nevada City; Station 88, 14400 Golden Star, Grass Valley; Station 89, 11833 Tammy Way, Grass Valley; and on our website address at <http://www.nccfire.com>. Our e-mail address is [nccfire@nccfire.com](mailto:nccfire@nccfire.com).

#### **Rules Applying to Public Comments (as provided by CA Government Code Section 54954.)**

A. Members of the public wishing to address the Board upon any subject within the jurisdiction of the Nevada County Consolidated Fire District may do so upon receiving recognition from the presiding officer at the appropriate time. You may address the Board on any agenda item prior to Board Action. If you wish to address the Board on an item not on the agenda, you may do so during the General Public Comment period. Understand that no action may be taken on an item not on the agenda.

- Where necessary for the orderly operation of the meeting, the presiding officer may limit public comment during the public comment period or public hearing to no more than five minutes per individual.

B. After receiving recognition, please stand and state your name, as all meetings are being taped. Note that stating your name is a voluntary act and is not required.

C. Members of the public may submit written comments on any matter that is listed on the agenda or for general public comment. You may submit written comments on any matter by U.S. Mail addressed to 640 Coyote Street, Nevada City, CA 95959 or by e-mail to [triciabush@nccfire.com](mailto:triciabush@nccfire.com). For comments to be read at the meeting and entered into the minutes they must be received no later than 8:00 a.m. on the morning of the noticed meeting.

**D. All documents to be presented to the Board of Directors shall be given to the Secretary of the Board for distribution (original and seven copies) prior to the Call of Order of meeting.**

E. Complaints against any individual District employee cannot be brought up in open meeting directly. The District will only consider such a complaint if submitted in writing.

**DRAFT**  
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**BOARD OF DIRECTORS MINUTES March 16, 2023**

Regular Meeting held at  
11329 McCourtney Road, Grass Valley, CA 95949

**NCCFD DIRECTORS**

**Present:** Grueneberg (President), Hall, Carrington, Nelson, Slade-Troutman, Dorland

**STAFF:**

**Present:** Fire Chief Robitaille, Division Chief Sullivan, Fire Marshal Mason, Administrative Services Long, Battalion Chief Davison and Fleet & Facilities Supervisor Greene

**STANDING ORDERS:**

President Grueneberg called the meeting to order at 7:00 pm and took roll call, noting all Directors but Director Garrett present. President Grueneberg led in the pledge of allegiance.

**\*PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

*Per CA Government Code 54954.3*

Don Bessee, President of ASPOA briefly spoke and stated they have partnered with NID and the Firesafe Council for a very dynamic partnership. Additionally, there are several grants just sitting up at the county.

**CONSENT CALENDAR**

1. Acceptance of Minutes –February 16, 2023
2. Fund Balances, Check History Report and Credit Card History Report

Director Slade-Troutman motioned to accept the consent calendar. Director Carrington seconded. **MOTION** passed unanimously, with Director Garrett absent.

**COMMITTEE REPORTS**

**STANDING COMMITTEES**

**FINANCE/BUDGET:** Hall, Slade-Troutman

**PERSONNEL:** Carrington, Nelson

**AD HOC COMMITTEES**

**BOARD POLICY AND PROCEDURES:** Grueneberg

**CONSOLIDATION:** Grueneberg, Dorland, Carrington

**LOCAL AGENCY ASSIGNMENTS**

**NEVADA COUNTY FIRE AGENCY (JPA):** Garrett, Robitaille

Finance – None  
Personnel – None  
Board Policy & Procedures – None  
Consolidation – None  
JPA – None

## **NEW BUSINESS**

### **3. Discussion and Possible Action, Appoint Applicant to Citizen Oversight Committee**

President Grueneberg introduced applicant, Lesley Hunter. Lesley briefly highlighted her background and work history. After a brief discussion, Director Nelson motioned to appoint Lesley Hunter to the Citizen Oversight Committee. Director Carrington seconded. **MOTION** passed unanimously by a roll call vote, with Director Garrett absent.

### **4. Discussion and Possible Action, Fire Prevention Services**

This item was removed from the agenda prior to the meeting.

### **5. Discussion and Possible Action, Development Fee and Nexus Impact Study**

Fire Marshal Mason advised the Board of Directors approved the request for proposals to update the districts Development Fee and Nexus Impact Study with a submission date of February 23, 2023 at the August NCCFD Board Meeting. Two proposals were received. After looking at both proposals with a summary of tasks and costs, staff recommended the district award Willdan Financial Services in the amount of \$19,230.00 and allow Chief Robitaille to sign into the agreement. Director Nelson motioned to approve the proposal for Development Fee and Nexus Impact Study to Willdan Financial Services. Director Dorland seconded. **MOTION** passed unanimously by a roll call vote, with Director Garrett absent.

## **CHIEFS MONTHLY REPORT**

Chief Robitaille gave an update to the Rough & Ready Fire and Penn Valley Fire consolidation workshop and townhall meeting that took place last month. He highlighted the New Mutual Agreement with Chief Rothenberger and Ophir Hill Fire. Chief Robitaille advised the new CPR Compression Devices have been put into service at Stations 86 and 89, special thanks to Lt. Branden Wilson for his hard work and to the Law Enforcement Council for their \$20,000 grant. The Chief also stated they were tracking expenses due to the storm response. He commended the NCCFD staff and their hard work during the storm. Chief Robitaille met with LAFCO to discuss MSR and the Sphere of Influence Study, Erika Seward at Nevada County for collaboration opportunities (Community Resilience Center and Outdoor Visitor Safety Fund) and was the 49er Rotary Guest Speaker at their meeting last month. Both Chief Robitaille and Chief Sullivan attended KNCO Talk of the Town.

Division Chief Sullivan verbally reviewed his report highlighting that there were 283 calls for service, which included 6 structure fires. 6:56 minutes average travel time for first arriving unit. 1 fatality at a mobile home fire as well as 1 burn patient at a motor home fire. He highlighted some of the storm response statistics.

Fire Marshal Mason verbally reviewed his report, highlighting that NCC hosted a Remington Armorers course to Law Enforcement Personnel at Station 91. He attended the Sacramento- Sierra Arson Task Force Meeting hosted at Auburn City Fire Department. He went to the quarterly CCAI roundtable meeting and training. Lastly, he and Captain Tellam attended the CCAI training seminar in San Luis Obispo. On February 23<sup>rd</sup>, Fire Marshal Mason assisted Placer Hills Fire District with a double fatality investigation. On February 24<sup>th</sup>, he, Captain Tellam and Reserve Investigator Carman investigated a fatality fire in the Grass Valley Mobile Home Village.

## **\*BOARD DISCUSSION**

President Grueneberg advised the Board that Chief Robitaille created a bond with the staff during the storm. He stayed at the station and assisted during the storm. The board briefly spoke about Rough & Ready Fire and next steps.

**6. CLOSED SESSION**

No public comment was made for closed session. The Board went into closed session at 7:36 P.M.

President Grueneberg reported out of closed session at 8:15 P.M. President Grueneberg, Director Dorland and Chief Robitaille were appointed as the negotiators on behalf of the board. The Board gave the negotiators direction on how to proceed.

**ADJOURNMENT**

President Grueneberg adjourned the meeting at 8:16 p.m.

Attest:

Approved by:

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Tricia Bush  
Board Secretary

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Keith Grueneberg  
President of the Board

DRAFT

**Nevada County Consolidated Fire District  
Fund Recap & Cash Balances  
March 2023**

	Fund					Total
	722 Operating	723 Contingency	733 AB1600	734 Special Tax	758 Capital	
Beginning Cash <sup>1</sup>	1,669,879	1,321,736	128,874	9,431	448,352	3,578,272
Revenues	106,478	-	6,027	1,615	3,609	117,729
Expenditures	(537,355)	-	-	-	(29,921)	(567,276)
Other Inc/Expense	(488)	-	-	-	-	(488)
Other Activity <sup>2</sup>	7,738	-	-	-	-	7,738
Ending Cash <sup>1</sup>	1,246,252	1,321,736	134,901	11,046	422,040	867,685

<sup>1</sup> Includes Well Fargo

<sup>2</sup> Reconciling items, prior period adjustments

# Nevada County Consolidated Fire District Operating Fund 722

March 2023

	Mar 23	Jul '22 - Mar 23	Budget	% of Budget
<b>Revenues</b>				
<b>4000 · Taxes &amp; Assessments</b>				
4010 · Current Secured		2,013,763	3,825,234	53%
4020 · Current Unsecured	67	58,009	54,819	106%
4030 · Prior Unsecured	27	1,283	2,296	56%
4040 · Supplemental Secured	12,005	100,755	47,344	213%
4050 · Supplemental Unsecured	174	4,281	8,598	50%
4060 · Supplemental Prior Unsecured	29	502	388	129%
4110 · Special Assessment	886	1,235,020	2,214,078	56%
4150 · Special Tax of 2012	8,130	17,766	1,001,388	2%
4151 · Special Tax 2012 (transfer in)		597,000		100%
4230 · State Homeowners		12,368	24,888	50%
4240 · State Public Safety Prop 172	55,410	414,990	388,019	107%
4290 · Other		721		100%
<b>Total 4000 · Taxes &amp; Assessments</b>	<b>76,728</b>	<b>4,456,458</b>	<b>7,567,052</b>	<b>59%</b>
<b>4500 · Reimbursements</b>				
4510 · Strike Team	21,299	658,317	75,000	301%
4522 · Strike Team Cost Offset	(9,123)	(432,228)		
4540 · Vehicle Repair	1,045	2,860	5,000	57%
4550 · Cost Recovery	1,631	20,907	3,000	697%
4690 · Other Reimbursements	(8,386)	25,532	23,480	109%
<b>Total 4500 · Reimbursements</b>	<b>6,466</b>	<b>275,388</b>	<b>106,480</b>	<b>259%</b>
<b>4800 · Other Revenue</b>				
4810 · Inspections & Permits	1,224	4,917	7,500	66%
4812 · Plan Reviews	1,152	9,229	12,000	77%
4820 · Interest & Finance Charges	19,648	32,486	22,000	148%
4830 · Rentals	490	2,490	3,240	77%
4840 · Other Current Services	770	2,987	3,000	100%
<b>Total 4800 · Other Revenue</b>	<b>23,284</b>	<b>52,109</b>	<b>47,740</b>	<b>109%</b>
<b>Total Revenues</b>	<b>106,478</b>	<b>4,783,955</b>	<b>7,721,272</b>	<b>62%</b>



