



Nevada County Consolidated Fire District

POSITION DESCRIPTION

POSITION:	Seasonal Firefighter
CLASSIFICATION:	Regular Employee Non-Classified, Temporary Non-management position
SUPERVISOR:	Reports to Lieutenant and/or Fire Captain
COMPENSATION:	\$17.00 per hour

Description:

Under general supervision (i.e. Lieutenant or Captain), to respond to fire alarms and other emergency (or non-emergency) calls involving the suppression, extinguishment, and prevention of fires (structural and wildland) and EMS and rescue duties; to protect life, property, and environment, including rescue and salvage operations; to maintain and repair (when possible) fire station property and environment; to train and drill for emergency preparedness; work may involve considerable physical exertion, and risk to health and safety; to use computers, and to perform related duties as required.

Distinguishing Characteristics:

This class is distinguished from the next higher class of Firefighter/Operator because the Firefighter/Operator is a full-time permanent position and has the primary responsibility for the operation and maintenance of a fire truck or engine, and may act as a firefighter at the scene of an emergency.

Example of Duties:

NOTE: The following are duties performed by employees in this classification. However, employees may perform other related duties as required. Each individual in the classification does not necessarily perform all duties listed.

1. Responds to emergency calls, fire alarms and non-emergency calls for assistance as a member of a fire company.
2. Follows current SSV EMT-B protocols, operates radios, generators, smoke ejectors, etc.; administers first aid; lays and connects hose lines; holds nozzles and directs water streams; raises and climbs ladders; enters burning buildings to remove persons from danger; uses portable extinguishers, axes, bars, hooks, lines, power tools, and other equipment.

3. Ventilates buildings to release heat and smoke; places salvage covers to prevent water damage; overhauls and cleans up after a fire; checks for fire extension and to prevent rekindling. May establish wildland fire lines by cutting, scraping, and shoveling.
4. Returns District equipment to its proper place before leaving the emergency scene. On arrival at the fire station, cleans services, and returns apparatus and equipment to in-service status.
5. Cleans and maintains station quarters and grounds; cleans, maintains and tests emergency equipment; and participates in drills and training sessions.
6. Studies and becomes familiar with District streets, fire hydrants, building occupancy and contents and non-ambulatory citizens.
7. Participates in fire inspections of commercial, industrial and other public buildings and multiple dwellings for compliance with fire regulations and ordinances, and reports all hazards to the Company Officer; pre-fire plans target hazards; participates in station visits by schools, and may participate in other public speaking presentations.
8. Maintains level of physical condition to perform duties.
9. Participates and meets the minimum District training programs and requirements.

MINIMUM QUALIFICATIONS:

Experience:

- Meets the minimum requirements for California State Fire Marshal Firefighter I Certificate.

Special Requirements:

- Must possess a valid California Driver's License.
- Candidate must be at least 18 years of age.
- High School Graduate or GED equivalent.
- Possession of a current CPR certification meeting the requirements of regional EMS authority.
- Possession of a current certification as an EMT in the State of California.
- Basic computer and writing skills.

DESIRABLE QUALIFICATIONS:

- Working towards a college level Fire Science Degree

KNOWLEDGE AND ABILITIES:

Note: The level and scope of the following knowledge and abilities are related to duties listed under the "Examples of Duties" section of this Job Description.

Knowledge of:

- General knowledge of departmental rules, regulations, policies, codes, and ordinances.
- Basic building construction, fire chemistry.

- Common office practices, including copying, typing, and basic computer operations.

Ability to:

- Administer first-aid as required.
- Follow oral and written instruction.
- Communicate effectively with the public and co-workers under adverse circumstances requiring presence of mind, sensitivity, interest and understanding.
- Adapt to changes in work assignments and duties.
- Perform physical tasks that require coordination, strength, dexterity and stamina.
- Learn the proper operation and use of department equipment.
- Use a variety of hand and power tools (axes, extrication tools, chainsaw, and most common hand tools).
- Perform minor maintenance on tools and mechanical equipment.
- Perform strenuous physical tasks such as carrying equipment up hills, pulling hoses, carrying injured persons, operate and climb ladders and operating a hose line.
- Read maps.
- Work at various heights and confined areas.
- Remain calm and work effectively in stressful situations.
- Use initiative and independent judgment when necessary.
- Perform shift work.
- Function as a team member.
- Use good judgment in emergency or critical situations.
- Reference and utilize training materials (manuals, fire codes, journals, etc.)
- Keep accurate records.

Pursuant to the ADA and FEHA, the Department will provide, upon request, reasonable accommodation to a qualified applicant and/or employee with a disability to allow him/her to perform the essential functions of his/her job, unless the accommodation would create an undue hardship for the employer.

Conditional Job Offer Candidate:

I have read and I understand the duties and responsibilities listed above. I agree to execute the tasks in accordance with my employment agreement.

Signature

Date

The Nevada County Consolidated Fire District is fully committed to Equal Employment Opportunity and to attracting, retaining, developing and promoting the most qualified employees without regard to their race, gender, color, religion, sexual orientation, national origin, age, disability, veteran status or any other characteristic prohibited by state or federal law. We are dedicated to providing a work environment free from discrimination and harassment, and where employees are treated with respect and dignity.