

Nevada County Consolidated Fire District

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BOARD OF DIRECTORS MINUTES June 7, 2022

Special Meeting held at
11329 McCourtney Road, Grass Valley, CA 95949

NCCFD DIRECTORS

Present: Grueneberg (President), Carrington, Hall, Slade-Troutman

STAFF:

Present: Fire Chief Turner, Fire Marshal Mason, Division Chief Sullivan, Battalion Chief Davison, Michelle Thelin, Tricia Bush

STANDING ORDERS:

President Grueneberg called the meeting to order at 2:00 pm and took roll call, noting Director Dorland, Director Garrett, and Director Nelson absent. Chief Turner led in the pledge of allegiance.

*PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Per CA Government Code 54954.3

No public comment.

NEW BUSINESS

1. Discussion regarding the 22/23 Fiscal Year Preliminary Budget.

Nicole handed out replacement pages for 1-4 as the recap did not match the summary. The general and admin totals were incorrect.

Chief Turner reported that this is for the preliminary budget and is the best estimate. He then reviewed the highlighted items of the preliminary budget.

Fund 722

- 3% increase in secured taxes, benefit assessment, and special tax.
- Wages increase by 3% per MOU
- Workers Compensation Experience Modification increased from 81% to 117%
- Elections this year if incumbents run unopposed there is no fee.
- Insurances anticipating a 12% to 15% increase, budgeted at 13%
- Utilities have been showing steady increases.
- Possible fuel increase by 30%, the preliminary budget shows an increase of 13.6% over the increase of 10% in the amended budget.

Fund 733

- Final payment on E86
- Nexus Study

Fund 758

- Station 89 Base Radio
- AED's (6) this year, 2nd year of 3-year replacement plan
- Water Tender Lease
- E88 payments

Chief Turner then discussed the contingency fund. We have been keeping two (2) months of operating costs in this fund. After research, most agencies maintain 10% of revenues in contingency. Pages 1-16, 1-17, and 1-18 show three (3) different all fund summaries, with the changes being in funds 722 and 723. The differences are the two-month expenses in contingency, 10% of revenue in contingency, and 15% of revenue in contingency.

2. Discussion and possible action, Resolution R22-10, Resolution Contingency Fund Maintenance.

Chief Turner reported that this is the resolution to maintain the contingency fund at 10% of the revenue as discussed in the preliminary budget review. Director Carrington motioned to adopt Resolution R22-10, Contingency Fund Maintenance. Director Slade-Troutman seconded. **MOTION** passed unanimously following a roll call vote with Director Dorland, Director Nelson, and Director Garrett absent.

3. Discussion and possible action, Resolution 22-11, Approving job descriptions and amending the District Staffing Roster to establish the following positions per the NCCFD Personnel Code Section 1.3.1:

Fire Marshal Mason discussed the job descriptions and explained discussed not currently holding a Deputy Fire Marshal position. These job descriptions help build for the future growth of the department. The job descriptions did go through the meet and confer process with Local 3800. These positions will be flown internally and externally, only one position will be filled. Director Slade-Troutman motioned to adopt R22-11 approving the addition of Fire Prevention Officer I and Fire Prevention Officer II to the Staffing Roster. Director Hall seconded. **MOTION** passed following a roll call vote with Director Dorland, Director Garrett and Director Nelson absent.

ADJOURNMENT


President Grueneberg adjourned the meeting at 14:47 p.m.

Attest:

Nicole Long

Nicole Long
Board Secretary

Approved by:


[Keith M. Grueneberg \(Jun 18, 2022 08:49 PDT\)](#)

Keith Grueneberg
President of the Board









2022-06-07 Approved Minutes

Final Audit Report

2022-06-20

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