**Nevada County Consolidated Fire District  
Operating Fund 722**

**March 2023**

Expense	Mar 23	Jul '22 - Mar 23	Budget	% of Budget
<b>5000 · Wages &amp; Benefits</b>				
<b>5100 · Wages</b>				
5111 · Chief / Dep. & Div. Chief (2.5)	23,660	271,069	322,361	84%
5113 · Battalion Chief (3)	26,923	262,938	350,039	75%
5114 · Fire Marshal / DFM (2)	10,267	102,523	248,147	41%
5121 · Captains (9)	35,424	670,210	875,804	77%
5122 · Lieutenants (6)	37,592	343,028	467,539	73%
5123 · Firefighter (12)	45,285	473,464	736,903	64%
5131 · Supplemental / Seasonal FF	884	123,871	157,277	79%
5132 · PCF / Reserve FF	800	4,820	4,800	100%
5141 · Clerical (3)	13,937	135,505	203,691	67%
5145 · Fire Mechanic (1.5)	11,111	109,092	149,089	73%
5151 · Overtime	54,354	415,413	501,048	83%
5153 · Additional Overtime Staffing	24,341	38,118	18,541	206%
5155 · EPSL Overtime		38,110		
5161 · Strike Team	22,169	314,304		
5165 · Strike Team Backfill	4,991	104,903		
5167 · Strike Team Revenue Offset	(8,992)	(426,050)		
5171 · Holiday Stipend	7,934	76,483	80,199	95%
5173 · Vacation / CTO Buy Back	10,417	94,082	115,648	81%
5185 · Directors	300	2,700	4,500	60%
<b>Total 5100 · Wages</b>	<b>321,397</b>	<b>3,154,583</b>	<b>4,235,586</b>	<b>74%</b>
<b>5500 · Payroll Taxes</b>				
5511 · Medicare Employer Tax	4,553	47,490	61,355	77%
5512 · Soc Security Employer Tax	61	666	887	75%
5521 · SUI Employer Tax	195	5,514	5,637	98%
5526 · Strike Team Revenue Offset	(130)	(6,178)		
<b>Total 5500 · Payroll Taxes</b>	<b>4,679</b>	<b>47,492</b>	<b>67,879</b>	<b>70%</b>
<b>5700 · Benefits</b>				
5711 · Pension	44,702	975,012	1,258,282	77%
5731 · Health Insurance	50,665	483,073	772,464	63%
5735 · Life Insurance	3,822	9,387	14,400	65%
5751 · Workers Comp Insurance		204,884	228,707	90%
<b>Total 5700 · Benefits</b>	<b>99,189</b>	<b>1,672,356</b>	<b>2,273,853</b>	<b>74%</b>
<b>Total 5000 · Wages &amp; Benefits</b>	<b>425,265</b>	<b>4,874,431</b>	<b>6,577,318</b>	<b>74%</b>

# Nevada County Consolidated Fire District Operating Fund 722

March 2023

	Mar 23	Jul '22 - Mar 23	Budget	% of Budget
<b>6000 · Personnel Related</b>				
<b>6010 · Clothing / PPE</b>				
6011 · Uniforms	479	17,666	35,080	50%
6021 · Personal Protective Equip	12,219	42,268	51,500	82%
6031 · Safety & PPE (per MOU)		34,813	32,130	108%
<b>Total 6010 · Clothing / PPE</b>	12,698	94,747	118,710	80%
<b>6100 · Food / Meals</b>				
6111 · Meals - Administration		593	1,300	46%
6113 · Meals - Fire	144	310	1,000	31%
6114 · Meals - Interns	100	450	15,411	3%
<b>Total 6100 · Food / Meals</b>	244	1,353	17,711	8%
<b>6200 · Training / Fitness</b>				
6211 · Wellness Program	27	1,614	31,660	5%
6213 · Fitness Program	1,020	5,289	5,910	89%
6221 · Tuition - Safety Personnel	211	15,538	30,500	51%
6232 · Travel Expense	112	5,437	10,000	54%
6241 · Training Materials		38	2,500	2%
6246 · Public Safety Training Center			1,000	
6261 · Licenses & Certificates	172	791	2,500	32%
6271 · Training - Administration		5,321	8,500	63%
<b>Total 6200 · Training / Fitness</b>	1,542	34,028	92,570	37%
<b>Total 6000 · Personnel Related</b>	14,484	130,128	228,991	57%
<b>6500 · Facility &amp; Equipment Related</b>				
<b>6510 · Communications</b>				
6511 · Telephones	1,610	13,980	19,260	73%
6521 · Mobile Phones	830	4,900	15,500	32%
<b>Total 6510 · Communications</b>	2,440	18,880	34,760	54%
<b>6550 · Station</b>				
6551 · Supplies & Services - Stations	1,445	13,315	24,760	54%
<b>Total 6550 · Station</b>	1,445	13,315	24,760	54%
<b>6610 · Insurance</b>				
6611 · Liability		49,095	49,176	100%
<b>Total 6610 · Insurance</b>		49,095	49,176	100%
<b>6650 · Maintenance</b>				
6681 · Facility Maint & Improvements	4,388	105,114	189,000	56%
<b>Total 6650 · Maintenance</b>	4,388	105,114	189,000	56%
<b>6700 · Medical Supplies</b>				
6716 · EMS Supplies	37	14,465	18,500	78%
<b>Total 6700 · Medical Supplies</b>	37	14,465	18,500	78%
<b>6750 · Apparatus Equipment</b>				
6751 · Hose		299	22,000	1%
6756 · Ladders			1,553	
6761 · Suppression Equip/Small Tools		2,480	7,500	33%
6766 · Power Tools & Equipment	73	1,929	7,902	24%

# Nevada County Consolidated Fire District Operating Fund 722

March 2023

	Mar 23	Jul '22 - Mar 23	Budget	% of Budget
6771 · Pump Testing			4,337	
6776 · Mobile Communications	992	4,666	7,685	61%
6781 · Technical Rescue Equip		7,099	13,000	55%
6786 · SCBA Repair & Maintenance		2,611	10,500	25%
6796 · Drone		1,000	1,412	71%
6798 · Utility Terrain Vehicle	798	1,259	1,500	84%
<b>Total 6750 · Apparatus Equipment</b>	<b>1,863</b>	<b>21,343</b>	<b>77,389</b>	<b>28%</b>
<b>6800 · Utilities</b>				
6811 · Alarm		1,183	1,500	79%
6821 · Electricity / Gas	15,145	52,288	56,170	93%
6831 · Propane	4,347	13,139	13,924	94%
6841 · Trash	249	2,564	3,600	71%
6851 · Water / Sewer	964	7,731	11,487	67%
<b>Total 6800 · Utilities</b>	<b>20,705</b>	<b>76,905</b>	<b>86,681</b>	<b>89%</b>
<b>6900 · Capital Expenditures</b>				
6941 · Admin Office Equipm & Computers		8,451	27,125	31%
<b>Total 6900 · Capital Expenditures</b>		<b>8,451</b>	<b>27,125</b>	<b>31%</b>
<b>Total 6500 · Facility &amp; Equipment Related</b>	<b>30,878</b>	<b>307,568</b>	<b>507,391</b>	<b>61%</b>
<b>7000 · Vehicle Related</b>				
7001 · Insurance		8,418	10,085	83%
<b>7010 · Maintenance</b>				
7011 · Accessories	618	12,805	111,000	
7016 · Batteries		913		
7021 · Body		8,630		
7026 · Brakes	1,018	4,782		
7031 · Drive Train	896	27,595		
7036 · Pumps		4,183		
7041 · Tires	946	6,563		
7046 · Tools & Shop Related	167	9,758		
7048 · All Categories for Budget				
7049 · Outside Agency Vehicle Maint	(3,239)	(240)		
<b>Total 7010 · Maintenance</b>	<b>406</b>	<b>74,989</b>	<b>111,000</b>	<b>68%</b>
<b>7050 · Fuel</b>				
7051 · Fuel	7,189	64,588	93,447	69%
<b>Total 7050 · Fuel</b>	<b>7,189</b>	<b>64,588</b>	<b>93,447</b>	<b>69%</b>
<b>Total 7000 · Vehicle Related</b>	<b>7,595</b>	<b>147,995</b>	<b>214,532</b>	<b>69%</b>
<b>7500 · General &amp; Admin Related</b>				
<b>7501 · Office Expense</b>				
7502 · Administration	240	2,493	4,500	55%
7506 · Board		160	1,000	16%
7508 · Computer & Software Expense	1,850	56,825	86,233	66%
7509 · Copier Expense	59	746	1,200	62%
7511 · Memberships	(16)	15,049	16,190	93%
7516 · Mileage Reimbursements		44	100	44%

# Nevada County Consolidated Fire District Operating Fund 722

March 2023

	Mar 23	Jul '22 - Mar 23	Budget	% of Budget
7521 · Postage & Delivery	(2)	669	1,100	61%
7531 · Other		234		100%
7501 · Office Expense - Other	0	14		100%
<b>Total 7501 · Office Expense</b>	<b>2,131</b>	<b>76,234</b>	<b>110,323</b>	<b>69%</b>
<b>7550 · Professional Services</b>				
7551 · Accounting		14,427	12,880	112%
7556 · Computer & IT Support	405	8,336	14,980	56%
7561 · Consultants		10,069	10,000	101%
7563 · Hiring Expense	1,184	14,365	11,380	126%
7566 · Legal Expense	2,654	25,891	46,675	55%
7571 · Medical Director		4,950	6,600	75%
<b>Total 7550 · Professional Services</b>	<b>4,243</b>	<b>78,038</b>	<b>102,515</b>	<b>76%</b>
<b>7590 · Publications</b>				
7591 · Legal Notices	94	94	600	16%
7596 · Marketing / Advertising			500	
<b>Total 7590 · Publications</b>	<b>94</b>	<b>94</b>	<b>1,100</b>	<b>9%</b>
<b>7600 · Special District</b>				
7611 · Elections		32,262	30,000	108%
7621 · LAFCo		5,687	6,663	85%
7631 · Nevada County Fees		82,050	89,228	92%
<b>Total 7600 · Special District</b>		<b>119,999</b>	<b>125,891</b>	<b>95%</b>
<b>7650 · Prevention</b>				
7651 · Code Purchases		1,816	1,800	101%
7653 · Investigation Supplies		2,485	4,300	58%
7657 · Inspection Supplies			1,500	
7661 · Prof Svcs / Plan Checks	625	625	2,500	25%
7663 · Public Education Supplies	1,798	1,798	3,100	58%
7665 · Subscriptions / Memberships	103	812	1,400	58%
7667 · Training		3,440	6,000	57%
7669 · Other Prevention / Law Enforce		1,626	1,500	108%
<b>Total 7650 · Prevention</b>	<b>2,526</b>	<b>12,602</b>	<b>22,100</b>	<b>57%</b>
<b>7800 · JPA</b>				
7831 · Dispatch Charges	43,708	92,216	130,000	71%
7841 · Dues / Administration	6,431	12,862	12,862	100%
<b>Total 7800 · JPA</b>	<b>50,139</b>	<b>105,078</b>	<b>142,862</b>	<b>74%</b>
<b>Total 7500 · General &amp; Admin Related</b>	<b>59,133</b>	<b>392,045</b>	<b>504,791</b>	<b>78%</b>
<b>8500 · Strike Team Non Labor Expenses</b>		<b>12,993</b>		
<b>8510 · Reimbursables &amp; Other</b>				
8519 · Other Expense		133		
<b>Total 8510 · Reimbursables &amp; Other</b>		<b>133</b>		
<b>Total Expense</b>	<b>537,355</b>	<b>5,865,293</b>	<b>8,033,023</b>	<b>73%</b>

