

# Nevada County Consolidated Fire District

640 Coyote Street  
Nevada City, CA 95959  
(530) 265-4431  
FAX 265-4438



[www.nccfire.com](http://www.nccfire.com)  
[nccfire@nccfire.com](mailto:nccfire@nccfire.com)

---

## BOARD OF DIRECTORS MINUTES May 20, 2021

Regular Meeting held virtually at

<https://us02web.zoom.us/j/7829237035>

Meeting ID: 782 923 7035

### NCCFD DIRECTORS

**Present:** Grueneberg (President), Carrington, Dorland, Garrett, Slade-Troutman

### STAFF:

**Present:** Fire Chief Turner, Deputy Chief Funk, Deputy Fire Marshal Mason, Finance Manager Van Groningen, Operations Support Long

### STANDING ORDERS:

President Grueneberg called the meeting to order at 7:00 pm and took roll call, noting that Director Nelson and Director Hanson was absent. President Grueneberg led in the pledge of allegiance.

### \*PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

*Per CA Government Code 54954.3*

### CONSENT CALENDAR

1. Acceptance of Minutes – April 15, 2021
2. Fund Balances, Check History Report and Credit Card History Report – April 2021

Director Slade-Troutman motioned to accept the consent calendar. Director Garrett seconded. **MOTION** passed unanimously with Director Nelson and Director Hanson being absent.

### COMMITTEE REPORTS

#### STANDING COMMITTEES

FINANCE/BUDGET: Dorland, Slade-Troutman

PERSONNEL: Carrington, Hanson, Nelson

#### AD HOC COMMITTEES

BOARD POLICY AND PROCEDURES: Grueneberg

SUCCESSION PLANNING: Carrington, Hanson, Nelson

#### LOCAL AGENCY ASSIGNMENTS

NEVADA COUNTY FIRE AGENCY (JPA): Garrett, Turner

Finance – Director Dorland reported that a meeting is scheduled for next week.

Personnel – No report.

Board Policy & Procedures – No report.

Succession Planning – No report.

JPA – Chief Turner reported that a meeting is scheduled for next week.

**OLD BUSINESS**

- 3. **Discussion regarding the Cell Phone Tower Contract Agreement and Lease located at 14400 Golden Star Road, Grass Valley, CA 95949 (Station 88).**

This discussion will be tabled until Director Hanson is able to attend.

**NEW BUSINESS**

- 4. **Discussion and possible action, Resolution R21-09, Transfer \$395,000.00 from Fund 734 to Fund 722.**

Finance Manager Van Groningen reported that in April the second allocation of funds were received for the special tax and is requesting the funds be transferred. Director Garrett motioned to adopt Resolution 21-09, Transfer \$395,000.00 from Fund 734 to Fund 722. Director Carrington seconded. **MOTION** passed unanimously following a roll call vote, with Director Hanson and Director Nelson being absent.

- 5. **Discussion and possible action, Increased Cost for Station 84 Deck Replacement.**

Deputy Chief Funk reported that the plan was to award a bid tonight but the contractor called and has been able to find the lumber from suppliers. He is asking this item be tabled and possibly go to bid again in July.

- 6. **Discussion and possible action, Resolution R21-10, Making Nomination to the Position of Special District Member of the Nevada County Local Agency Formation Commission (LAFCo).**

President Grueneberg asked if any interest, no interest – no nomination.

- 7. **Closed Session.**

President Grueneberg reported out of closed session at 7:37 p.m. The Board gave the negotiator instruction on how to proceed.

**CHIEF’S MONTHLY REPORT**

Deputy Chief Funk reviewed the operational data noting that it was a busy month for structure fires. Chief Turner reviewed the administrative data, thanking the Nevada County Law Enforcement and Fire Safe Council for approving funds for accessories for the new side by side. Deputy Fire Marshal Mason reported that prevention has been busy with cannabis plan reviews and operations permits. Also mentioned was the exceptional job the crews did on the Alpine Lane fire.

**\*BOARD DISCUSSION**

No discussion took place.

**ADJOURNMENT**

President Grueneberg adjourned the meeting at 7:47 p.m.

Attest:

Approved by:

*Nicole Long*

*Keith Grueneberg*

[Keith Grueneberg \(Jun 22, 2021 10:24 PDT\)](#)

Nicole Long  
Board Secretary

Keith Grueneberg  
President of the Board









# 2021-05-20 Approved Minutes

Final Audit Report

2021-06-22

Created:	2021-06-22
By:	Nicole Long (nicolelong@nccfire.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAbrxR2wzJHobpDUB3E3-B2u94EnPbSmUj

## "2021-05-20 Approved Minutes" History

-  Document created by Nicole Long (nicolelong@nccfire.com)  
2021-06-22 - 2:26:03 PM GMT- IP address: 96.71.236.93
-  Document emailed to Keith Grueneberg (keithgrueneberg@nccfire.com) for signature  
2021-06-22 - 2:26:40 PM GMT
-  Email viewed by Keith Grueneberg (keithgrueneberg@nccfire.com)  
2021-06-22 - 5:21:21 PM GMT- IP address: 107.77.211.49
-  Document e-signed by Keith Grueneberg (keithgrueneberg@nccfire.com)  
Signature Date: 2021-06-22 - 5:24:57 PM GMT - Time Source: server- IP address: 107.77.211.49
-  Document emailed to Nicole Long (nicolelong@nccfire.com) for signature  
2021-06-22 - 5:24:59 PM GMT
-  Email viewed by Nicole Long (nicolelong@nccfire.com)  
2021-06-22 - 5:25:23 PM GMT- IP address: 96.71.236.93
-  Document e-signed by Nicole Long (nicolelong@nccfire.com)  
Signature Date: 2021-06-22 - 5:25:40 PM GMT - Time Source: server- IP address: 96.71.236.93
-  Agreement completed.  
2021-06-22 - 5:25:40 PM GMT