

# Nevada County Consolidated Fire District

640 Coyote Street  
Nevada City, CA 95959  
(530) 265-4431  
FAX 265-4438



[www.nccfire.com](http://www.nccfire.com)  
[nccfire@nccfire.com](mailto:nccfire@nccfire.com)

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## BOARD OF DIRECTORS

Keith Grueneberg, President  
Barry Dorland, Vice President  
Tom Carrington  
Spencer Garrett  
David Hanson  
Patricia Nelson  
Marianne Slade-Troutman

## STAFF

Jim Turner, Fire Chief  
Jerry Funk, Deputy Fire Chief  
Terry McMahan, Fire Marshal  
Patrick Mason, Deputy Fire Marshal  
Jeff Van Groningen, Finance Manager  
Shawna Cresswell, Finance Assistant  
Nicole Long, Operations Support Manager

## BOARD OF DIRECTORS AGENDA - REGULAR MEETING THURSDAY, SEPTEMBER 20, 2018 4:00 P.M.

11329 McCourtney Road, Grass Valley, CA 95949

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The Board of Directors welcomes you to its meetings and your participation is encouraged and appreciated. All meetings are recorded. Any Member of the Audience desiring to address the Board on a matter appearing on the Agenda, before or during consideration of the item, may do so after receiving recognition from the President. In order that all interested parties have an opportunity to speak, please limit your comments to the specific item under discussion. For further rules on public comment and other matters, please see the last page of this agenda.

The Nevada County Consolidated Fire Board of Directors will meet in regular session commencing at 4:00 p.m. September 20, 2018 in the meeting room of Nevada County Consolidated Fire District's Station 91, Grass Valley, CA. This meeting will be recorded for posting on the District's webpage at [www.nccfire.com](http://www.nccfire.com).

### NOTICE

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Clerk of the Board for further information. In addition, a person with a disability who requires a modification or accommodation, in order to participate in a public meeting should telephone or otherwise contact the Clerk of the Board as soon as possible and at least 48 hours prior to the meeting. The Clerk of the Board may be reached at 530-265-4431 or at the following addresses:

Nicole Long, Board Secretary  
Nevada County Consolidated Fire District, 640 Coyote Street, Nevada City, CA 95959

[E-mail](mailto:nccfire@nccfire.com)

All items posted on the agenda, including under correspondence, may be acted upon by the Board of Directors. However, matters under committee reports and department manager's reports may be briefly addressed by the Board or Staff but no action or discussion shall be undertaken on any item not appearing on the posted agenda. (GC 54954.2)

The Board of Directors may hold a Closed Session as the agenda schedule permits.

## **STANDING ORDERS:**



- 4:00 p.m. Call to Order
- Pledge of Allegiance to the Flag
- Corrections and/or deletions to the agenda

## **CONSENT CALENDAR**

*These items are considered to be routine and may be enacted by one motion by the Board of Directors. There will be no separate discussion of these items. If discussion is desired, any board or staff member or interested party may request that an item be removed from the Consent Calendar to be considered separately.*

1. Acceptance of Minutes – 08/16/18 & 09/12/18 (Finance Committee)
2. Fund Balances and Check History Reports

## **COMMITTEE REPORTS**

### **STANDING COMMITTEES**

**FINANCE/BUDGET:** Dorland, Slade-Troutman  
**PERSONNEL:** Carrington, Hanson, Nelson

### **AD HOC COMMITTEES**

**BOARD POLICY AND PROCEDURES:** Grueneberg

### **LOCAL AGENCY ASSIGNMENTS**

**NEVADA COUNTY FIRE AGENCY (JPA):** Garrett, Turner

## **\*PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

*Per CA Government Code 54954.3*

*This is the time for any member of the public to address the Board on any item not on this Agenda that is within the subject matter jurisdiction of the NCCFD Board. Please wait for recognition from the President. The Board generally cannot act on or discuss an item not on the agenda. However, the Board may “briefly respond” to comments or questions from the members of the public. Please see the rules for public comment at the end of this agenda.*