**Nevada County Consolidated Fire District  
Operating Fund 722**

**March 2023**

	<u>Mar 23</u>	<u>Jul '22 - Mar 23</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Fund Over/&lt;Under&gt;</b>	(430,877)	(1,081,338)	(311,751)	
<b>Other Income</b>				
<b>9001 · Grant Revenue</b>				
9001.08 · RFC 7GF21089		7,876		
9001 · Grant Revenue - Other		25,824		
<b>Total 9001 · Grant Revenue</b>		<u>33,700</u>		
<b>Total Other Income</b>		33,700		
<b>Other Expense</b>				
<b>9101 · Grant Expense</b>				
9101.01 · AFG EMW-2019-FG-03486 Radio		16,954		
9101.09 · CA Fire Foundation Comm Veg Red	488	7,132		
<b>Total 9101 · Grant Expense</b>	<u>488</u>	<u>24,086</u>		
<b>Total Other Expense</b>	488	24,086		
<b>Net Other</b>	(488)	9,614		
<b>Net Fund Activity</b>	<u>(431,365)</u>	<u>(1,071,724)</u>	<u>(311,751)</u>	

**Nevada County Consolidated Fire District  
AB 1600 Mitigation Fund 733**

**March 2023**

	<u>Mar 23</u>	<u>Jul '22 - Mar 23</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Revenues</b>				
<b>4000 · Taxes &amp; Assessments</b>				
4160 · AB 1600 Mitigation Fees	5,169	86,621	100,412	86%
<b>Total 4000 · Taxes &amp; Assessments</b>	<u>5,169</u>	<u>86,621</u>	<u>100,412</u>	<u>86%</u>
<b>4800 · Other Revenue</b>				
4820 · Interest & Finance Charges	858	1,496	1,200	125%
<b>Total 4800 · Other Revenue</b>	<u>858</u>	<u>1,496</u>	<u>1,200</u>	<u>125%</u>
<b>Total Revenues</b>	<u>6,027</u>	<u>88,117</u>	<u>101,612</u>	<u>87%</u>
<b>Expense</b>				
<b>6500 · Facility &amp; Equipment Related</b>				
<b>6900 · Capital Expenditures</b>				
6921 · Apparatus & Equipment		51,803	51,803	100%
<b>Total 6900 · Capital Expenditures</b>		<u>51,803</u>	<u>51,803</u>	<u>100%</u>
<b>Total 6500 · Facility &amp; Equipment Related</b>		<u>51,803</u>	<u>51,803</u>	<u>100%</u>
<b>7500 · General &amp; Admin Related</b>				
<b>7550 · Professional Services</b>				
7561 · Consultants			23,000	
<b>Total 7550 · Professional Services</b>			<u>23,000</u>	
<b>Total 7500 · General &amp; Admin Related</b>			<u>23,000</u>	
<b>Total Expense</b>		<u>51,803</u>	<u>74,803</u>	<u>69%</u>
<b>Fund Over/&lt;Under&gt;</b>	<u>6,027</u>	<u>36,314</u>	<u>26,809</u>	
<b>Net Fund Activity</b>	<u><u>6,027</u></u>	<u><u>36,314</u></u>	<u><u>26,809</u></u>	

**Nevada County Consolidated Fire District  
Special Tax Fund 734**

**March 2023**

	<u>Mar 23</u>	<u>Jul '22 - Mar 23</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Revenues</b>				
<b>4000 · Taxes &amp; Assessments</b>				
4110 · Special Assessment	21	21		100%
4150 · Special Tax of 2012		556,053	1,010,219	55%
<b>Total 4000 · Taxes &amp; Assessments</b>	<u>21</u>	<u>556,074</u>	<u>1,010,219</u>	<u>55%</u>
<b>4800 · Other Revenue</b>				
4820 · Interest & Finance Charges	1,594	2,109	1,500	141%
<b>Total 4800 · Other Revenue</b>	<u>1,594</u>	<u>2,109</u>	<u>1,500</u>	<u>141%</u>
<b>Total Revenues</b>	<u>1,615</u>	<u>558,183</u>	<u>1,011,719</u>	<u>55%</u>
<b>Expense</b>				
<b>7500 · General &amp; Admin Related</b>				
<b>7550 · Professional Services</b>				
7561 · Consultants		8,177		
<b>Total 7550 · Professional Services</b>		<u>8,177</u>		
<b>7600 · Special District</b>				
7631 · Nevada County Fees			10,331	
<b>Total 7600 · Special District</b>			<u>10,331</u>	
<b>Total 7500 · General &amp; Admin Related</b>		<u>8,177</u>	<u>10,331</u>	<u>79%</u>
<b>Total Expense</b>		<u>8,177</u>	<u>10,331</u>	<u>79%</u>
<b>Fund Over/&lt;Under&gt;</b>	1,615	550,006	1,001,388	55%
<b>Other Expense</b>				
<b>8700 · Transfers Out</b>				
8722 · Transfer to 722		597,000		
<b>Total 8700 · Transfers Out</b>		<u>597,000</u>		
<b>Total Other Expense</b>		<u>597,000</u>		
<b>Net Other</b>		<u>(597,000)</u>		
<b>Net Fund Activity</b>	<u>1,615</u>	<u>(46,994)</u>	<u>1,001,388</u>	

**Nevada County Consolidated Fire District**  
**Capital Fund 758**  
**March 2023**

	<u>Mar 23</u>	<u>Jul '22 - Mar 23</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Revenues</b>				
<b>4800 · Other Revenue</b>				
4820 · Interest & Finance Charges	3,609	9,216		100%
4850 · Sale Surplus Equipment			60,000	
<b>Total 4800 · Other Revenue</b>	<u>3,609</u>	<u>9,216</u>	<u>60,000</u>	<u>15%</u>
<b>Total Revenues</b>	<u>3,609</u>	<u>9,216</u>	<u>60,000</u>	<u>15%</u>
<b>Expense</b>				
<b>6500 · Facility &amp; Equipment Related</b>				
<b>6510 · Communications</b>				
6511 · Telephones		190		
<b>Total 6510 · Communications</b>		<u>190</u>		
<b>6650 · Maintenance</b>				
6681 · Facility Maint & Improvements		116,388		
<b>Total 6650 · Maintenance</b>		<u>116,388</u>		
<b>6900 · Capital Expenditures</b>				
6911 · Stations			8,000	
6921 · Apparatus & Equipment	29,921	301,385	151,249	199%
6931 · Vehicles		46,500	65,000	72%
<b>Total 6900 · Capital Expenditures</b>	<u>29,921</u>	<u>347,885</u>	<u>224,249</u>	<u>155%</u>
<b>Total 6500 · Facility &amp; Equipment Related</b>	<u>29,921</u>	<u>464,463</u>	<u>224,249</u>	
<b>7500 · General &amp; Admin Related</b>				
<b>7501 · Office Expense</b>				
7502 · Administration		100		
<b>Total 7501 · Office Expense</b>		<u>100</u>		
<b>7550 · Professional Services</b>				
7561 · Consultants			6,000	
<b>Total 7550 · Professional Services</b>			<u>6,000</u>	
<b>Total 7500 · General &amp; Admin Related</b>		<u>100</u>	<u>6,000</u>	<u>2%</u>
<b>Total Expense</b>	<u>29,921</u>	<u>464,563</u>	<u>230,249</u>	
<b>Fund Over/&lt;Under&gt;</b>	<u>(26,312)</u>	<u>(455,347)</u>	<u>(170,249)</u>	
<b>Net Fund Activity</b>	<u><u>(26,312)</u></u>	<u><u>(455,347)</u></u>	<u><u>(170,249)</u></u>	



# Nevada County Consolidated Fire District Check History Report

March 2023

<u>Fund 722</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Paid Amount</u>
	03/02/2023	256824	AFLAC	763.76
	03/02/2023	256789	BLUE SHIELD OF CALIFORNIA	33,719.24
	03/02/2023	V969362	FDAC Employee Benefits Authority	1,304.65
	03/02/2023	V969354	KAISER FOUNDATION HEALTH PLAN	20,514.47
	03/02/2023	V969321	SPECIAL DIST RISK MGMT AUTH.	4,441.98
	03/02/2023	256836	STANDARD INSURANCE COMPANY	899.00
	03/06/2023	256930	B&C ACE HOME & GARDEN CENTER	134.47
	03/06/2023	256935	L.N. CURTIS & SONS	7,874.21
	03/06/2023	V969399	MISSION LINEN SUPPLY, INC.	58.48
	03/06/2023	256938	NETWORK DESIGN ASSOCIATES	191.00
	03/06/2023	256931	B&C ACE HOME & GARDEN CENTER	69.42
	03/06/2023	256939	NETWORK DESIGN ASSOCIATES	405.00
	03/08/2023	V969995	Ackerman, Casey	100.00
	03/09/2023	257002	CalPERS 457 Plan (Def. Comp)	1,107.69
	03/09/2023	V969901	NCCFD - EFTPS (Fed & State Taxes)	27,561.92
	03/09/2023	V969908	NEVADA COUNTY PROF FF ASSN	1,085.00
	03/09/2023	969914	NATIONWIDE RETIREMENT SOLUTION	6,838.47
	03/09/2023	912195	CalPERS (Retirement)	36,085.42
	03/10/2023	GJE692	Net Pay Pay Period Ending 3/4/23	119,089.01
	03/13/2023	257143	CalCARD (US BANK)	15,324.69
	03/13/2023	257142	UPS	15.82
	03/13/2023	257139	WASTE MANAGEMENT OF NEV. CO.	488.33
	03/13/2023	257141	WASTE MANAGEMENT OF NEV. CO.	44.65
	03/13/2023	257140	WASTE MANAGEMENT OF NEV. CO.	204.40
	03/13/2023	257152	B&C ACE HOME & GARDEN CENTER	103.02
	03/13/2023	257176	SUBURBAN PROPANE	574.24
	03/13/2023	257150	B&C ACE HOME & GARDEN CENTER	123.65
	03/13/2023	257177	SUBURBAN PROPANE	1,067.61
	03/13/2023	257151	B&C ACE HOME & GARDEN CENTER	47.72
	03/13/2023	257175	SUBURBAN PROPANE	714.82
	03/13/2023	257174	SUBURBAN PROPANE	712.40
	03/13/2023	V970018	A TO Z SUPPLY	380.00
	03/13/2023	V970044	BANNER COMMUNICATIONS	77.79
	03/13/2023	V970016	ECONOMY PEST CONTROL	106.00
	03/13/2023	V970020	HILLS FLAT LUMBER COMPANY	100.86
	03/13/2023	V970036	HUNT & SONS, INC.	3,929.01
	03/13/2023	V970051	KYLE BRYANT	22.06
	03/13/2023	V970012	NEVADA CITY, CITY OF	877.03
	03/13/2023	257180	NEVADA COUNTY FIRE AGENCY	6,430.95
	03/13/2023	257199	PORAC	3.00
	03/13/2023	V970026	RIVERVIEW INTERNATIONAL TRUCKS	487.71
	03/13/2023	V970045	ROBINSON ENTERPRISES, INC.	1,436.20
	03/13/2023	257188	SPAR TREE FORESTRY	3,500.00
	03/13/2023	257178	SUBURBAN PROPANE	370.30

