



POSITION DESCRIPTION

POSITION: Firefighter / Operator

CLASSIFICATION: Regular Employee
Classified, Permanent
Non-management position

SUPERVISOR: Reports to Lieutenant and/or Fire Captain

COMPENSATION: Level 9B

Description:

Under general supervision (i.e. Lieutenant or Captain), to respond to fire alarms and other emergency (or non-emergency) calls involving the suppression, extinguishment, and prevention of fires (structural and wildland) and EMS and rescue duties; to protect life, property, and environment, including rescue and salvage operations; to maintain and repair (when possible) fire station property and environment; to train and drill for emergency preparedness; work may involve considerable physical exertion, and risk to health and safety; to use computers to log calls and reports, log training data and communicate with co-workers, supervisors, and the public; and to perform related duties as required.

Distinguishing Characteristics:

This class is distinguished from the next higher class of Lieutenant because the Lieutenant has the primary responsibility for the operation and maintenance of a fire truck or engine, and may act as a firefighter at the scene of an emergency.

Example of Duties:

NOTE: The following are duties performed by employees in this classification. However, employees may perform other related duties as required. Each individual in the classification does not necessarily perform all duties listed.

1. Responds to emergency calls, fire alarms and non-emergency calls for assistance as a member of a fire company.
2. Follows current SSV EMT-B protocols, radios, generators, smoke ejectors, etc.; administers first aid; lays and connects hose lines; holds nozzles and directs water streams; raises and climbs ladders; enters burning buildings to remove persons from danger; uses portable extinguishers, axes, bars, hooks, lines, power tools, and other equipment.
3. Ventilates buildings to release heat and smoke; places salvage covers to prevent water damage; overhauls and cleans up after a fire; checks for fire extension and to prevent rekindling. May establish wildland fire lines by cutting, scraping, and shoveling.

4. Returns District equipment to its proper place before leaving the emergency scene. On arrival at the fire station, cleans services, and returns apparatus and equipment to in-service status.
5. Cleans and maintains station quarters and grounds; performs first-line preventative maintenance on apparatus; cleans, maintains and tests emergency equipment; and participates in drills and training sessions.
6. Studies and becomes familiar with District streets, fire hydrants, building occupancy and contents and non-ambulatory citizens.
7. Is skilled in the operation of District apparatus. Will be required to drive and operate, perform the duties of the operation of District apparatus in a consistent and safe manner with due regard for the welfare of the public and the District.
8. Participates in fire inspections of commercial, industrial and other public buildings and multiple dwellings for compliance with fire regulations and ordinances, and reports all hazards to the Company Officer; pre-fire plans target hazards; participates in station visits by schools, and may participate in other public speaking presentations.
9. Maintains level of physical condition to perform duties.
10. May assist Company Officer in providing information on equipment, emergency runs, airway equipment use, accidents, gas and oil use, apparatus inspections and tests, fire inspections using conventional and computerized methods.
11. Participates and meets the minimum District training programs and requirements.
12. Is subject to emergency call-back while off duty.

MINIMUM QUALIFICATIONS:

Experience:

- California State Fire Marshal Firefighter I Certificate.
- Successful completion of, and graduation from a California State Fire Marshal Accredited Firefighter I Academy; and / or three years' full-time experience in an organized all-risk fire agency.

Special Requirements:

- Must possess a valid California Driver's License.
- Within one year from date of hire, must possess a valid California Driver's License for the types of apparatus operated.
- Candidate must be at least 18 years of age.
- High School Graduate or GED equivalent.
- Possession of a current certification as an EMT-B in the State of California.
- Basic computer and writing skills.
- Within one year from date of hire, must possess Driver Operator 1A and 1B Certification.

DESIRABLE QUALIFICATIONS:

- Working towards a college level Fire Science Degree

KNOWLEDGE AND ABILITIES:

Note: The level and scope of the following knowledge and abilities are related to duties listed under the “Examples of Duties” section of this Job Description.

Knowledge of:

- General knowledge of departmental rules, regulations, policies, codes, and ordinances.
- Basic building construction, fire chemistry.
- Common office practices, including copying, typing, and basic computer operations.

Ability to:

- Administer first-aid as required.
- Follow oral and written instruction.
- Communicate effectively with the public and co-workers under adverse circumstances requiring presence of mind, sensitivity, interest and understanding.
- Adapt to changes in work assignments and duties.
- Write clear, concise and complete reports.
- Perform physical tasks that require coordination, strength, dexterity and stamina.
- Learn the proper operation and use of department equipment.
- Use a variety of hand and power tools (axes, extrication tools, chainsaw, and most common hand tools).
- Operate fire service apparatus.
- Perform minor maintenance on tools and mechanical equipment.
- Use a computer for preparing reports, records and correspondence.
- Perform strenuous physical tasks such as carrying equipment up hills, pulling hoses, carrying injured persons, raising ladders and operating a hose line.
- Conduct tours, fire demonstrations, first-aid demonstrations, and other public relations duties.
- Read maps.
- Assist in drawing building layouts to scale.
- Work at various heights and confined areas.
- Use radio communications equipment and speak clearly.
- Remain calm and work effectively in stressful situations.
- Use initiative and independent judgment when necessary.
- Perform shift work.
- Function as a team member.

- Use good judgment in emergency or critical situations.
- Climb ladders
- Reference and utilize training materials (manuals, fire codes, journals, etc.)
- Keep accurate records.

Pursuant to the ADA and FEHA, the Department will provide, upon request, reasonable accommodation to a qualified applicant and/or employee with a disability to allow him/her to perform the essential functions of his/her job, unless the accommodation would create an undue hardship for the employer.

Conditional Job Offer Candidate:

I have read and I understand the duties and responsibilities listed above. I agree to execute the tasks in accordance with my employment agreement.

Signature

Date

The Nevada County Consolidated Fire District is fully committed to Equal Employment Opportunity and to attracting, retaining, developing and promoting the most qualified employees without regard to their race, gender, color, religion, sexual orientation, national origin, age, disability, veteran status or any other characteristic prohibited by state or federal law. We are dedicated to providing a work environment free from discrimination and harassment, and where employees are treated with respect and dignity.