3. Presentation on Overhead Assignments. **Captain Menet**
4. Presentation and discussion on the Fiscal Year 2018-19 budget comparison to the latest five-year projection. **Finance Manager Van Groningen**
5. Public Hearing regarding the Fiscal Year 2018-2019 Final Budget with discussion and possible action concerning: **Finance Manager Van Groningen**
  - Resolution R18-24, A Resolution Establishing the Final Budget for Fiscal Year 2018/2019 for the Nevada County Consolidated Fire District; and
  - Resolution R18-25, Establishing the Appropriations Limit for Fiscal Year 2018/2019.
6. Discussion and possible action, Resolution R18-26, Approving the Destruction of Certain District Records. **Finance Manager Van Groningen**
7. Discussion and possible action, Resolution R18-27, Approval of medical benefit plans with various providers for the period of December 1, 2018 to November 30, 2019. **Fire Chief Turner**
8. Discussion and possible action, Resolution R18-28, 2018/2019 Updated Fiscal Year District Wage and Compensation schedule. **Fire Chief Turner**
9. Discussion and possible action, the 2<sup>nd</sup> reading of Ordinance OR18-01, the District’s Conflict of Interest Code, with amendments, adding one position. **Fire Chief Turner**
10. Discussion and possible action concerning the leasing of station 91 to the County of Nevada. **Fire Chief Turner**

11. Discussion and possible action, regarding Surplus of Extrication Equipment. **Deputy Chief Funk**

### **CLOSED SESSION**

#### Public Comment on Closed Session Items:

*Per CA Government Code 54954.3*

*While members of the public are not allowed in Closed Sessions, they do have a right to comment on the Closed Session item before the Board goes into Closed Session. And, if the Board will be taking action on the item out of Closed Session, then the public also has a right to comment during consideration of the action to be taken. Any member of the public who wishes to comment may do so after receiving recognition from the President.*

12. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

*Pursuant to CA Government Code Section 54957*

**Title: Fire Chief**

13. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

*Pursuant to CA Government Code Section 54957*

**Title: Deputy Fire Chief**

### **CHIEF'S MONTHLY REPORT**

#### **\*BOARD DISCUSSION**

#### **DIRECTION TO STAFF & PLANNING FOR NEXT MEETINGS**

Regular Board Meeting –

**Date:** Thursday, October 18, 2018

**Time:** 6:00 p.m.

**Location:** 11329 McCourtney Road, Grass Valley, CA 95949

### **ADJOURNMENT**

#### ***Access Issues***

In the District's efforts to comply with the requirement of the Title II of the Americans With Disabilities Act of 1990, the Administration requires that any person in need of any type of special equipment, assistance or accommodation(s), in order to communicate at a District public meeting, must inform the Board Secretary a minimum of 72 hours prior to the scheduled meeting so that we may make arrangements to accommodate you. Phone (530) 265-4431.

#### ***Board Meeting Schedule***

All Regular Board Meetings will take place on the third Thursday of the month.

#### ***Copies***

Copies of the agenda documents relative to an agenda item may be obtained at the Administrative Office, 640 Coyote Street, Nevada City, CA, 95959, at a cost of 10 cents per page.

### **Board Meeting Notices**

This Regular Meeting Agenda was posted 72 hours in advance of the meeting at the following locations: Nevada County Consolidated Fire District: Administration Office, 640 Coyote Street, Nevada City; Station 86, 12337 Banner Lava Cap Rd, Nevada City; Station 88, 14400 Golden Star, Grass Valley; Station 89, 11833 Tammy Way, Grass Valley; and on our website address at <http://www.nccfire.com>. Our e-mail address is [nccfire@nccfire.com](mailto:nccfire@nccfire.com).

### **Rules Applying to Public Comments (as provided by CA Government Code Section 54954.)**

A. Members of the public wishing to address the Board upon any subject within the jurisdiction of the Nevada County Consolidated Fire District may do so upon receiving recognition from the President at the appropriate time. You may address the Board on any agenda item prior to Board Action. If you wish to address the Board on an item not on the agenda, you may do so during the General Public Comment period. Understand that no action may be taken on an item not on the agenda.

— Where necessary for the orderly operation of the meeting, the President may limit public comment during the public comment period or public hearing to no more than five minutes per individual.

B. After receiving recognition, please stand and state your name, as all meetings are being taped. Note that stating your name is a voluntary act and is not required.

C. **All documents to be presented to the Board of Directors shall be given to the Secretary of the Board for distribution (original and seven copies) prior to the Call of Order of meeting.**

D. Complaints against any individual District employee cannot be brought up in open meeting directly. The District will only consider such a complaint if submitted in writing.