# Nevada County Consolidated Fire District Check History Report

March 2023

Date	Num	Name	Paid Amount
03/13/2023	V970031	WALKER'S OFFICE SUPPLY	34.68
03/20/2023	257302	Alert-All Corp	1,797.75
03/20/2023	257303	AT&T CALNET 3	433.87
03/20/2023	257301	CAL DEPT FORESTRY (ACCTG OFF)	43,708.31
03/20/2023	257300	NID	55.58
03/20/2023	257299	NID	31.23
03/20/2023	257345	AUBURN FORD	303.32
03/20/2023	257313	B&C ACE HOME & GARDEN CENTER	10.84
03/20/2023	V970170	BANNER COMMUNICATIONS	976.50
03/20/2023	V970198	Big Brand Tire & Service	514.86
03/20/2023	257325	ENGINEERED FIRE SYSTEMS, INC.	625.00
03/20/2023	257317	L.N. CURTIS & SONS	2,640.66
03/20/2023	V970158	MISSION LINEN SUPPLY, INC.	58.48
03/20/2023	257369	RIEBES AUTO PARTS	558.07
03/20/2023	257337	SUBURBAN PROPANE	484.93
03/20/2023	V970189	Work Health Solutions	1,184.00
03/20/2023	257346	AUBURN FORD	402.29
03/23/2023	257375	CalPERS 457 Plan (Def. Comp)	1,107.69
03/23/2023	V970209	NCCFD - EFTPS (Fed & State Taxes)	30,532.65
03/23/2023	V970222	NEVADA COUNTY PROF FF ASSN	1,085.00
03/23/2023	970228	NATIONWIDE RETIREMENT SOLUTION	6,425.82
03/23/2023	912234	CalPERS (Retirement)	34,058.15
03/24/2023	GJE693	Net Pay Pay Period Ending 3/24/23	132,774.70
03/27/2023	257486	AT&T CALNET 3	25.12
03/27/2023	257485	BEST BEST & KRIEGER	2,654.20
03/27/2023	257487	Column Software	94.03
03/27/2023	257546	ADVANTAGE GEAR, INC.	77.76
03/27/2023	257548	AUBURN FORD	84.09
03/27/2023	257503	B&C ACE HOME & GARDEN CENTER	104.09
03/27/2023	V970359	BUCKMASTER OFFICE SOLUTIONS	58.70
03/27/2023	V970366	ECONOMY PEST CONTROL	355.00
03/27/2023	257571	GOLDEN STATE EMERGENCY VEHICLE	34.09
03/27/2023	257507	L.N. CURTIS & SONS	1,582.84
03/27/2023	257514	NETWORK DESIGN ASSOCIATES	183.00
03/27/2023	V970380	RIVERVIEW INTERNATIONAL TRUCKS	195.03
03/27/2023	V970405	ROBINSON ENTERPRISES, INC.	1,793.71
03/27/2023	257536	SUBURBAN PROPANE	422.44
03/27/2023	V970386	SULLIVAN, PATRICK	17.98
03/27/2023	V970384	WALKER'S OFFICE SUPPLY	98.14
03/27/2023	257551	AUBURN FORD	45.56
03/27/2023	257504	B&C ACE HOME & GARDEN CENTER	17.35
03/27/2023	257549	AUBURN FORD	139.32
03/27/2023	257550	AUBURN FORD	340.45
03/27/2023	257558	ESI (EAP Program)	3,090.00
<b>Total Fund 722:</b>			<b>570,602.73</b>

# Nevada County Consolidated Fire District Check History Report

March 2023

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Paid Amount</u>
<b><u>Fund 733</u></b>			
03/13/2023	257138	AB 1600 Refunds	270.68
		<b>Total Fund 733:</b>	<b><u>270.68</u></b>
<b><u>Fund 758</u></b>			
03/06/2023	V969408	BANNER COMMUNICATIONS	27.13
03/20/2023	257298	WESTAMERICA BANK	29,909.55
		<b>Total Fund 758:</b>	<b><u>29,936.68</u></b>

**Nevada County Consolidated Fire District  
Credit Card History Report  
March 2023**

<u>Fund 722</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Paid Amount</u>
	03/06/2023	COOMBE	AMAZON: Station Supplies (St.89)	26.34
	03/06/2023	COOMBE	AMAZON: Station Supplies (St.89)	76.36
	03/06/2023	COOMBE	SIERRA-SACRAMENTO VALLEY EMS	86.00
	03/06/2023	DAVISON	Papa Murphy's	103.93
	03/01/2023	FIN MGR	STREAMLINE	200.00
	03/01/2023	FIN MGR	PACIFIC GAS & ELECTRIC CO.	7,601.37
	03/05/2023	FIN MGR	Cloudflare	9.15
	03/06/2023	FIN MGR	AT&T Long Distance	41.32
	03/09/2023	FIN MGR	Cloudflare	5.00
	03/11/2023	FIN MGR	COMCAST	406.78
	03/14/2023	FIN MGR	AT&T (Carol Stream)	45.93
	03/17/2023	FIN MGR	COMCAST	136.33
	03/20/2023	FIN MGR	MICROSOFT OFFICE	1,262.00
	03/23/2023	FIN MGR	SMARTER BROADBAND	89.00
	03/23/2023	FIN MGR	OPTIMUM (SUDDENLINK)	26.32
	03/23/2023	FIN MGR	OPTIMUM (SUDDENLINK)	159.45
	03/24/2023	FIN MGR	PACIFIC GAS & ELECTRIC CO.	7,543.97
	03/25/2023	FIN MGR	COMCAST	146.86
	03/26/2023	FIN MGR	VERIZON WIRELESS	829.80
	03/06/2023	GREENE	MAC TOOLS	151.90
	03/06/2023	GREENE	SNAP-ON INDUSTRIAL	10.43
	03/06/2023	GREENE	Auburn Extreme Power Sports	280.00
	03/06/2023	GREENE	Roseville Motorsports	428.98
	03/06/2023	GREENE	Jordans Truck & Trailer	325.96
	03/06/2023	GREENE	DISH NETWORK	98.81
	03/06/2023	JACKSON	Sierra College	210.50
	03/06/2023	JOHNSEN	Oxford Inn & Suites	112.20
	03/06/2023	LONG	AMAZON: Station Supplies (Admin)	13.21
	03/06/2023	LONG	AMAZON: Station Supplies (Admin)	61.62
	03/06/2023	LONG	AMAZON: Station Supplies (Admin)	7.51
	03/06/2023	MASON	SAC SIERRA REGIONAL ARSON TASK FORCE	100.00
	03/06/2023	MASON	SIERRA-SACRAMENTO VALLEY EMS	86.00
	03/06/2023	MCELHANNON	AMAZON: Fitness/Gym (St.89)	61.36
	03/06/2023	MCELHANNON	AMAZON: Fitness/Gym (St.89)	42.88
	03/06/2023	NUNNINK	AMAZON: Station Supplies (St.84)	49.27
	03/06/2023	NUNNINK	AMAZON: Station Supplies (St.84)	41.86
	03/06/2023	NUNNINK	AMAZON: Station Supplies (St.84)	292.62
	03/06/2023	NUNNINK	Carhartt	400.95
	03/06/2023	SCHAAKE	Rogue Fitness	915.76
	03/06/2023	SULLIVAN	Nevada City Chamber of Commerce	25.00
	03/06/2023	TELLAM	Nevada County Public Health Grass Valley Center	27.00
	03/06/2023	TREVETHICK	AMAZON: Memberships (CREDIT)	-16.11
	03/06/2023	TREVETHICK	Service First (St.86 flag pole)	348.92
	03/06/2023	WEATHERS	AMAZON: Station Supplies (St.86)	76.95
	03/06/2023	WEATHERS	AMAZON: Station Supplies (St.86)	31.91
	03/06/2023	WEATHERS	AMAZON: Station Supplies (St.86)	48.27
				23,029.67
			<b>Total Fund 722:</b>	<b>23,029.67</b>

**COMMERCIAL LEASE AGREEMENT**

**THIS LEASE (this "Lease") dated this 7th day of April, 2023**

**BETWEEN:**

**Nevada County Consolidated Fire of 640 Coyote St, Nevada City, CA 95959, USA**

Telephone: (530) 265-4431

(the "Landlord")

OF THE FIRST PART

**- AND -**

**Robinson Enterprises, Inc of 293 Lower Grass Valley Rd , Nevada City, CA 95959, USA**

Telephone: (530) 470-8451

(the "Tenant")

OF THE SECOND PART

**IN CONSIDERATION OF** the Landlord leasing certain premises to the Tenant, the Tenant leasing those premises from the Landlord and the mutual benefits and obligations set forth in this Lease, the receipt and sufficiency of which consideration is hereby acknowledged, the Parties to this Lease (the "Parties") agree as follows:

**Definitions**

1. When used in this Lease, the following expressions will have the meanings indicated:
  - a. "Additional Rent" means all amounts payable by the Tenant under this Lease except Base Rent, whether or not specifically designated as Additional Rent elsewhere in this Lease;
  - b. "Building" means all buildings, improvements, equipment, fixtures, property and facilities from time to time located at 11329 McCourtney Rd, Grass Valley, CA 95945, USA, as from time to time altered, expanded or reduced by the Landlord in its sole discretion;
  - c. "Common Areas and Facilities" mean:

- i. those portions of the land that will be accessed for  
Emergency Equipment Trailers.
- d. "Leasable Area" means with respect to any rentable premises, the area expressed in square feet of all bare land, residing directly behind buildings at Nevada County Consolidated Fire at 11329 McCourtney Rd, Grass Valley CA 95945, USA
- e. "Premises" means the commercial premises (designated bare land) at 11329 McCourtney Rd, Grass Valley, CA 95945, USA.
- f. "Rent" means the total of Base Rent and Additional Rent.

### **Intent of Lease**

- 2. It is the intent of this Lease and agreed to by the Parties to this Lease that rent for this Lease will be on a gross rent basis meaning the Tenant will pay the Base Rent and any Additional Rent and the Landlord will be responsible for all other service charges related to the Premises and the operation of the Building save as specifically provided in this Lease to the contrary.

### **Leased Premises**

- 3. The Landlord agrees to rent to the Tenant the commercial premises municipally described as 11329 McCourtney Rd, Grass Valley, CA 95945, USA (the "Premises").
- 4. The Premises will be used for: Storage of Emergency Equipment trailers (the "Permitted Use").
- 5. Subject to the provisions of this Lease, the Tenant is entitled to the use of parking (the "Parking") on or about the Premises. Only properly insured motor vehicles may be parked in the Tenant's Parking.

### **Term**

- 6. The term of the Lease is a periodic tenancy commencing at 12:00 noon on May 1, 2023 and continuing on a month-to-month basis until the Landlord or the Tenant terminates the tenancy (the "Term").
- 7. Upon 30 days notice, the Landlord may terminate the tenancy under this Lease if the Tenant has defaulted in the payment of any portion of the Rent when due.
- 8. Upon 60 days notice, the Landlord may terminate the tenancy under this Lease if the Tenant fails to observe, perform and keep each and every of the covenants, agreements, stipulations, obligations, conditions and other provisions of this Lease to be observed, performed and kept by the Tenant and the Tenant persists in such default beyond the said 60 days notice.

## **Rent**

9. Subject to the provisions of this Lease, the Tenant will pay a base rent of \$100.00, payable per month, for the Premises (the "Base Rent"), without setoff, abatement or deduction. In addition to the Base Rent, the Tenant will pay for any fees or taxes arising from the Tenant's business.
10. The Tenant will pay the Base Rent on or before the first of each and every month of the Term to the Landlord.
11. No acceptance by the Landlord of any amount less than the full amount owed will be taken to operate as a waiver by the Landlord for the full amount or in any way to defeat or affect the rights and remedies of the Landlord to pursue the full amount.

## **Use and Occupation**

12. Designated area of bare land for use of parking, Emergency Services equipment trailers
13. The Tenant covenants that the Tenant will carry on and conduct its business from time to time carried on upon the Premises in such manner as to comply with all statutes, bylaws, rules and regulations of any federal, state, municipal or other competent authority and will not do anything on or in the Premises in contravention of any of them.
14. The Tenant covenants that the Tenant will carry on and conduct its business from time to time carried on upon the Premises in such manner as to comply with any statute, including any subordinate legislation, which is in force now or in the future and taking into account any amendment or re-enactment, or any government department, local authority, other public or competent authority or court of competent jurisdiction and of the insurers in relation to the use, occupation and enjoyment of the Building (including in relation to health and safety compliance with the proper practice recommended by all appropriate authorities).

## **Quiet Enjoyment**

15. The Landlord covenants that on paying the Rent and performing the covenants contained in this Lease, the Tenant will peacefully and quietly have, hold, and enjoy the Premises for the agreed term.

## **Tenant Improvements**

16. The Tenant may make the following improvements to the Premises:
  - a. Provide and lay gravel for designated trailer parking area.

## **Insurance**

17. The Tenant is hereby advised and understands that the personal property of the Tenant is not insured by the Landlord for either damage or loss, and the Landlord assumes no liability for any such loss. The Tenant is advised that, if insurance coverage is desired by the Tenant, the Tenant should inquire of Tenant's insurance agent regarding a Tenant's policy of insurance.

### **Abandonment**

18. If at any time during the Term, the Tenant abandons the Premises or any part of the Premises, the Landlord may, at its option, enter the Premises by any means without being liable for any prosecution for such entering, and without becoming liable to the Tenant for damages or for any payment of any kind whatever, and may, at the Landlord's discretion, as agent for the Tenant, relet the Premises, or any part of the Premises, for the whole or any part of the then unexpired Term, and may receive and collect all rent payable by virtue of such reletting, and, at the Landlord's option, hold the Tenant liable for any difference between the Rent that would have been payable under this Lease during the balance of the unexpired Term, if this Lease had continued in force, and the net rent for such period realized by the Landlord by means of the reletting. If the Landlord's right of reentry is exercised following abandonment of the premises by the Tenant, then the Landlord may consider any personal property belonging to the Tenant and left on the Premises to also have been abandoned, in which case the Landlord may dispose of all such personal property in any manner the Landlord will deem proper and is relieved of all liability for doing so.

### **Governing Law**

19. It is the intention of the Parties to this Lease that the tenancy created by this Lease and the performance under this Lease, and all suits and special proceedings under this Lease, be construed in accordance with and governed, to the exclusion of the law of any other forum, by the laws of the State of California, without regard to the jurisdiction in which any action or special proceeding may be instituted.

### **Severability**

20. If there is a conflict between any provision of this Lease and the applicable legislation of the State of California (the 'Act'), the Act will prevail and such provisions of the Lease will be amended or deleted as necessary in order to comply with the Act. Further, any provisions that are required by the Act are incorporated into this Lease.

### **Assignment and Subletting**

21. The Tenant will not assign this Lease, or sublet or grant any concession or license to use the Premises or any part of the Premises. An assignment, subletting, concession, or



license, whether by operation of law or otherwise, will be void and will, at Landlord's option, terminate this Lease.

### **Maintenance**

22. The Tenant will, at its sole expense, keep and maintain the Premises and appurtenances in good and sanitary condition and repair during the Term and any renewal of this Lease.
23. The Tenant will also perform the following maintenance in respect to the Premises:  
Maintain designated graveled parking area.

### **Care and Use of Premises**

24. The Tenant will promptly notify the Landlord of any damage, or of any situation that may significantly interfere with the normal use of the Premises.
25. Vehicles which the Landlord reasonably considers unsightly, noisy, dangerous, improperly insured, inoperable or unlicensed are not permitted in the Tenant's parking stall(s), and such vehicles may be towed away at the Tenant's expense. Parking facilities are provided at the Tenant's own risk. The Tenant is required to park in only the space allotted to them.
26. The Tenant will not make (or allow to be made) any noise or nuisance which, in the reasonable opinion of the Landlord, disturbs the comfort or convenience of other tenants.
27. The Tenant will not engage in any illegal trade or activity on or about the Premises.
28. The Landlord and Tenant will comply with standards of health, sanitation, fire, housing and safety as required by law.

### **Surrender of Premises**

29. At the expiration of the lease term, the Tenant will quit and surrender the Premises in as good a state and condition as they were at the commencement of this Lease, reasonable use and wear and damages by the elements excepted.

### **Rules and Regulations**

30. The Tenant will obey all rules and regulations posted by the Landlord regarding the use and care of the Building, parking lot and other common facilities that are provided for the use of the Tenant in and around the Building on the Premises.

### **Access Inspection**

31. The Premises has been inspected by a Certified Access Specialist, and the Tenant acknowledges receiving the information required by section 1938 of the California Civil

Code (the "Access Disclosure") at least 48 hours prior to executing this Lease. The Tenant will keep the Access Disclosure confidential.

- 32. The Access Disclosure is provided only to comply with section 1938 of the California Civil Code and is not a warranty or representation under the Lease or of any current or future compliance with accessibility standards regarding the Premises.

**General Provisions**

- 33. Any waiver by the Landlord of any failure by the Tenant to perform or observe the provisions of this Lease will not operate as a waiver of the Landlord's rights under this Lease in respect of any subsequent defaults, breaches or nonperformance and will not defeat or affect in any way the Landlord's rights in respect of any subsequent default or breach.
- 34. This Lease will extend to and be binding upon and inure to the benefit of the respective heirs, executors, administrators, successors and assigns, as the case may be, of each party to this Lease. All covenants are to be construed as conditions of this Lease.
- 35. All sums payable by the Tenant to the Landlord pursuant to any provision of this Lease will be deemed to be Additional Rent and will be recoverable by the Landlord as rental arrears.
- 36. Where there is more than one Tenant executing this Lease, all Tenants are jointly and severally liable for each other's acts, omissions and liabilities pursuant to this Lease.
- 37. Time is of the essence in this Lease.
- 38. This Lease will constitute the entire agreement between the Landlord and the Tenant. Any prior understanding or representation of any kind preceding the date of this Lease will not be binding on either party to this Lease except to the extent incorporated in this Lease. In particular, no warranties of the Landlord not expressed in this Lease are to be implied.

**IN WITNESS WHEREOF** the Parties to this Lease have duly affixed their signatures under hand and seal, or by a duly authorized officer under seal, on this 7th day of April, 2023.

Nevada County Consolidated Fire (Landlord)

Per: \_\_\_\_\_

Robinson Enterprises, Inc. (Tenant)

Per:  \_\_\_\_\_



# **Memorandum of Understanding**

between

**Nevada County Consolidated Fire District**

and

**The Fire Safe Council of Nevada County / AmeriCorps**

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## **Purpose and Scope**

The purpose of this Memorandum of Understanding (MOU) is to clearly identify the roles and responsibilities of each party as they relate to in-kind vegetation management services provided to Nevada County Consolidated Fire District (NCCFD) by the Fire Safe Council of Nevada County (FSCNC.)

Both NCCFD and FSCNC should ensure that program activities are conducted in compliance with all applicable local, State and Federal laws, rules, and regulations.

## **MOU Term**

The term of this MOU Agreement is the period within which the project responsibilities of this agreement shall be performed. The term commences on May 25<sup>th</sup>, 2023 and terminates on July 9, 2023.

## **Nevada County Consolidated Fire District Responsibilities**

NCCFD shall provide housing for the AmeriCorps Red 6 work crew at Station 82 located at Scotts Flat Road, Nevada City, CA including use of kitchen equipment, utilities, and facilities during the duration of the MOU term.

## **Fire Safe Council of Nevada County Responsibilities**

FSCNC shall provide seven crew days (up to 6 people) of work including equipment, fuel and other supplies to perform vegetation management activities for NCCFD. Vegetation management to consist of compliance with California Public Resource Code 4291. Crew work shall be discussed with FSCNC overhead and parameters developed for the project the crews are detailed to.

The estimated value of the crew labor, equipment and supplies for seven days is \$8,064 (6 crew members at \$24 /hr.x 8 hours, including equipment, safety supplies, oil and fuel x 7 days at 8 hours each.)

On site consultation with NCCFD staff shall define the priorities in the scope of work prior to work commencing. Work shall be performed and scheduled upon mutual agreement between the parties between May 25<sup>th</sup>, 2023 and July 9, 2023.

NCCFD, FSCNC and AmeriCorps supervisor shall conduct a walk-through inspection prior to occupancy and note any defects at the facility and compare these notes to a final walk-through inspection by all parties prior to departure. Any damage caused to the property shall be repaired at the expense of the FSCNC, unless deemed to be mechanical failure, normal wear and tear or acts beyond their control.

### **Modification and Termination**

1. This agreement may be cancelled or terminated without cause by either party by giving (30) calendar days advance written notice to the other party. Such notification shall state the effective date of termination or cancellation and include any final performance and/or payment requests.
2. Any and all amendments must be made in writing and must be agreed to and executed by the parties before becoming effective.

### **Effective Date and Signature**

This MOU shall be effective upon the signatures of NCCFD and FSCNC authorized officials. It shall be in force from May 25<sup>th</sup>, 2023 to July 9, 2023. NCCFD and FSCNC indicate agreement with this MOU by their signatures.

Signatures and dates:

_____ Nevada County Consolidated Fire District	_____ Fire Safe Council of Nevada County
_____ Name and Title	_____ Name and Title
_____ Date	_____ Date



# Nevada County Consolidated Fire District

## Resolution 23-03

### Budget Amendment FY 2022-2023

**WHEREAS**, the Nevada County Consolidated Fire District adopted Resolution R22-33 which adopted the final budget for the fiscal year beginning July 1, 2022, and ending June 30, 2023, in accordance with the requirements of the California Government Code §13895; and

**WHEREAS**, the Nevada County Consolidated Fire District wishes to amend the fiscal year 2022/2023 budget; and

**WHEREAS**, activities occurring during the fiscal year have necessitated deviations from the final budget approved by the Board of Directors via Resolution 22-33, and

**WHEREAS**, such expenditures have been approved by the Board of Directors in a prior board meeting, or such expenditures are within authorized spending limits established by the Board of Directors.

**NOW, THEREFORE, BE IT RESOLVED** the Amended Budget for the Fiscal Year 2022-23 be adopted by the Board of Directors.

**PASSED AND ADOPTED** by the Board of Directors as Resolution of the Nevada County Consolidated Fire District at the Regular Board Meeting held on the 20<sup>th</sup> day of April, 2023 by the following roll call:

Ayes:  
Noes:  
Absent:  
Abstain:

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Keith Grueneberg, President of the Board  
Nevada County Consolidated Fire District

Attest:

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Tricia Bush, Secretary of the Board

Nevada County Consolidated Fire District  
 ~Operating Fund 722 Budget Recap~

	<u>2022-23</u>	<u>2022-2023</u>	
	<u>Final Budget</u>	<u>Amended Budget</u>	<u>Through 31-Mar</u>
<b><u>Revenues</u></b>			
Taxes & Assessments	7,567,051	7,519,888	59%
Reimbursements	106,480	120,000	259%
Other Revenue	47,740	57,740	878%
<b>Revenue Total</b>	<b><u>7,721,271</u></b>	<b><u>7,697,628</u></b>	<b>62%</b>
<b><u>Operating Expenditures</u></b>			
<b>Wages &amp; Benefits</b>			
Wages	4,235,586	4,082,577	77%
Taxes	67,878	67,878	70%
Benefits	2,273,853	2,273,853	74%
<b>Wages &amp; Benefits Total</b>	<b><u>6,577,317</u></b>	<b><u>6,424,308</u></b>	<b>74%</b>
Personnel Related	228,991	220,270	59%
Facility & Equipment	507,390	552,045	59%
Vehicle Related	214,532	214,532	69%
Gen & Admin	504,791	510,431	77%
<b>Total Operating Expenditures</b>	<b><u>8,033,022</u></b>	<b><u>7,921,586</u></b>	<b>74%</b>
Other Income & Expense	(36,000)	(36,000)	
Fund 722 Over / <under>	(347,750)	(36,000)	
Seasonal program funded from prior yr	157,277	157,277	
<b>Fund 722 adjusted Over / &lt;under&gt;</b>	<b><u>(190,473)</u></b>	<b>121,277</b>	
<b>Beginning Cash Balance</b>	<b>2,257,545</b>	<b>2,257,545</b>	
Revenues	7,721,271	7,697,628	
Transfer In Contingency Funds (723)	53,000	53,000	
<b>Available Cash</b>	<b><u>10,031,816</u></b>	<b><u>10,008,173</u></b>	
Expenditures	(8,033,022)	(7,921,586)	
Other Income & Expense	(36,000)	(36,000)	
<b>Ending Cash Balance</b>	<b><u>1,962,795</u></b>	<b><u>2,050,587</u></b>	
<b><u>Contingency Fund (723)</u></b>			
Beginning Cash Balance	<b>2,257,545</b>	2,257,545	
Transfer Out Operating Funds (758)	(125,000)	(125,000)	
Transfer Out Operating Funds (722)	(108,000)		
<b>Ending Cash Balance</b>	<b><u>2,024,545</u></b>	<b><u>2,132,545</u></b>	

Budget Summary for:  
~Operating Fund 722~

Revenues

Taxes & Assessments

	FY 2022-23		
	Amended Budget	Final Budget	Through 3/31/2023
<b>4010 Current Secured (Tax)</b>	<b>3,661,951</b>	3,825,234	53%
4011 Prior Secured (Tax)	-	-	
<b>4020 Current Unsecured (Tax)</b>	<b>57,942</b>	54,819	106%
4030 Prior Unsecured (Tax)	2,296	2,296	56%
<b>4040 Supplemental Secured (Tax)</b>	<b>100,000</b>	47,344	213%
4050 Supplemental Unsecured (Tax)	8,598	8,598	50%
4060 Suppl Prior Unsecured (Tax)	388	388	129%
4110 NCCFD Special Assessi	2,214,078	2,214,078	56%
4150 Special Tax - 2012	1,001,388	1,001,388	61%
4230 State - Homeowners (Tax)	24,889	24,888	50%
<b>4240 State Aid - Prop 172</b>	<b>448,358</b>	388,019	107%
4290 Other	-	-	0
	7,519,888	7,567,051	62%

Reimbursements

4510 Fire Reimbursement (net)	75,000	75,000	878%
4520 Prior Year Fire Reimbursement	-	-	0%
4540 Vehicle Repairs (Non-Tax)	5,000	5,000	57%
<b>4550 Cost Recovery (Non-Tax)</b>	<b>20,000</b>	3,000	697%
4690 Reimbursement - Other	20,000	23,480	109%
Subtotal	120,000	106,480	259%

Other Revenue

4810 Inspections/Permits (Prevention)	7,500	7,500	66%
4812 Plan Review (Prevention)	12,000	12,000	77%
<b>4820 Interest (Non-Tax)</b>	<b>32,000</b>	22,000	148%
4830 Rentals (Non-Tax)	3,240	3,240	77%
4840 Other Current Svcs (Non-Tax)	3,000	3,000	100%
4850 Sale: Surplus Equipment (net)	-	-	0%
4860 Prior Year Revenue (Non-Tax)	-	-	
4870 Other Revenue (Non-Tax)	-	-	0%



**Budget Summary for:**  
**~Operating Fund 722~**

	<b>FY 2022-23</b>		
	<b>Amended Budget</b>	<b>Final Budget</b>	<b>Through 3/31/2023</b>
Subtotal	<b>57,740</b>	47,740	109%
<b>Revenue Total</b>	<b>7,697,628</b>	7,721,271	62%

**Budget Summary for:**  
**~Operating Fund 722~**

**FY 2022-23**

**Wages & Benefits**

**Wages (staffing level)**

	<b>Amended Budget</b>		<b>Final Budget</b>		<b>Through 3/31/2023</b>
<b>5111 Chief / Division Chief (2)</b>	<b>338,478</b>	(2)	322,361	(2)	84%
5113 Battalion Chief (3)	350,039	(3)	350,039	(2)	75%
<b>5114 Prevention(1.25)</b>	<b>152,289</b>	(1)	248,147	(2)	41%
5121 Captains (9)	875,804	(9)	875,804	(9)	77%
5122 Lieutenants (6)	467,539	(6)	467,539	(6)	73%
<b>5123 Firefighter (12)</b>	<b>652,987</b>	(12)	736,903	(12)	64%
5131 Suppl/Seasonal/Apprentic FF	157,277		157,277		79%
5132 PCF Program	4,800		4,800		100%
5141 Clerical(2.5)	203,691	(3)	203,691	(3)	67%
5145 Fire Mechanic (2)	149,089	(2)	149,089	(2)	73%
5151 Overtime & ESPL	501,048		501,048		83%
5153 Additional Overtime Staffing	19,488		18,541		206%
5161 Strike Team	-		-		0%
5165 Strike Team Backfill	-		-		0%
5171 Holiday Stipend	78,028		80,199		95%
5173 Vacation Sell Back	132,788		115,648		81%
5185 Directors	4,500		4,500		60%
<b>Subtotal</b>	<b>4,087,845</b>	<b>(38)</b>	<b>4,235,586</b>	<b>(38)</b>	<b>77%</b>

**Taxes**

5511 Medicare: Employer Tax	61,355		61,355		77%
5512 FICA: Employer Tax	887		887		75%
5521 SU: Employer Tax	5,637		5,637		98%
<b>Subtotal</b>	<b>67,879</b>		<b>67,878</b>		<b>70%</b>

**Benefits**

5711 CalPERS	1,258,282		1,258,282		77%
5731 Health Insurance	772,464		772,464		63%
5735 Life Insurance	14,400		14,400		65%
5751 Workers Comp Insurance	228,707		228,707		90%
<b>Subtotal</b>	<b>2,273,853</b>		<b>2,273,853</b>		<b>74%</b>

**Budget Summary for:  
~Operating Fund 722~**

	<b>FY 2022-23</b>		
	<b>Amended Budget</b>	<b>Final Budget</b>	<b>Through 3/31/2023</b>
<b>Wages &amp; Benefits Total</b>	<b>6,429,577</b>	6,577,317	74%
% of Revenue	83.5%	85.2%	
Adjusted for seasonal reserve			

**Budget Summary for:**  
**~Operating Fund 722~**

	<b>FY 2022-23</b>		
	<b>Amended Budget</b>	<b>Final Budget</b>	<b>Through 3/31/2023</b>
<b><u>Personnel Related</u></b>			
<b><u>Clothing/PPE</u></b>			
6011 Uniforms	35,000	35,080	50%
6021 Personal Protective Equipment	51,500	51,500	82%
<b>6031 Safety &amp; PPE (per MOU)</b>	<b>38,000</b>	32,130	108%
Subtotal	124,500	118,710	80%
<b><u>Food / Meals</u></b>			
<b>6111 Meals - Administration</b>	<b>1,700</b>	1,300	46%
6113 Meals - Fire	1,000	1,000	31%
<b>6114 Meals - Interns</b>	<b>500</b>	15,411	3%
Subtotal	3,200	17,711	42%
<b><u>Training / Fitness</u></b>			
6211 Wellness	31,660	31,660	5%
6213 Fitness	5,910	5,910	89%
6221 Tuition/Licenses	30,500	30,500	51%
6232 Travel	10,000	10,000	54%
6241 Training Materials	2,500	2,500	2%
6246 Public Safety Training Center	1,000	1,000	0%
6261 Mandatory Licenses	2,500	2,500	32%
6271 Admin Training	8,500	8,500	63%
Subtotal	92,570	92,570	37%
<b>Personnel Related Total</b>	<b>220,270</b>	228,991	59%

**Budget Summary for:**  
**~Operating Fund 722~**

**Facility & Equipment**

**Communication**

	<b>Amended Budget</b>	<b>Final Budget</b>	<b>Through 3/31/2023</b>
6511 Telephones	19,260	19,260	73%
6521 Cellular Phones	15,500	15,500	32%
<b>Subtotal</b>	<b>34,760</b>	<b>34,760</b>	<b>54%</b>

**Station**

6551 Supplies & Services	24,760	24,760	54%
<b>Subtotal</b>	<b>24,760</b>	<b>24,760</b>	<b>54%</b>

**Insurance**

<b>6611 Liability &amp; Umbrella</b>	<b>85,000</b>	49,176	82%
6621 Property	-	-	
<b>Subtotal</b>	<b>85,000</b>	<b>49,176</b>	<b>82%</b>

**Facility Maintenance**

6681 Facility Maintenance & Imp	189,000	189,000	56%
<b>Subtotal</b>	<b>189,000</b>	<b>189,000</b>	<b>56%</b>

**Medical Supplies**

6716 EMS Supplies	18,500	18,500	78%
<b>Subtotal</b>	<b>18,500</b>	<b>18,500</b>	<b>78%</b>

**Apparatus Equipment**

6751 Hose	22,000	22,000	1%
6756 Ladder	1,553	1,553	0%
6761 Suppression Equip/Small Tools	7,500	7,500	33%
6766 Power Tools	7,902	7,902	24%
6771 Pumps	4,337	4,337	0%
6776 Mobile Communication	7,685	7,685	61%
6781 Technical Rescue Equipment	13,000	13,000	55%
6786 SCBA's	10,500	10,500	25%
6791 Small Tools	-	-	
6796 Drone	1,412	1,412	71%
6798 Utility Terrain Vehicle	1,500	1,500	84%
<b>Subtotal</b>	<b>77,389</b>	<b>77,389</b>	<b>28%</b>

**Budget Summary for:**  
**~Operating Fund 722~**

	<b>FY 2022-23</b>		
	<b>Amended Budget</b>	<b>Final Budget</b>	<b>Through 3/31/2023</b>
<b><u>Utilities</u></b>			
6811 Alarm	1,500	1,500	79%
<b>6821 Electricity / Gas (PGE)</b>	<b>65,000</b>	56,170	93%
6831 Propane	13,924	13,924	94%
6841 Trash	3,600	3,600	71%
6851 Water / Sewer	11,487	11,487	67%
Subtotal	95,511	86,681	89%
<b><u>Capital Expenditures</u></b>			
6911 Station	-	-	
6921 Equipment	-	-	
6931 Vehicle	-	-	
6941 Admin	27,125	27,125	31%
6951 Other	-	-	
Subtotal	27,125	27,125	31%
<b>Facility &amp; Equipment Total</b>	<b>552,045</b>	<b>507,390</b>	<b>59%</b>
<b><u>Vehicle Related</u></b>			
<b><u>Insurance</u></b>			
7001 Vehicle Insurance	10,085	10,085	84%
Subtotal	10,085	10,085	84%
<b><u>Maintenance</u></b>			
7048 All categories	111,000	111,000	68%
Subtotal	111,000	111,000	68%
<b><u>Fuel</u></b>			
7051 Fuel	93,447	93,447	69%
Subtotal	93,447	93,447	69%
<b>Vehicle Related Total</b>	<b>214,532</b>	<b>214,532</b>	<b>69%</b>

**Budget Summary for:**  
**~Operating Fund 722~**

	<b>FY 2022-23</b>		
	<b>Amended Budget</b>	<b>Final Budget</b>	<b>Through 3/31/2023</b>
<b>Gen &amp; Admin</b>			
<b><u>Office Expense</u></b>			
7502 Administration	4,500	4,500	55%
7506 Board	1,000	1,000	16%
7508 Computers	86,233	86,233	66%
7509 Copier	1,200	1,200	62%
7511 Memberships	16,190	16,190	93%
7516 Mileage Reimbursement	-	100	0%
7521 Postage & Delivery	1,100	1,100	61%
7531 Other	-	-	-
<b>Subtotal</b>	<b>110,223</b>	<b>110,323</b>	<b>69%</b>
<b><u>Professional Services</u></b>			
<b>7551 Accounting</b>	<b>15,000</b>	12,880	112%
7556 Computer	14,980	14,980	56%
7561 Consultants	10,000	10,000	101%
7563 Hiring	15,000	11,380	96%
7566 Legal	46,675	46,675	55%
7571 Medical Director	6,600	6,600	75%
<b>Subtotal</b>	<b>108,255</b>	<b>102,515</b>	<b>76%</b>
<b><u>Publications</u></b>			
7591 Legal Notices	600	600	16%
7596 Marketing/Advertising	500	500	0%
<b>Subtotal</b>	<b>1,100</b>	<b>1,100</b>	<b>16%</b>
<b><u>Special District</u></b>			
7611 Election	30,000	30,000	108%
7621 LAFCo Budget Share	6,663	6,663	85%
7631 Nevada County Fees	89,228	89,228	92%
7641 Other	-	-	
<b>Subtotal</b>	<b>125,891</b>	<b>125,891</b>	<b>95%</b>

**Budget Summary for:**  
**~Operating Fund 722~**

	<b>FY 2022-23</b>		
	<b>Amended Budget</b>	<b>Final Budget</b>	<b>Through 3/31/2023</b>
<b><u>Prevention</u></b>			
7651 Code purchases	1,800	1,800	101%
7653 Investigation supplies	4,300	4,300	58%
7657 Inspection supplies	1,500	1,500	0%
7661 Professional Svcs/Plan checks	2,500	2,500	25%
7663 Public Education supplies	3,100	3,100	58%
7665 Subscriptions/Memberships	1,400	1,400	58%
7667 Training	6,000	6,000	57%
7669 Other	1,500	1,500	108%
Subtotal	22,100	22,100	57%
<b><u>JPA</u></b>			
7831 Dispatch Charges	130,000	130,000	71%
7841 JPA Expense Allocation	12,862	12,862	100%
Subtotal	142,862	142,862	74%
<b>Gen &amp; Admin Total</b>	<b>510,431</b>	504,791	77%
<b>Total Operating Expenditures</b>	<b>7,926,855</b>	8,033,022	74%
	-	-	-
<b><u>Other Income &amp; Expense</u></b>			
9101 Grant Expense		(36,000)	(36,000)
<b>Fund 722 Over / &lt;under&gt;</b>	<b>(229,227)</b>	(347,750)	(36,000)



Budget Summary for: ~Mitigation Fee Fund 733~	FY22-23		2022-23	
	Final Budget	Preliminary Budget	Amended Budget	Through 31-Mar
<b>Revenues</b>				
4160 Mitigation Fees	100,412	85,000	100,412	86%
4820 Interest	1,200	1,500	1,200	100125%
<b>Revenue Total</b>	<b>101,612</b>	<b>86,500</b>	<b>101,612</b>	<b>87%</b>
<b>Expenses</b>				
6911 Structure & Improvements	-	-		
6921 Equipment	51,803	49,498	51,803	100%
7561 Consultants	23,000	23,000	23,000	
<b>Expense Total</b>	<b>74,803</b>	<b>72,498</b>	<b>74,803</b>	<b>69%</b>
<b>Fund 733 Over / &lt;under&gt;</b>	<b>26,809</b>	<b>14,002</b>	<b>26,809</b>	
<b>Beginning Cash</b>	<b>97,900</b>	<b>106,660</b>	<b>97,900</b>	
Fund 733 Over / <under>	26,809	14,002	26,809	
<b>Ending Cash</b>	<b>124,709</b>	<b>120,662</b>	<b>124,709</b>	

Budget Summary for: ~Special Tax Fund 734~	FY 2022-23		2022-23	
	Final Budget	Preliminary Budget	Amended Budget	Through 31-Mar
<b>Revenues</b>				
4150 Special Tax 2012	1,010,219	1,033,123	1,010,219	55%
4820 Interest	1,500	0	1,500	141%
<b>Revenue Total</b>	<b>1,011,719</b>	<b>1,033,123</b>	<b>1,011,719</b>	<b>55%</b>
<b>Expenses</b>				
7631 Special District Fees	10,331	10,331	10,331	79%
<b>Expense Total</b>	<b>10,331</b>	<b>10,331</b>	<b>10,331</b>	<b>79%</b>
<b>Fund 734 Over / &lt;under&gt;</b>	<b>1,001,388</b>	<b>1,022,791</b>	<b>1,001,388</b>	
<b>Beginning Cash</b>	58,037		58,037	
Fund 734 Over / <under>	1,001,388		1,001,388	
Transfer Out	(1,001,388)		(1,001,388)	
<b>Ending Cash</b>	<b>58,037</b>		<b>58,037</b>	

Budget Summary for: ~Capital Expenditure Fund 758~	FY 2022-23		2022-23	
	Final Budget	Preliminary Budget	Amended Budget	Through 30-Jun
<b>Revenues</b>				
4820 Interest	9,216		9,216	100%
4830 Equipment Rental	-		0	
4850 Sale of Surplus Property	60,000	60,000	60,000	83%
<b>Revenue Total</b>	<b>69,216</b>	<b>60,000</b>	<b>69,216</b>	<b>213%</b>
<b>Expenses</b>				
6911 Station	8,000	8,000	8,000	
6921 Equipment	151,249	191,249	151,249	81%
6931 Vehicles	65,000	65,000	65,000	64%
7561 Consultants	6,000	6,000	6,000	
<b>Expense Total</b>	<b>230,249</b>	<b>270,249</b>	<b>230,249</b>	<b>78%</b>
<b>Fund 758 Over / &lt;under&gt;</b>	<b>(161,033)</b>	<b>(210,249)</b>	<b>(161,033)</b>	
<b>Beginning Cash</b>	<b>320,892</b>	<b>320,892</b>	<b>320,892</b>	
<b>Transfer in from 723</b>	<b>125,000</b>	<b>125,000</b>	<b>125,000</b>	
<b>Fund 758 Over / &lt;under&gt;</b>	<b>(161,033)</b>	<b>(210,249)</b>	<b>(161,033)</b>	
<b>Ending Cash</b>	<b>284,859</b>	<b>235,643</b>	<b>284,859</b>	

**Budget Summary for:**  
**~All Fund Summary~**  
**FY 2022-23**

**10% Contingency**

	722 Operating	723 Contingency	733 AB1600	734 Spec Tax	758 Capital	758 Station 86	Total
Beginning Balance	2,257,545	1,321,729	106,660	58,037	320,892	426,000	4,490,863
Receipts	6,719,883		101,612	1,011,719	69,216		7,902,430
Special Tax	1,001,388			(1,001,388)			0
Expenditures	(7,926,854)		(74,803)	(10,331)	(230,249)	(220,000)	(8,462,237)
Change for Fiscal Year	(205,583)	-	26,809	0	(161,033)	(220,000)	(559,806)
Other Income & Expense	(36,000)						(36,000)
Transfers							
Contingency	53,000	(53,000)					-
Equipment Fund		(125,000)			125,000		-
Ending Balance	2,068,962	1,143,729	133,469	58,037	284,859	206,000	3,895,057

**\* 10% of Revenues on the preliminary budget is: \$ 772,127**

Mr. Turner,

I am sending this note to tell you I was trying to shovel our berm on Wednesday on upper Banner Lava Cap. ~~Food~~ Rod Penn retired lieutenant for your Fire District drove by in his quad, stopped and assisted us for at least an hour → over

Plowing our driveway I used his snow blower. We found out he is our neighbor. 🌻🌻🌻 He didn't want any compensation.

What a wonderful human being.

Sincerely,

[Redacted]  
Banner Lava Cap Rd

Y181668

Original Art by Jane Shasky

Proudly made in the USA

**From:** [REDACTED]  
**Sent:** Sunday, March 19, 2023 11:13 AM  
**To:** NCC Fire <nccfire@nccfire.com> [REDACTED]  
**Subject:** [REDACTED] Beehive Lane Nevada City Emergency call 3/8/23

Hi All,

On March 8 2023 in the middle of the snow storm week here in California, my husband fell and broke his leg trying to dig out one of our stuck vehicles. We had a huge amount of snow but we called 911 and your ambulance and fire department brought some snow equipment and got out here right away.

I can't say enough wonderful things about this group of people 2 paramedics and 5 fire crew because thank you seems like too small a gesture!

They got my husband to the ambulance and on to the hospital and the fire crew stayed to dig out my stuck car (which was not an easy task due to over 5 feet of snow) so I would not be stranded until spring. If it was not for this great group of people I would still be stuck out here. I am honored to know we have paramedics and fire crews that are willing to help us when we are in need without thinking of their own comfort.

Please be sure all of these first responders are honored for their gallant efforts during the snowmageddan of March 2023!

They are all a wonderful group of people.

Sincerely,  
[REDACTED]

NEVADA COUNTY  
CONSOLIDATED  
FIRE DISTRICT

# CHIEFS MONTHLY REPORT



APRIL 20, 2023  
**REGULAR BOARD MEETING**



**PREPARED BY:**

Fire Chief Jason Robitaille  
Division Chief Patrick Sullivan  
Fire Marshal Patrick Mason

# MARCH

## HIGHLIGHTS



### ADMINISTRATION

- Attended the Rough & Ready Board Meeting- They are making plans to dissolve.
- Applied for grant funds through the Outdoor Visitor Safety Fund (Station 82)- Invited to submit full application.
- AmeriCorps/ Fire Safe Council Partnership (Station 82).
- Received final ISO report- New score will be in full effect July 1, 2023.
- Badge Pinning Ceremony on April 25, 2023 at the Alta Sierra Country Club.



### MEETINGS

- Meeting with District 2 Supervisor, Ed Scofield for Storm Update.





NEVADA COUNTY CONSOLIDATED

**MARCH**

MONTHLY STATISTICS

**06:53**

**MM:SS**  
Average First  
Apparatus Travel Time

**14:44**

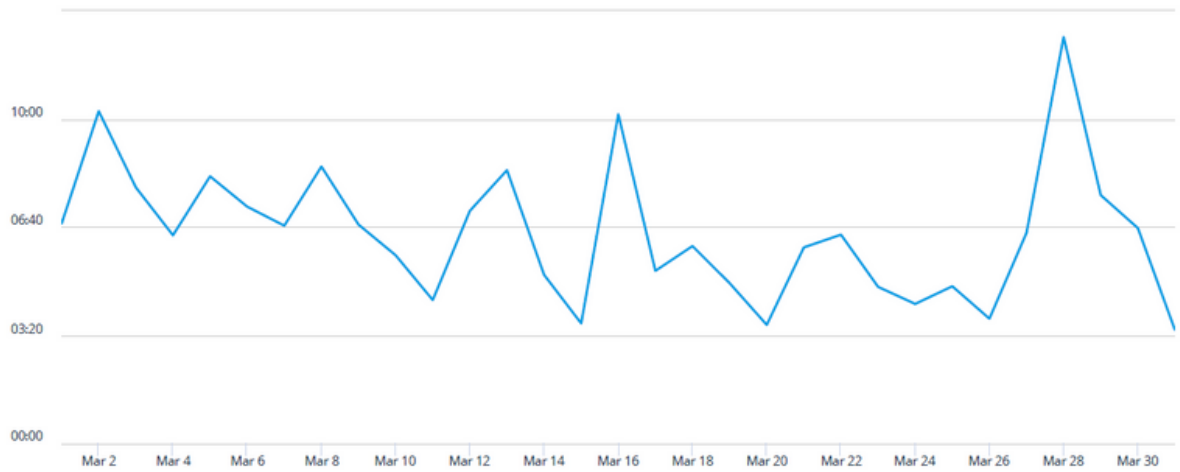
**MM:SS**  
90th Percentile First  
Apparatus Travel Time

**31**

**DAYS**  
In Selected Time Slice

**268**

**INCIDENTS**  
In Selected Time Slice



**46%**

**FIRE**  
Percentage of Total  
Incidents

**54%**

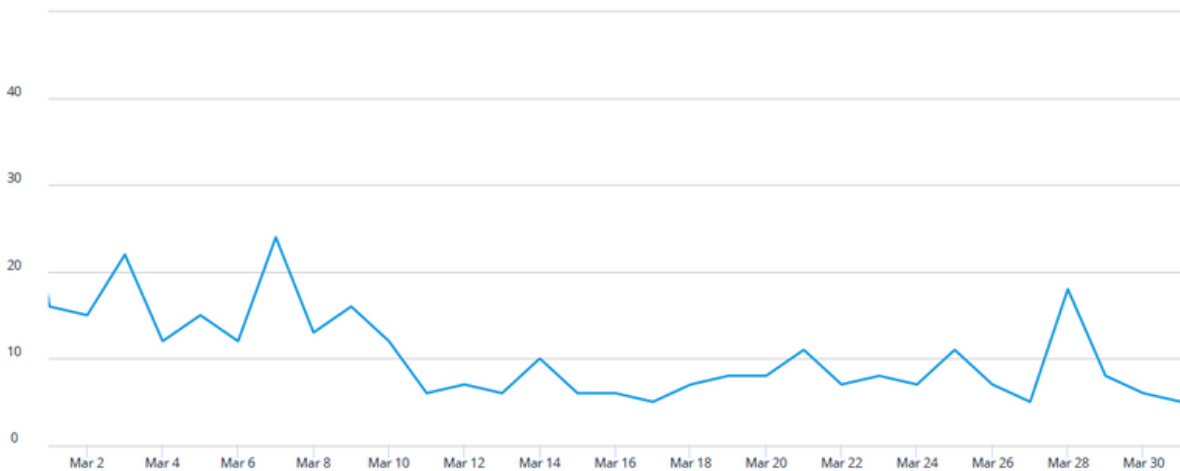
**EMS**  
Percentage of Total  
Incidents

**319**

**INCIDENTS**  
In Selected Time Slice

**31**

**DAYS**  
In Selected Time Slice



## SUPPRESSION

319 CALLS FOR SERVICE

- 46% FIRE / 54% EMS - 319 CFS
- 6:53 minutes average travel time for first due units



NEVADA COUNTY CONSOLIDATED  
**MARCH**  
FIRE PREVENTION REPORT

### **Meetings:**

- Met with the Nevada County Superintendents Director of School Safety and NCSO regarding school evacuation procedures.
- Assisted OES with the presentation of the amended recommendations for the Hazardous Vegetation Ordinance to the Board of Supervisors.
- Nevada County Fire Chiefs Association – Requested each agency to advise me of their top three areas they would like to use the OES DSI Inspectors for proactive inspections.
- Attended the Nevada Union High School Emergency lockdown and fire evacuation drill.
- Attended the Sacramento-Sierra Arson Task Force Meeting hosted by the Office of the State Fire Marshal-Arson and Bomb Unit.
- Met with a resident on Cedarsong Road to discuss private roadway standards for a future residence.
- Met with a resident on Lower Circle Dr. to discuss hazardous vegetation for a Lot Line Adjustment.
- Met with a resident on Honeysuckle Drive to discuss hazardous vegetation and a letter he received from his Insurance Company.
- Met with the Nevada County Contractors Association, Cannabis Alliance Group and County of Nevada planning, building, and cannabis divisions to discuss the changes to Fire Safety Regulations Title 14 taking effect on April 1st.

### **Comments:**

- Investigated a structure fire in the Cascade Shores area. Cause was electrical because of storm damage to the weather head.
- The Nevada County Landfill upgrade project has been approved and a grading permit issued.



**7.**

**Closed Session**